
**PROVINCIAL GRAND LODGE OF NOTTINGHAMSHIRE CHARITY
COMMITTEE**

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2018

PROVINCIAL GRAND LODGE OF NOTTINGHAMSHIRE CHARITY COMMITTEE

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 DECEMBER 2018**

Trustees

P Marshall
A Rainbow
D Wall
J Starling
R Grummitt

Charity registered number

226943

Principal office

Masonic Hall, Goldsmith Street, Nottingham, NG1 5LB

**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 DECEMBER 2018**

FINANCIAL REVIEW

Principal risks and uncertainties

The trustees are responsible for the management of the risks faced by the charity. The only significant risk is associated with the stock exchange investments and these are managed on a discretionary basis by professional fund managers. Their performance is continually reviewed by the finance officer.

Reserves policy

At 31 December 2018 the charity's financial position is approximately 6.96% weaker than the previous year with total reserves just above of £1.85 million. Our current working capital is the equivalent of approximately eighteen months expenditure without any income.

It is the intention of the Trustees that, with the exception of the J. F. Mortimer Legacy Fund, charitable donations will in each year equate to income receipts and that the current reserves will not increase materially, subject to fluctuations in the value of the investment portfolio.

By his will, the late John Frederick Mortimer bequeathed the residue of his estate on trust for such charities (Masonic or non-Masonic) as shall be selected by The Provincial Grand Master for Nottinghamshire.

The Provincial Grand Master at the time directed that the residue of the estate, in the sum of £980,313, be added to the Reserves of this Charity and that the interest arising be distributed annually. It is also his wish that capital payments may be made from the residue as directed by the Provincial Grand Master from time to time.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Method of appointment or election of trustees

The management of the charity is the responsibility of the trustees who are elected and co-opted under the terms of the trust deed.

Members of the committee are elected by the members of the Province of Nottinghamshire. The Charity committee appoints a Case and Finance sub-committee to deal with day to day matters. A chief finance officer is appointed by the members of the province by virtue of his election as Treasurer for the Province and he oversees the control and recording of financial transactions.

Organisational structure and decision making

The charity is governed by by-laws filed with the Charity Commission. It is an unincorporated association.

The charity is controlled by five trustees and operates by delegating authority to a charity committee. The chair of the trustees is the Provincial Grand Master for the time being who is appointed by the Grand Master of the United Grand Lodge of England, the ruling body of the Masonic Organisation in England. The other trustees are appointed by virtue of their roles within the Province- a matter under the control of the Provincial Grand Master.

This report was approved by the trustees, on 17 April 2019 and signed on their behalf by:

**A Rainbow
Trustee**

PROVINCIAL GRAND LODGE OF NOTTINGHAMSHIRE CHARITY COMMITTEE

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2018**

		Unrestricted funds	Restricted funds	Total funds	Total funds
	Note	2018 £	2018 £	2018 £	2017 £
Income from:					
Donations and legacies	2	4,039	1,142	5,181	1,818
Grants	3	-	4,374	4,374	10,823
Generated income	4	17,635	-	17,635	18,107
Investments	5	59,151	891	60,042	81,995
Total Income		80,825	6,407	87,232	112,743
Expenditure on:					
Charitable activities	6,7	103,540	6,852	110,392	129,810
Total expenditure		103,540	6,852	110,392	129,810
Net expenditure before investment gains/(losses)		(22,715)	(445)	(23,160)	(17,067)
Net gains/(losses) on investments	9	(112,372)	(2,888)	(115,260)	88,562
Net (expenditure) / income before other recognised gains and losses		(135,087)	(3,333)	(138,420)	71,495
Net movement in funds		(135,087)	(3,333)	(138,420)	71,495
Reconciliation of funds:					
Total funds brought forward		1,931,309	57,319	1,988,628	1,917,133
Total funds carried forward		1,796,222	53,986	1,850,208	1,988,628

The notes on pages 8 to 17 form part of these financial statements.

PROVINCIAL GRAND LODGE OF NOTTINGHAMSHIRE CHARITY COMMITTEE

**BALANCE SHEET
AS AT 31 DECEMBER 2018**

	Note	£	2018 £	£	2017 £
Fixed assets					
Investments	9		1,621,703		1,775,380
Current assets					
Debtors	10	101,853		121,305	
Cash at bank and in hand		<u>140,664</u>		<u>107,257</u>	
		242,517		228,562	
Creditors: amounts falling due within one year	11	<u>(14,012)</u>		<u>(15,314)</u>	
Net current assets			<u>228,505</u>		<u>213,248</u>
Net assets			<u>1,850,208</u>		<u>1,988,628</u>
Charity Funds					
Restricted funds	12		53,986		57,319
Unrestricted funds	12		<u>1,796,222</u>		<u>1,931,309</u>
Total funds			<u>1,850,208</u>		<u>1,988,628</u>

The financial statements were approved by the trustees on 17 April 2019 and signed on their behalf, by:

A Rainbow

The notes on pages 8 to 17 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

1. ACCOUNTING POLICIES (continued)

1.4 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the balance sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Gains/(losses) on investments' in the statement of financial activities.

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.8 Liabilities and provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.9 Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

PROVINCIAL GRAND LODGE OF NOTTINGHAMSHIRE CHARITY COMMITTEE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018**

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Grants	-	4,374	4,374	10,823
Total 2017	-	10,823	10,823	

4. GENERATED INCOME

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
NCF matched funding	17,135	-	17,135	18,107
Sundry income	500	-	500	-
	<u>17,635</u>	<u>-</u>	<u>17,635</u>	<u>18,107</u>
Total 2017	18,107	-	18,107	

5. INVESTMENT INCOME

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Dividends and interest	54,328	891	55,219	59,785
NCF dividends and interest	3,269	-	3,269	4,904
NCF market value adjustment	1,553	-	1,553	17,305
Bank interest	1	-	1	1
	<u>59,151</u>	<u>891</u>	<u>60,042</u>	<u>81,995</u>
Total 2017	80,711	1,284	81,995	

PROVINCIAL GRAND LODGE OF NOTTINGHAMSHIRE CHARITY COMMITTEE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018**

9. FIXED ASSET INVESTMENTS

	Listed securities £
Market value	
At 1 January 2018	1,775,380
Additions	563,120
Disposals	(601,537)
Revaluations	<u>(115,260)</u>
 At 31 December 2018	 <u><u>1,621,703</u></u>
 Historical cost	 <u><u>1,472,297</u></u>

Investments at market value comprise:

	2018 £	2017 £
Listed investments	<u><u>1,621,703</u></u>	<u><u>1,775,380</u></u>

All the fixed asset investments are held in the UK

Unrestricted funds

	Fixed interest securities £	UK equities £	Unit trusts £	2018 £	2017 £
Market value at start of year	514,023	479,661	758,765	1,752,449	1,665,875
Additions	159,188	61,563	342,369	563,120	616,134
Disposals	(182,739)	(79,668)	(339,130)	(601,537)	(615,624)
Net (losses)/gains	(186,485)	61,708	12,405	(112,372)	86,064
Market value at end of year	<u><u>303,987</u></u>	<u><u>523,264</u></u>	<u><u>774,409</u></u>	<u><u>1,601,660</u></u>	<u><u>1,752,449</u></u>
Total 2017	<u><u>514,023</u></u>	<u><u>479,661</u></u>	<u><u>758,765</u></u>	<u><u>1,752,449</u></u>	

PROVINCIAL GRAND LODGE OF NOTTINGHAMSHIRE CHARITY COMMITTEE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018**

12. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 January 2018 £	Income £	Expenditure £	Gains/ (losses) £	Balance at 31 December 2018 £
Unrestricted funds					
General Fund	<u>1,931,309</u>	<u>80,825</u>	<u>(103,540)</u>	<u>(112,372)</u>	<u>1,796,222</u>
Restricted funds					
Beneficiaries' Social Fund	44,222	891	(1,955)	(2,888)	40,270
Masonic Trust for Boys and Girls	289	492	-	-	781
Portland Garden of Remembrance	2,161	650	-	-	2,811
Grand Charity	10,647	4,374	(4,897)	-	10,124
	<u>57,319</u>	<u>6,407</u>	<u>(6,852)</u>	<u>(2,888)</u>	<u>53,986</u>
Total of funds	<u>1,988,628</u>	<u>87,232</u>	<u>(110,392)</u>	<u>(115,260)</u>	<u>1,850,208</u>

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 January 2017 £	Income £	Expenditure £	Transfers in/out £	Gains/ (losses) £	Balance at 31 December 2017 £
General funds						
General Fund	<u>1,857,771</u>	<u>100,482</u>	<u>(104,508)</u>	<u>(8,500)</u>	<u>86,064</u>	<u>1,931,309</u>
Restricted funds						
Beneficiaries' Social Fund	42,433	1,284	(1,993)	-	2,498	44,222
Masonic Trust for Boys and Girls	135	154	-	-	-	289
Portland Garden of Remembrance	-	-	(6,339)	8,500	-	2,161
Grand Charity	16,794	10,823	(16,970)	-	-	10,647
	<u>59,362</u>	<u>12,261</u>	<u>(25,302)</u>	<u>8,500</u>	<u>2,498</u>	<u>57,319</u>
Total of funds	<u>1,917,133</u>	<u>112,743</u>	<u>(129,810)</u>	<u>-</u>	<u>88,562</u>	<u>1,988,628</u>

PROVINCIAL GRAND LODGE OF NOTTINGHAMSHIRE CHARITY COMMITTEE

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

16. NON MASONIC DONATIONS

	2018 £
Cantamus	2,050
Child to Hucklow	519
Clipstone Colts	1,820
Clipstone Miners' Welfare	700
Dale Jin Karate Club	500
Familo Primary School	1,200
FC Cavaliers	1,000
Friary Drop-in Centre	5,000
Funky Studio	3,940
Greenway Community Centre	1,000
Harmless	2,000
Kingsway Community Project	2,000
Liz Winwood Foundation	500
Maid Marion Basketball League	1,000
Mansfield Junior Badminton Club	700
Muslim Women's Organisation	500
Nottingham Peace Project	640
Nottingham Youth Orchestra	2,500
Notts. Advice Network	5,000
Notts. Derwent Trust	2,000
Notts. Wildlife Trust	1,000
NUAST	2,500
Oak Tree Primary School	1,200
Oasis Community Centre	5,000
Portland College	500
Sam's Workplace	2,000
Share Clothing Service	530
STAA Lts	1,200
St John's Outreach	700
The Friary	2,000
Think Big Academy	1,000
Thoresby Colliery Brass Band	3,000
Trusty Steed	2,000
Wainman Trust	1,800
We R Here	2,000
Zone Youth Project	1,000
Written back from 2017	(1,500)
	<u>60,499</u>