

REGISTERED CHARITY NO. 221220

THE SWANSEA CENTRE FOR DEAF PEOPLE

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2018

THE SWANSEA CENTRE FOR DEAF PEOPLE

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THE SWANSEA CENTRE FOR DEAF PEOPLE

OFFICERS AND PROFESSIONAL ADVISERS

CHARITY NUMBER	221220
PRINCIPAL OFFICE	Langdon House, Langdon Road SA1 Swansea Waterfront Swansea SA1 8QY
TRUSTEES	Timothy N Douglas-Jones Paul J Hodges Talina Jones John D S Jeremy June Talbot Paul Lewis
INDEPENDENT EXAMINER	Bevan Buckland LLP Chartered Accountants Langdon House, Langdon Road SA1 Swansea Waterfront Swansea SA1 8QY

APPOINTMENT OF TRUSTEES

The Swansea Centre for Deaf People is constituted by Trust Deed.

New trustees are appointed by the Board of Management and ratified at Annual General Meeting.

THE SWANSEA CENTRE FOR DEAF PEOPLE

REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2018

REVIEW OF ACTIVITIES CONTINUED

Some temporary disruption will occur as a result of the building works, in particular:-

a) The Outside fire escape leading to Philadelphia Lane has been disabled during the work. To enforce this:

b) The doors will be locked

c) The Lift will be locked

d) BSL classes will temporarily have to take place at 18.00 hrs downstairs and share facilities

e) Youth Club may have to be moved to Mary Twill Campsite and external venture venues

f) Sports and social will have to accommodate BSL class downstairs 18.00hrs to 20.00hrs

f) The boiler will have to be temporarily disconnected

g) The solar roof panels will have to be temporarily disconnected too.

Regrettably our three-year Lotto funding to cover the salaries of our permanent members of staff, Helen Robins-Talbot and Jamie Hussein, has come to an end. We hope to re-apply later in the year, but the capital grant for building works has had to take precedence.

In addition, Helen has worked closely with Peter Bryan with a view to obtaining a Wooden Spoon grant in the sum of £25,000 for fixtures and fittings. If it results in the installation of a new café, consideration will be given to naming it the Wooden Spoon Café.

The umbrella charity SCFDP has facilitated an increasing number of projects, which have materialised as a result of the provision of the facilities themselves, combined with huge enthusiasm, vision and hard work emanating from our dedicated staff and volunteers and those running the satellite organisations which flourish under our banner.

In the past year continued progress has been made, founded upon the good works of the years leading up to 2018/19. Indeed, during the past year the number of people visiting the centre and benefiting from its facilities has continued to increase. This is mainly attributable to the increase in British Sign Language classes. We have three teachers who teach three different levels on different days in different rooms. British Sign Language courses have proved very popular and have been a great success. They have generated interest and income

Pentre Hafod School has now built a special teaching block on their own campus for the category of pupil who used to attend the Centre. They have given us notice and to all intents and purposes have left the premises. We are sorry to see them go. They have been with us for a number of years now. They were no trouble, they benefitted from the intimate environment and their attendances improved greatly as they were isolated from main stream pupils. It goes without saying that the rental which they were paying (for a period when the classroom/bar/ leisure room was not otherwise occupied) will make a dent in our turnover.

THE SWANSEA CENTRE FOR DEAF PEOPLE

REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2018

REVIEW OF ACTIVITIES CONTINUED

Jamie Hussein has made clever alterations to the bingo/assembly/bar room to compensate for their departure.

Improvements to the Centres in Hafod and in Mary Twill continue year on year thanks to our two very dedicated staff and the assistance of a good core of volunteers. We continue to hope that the number of volunteers will increase please!

Retired, hearing and deaf people continue to use the café for a regular get together on Tuesdays for Young at Hearts.

The Camp Site in Mary Twill Lane, the Bequest of Admiral Glyn Vivian continues to be improved. Less income has been generated by letting storage/parking. The new shelter has been used for educational and nursery garden purposes. An area of remembrance has been completed together with a number of other improvements.

We are hoping that camping will be better subscribed in the summer, on the recently constructed terraces, and the facilities have all been upgraded.

The field centre/classroom generously donated by Redrow continues to enhance the versatility of the site.

The Board of Management remains concerned that we must preserve our limited assets in perpetuity for future generations. We continue to husband our limited capital with great care and endeavour to make ends meet from year to year.

Our organisation costs in the region of £30,000 pa. This is usually funded in part by charitable donations and (limited) rental income. But, however hard we try, there is always a small deficit at year end, particularly when we are not being financed by the Big Lottery Fund. None of the Board of Management either receives or seeks any form of remuneration... not even expenses. I thank them for their hours of work behind the scenes.

At present the groups who occupy our building provide pre-school groups to offer support, sign language courses, social networking, social activities, as well as trips and we are a meeting place for young mums who find themselves in a similar predicament, namely with a deaf child, or hearing children. We bring adolescent deaf people together and there they are taught many life skills which the Hearing take for granted. Additionally we provide facilities to the adult sports and social club so that they can meet up and socialise generally.

THE SWANSEA CENTRE FOR DEAF PEOPLE

REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2018

The trustees have pleasure in presenting their annual report together with financial statements for the year ended 31 December 2018.

The financial statements have been prepared on a receipts and payments basis and in accordance with the charity's governing document, applicable law and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015).

REGISTERED NAME

The name of the charity registered at the Charities Commission is The Swansea Centre for Deaf People.

PRINCIPAL ACTIVITY

The aim of the charity is to provide a religious, welfare and social centre for deaf people.

ORGANISATIONAL STRUCTURE

The charity is managed by a management committee that meets on an approximately six weekly basis and the day to day management has been carried out by a part time Building Development and Project Manager. The social structure is managed by the deaf members.

REVIEW OF ACTIVITIES

SCFDP has been in existence in one guise or another for well over a hundred years.

The principal objects are to provide facilities which will benefit the deaf community.

The trustees are delighted to report the continuing success of the Centre. So much so that we have found the existing building to be too small. We have therefore decided to create an extension to the rear of 57a Neath Rd.

This has been funded partly from our reserves and partly by the Big Lottery Fund. This work has already commenced. It is due for completion in October 2019. The total cost of the extension will be approximately £500,000, £219,000 of which will come from The Big Lottery.

The impact of this will be to reduce our reserves very considerably. However, income has been generated from a variety of sources.

THE SWANSEA CENTRE FOR DEAF PEOPLE

REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2018 – CONTINUED

REVIEW OF ACTIVITIES CONTINUED

We stress the need for potential benefactors to remember our charity SPECIFICALLY in order to ensure that funds remain local!

We are very much hoping that those reading this report will be very conscious of the need to work together to perpetuate the Centre. This can be done in many ways, including charitable donations, pro-active fund raising and being prepared to give of your time freely to make ends meet.

We continue to hope that adult Deaf People will actively volunteer their different life skills in order to help deaf children and adolescents in their transition from childhood into adulthood and help them to be prepared for this journey.

Our resources are finite, but deafness can visit successive generations and I hope that we will all strive to preserve the great asset which is the Swansea Centre For Deaf People from generation to generation.

Some of the Regular Bookings are as follows:-

- a) Tuesday: Young at Hearts for those young at heart meet for chats, crafts, games
- b) Wednesday evening: Family support group and Tiddlers.
- c) Every other Thursday: Sports and Social and a monthly Saturday event
- d) Friday: Family and Youth groups

A large amount of publicity surrounding the Youth and Tiddlers has generated a lot of interest, two young people from Talking Hands have been elected to the Welsh Youth Parliament. This has already resulted in the switchboard being overwhelmed with new enquiries as it would appear that many parents of deaf children had been unaware of our existence. Talking Hands and Tiddlers have proved to be of considerable interest to parents.

We conclude with a huge thanks to all volunteers and staff. It may be invidious to select anyone in particular, but I particularly wish to acknowledge and thank Helen Robins-Talbot, Jamie Hussein and Peter Bryan. Peter has been the fantastic behind the scenes facilitator of several of our Lotto grants and he has done so in a year of personal bereavement.

THE SWANSEA CENTRE FOR DEAF PEOPLE

REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2018 – CONTINUED

RISK MANAGEMENT

The trustees consider risk management on a regular basis and consider the need for:

The establishment of systems and procedures to mitigate those risks identified; and
The implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

FINANCIAL REVIEW

The total receipts of £63,865 (2017 £44,017), were spent on direct charitable expenditure totalling £55,499 (2017 £52,919), fund raising expenses £5,128 (2017 £2,407), publicity expenses £2,628 (2017 £2,407), support and administration £4,376 (2017 £4,823) and the purchase of fixed assets of £6,900 (2017 £1,010).

This resulted in a net excess of payments over receipts of £10,666 compared to an excess of payments over receipts of £19,549 in 2017.

The general fund covers the receipts and payments of the charity in carrying out its role in respect of its objects.

All assets are held to achieve the objects of the charity.

RESERVES POLICY

The trustees consider it prudent to maintain the reserves of the charity at a minimum of three months normal expenditure to ensure that unforeseen events will not prevent the charity continuing its activities. At the end of 2018 the charity's reserves represented by its monetary assets were substantially in excess of this objective.

PUBLIC BENEFIT

The charity provides a religious, welfare and social centre for deaf people.

THE SWANSEA CENTRE FOR DEAF PEOPLE

REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2018 – CONTINUED

TRUSTEES

The Trustees who held office during the year were as follows:

Timothy N Douglas Jones (Chair)	C. Robins-Talbot (Resigned April 2018)
Paul J Hodges	Paul Lewis
Peter J Powe (Resigned July 2018)	June Talbot
John D S Jeremy	Talina Jones (Appointed September 2018)

No trustee has any financial interest in the charity.

The charity is governed by its charitable rules and is restricted to carrying out activities within its charitable objectives.

By order of the Board:

T N DOUGLAS-JONES



DATE 31st July 2019

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF

THE SWANSEA CENTRE FOR DEAF PEOPLE

I report on the accounts for the year ended 31 December 2018 set out on pages nine to twelve.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement


In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Alison Vickers
Institute of Chartered Accountants in England and Wales
Bevan Buckland LLP
Langdon House
Langdon Road
SA1 Swansea Waterfront
Swansea
SA1 8QY

THE SWANSEA CENTRE FOR DEAF PEOPLE
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2018

	2018	2017
	£	£
	Total	Total
GRANTS AND DONATIONS RECEIVED		
Donations	1,788	2,700
Membership fees	160	160
Legacies	8,417	-
Tax repayment: Gift aid	-	-
Big Lottery Grant	-	-
Total grants and donations	<u>10,365</u>	<u>2,860</u>
OTHER INCOME RECEIPTS		
Investment Income	5,132	4,930
Deposit Account Interest	1,832	1,575
FIT receipts	1,802	1,530
Cafe Takings	2,782	3,212
Sign Language Courses	28,098	18,144
Rent Received	<u>13,854</u>	<u>11,766</u>
Total other income	<u>54,500</u>	<u>41,157</u>
TOTAL RECEIPTS	63,865	44,017
LESS: PAYMENTS		
Fundraising Expenses	5,128	2,407
Publicity Expenses	2,628	2,407
Support and Administration Expenses	4,376	4,823
Charitable Activity Expenses	<u>55,499</u>	<u>52,919</u>
	<u>67,631</u>	<u>62,556</u>
NET DEFICIT FOR THE YEAR	(3,766)	(18,539)
PURCHASE OF FIXED ASSETS		
Furniture and Equipment	-	230
Development and improvement of property	<u>6,900</u>	<u>780</u>
	<u>6,900</u>	<u>1,010</u>
NET CASH FLOW	(10,666)	(19,549)
Cash balances at 1 January 2018		
At bank and in hand	325,140	344,689
Transfer between funds	-	-
Cash balances at 31 December 2018		
At bank and in hand	314,474	325,140
	=====	=====

THE SWANSEA CENTRE FOR DEAF PEOPLE

SCHEDULE TO RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2018

	2018	2017
	£	£
FUNDRAISING EXPENSES		
Staff Salaries	2,574	2,354
Consultancy fees	2,500	-
Travel expenses	12	18
Stationery postage and telephone	42	24
Web Site	-	<u>11</u>
	5,128	2,407
	=====	=====
PUBLICITY EXPENSES		
Staff Salaries	2,574	2,354
Travel expenses	12	18
Stationery postage and telephone	42	24
Web Site	-	<u>11</u>
	2,628	2,407
	=====	=====
SUPPORT AND ADMINISTRATION EXPENSES		
Staff Salaries	2,574	2,354
Rates	110	106
Repairs and maintenance	690	1,526
Computer expenses	51	54
Light, Heat and Water	469	372
Stationery postage and telephone	43	24
Insurances	273	235
Travel expenses	23	36
Cleaning	76	111
Web Site	-	5
Miscellaneous	<u>67</u>	<u>-</u>
	4,376	4,823
	=====	=====
CHARITABLE ACTIVITY EXPENSES		
Staff Salaries	18,015	16,480
Rates	991	954
Repairs and maintenance	6,209	13,736
Cafe Costs	1,229	1,124
Computer Expenses	459	486
Consultancy fee	2,500	-
Light, Heat and Water	4,217	3,351
Stationery postage and telephone	301	168
Insurances	2,460	2,115
Web Site	-	27
Signing Interpreter	727	667
Travel expenses	187	286
Sign Language Courses	17,343	12,375
Cleaning	684	995
TV licence	147	145
Subscriptions	<u>30</u>	<u>10</u>
	<u>55,499</u>	<u>52,919</u>

THE SWANSEA CENTRE FOR DEAF PEOPLE

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 DECEMBER 2018

MONETARY ASSETS

	2018	2017
	£	£
Bank and Cash Balances		
Bank Current Account – Lloyds Bank	14,617	6,647
Bank Current Account – Virgin Money	236,749	235,423
Bank Deposit Account – Lloyds Bank	1,915	2,674
Bank Deposit Account – Lloyds Bank 32 Day Notice	60,602	80,112
Charities Official Investment Fund		
Deposit Account	-	-
Cash	<u>591</u>	<u>284</u>
	314,474	325,140
	=====	=====

Debtors and Prepayments

	£	£
Debtors: Rent	-	-
FIT	-	-
BSL courses	1,660	4,405
Prepayments: Insurance	1,670	1,435
	=====	=====

Liabilities

Accruals: Gas and electricity	500	858
Water	332	485
Creditors:		
BSL Course costs	560	-
	=====	=====

THE SWANSEA CENTRE FOR DEAF PEOPLE

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 DECEMBER 2018

NON-MONETARY ASSETS

		2018	2017
Investments at Cost			
		£	£
Old Mutual Income Fund	2239 units	5,997	5,997
Barclays	4500 25p shares	4,680	4,680
Royal Dutch Shell	1090 Class B Ord	4,203	4,203
Prudential	1250 5p shares	2,588	2,588
M & G Securities	1130 Charifund Income	5,346	5,346
Marks & Spencer	1457 Ord 25p shares	6,709	6,709
Murray International	1300 Ord 25p shares	5,242	5,242
BT Group	595 5p Ord	<u>1,505</u>	<u>1,505</u>
		36,270	36,270
		=====	=====

The market value of these investments at 31 December 2018 was £101,971 (31 December 2017 £121,621).

Fixed Assets

Furniture and equipment

Furniture and Equipment Cost Estimated	11,140	11,140
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Land and buildings used by the charity

The Charity's land and buildings at Hafod, Swansea were purchased in 2007 for £131,184 including associated costs.

The charity owns a field at Mary Twill Lane, Caswell, Swansea. It is not practical to value this property.

 T N DOUGLAS-JONES - Trustee

31st July
2019 Date