

**Langham Village Hall aka Langham Community Centre  
Charity Commission Number 268187**

**Managing Trustees Annual Report 31st March 2019**

The Managing Trustees present their Report for the year ended 31st March 2019 which should be read in conjunction with the attached Financial Statements for the same period.

**Legal Status**

The Charity was established on 4<sup>th</sup> April 1978 whereby Langham Parish Council is the Custodian Trustee of the freehold land now occupied by the Community Centre and Car Park.

**Objects, Policies and Organisation**

The Trust is established to provide and maintain the Community Centre for the benefit of the inhabitants of Langham without distinction of political, religious or other opinions with the object of improving the quality of life of the inhabitants.

The Centre is available for hire by any individual or organisation in accordance with the standard hiring agreement and scale of charges adopted for the year. It is intended that the scale is sufficient to generate enough income to meet the ordinary expenditure incurred in providing the Centre. Significant improvements are funded out of revenue by specific appeals, fundraising and utilising grants as available.

**Review of the Year**

2018/2019 has been a very busy year with a higher number of Caravan Clubs using the centre and the field, also we had a new Ceroc Dancing Club started meeting at the centre quarterly. We have continued to support the Shop and Pre-School with reduced rents etc, but we can now report that the Pre-School has starting paying rent again from September 2018 which was good news for the community centre and the Pre-School.

The car park repairs have been completed plus all the white lining was renewed which looks good now.

The centres Oil fired boilers have been breaking down all the time which has been very time consuming for the management team, which are now looking at other forms of heating the Centre and Pre-School in the coming year.

We continue to receive support from the regular hirers at a high level.

**Finances**

The financial statement for the year is attached to this report and the Committee, although happy with the current position, is still aware that much expenditure lies ahead.

Income is banked with Barclays Bank PLC, with a current account cheque book and online payment processing system requiring two signatures and card holders. Additional to this, there is an Active Saver account linked in.

The Trustees are responsible for preparation of the financial statements and for keeping proper accounting records, which disclose the financial position of the Charity.

### Management Committee Members

The members of the committee during the past year and their appointing bodies were

Alan Cadman	Chairman
Liz Winter	Secretary
Maureen Shouksmith	Treasurer
Jutta Brawn	Bowls Club
Denise Hobday	Parochial Church Council
Elizabeth Schofield	Trustee for the centre
Peter Dawson	Parish Council
Daphne Bettle	Bridge Club
Bob Schofield	Recreation Ground
Maria Bukovenczki	Pre-School
James Puxley	Scouts
Andrew Craig	Community Shop
Marlena Lipski	Patchwork Pals
Mark Kleingeld	Tennis Club
Gill Brown [ from July 18 ]	Langham Ladies
Sue Armstrong	Commercial and Marketing Manager (employee)
Cheryl Williams	Caretaker (employee)

Mr. Alan Cadman



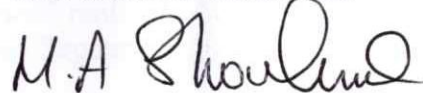
Chairman

Mrs. Liz Winter



Secretary

Mrs. Maureen Shouksmith



Treasurer

Dated... 23rd May 2019.....





CHARITY COMMISSION  
FOR ENGLAND AND WALES

LANGHAM COMMUNITY CENTRE

Charity no:

268187

CC16a

## Receipts and payments accounts

For the year from 1st April 2018 To 31st March 2019

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall hire	63,544	-	-	63,544	50,708
Hire of car park and grounds		-	-	-	220
Donations	58	-	-	58	90
100 club	2,377	-	-	2,377	2,312
Bank interest earned	362	-	-	362	162
Cinema receipts	2,623	-	-	2,623	2,486
Bar & Café income	4,849	-	-	4,849	2,325
Other	1,092	-	-	1,092	50
<b>Sub total (Gross income for AR)</b>	<b>74,904</b>	<b>-</b>	<b>-</b>	<b>74,904</b>	<b>58,353</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>74,904</b>	<b>-</b>	<b>-</b>	<b>74,904</b>	<b>58,353</b>
<b>A3 Payments</b>					
Rates incl. water	2,083	-	-	2,083	890
Hire of grounds		-	-	-	
Heat, light and power	5,027	-	-	5,027	6,254
Insurance	1,801	-	-	1,801	1,866
Salaries	14,510	-	-	14,510	14,090
Telephone	1,019	-	-	1,019	697
Building maintenance	18,527	-	-	18,527	9,865
Sundry expenses	3,182	-	-	3,182	1,252
Cleaning	3,282	-	-	3,282	3,722
Catering	6,298	-	-	6,298	4,725
Bar & Café costs	1,862	-	-	1,862	574
Cinema fees	1,865	-	-	1,865	2,054
100 club prizes	965	-	-	965	944
		-	-	-	-
<b>Sub total</b>	<b>60,421</b>	<b>-</b>	<b>-</b>	<b>60,421</b>	<b>46,931</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>60,421</b>	<b>-</b>	<b>-</b>	<b>60,421</b>	<b>46,931</b>
<b>Net of receipts/(payments)</b>	<b>14,483</b>	<b>-</b>	<b>-</b>	<b>14,483</b>	<b>11,422</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>50,353</b>	<b>-</b>	<b>-</b>	<b>50,353</b>	<b>38,931</b>
<b>Cash funds this year end</b>	<b>64,836</b>	<b>-</b>	<b>-</b>	<b>64,836</b>	<b>50,353</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank current account	7,496	-	
	Bank saver account	55,086	-	
	NS&I account	1,880		
	Petty cash	374	-	
	<b>Total cash funds</b>	<b>64,836</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Fixtures, fittings and equipment	Unrestricted	-	32,600
	Car park costs	Unrestricted	-	55,600
	Freehold building	Unrestricted	-	1,280,000
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
M.A. Shoukri	M.A. SHOUKRI, TH	2.8.19
E. Winter	E. WINTER	2.8.19



## LANGHAM COMMUNITY CENTRE

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

---

I report on the accounts of the Charity for the year ended 31st March 2019 which are set out on pages 1 & 2.

#### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINERS**

The charity's trustees are responsible for the preparation of the annual report and accounts and they consider that the Charities Act 2011 s144 audit requirement does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity commissioners under s31(h) or (i) of the 2008 Regulations, whether particular matters have come to my attention. I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England & Wales.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

#### **BASIS OF EXAMINER'S REPORT**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

#### **INDEPENDENT EXAMINER'S STATEMENT**

No matter has come to my attention in connection with my examination which gives me reasonable cause *not* to believe that in any material respect:

- i) accounting records have been kept in accordance with s.130 of the Charities Act 2011; and
- ii) the financial statements accord with those records; and comply with the accounting requirements of the 2008 regulations.

No matter has come to my attention in connection to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**The Forge, Langham,**  
**Colchester, CO4 5PX.**



**George Pearce, F.C.A.**  
**George Pearce & Co.,**  
**Chartered Accountants**

**Dated: 30 July 2019**



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	-	-	-	-	-
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			-	-
			-	-
			-	-
			-	-
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			-	
			-	
			-	
			-	

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