



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	11	2017		31	10	2018

Charity name

St Mary's Horse Refuge

Other names charity is known by

Registered charity number (if any)

1101405

Charity's principal address

35 Central Avenue

Rochford

Essex

Postcode

SS3 3BQ

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 D Saunders	Chairman		AGM
2 C Balding			AGM
3 K Johnson	Treasurer		AGM
4 F Moule			AGM
5 J Charlesworth			AGM
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. local residents' council)</small>	Association
Trustee selection methods <small>(eg. elected by ballot)</small>	AGM

## Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Summary of the objects of the charity set out in its governing document

Rescue, rehabilitate and rehome horses of no commercial value. The horses are also used for educational activities of benefit to the local community (for no charge).

## Summary of the main activities undertaken for the public benefit in relation to these objects (include within this

The rehoming of horses that would otherwise have been terminated and the continued care of horses in our guardianship.

section the statutory  
declaration that trustees have  
had regard to the guidance  
issued by the Charity  
Commission on public benefit)

**Additional details of objectives and activities (Optional information)**

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You **may choose** to include  
further statements, where  
relevant, about:

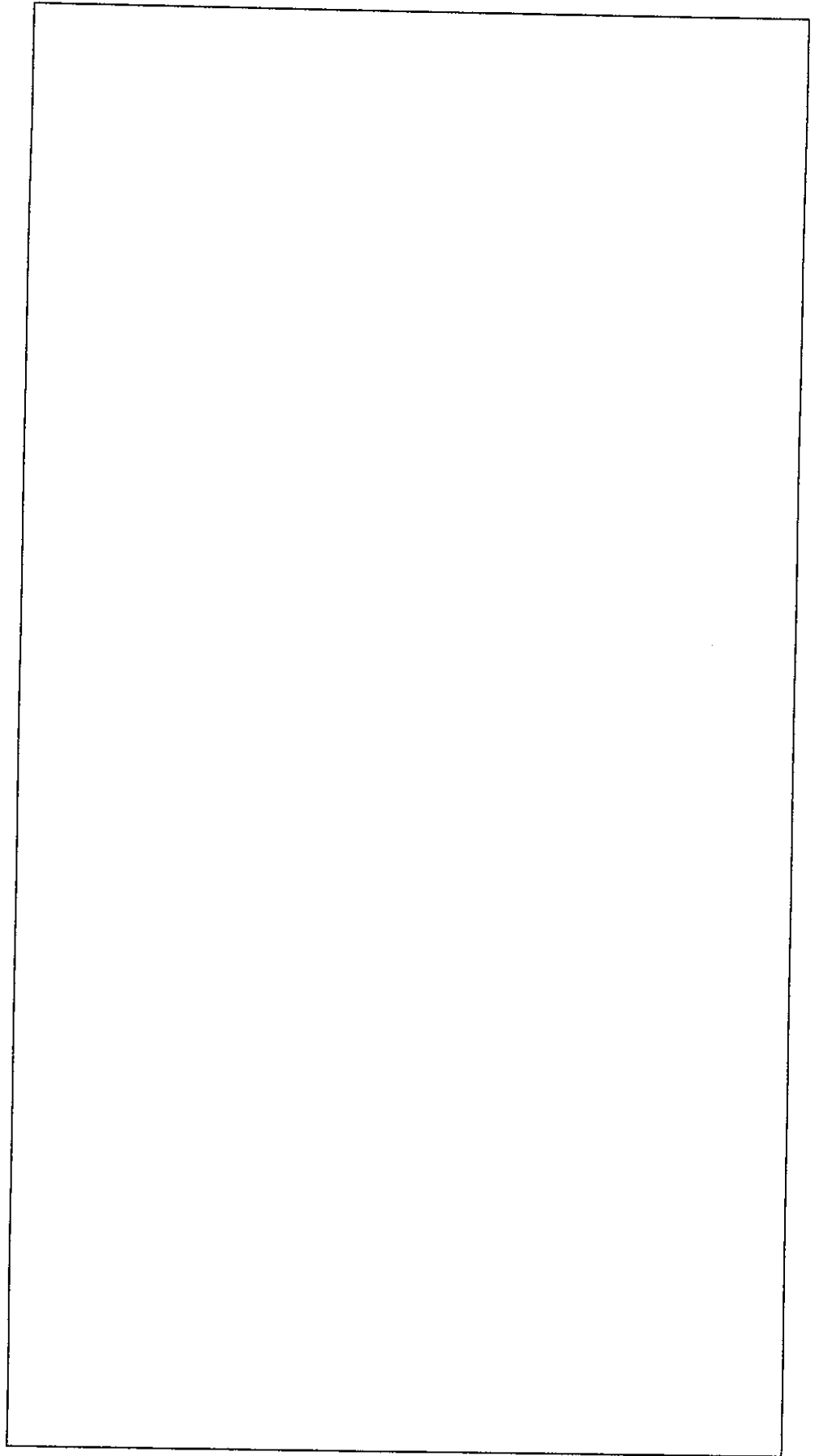
- policy on grantmaking;
- policy programme related  
investment;
- contribution made by  
volunteers.

Volunteers have given invaluable support to us at the refuge and in our  
charity shops.

**Summary of the main  
achievements of the charity**  
TAR

Continued rehoming of horses, providing community support services  
and dealing with young probationers.

during the year



**Brief statement of the  
charity's policy on reserves**

To keep a healthy bank balance to enable the charity to help more animals and also to cope with unexpected veterinarian fees.

Details of any funds materially in deficit


Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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**Section F** Other optional information

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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) 

DRM Saunders	K. Johnson
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Full name(s) 

D Saunders	K Johnson
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Position (eg Secretary, Chair, etc) 

Chair	
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Date 

20.8.2019
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

St Mary's Horse Refuge

1101405

## Receipts and payments accounts

CC16a

For the period  
from

01/11/2017

To

31/10/2018

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Shop Takings	94,273	-	-	94,273	104,251
Rags	11,648	-	-	11,648	11,477
Donations	1,277	-	-	1,277	2,470
Other	448	-	-	448	2,900
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>107,645</b>	<b>-</b>	<b>-</b>	<b>107,645</b>	<b>121,098</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>107,645</b>	<b>-</b>	<b>-</b>	<b>107,645</b>	<b>121,098</b>
<b>A3 Payments</b>					
Horse Care & Transport	33,622	-	-	33,622	31,218
Field & Shop rental	41,345	-	-	41,345	38,568
Insurance	2,107	-	-	2,107	1,922
Repairs & Renewals	3,483	-	-	3,483	3,973
Rates & Water	2,635	-	-	2,635	3,956
Light & Heat	5,251	-	-	5,251	6,986
Telephone	2,535	-	-	2,535	2,204
Outside workers	16,070	-	-	16,070	19,825
Sundry Expenses	591	-	-	591	789
<b>Sub total</b>	<b>107,639</b>	<b>-</b>	<b>-</b>	<b>107,639</b>	<b>109,441</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>107,639</b>	<b>-</b>	<b>-</b>	<b>107,639</b>	<b>109,441</b>
<b>Net of receipts/(payments)</b>	<b>6</b>	<b>-</b>	<b>-</b>	<b>6</b>	<b>11,657</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>40,200</b>	<b>-</b>	<b>-</b>	<b>40,200</b>	<b>28,543</b>
<b>Cash funds this year end</b>	<b>40,206</b>	<b>-</b>	<b>-</b>	<b>40,206</b>	<b>40,200</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	37,812	-	-
	Cash Balance	1,394	-	-
	Rental Deposit	1,000	-	-
	<b>Total cash funds</b>	<b>40,206</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK

OK

OK

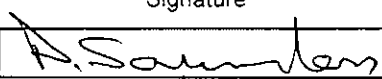
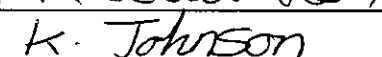
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	D Saunders	20/8/19
	K Johnson	20/8/19



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
St Mary's Horse Refuge

On accounts for the year  
ended

31<sup>st</sup> October 2018

Charity no  
(if any) 1101405

Set out on pages

1 TO 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2018.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent  
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

20/3/19

Name:

DANIEL PAUL GARSIDE

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

RICKARD LUCKIN LIMITED

7 Nelson Street, Southend-on-sea, Essex, SS1 1EH



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

It remains a concern that the charity is not reconciling the bank and cash position more regularly (i.e. at least annual and preferably on a monthly/quarterly basis).

Improvements have been made in that the accounts are compiled on a quarterly basis and the charity is checking to ensure all bank transactions are included within their primary analysis sheet. However some transactions were still omitted in relation to the bank and also some cash transactions have been missed off completely.

A monthly reconciliation will highlight these issues and allow the year end numbers to come together much easier.

The more regular control will also allow the charity to reduce their exposure to fraud, which is inherently high given that a high % of inbound receipts are of a cash nature.