



The Norfolk Deaf Association
Supporting the deaf and hard of hearing in Norfolk

NORFOLK DEAF ASSOCIATION (NDA)
(A company limited by guarantee)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2019

NORFOLK DEAF ASSOCIATION (NDA)
(A company limited by guarantee)

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NORFOLK DEAF ASSOCIATION (NDA)
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2019**

Trustees

P R Prinsley, Chairman
C I M I C Cant, Vice Chair
C J Doggett, Treasurer
S R Chalmers
J S L Hirst
J E Fitzgerald
M J Steward
D J Butler (appointed 24 January 2019)

Patron

Sir Richard Jewson JP, Lord Lieutenant of Norfolk

Company registered number

07966408

Charity registered number

1146883

Registered office

14 Meridian Way, Norwich, Norfolk, NR7 0TA

Chief Executive Officer

A Derrett

Accountants

MA Partners LLP, 7 The Close, Norwich, Norfolk, NR1 4DJ

Bankers

Santander UK plc, Bridle Road, Bootle, Merseyside, L30 4GB

Solicitors

Cozens-Hardy LLP, Castle Chambers, Opie Street, Norwich, Norfolk, NR1 3DP

NORFOLK DEAF ASSOCIATION (NDA)
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**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2019**

The Trustees present their annual report together with the financial statements of the company for the year 1 April 2018 to 31 March 2019. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

POLICIES AND OBJECTIVES

Norfolk Deaf Association (NDA)'s charitable objectives are:

"To relieve and assist Deaf and Hard-of-Hearing people in the mitigation of the effects of whole or partial lack or defect in hearing or speech or both.

To improve the quality of life and relieve the needs of persons with all degrees of hearing loss or hearing related issues by providing items, support, activities or facilities in the interests of social welfare, designed to improve their condition of life." (extract from NDA's Memorandum and Articles of Association).

Our Vision and Mission

Our vision is to be an organisation that is recognised as a key provider of support services to young people and adults with all degrees of hearing loss.

We are dedicated to improving the lives of young people and adults with all degrees of hearing loss. This is achieved by providing hearing aid maintenance, aural care, advice on assistive listening technology, training, and support and information on hearing loss and other related conditions.

Our public benefit

The Trustees confirm that they have complied with their duty in section 4 of the Charities Act 2011 to have due regard to the public benefit guidance used by the Charity Commission for England and Wales. The Trustees further confirm that the activities of the charity are carried out, in line with its objects, for the public benefit.

The charity's main objective for the public benefit is:

To provide hearing aid maintenance, aural care, advice on assistive listening technology and communication tactics, support and information on hearing loss and other related conditions to young people and adults with all degrees of hearing loss in Norfolk.

The charity achieves this objective by delivering the following services:

Hearing Support Service - this outreach support service is managed and administered by a small team of paid staff and delivered across Norfolk by a team of well-trained and dedicated volunteers. We deliver this service by reaching our service users through home visiting, community based clinics and a mobile clinic. The aim of the service is to offer assistance to users of NHS hearing aids by providing routine maintenance of hearing aids, advising on their use, communication tactics and assistive listening technology.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2019

We also provide a BSL practice group that is a peer led learning group, focused on providing the opportunity for those who have recently learnt BSL to practice and further develop this newly acquired communication skill.

Aural Care Service - based on a need identified by service users and partner agencies, and lack of such provision in Norfolk, we developed this service in partnership with the Norfolk and Norwich University Hospital (NNUH), which became fully operational in November 2018. The main aim of the service is to improve the quality of life for people who are affected by excessive ear wax. We offer an Aural Care Service (ear wax removal clinics using suction under magnification and, if required, manual instruments), delivered from an easily accessible, purpose-built clinic at our premises on Meridian Way, Norwich. The service is run by a team of professionally trained and experienced Aural Care Practitioners, who are registered nurses and have completed an accredited aural care training.

NHS Hearing Test and Hearing Aid Fitting Services - Audiologists from the NNUH provide hearing assessments and the full range of standard NHS hearing and fitting services from the NDA five days a week between 9am and 5pm. The service is available without visiting the hospital and provides an easily accessible community based, non-hospital environment. Medical Practices practitioners can refer to this service through the Choose & Book facility.

Befriending Service - this service offers support and companionship to members of the community who experience a varied degree of hearing loss, as well as being affected by issues such as loneliness, isolation, mental health issues, physical disability or any other medical condition. Whatever the reason, our aim is to enable a service user to develop coping strategies, or even more, to overcome these difficulties. The service is offered though 1-to-1 support or in a group setting.

Tinnitus Support Group - the group exists to provide support, information and coping strategies for those who experience Tinnitus. We have both formal and informal Tinnitus-related discussions, talks and taster therapy sessions, with external speakers sharing their knowledge on advances in the field of Tinnitus.

Hearing Loss Awareness Training - is available to organisations and individuals. The aim is to increase the understanding of the challenges faced by people with all degrees of hearing loss in the workplace and in social settings. A range of programmes is available to meet the needs of different organisations, delivered from an NDA training room or client's own premises.

ACHIEVEMENTS AND PERFORMANCE

Organisational level:

Throughout the year the Trustees have monitored the implementation of the objectives set for the year through the Implementation Plan 2018/19 Progress Report and the Chief Executive's report at the Board meetings. The Trustees are pleased to report that the service delivery objectives set for the year have been achieved.

During the year we were delighted to appoint David Butler as Trustee and prospective new Treasurer to succeed Christopher Doggett following his imminent retirement as Treasurer after 13 years' service.

In June 2018, the Charity was forced to relocate premises at very short notice.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2019

The cost of relocation was inevitably an expensive exercise whilst also having to source new premises from a limited market offering appropriate access for our staff and users. Despite the significant cost of moving we were able to find new premises that could allow the NDA to continue running existing clinics and groups and expand its remit into aural care. The consequences of the relocation, whilst extremely successful, was to deplete a significant amount of our reserves. The depletion of reserves has been affected further due to low return in income from the large number of applications submitted to Trusts and Foundations (142 in total).

In view of these challenges, in the last quarter of this financial year the Trustees began to take steps to rationalise its services and activities, and re-structure the staff team to be able to deliver on its charitable work, as well as the new contractual commitments, within the envelope of limited financial resources at the time.

With the support from a number of trusts and foundations the Charity raised enough capital to develop and open an Aural Care Service (ear wax removal using micro suction), which has become fully operational in November 2018. The service was set up in response to a need identified by many service users and partner agencies.

Furthermore, following a competitive tendering process, in January 2019 the NDA won a contract with Norwich CCG for the delivery of Ear Clearance Service for their patients, which builds well on the Aural Care Service that is operated on a commercial basis.

The charity continued to receive the support from North Norfolk, Norwich and South Norfolk CCGs, in the form of contracts for its Hearing Support Service.

In addition, in June 2018 the Service Level Agreement with the Norfolk and Norwich University Hospital (NNUH) Foundation Trust has been renewed, which enables the NDA to support the hospital with the provision of hearing testing and hearing aids dispensation, as well as balance therapy classes in a non-hospital environment, community based facility within its new, purposefully designed premises. Through this Service Level Agreement the NDA supported the delivery of 194 audiology clinics to 1235 NNUH patients.

The Friends of NDA scheme has kept a steady membership of 224 during the year. In April 2018 Mr Axon, ENT Surgeon from Addenbrooke's Hospital, Cambridge delivered our annual Friends lecture focused on the Future of Cochlear Implants. The lecture was very interesting and thought provoking, and was very well received by all who attended. In September 2018 we held the annual Friends visit to the Theatre Royal to see the musical Miss Saigon.

Services

Hearing Support Service

The Hearing Support Service (HSS) offers assistance to users of NHS hearing aids and works in partnership with the Audiology departments at the Norfolk and Norwich University Hospital, Cromer Hospital, James Paget Hospital, West Suffolk Hospital, Queen Elizabeth Hospital, Addenbrooke's Hospital in Cambridge, Scrivens, Specsavers, the Outside Clinic and Coleman Opticians. Referrals to this service come from the aforementioned Audiology providers, Adult Social Services, Residential & Nursing Homes, Sheltered Housing, relatives and self-referrals.

The HSS has been delivered by 27 volunteers, working across Norfolk. 4 new volunteers have been recruited and trained during 2018/19. The service was delivered via home visits, community based and mobile hearing aid maintenance clinics. Home visits cater for those with limited mobility, while the community based and mobile clinics provide access to our service in towns and villages near to where the service users live.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2019

The service received 1022 new referrals from the aforementioned audiology providers, as well as self-referrals, and supported 3749 service users through 6452 appointments. 1389 appointments have been delivered via the home visits to 534 service users. The mobile clinic reached 2010 service users delivering 3109 appointments, from 30 public places venues and 10 sheltered housing accommodation. 2182 service users accessed support at the community based clinics, through 3551 appointments.

The monitoring returns submitted by volunteers delivering this service identify that the main work tasks undertaken were: retubing and cleaning of hearing aids and the issue of batteries (in the greater majority of cases), followed by the replacement of cordas, top hooks, battery drawers and filters, mould fitting and general information and advice. Volunteers also provided general advice and support for service users or their families on hearing loss, related conditions and the assistive listening technology.

The Assistive Listening Technology Clinic has supported 58 service users in person and provided advice to 13 service users over the phone.

The BSL Practice Group supported 58 service users in total, with an average of 11 members attending the fortnightly group.

During the year 6 learners completed the BSL Introductory level.

Befriending Service

Of the 31 service users supported by the Befriending Service, 25 were hard of hearing and 6 were BSL users. 13 new referrals have been accepted during the year. In total, 14 befriending volunteers had been involved in the delivery of this specialist service.

During 2018/19 we delivered 725 support hours, carried out 349 visits and 19 telephone and e-mail based befriending support.

The following case study demonstrates the difference our befrienders can make to people we support: Service User was referred to the NDA Befriending Service because of the isolation he was experiencing due to his hearing loss. He had been recently diagnosed with dementia.

His family were concerned that the combination of his hearing loss and dementia would result in a quick decline in his mental and emotional health, and this would impact on his already restricted mobility. The Service User lives in his own home but is very well supported by his family.

The Service User is in his early 90's and lives alone, he is a very sociable articulate person. During his working and personal life, he had a lot of contact with people from all walks of life and enjoys conversations. This is something he misses. He still has many interesting, and at times, entertaining stories to share about his life experiences.

The Service User has significant hearing loss, acquired in the Second World War when he was in the air force. During the first few meetings, conversation was difficult between the volunteer and Service User because of his significant hearing loss. It was decided that we could try a white board to aid communication, this has been invaluable, not only to the NDA volunteer but to the Service User's care team and family.

The Service User took part in the History Pin Project (additional group arranged by the NDA) at the Forum last year. This gave him extra social contact and stimulated his thought processes. This is what the Service User's family had to say about the support he received.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2019

"Firstly can we say a huge thank you to Lizzy for the support G is receiving from the Norfolk Deaf Association. The visits from Lizzy are very much appreciated by G and I think it gives him both a focus and insight into a young person's family life which I'm sure stimulates his mind. It's over four years now since G was diagnosed with dementia but we're pleased to say that it doesn't appear to have progressed significantly. Also his GP is certain that it can be delayed by external stimuli and engagement, which is what Lizzy's visits achieve".

Aural Care Service

The Aural Care Service was launched on the 16 November 2018. During the 4.5 months of activity the service has provided assistance to 83 patients, and we received a good number of encouraging feedback, such as "The procedure was fine, carried out very professionally with great care and consideration" and "I found the experience friendly, very professional, and good value for money, thank you."

Tinnitus Support Group

During the year, the TSG has seen 24 new members join the group, with a total of 70 members regularly accessing this support. Over the reporting period, 10 support groups have been delivered with an average of 14 attendees per session. These support groups have featured a range of excellent quality and high profile speakers, talking on a range of topics including: Nutrition, Reflexology, Sound Therapy, Options Sleep and Relaxation, and developments in tinnitus research.

The Tinnitus Support Group team has produced and disseminated monthly newsletters to the members of the group, in which they informed them of the current research on tinnitus, coping techniques, information on related conditions and provided feedback from the group meetings.

HUSH! Club (Hard of Hearing Club)

The club met 9 times during this period and has had a year full of engaging, fun and varied activities. The meetings were attended by an average of 10 members each time. As well as the ever-popular quizzes, there have been opportunities to get out and about in the local area, and to gain valuable information and advice on issues connected with living with hearing loss.

The club members enjoyed presentations from the Wells Maritime Trust and Norfolk Wildlife Trust, visited the Norfolk Herbs and Plantation Gardens, had talks on the History of Shoes and the Button Hook Collection, as well as a creative sessions on Christmas Crafts.

Hearing Loss Awareness Training

During the year we delivered the training to a number of Norfolk Medical Practices, staff from nursing and residential homes, Norwich Theatre Royal and other community groups. In total 142 learners benefited from this training during the year. The CEO has also been able to provide 'informal HLAT' sessions when giving talks about the work of NDA to community groups and clubs.

Employees, volunteers and members

The Trustees would like to pay tribute to the small band of paid staff for their work and commitment and equally to all the much larger group of volunteers whose help ranges from delivering activities within the Hearing Support Service, to Befriending, to assisting with training, to helping with fund raising, in the office and in a variety of other ways. Without the on-going support and dedication of our unpaid volunteers our Hearing Support and Befriending service could not be provided.

The Trustees would also like to thank all our members and the Friends of NDA for their continued support and commitment.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2019

Financial review

RESERVES POLICY

Free reserves are unrestricted funds that are freely available to be spent on any of the charity's objectives. Tangible fixed assets and the connected bank loans are not included in free reserves as the assets are essential to the charity's activities and their disposal would adversely impact on its ability to deliver its aims.

The level of free reserves is set by the Board of Trustees on an annual basis and regularly monitored throughout the year. Action will be taken if actual free reserves fall significantly outside the level established.

In determining the level of free reserves, Trustees consider the financial impact of the risks facing the charity, including the loss of income from partner agencies and voluntary donations, and balance the need to hold sufficient reserves to enable the charity to:

- continue its activities when faced with unforeseen circumstances,
- maximise expenditure on charitable activities.

The policy for 2018/19 was to hold a minimum of six months projected running costs in reserve, assessed to be approximately £132,573. However, due to high relocation costs and reduced fundraising income the Charity had to apply more reserves towards the delivery of key services, whilst exploring alternative options for income generation. Therefore, the free reserves as at 31 March 2019 were £62,339.

For 2019/20 financial year the Trustees aim to focus their efforts at building up the free reserves and have a target of £128,571, which represents six months projected running costs.

Designated funds are funds set aside by the Trustees out of unrestricted funds to fund specific future purposes and projects. As at 1 April 2018, the charity had £15k designated for premises relocation and £20k to support the Aural Care project. These funds were utilised in the year. As at 31 March 2019, the charity had designated funds of £nil.

As at 31 March 2019, the charity had restricted funds of £3,681. Restricted funds are funds received for undertaking an activity specified by the donor when making the gift or may result from the terms of an appeal for funds. Details of the restricted funds are given in note 17.

Structure, governance and management

a. CONSTITUTION

The Norfolk Deaf Association (NDA) is a charitable company founded in 1898 and first registered with the Charity Commission in 1962. In February 2012 NDA registered as a Company Limited by Guarantee and, as a consequence, re-registered with the Charity Commission in April 2012. The company's governing document is the Memorandum and Articles of Association.

The address of the registered office is as shown on the first page. Details of the Trustees/Directors, the Patron, senior executive staff and principal professional advisers are also given on page 1.

NORFOLK DEAF ASSOCIATION (NDA)
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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2019

b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The Trustees of the Norfolk Deaf Association have the overall responsibility for the governance and strategic direction of the charity. Trustees are either elected or co-opted to the Board and can stand for re-election. The Board of Trustees consists of 8 Trustees/Directors and has three officers (Chairman, Vice-Chairman and Honorary Treasurer). The Board of Trustees meets quarterly and reviews strategy and performance, and monitors implementation plans and budgets. In line with the requirements of the governing document Trustees also organise an Annual General Meeting at which elections take place and resolutions are passed.

In between the main Board of Trustees meetings the Chief Executive has regular meetings with the Chairman and the Treasurer.

New Trustees are recruited based on the skills and expertise that have been identified as required to effectively govern a charity. An open, as well as targeted approach is used when recruiting new Trustees. The interested candidates are asked to submit their CV and a statement about why they wish to join the Board, what particular skills they will bring and what contribution to the Board and the charity they can make. There is a formal interview with the Chairman, the Treasurer and the Chief Executive. The candidates are also given the opportunity to visit some of the services and one or two Board meetings before making the final commitment.

The current Trustees are familiar with the work of the organisation, as the majority of them have been involved with the charity for a number of years. A skills audit of individual Trustees is undertaken on a regular basis and the findings inform the future recruitment to the Board.

A Trustee induction pack is in place, which is given to all newly recruited Trustees. The pack includes various Charity Commission publications, published accounts, financial procedures, risk assessment documents, the current business plan, working budget, roles and responsibility of a Trustee and the Board, and the Memorandum and Articles.

The Chairman of the Board of Trustees and the Chief Executive meet with new Trustees to cover:

- The obligations of Trustee Board members
- The main documents that set out the strategic/operational framework for the charity
- Resources and the current financial position
- Future plans and objectives
- An overview of the work of the organisation and staff team

Trustees are encouraged to attend training sessions to develop their skills and knowledge.

The Trustees adopted the Charity Commission's Charity Governance Code 2017.

c. ORGANISATIONAL STRUCTURE AND DECISION MAKING

On a day-to-day basis the organisation is managed by the Chief Executive, who has the overall responsibility for strategic planning and operational management, human and financial resources, service delivery and quality control. The Chief Executive has extensive experience and expertise in leading third sector organisations, business transformation, change management, organisational development and fundraising.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2019

d. RISK MANAGEMENT

The Board is responsible for the management of the risks faced by the Charity. Detailed considerations of the risk are delegated to the Chief Executive. Risks are identified, assessed and controls established throughout the year. A formal review of the Charity's risk management processes is undertaken on an annual basis and risks are reviewed on a rolling cycle.

The key controls used by the Charity include:

- Strategic planning, budgeting and management accounting
- Organisational and governance structure and lines of reporting
- Formal written policies, which are reviewed annually
- Hierarchical authorisation and approval levels
- Regular assessments of risk at board meetings
- Formal agenda for trustees board activity

Through the risk management processes established for the Charity, the Trustees are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

Plans for future periods

a. FUTURE DEVELOPMENTS

Our main plans for the coming financial year are:

- Fully implement the new organisational structure
- Fully mobilise the Norwich CCG contracted Ear Clearance Service (aural care)
- Increase the number of fee paying patients accessing the Aural Care Service
- Recruit and train additional volunteers for Hearing Support and Befriending services.
- Maintain the positive working relationships with the Clinical Commissioning Groups, NNUH, James Paget Hospital, West Suffolk Hospital, Queen Elizabeth Hospital, Scrivens, Specsavers, the Outside Clinic and Coleman Opticians.
- Proactively promote the Hearing Loss Awareness Training to schools, medical practices, nursing and residential homes, Norfolk Constabulary and local supermarkets.
- Focus resources on raising revenue funds from Trusts and Foundations, individual donors, commercial organisations and Friends of NDA.
- Launch a capital appeal towards the Aural Care Service Mobile Clinic.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2019

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Norfolk Deaf Association for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the Trustees, on 17 June 2019 and signed on their behalf by:



.....
P R Prinsley, Chairman

NORFOLK DEAF ASSOCIATION (NDA)
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INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2019

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF NORFOLK DEAF ASSOCIATION (NDA)
(the 'company')

I report to the charity Trustees on my examination of the accounts of the company for the year ended 31 March 2019.

This report is made solely to the company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 24 June 2019

Mr F M E Shippam BSc FCA DChA

MA Partners LLP, 7 The Close, Norwich, NR1 4DJ

NORFOLK DEAF ASSOCIATION (NDA)
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**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2019**

	Note	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
INCOME FROM:					
Donations and legacies	2	30,070	30,956	61,026	116,837
Charitable activities	3	26,505	31,270	57,775	54,942
Other trading activities	4	9,063	-	9,063	20,411
Investments	5	2,701	-	2,701	2,660
Other income		26,950	-	26,950	-
TOTAL INCOME		95,289	62,226	157,515	194,850
EXPENDITURE ON:					
Raising funds		23,930	-	23,930	27,317
Charitable activities		183,645	78,068	261,713	201,012
TOTAL EXPENDITURE	9	207,575	78,068	285,643	228,329
NET EXPENDITURE BEFORE INVESTMENT GAINS/(LOSSES)					
Net gains/(losses) on investments		(112,286)	(15,842)	(128,128)	(33,479)
		1,402	-	1,402	(2,728)
NET EXPENDITURE BEFORE OTHER RECOGNISED GAINS AND LOSSES		(110,884)	(15,842)	(126,726)	(36,207)
NET MOVEMENT IN FUNDS		(110,884)	(15,842)	(126,726)	(36,207)
RECONCILIATION OF FUNDS:					
Total funds brought forward		177,365	19,523	196,888	233,095
TOTAL FUNDS CARRIED FORWARD		66,481	3,681	70,162	196,888

The notes on pages 14 to 29 form part of these financial statements.

NORFOLK DEAF ASSOCIATION (NDA)
(A company limited by guarantee)
REGISTERED NUMBER: 07966408

BALANCE SHEET
AS AT 31 MARCH 2019

	Note	£	2019 £	£	2018 £
FIXED ASSETS					
Tangible assets	12		4,141		503
CURRENT ASSETS					
Debtors	13	13,293		5,948	
Investments		59,543		91,307	
Cash at bank and in hand		9,534		102,951	
		82,370		200,206	
CREDITORS: amounts falling due within one year	15	(6,349)		(3,821)	
NET CURRENT ASSETS			76,021		196,385
TOTAL ASSETS LESS CURRENT LIABILITIES			80,162		196,888
CREDITORS: amounts falling due after more than one year	16	(10,000)			-
NET ASSETS			70,162		196,888
CHARITY FUNDS					
Restricted funds	17	3,681			19,523
Unrestricted funds	17	66,481			177,365
TOTAL FUNDS			70,162		196,888

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 17 June 2019 and signed on their behalf, by:



 P R Prinsley, Chairman

The notes on pages 14 to 29 form part of these financial statements.

NORFOLK DEAF ASSOCIATION (NDA)
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Norfolk Deaf Association (NDA) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1.3 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the company, or the company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

NORFOLK DEAF ASSOCIATION (NDA)
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

1. ACCOUNTING POLICIES (continued)

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Head Office. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

1.5 Tangible fixed assets and depreciation

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Plant and machinery	-	25% straight line
Fixtures and fittings	-	33% straight line
Office equipment	-	25% straight line
Computer equipment	-	33% straight line

1.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

1.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.8 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

NORFOLK DEAF ASSOCIATION (NDA)
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**NOTES TO THE FINANCIAL STATEMENTS
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1. ACCOUNTING POLICIES (continued)

1.9 Liabilities

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

1.10 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.11 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

1.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Donations	22,621	-	22,621	30,586
Legacies	5,000	-	5,000	22,222
Grants	861	29,920	30,781	61,170
Corporate Support	1,588	1,036	2,624	2,859
Total donations and legacies	30,070	30,956	61,026	116,837
Total 2018	62,037	54,800	116,837	

NORFOLK DEAF ASSOCIATION (NDA)
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
BSL & Hearing loss awareness training	3,956	-	3,956	4,421
NNUH	22,399	-	22,399	19,099
Norfolk CCGs	-	31,270	31,270	31,270
Hard of Hearing Club	150	-	150	152
	<u>26,505</u>	<u>31,270</u>	<u>57,775</u>	<u>54,942</u>
<i>Total 2018</i>	<u>23,672</u>	<u>31,270</u>	<u>54,942</u>	

4. ACTIVITIES FOR GENERATING FUNDS

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Fundraising	5,283	-	5,283	15,990
Friends of NDA	3,734	-	3,734	4,149
Miscellaneous income	46	-	46	272
	<u>9,063</u>	<u>-</u>	<u>9,063</u>	<u>20,411</u>
<i>Total 2018</i>	<u>20,411</u>	<u>-</u>	<u>20,411</u>	

5. INVESTMENT INCOME

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Dividends received	2,701	-	2,701	2,660
<i>Total 2018</i>	<u>2,660</u>	<u>-</u>	<u>2,660</u>	

NORFOLK DEAF ASSOCIATION (NDA)
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

6. DIRECT COSTS

	Hearing Support £	Befriending £	Tinnitus Support Group £	Hard of Hearing Club £
Premises	22,930	3,277	4,795	3,275
Relocation costs	47,421	180	90	90
Legal & professional	10,824	64	64	64
Computer & IT support	2,243	660	356	304
General running expenses	20,383	3,236	2,870	2,542
Volunteers costs	9,657	2,043	-	-
Marketing	2,232	740	370	370
Other staff costs	20,157	7,752	1,550	1,550
Wages and salaries	46,764	7,799	1,765	786
National insurance	2,279	540	84	-
Pension cost	140	-	-	-
Depreciation	638	52	83	261
	<u>185,668</u>	<u>26,343</u>	<u>12,027</u>	<u>9,242</u>
<i>Total 2018</i>	<u>131,918</u>	<u>28,580</u>	<u>12,276</u>	<u>8,519</u>
		Aural Care £	Total 2019 £	Total 2018 £
Premises		6	34,283	26,698
Relocation costs		-	47,781	-
Legal & professional		-	11,016	2,103
Computer & IT support		2,520	6,083	5,258
General running expenses		2,719	31,750	25,835
Volunteers costs		-	11,700	12,152
Marketing		780	4,492	4,937
Other staff costs		-	31,009	32,737
Wages and salaries		1,673	58,787	62,923
National insurance		-	2,903	354
Pension cost		-	140	219
Depreciation		262	1,296	8,077
		<u>7,960</u>	<u>241,240</u>	<u>181,293</u>
<i>Total 2018</i>		<u>-</u>	<u>181,293</u>	

NORFOLK DEAF ASSOCIATION (NDA)
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

7. SUPPORT COSTS

	Hearing Support £	Befriending £	Tinnitus Support Group £	Hard of Hearing Club £	Total 2019 £	Total 2018 £
Premises	2,294	354	530	354	3,532	2,943
Other staff costs	9,878	3,821	766	766	15,231	15,088
	<u>12,172</u>	<u>4,175</u>	<u>1,296</u>	<u>1,120</u>	<u>18,763</u>	<u>18,031</u>
<i>Total 2018</i>	<u>11,744</u>	<u>4,066</u>	<u>1,172</u>	<u>1,049</u>	<u>18,031</u>	

8. GOVERNANCE COSTS

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Independent examination fees	<u>1,710</u>	<u>-</u>	<u>1,710</u>	<u>1,688</u>

NORFOLK DEAF ASSOCIATION (NDA)
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

9. ANALYSIS OF EXPENDITURE BY EXPENDITURE TYPE

	Staff costs 2019 £	Depreciation 2019 £	Other costs 2019 £	Total 2019 £	Total 2018 £
Expenditure on raising voluntary income	10,838	-	10,337	21,175	21,926
Expenditure on Friends activities	-	-	383	383	1,058
Expenditure on fundraising events	-	-	2,372	2,372	4,333
Costs of raising funds	10,838	-	13,092	23,930	27,317
Hearing Support	49,183	638	148,019	197,840	157,853
Befriending	8,339	52	22,127	30,518	33,888
Tinnitus Support Group	1,849	83	11,391	13,323	13,660
Hard of Hearing Club	786	261	9,315	10,362	9,780
Aural Care	1,673	262	6,025	7,960	-
Charitable activities	61,830	1,296	196,877	260,003	215,181
Expenditure on governance	-	-	1,710	1,710	1,688
	72,668	1,296	211,679	285,643	244,186
Total 2018	73,897	8,077	162,212	244,186	

10. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2019 £	2018 £
Depreciation of tangible fixed assets: - owned by the charity	1,296	8,077

During the year, no Trustees received any remuneration (2018 - £NIL).

During the year, no Trustees received any benefits in kind (2018 - £NIL).

During the year, no Trustees received any reimbursement of expenses (2018 - £NIL).

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

11. STAFF COSTS

Staff costs were as follows:

	2019 £	2018 £
Wages and salaries	69,266	73,230
Social security costs	3,175	402
Other pension costs	227	265
	<u>72,668</u>	<u>73,897</u>

The average number of persons employed by the company during the year was as follows:

	2019 No.	2018 No.
Employees	7	8

No employee received remuneration amounting to more than £60,000 in either year.

12. TANGIBLE FIXED ASSETS

	Plant and machinery £	Motor vehicles £	VLP & Computers £	Total £
Cost				
At 1 April 2018	-	35,486	15,072	50,558
Additions	1,740	-	3,194	4,934
At 31 March 2019	<u>1,740</u>	<u>35,486</u>	<u>18,266</u>	<u>55,492</u>
Depreciation				
At 1 April 2018	-	35,486	14,569	50,055
Charge for the year	70	-	1,226	1,296
At 31 March 2019	<u>70</u>	<u>35,486</u>	<u>15,795</u>	<u>51,351</u>
Net book value				
At 31 March 2019	<u>1,670</u>	<u>-</u>	<u>2,471</u>	<u>4,141</u>
At 31 March 2018	<u>-</u>	<u>-</u>	<u>503</u>	<u>503</u>

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**NOTES TO THE FINANCIAL STATEMENTS
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13. DEBTORS

	2019 £	2018 £
Trade debtors	1,055	1,474
Prepayments and accrued income	12,238	4,474
	<u>13,293</u>	<u>5,948</u>

14. CURRENT ASSET INVESTMENTS

Market value

At 1 April 2018

Additions

Disposals

Revaluations

91,307
14,519
(48,334)
2,051

At 31 March 2019

59,543

All the current asset investments are listed and held in the UK

15. CREDITORS: Amounts falling due within one year

	2019 £	2018 £
Trade creditors	3,787	1,397
Other taxation and social security	813	662
Other creditors	39	87
Accruals and deferred income	1,710	1,675
	<u>6,349</u>	<u>3,821</u>

16. CREDITORS: Amounts falling due after more than one year

	2019 £	2018 £
Other loans	10,000	-

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

17. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2018 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2019 £
Designated funds					
Premises relocation	15,000	-	(15,000)	-	-
Aural Care Project	20,000	-	(20,000)	-	-
	<u>35,000</u>	<u>-</u>	<u>(35,000)</u>	<u>-</u>	<u>-</u>
General funds					
General Funds	142,365	95,289	(172,575)	1,402	66,481
Total Unrestricted funds	<u>177,365</u>	<u>95,289</u>	<u>(207,575)</u>	<u>1,402</u>	<u>66,481</u>

NORFOLK DEAF ASSOCIATION (NDA)
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

17. STATEMENT OF FUNDS (continued)

Restricted funds

	Balance at 1 April 2018 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2019 £
Norfolk CCG's	-	31,270	(31,270)	-	-
The Albert Hunt Trust - 2017	333	-	(333)	-	-
The Albert Hunt Trust - 2019	-	2,000	(2,000)	-	-
The Paul Bassham Trust - 2017	1,550	-	(1,550)	-	-
The Paul Bassham Trust - 2019	-	1,000	(300)	-	700
John Jarrold Trust	-	500	(500)	-	-
NCF - Shelroy Charitable Trust Fund	-	2,500	(2,500)	-	-
Mickelham Charitable Trust	-	1,000	(1,000)	-	-
The Lady Hind Trust	-	2,000	(2,000)	-	-
R.C. Snelling Charitable Trust	1,550	-	(1,550)	-	-
The Edith Lilian Harrison 2000 Foundation	-	5,000	(5,000)	-	-
Martin Laing Foundation	625	1,500	(1,375)	-	750
Eleanor Hamilton Trust	300	1,000	(1,000)	-	300
Mr & Mrs Philip Rackham Charitable Trust	-	1,000	(1,000)	-	-
Goodman Trust	333	-	(333)	-	-
WO Street Charitable Foundation	833	-	(833)	-	-
Coral Samuel Charitable Trust	2,083	-	(2,083)	-	-
Lord Cozens Hardy Trust	833	1,000	(1,250)	-	583
Norfolk Community Foundation Saracen's Norfolk Fund	4,583	-	(4,583)	-	-
The Geoffrey Watling Charity	1,500	-	(1,500)	-	-
Garfield Weston Foundation	5,000	-	(5,000)	-	-
Anne French Memorial Trust	-	250	(250)	-	-
The Pennycress Trust	-	300	(300)	-	-
Leeds Building Society	-	932	-	-	932
Leslie Mary Carter Charitable Trust	-	5,000	(4,584)	-	416
Tesco - Bags of Help (Groundworks)	-	3,938	(3,938)	-	-
Lynn Foundation	-	500	(500)	-	-
Almary Green Awards	-	1,036	(1,036)	-	-
Annie Tranmer Trust	-	500	(500)	-	-
	19,523	62,226	(78,068)	-	3,681
Total of funds	196,888	157,515	(285,643)	1,402	70,162

Norfolk CCG's funding is used towards providing advice and a hearing support service for NHS hearing aid users throughout Norfolk and for working with organisations who refer newly diagnosed hearing aid users to the NDA.

The 2017 Albert Hunt Trust funding was used towards the costs of the Norfolk Hearing Support Service.

The 2019 Albert Hunt Trust funding was used towards the costs of setting up of Aural Care Service.

NORFOLK DEAF ASSOCIATION (NDA)
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

17. STATEMENT OF FUNDS (continued)

The 2017 Paul Bassham Trust funding was used towards the Befriending Service.

The 2019 Paul Bassham Trust funding is used towards Norfolk Hearing Support Service.

The John Jarrold Trust funds were used towards the running costs of the Hearing Support Service.

Norfolk Community Foundation - Shelroy Charitable Trust funds were used towards the Hearing Support Service, in particular the volunteers' and operational costs.

Mickleham Charitable Trust funding was used towards the Befriending Service.

The Lady Hind Trust funding was used towards the Befriending Service.

R. C. Snelling Charitable Trust funding was used towards the Hearing Support Service volunteer costs.

The Edith Lilian Harrison 2000 Foundation funds were used towards the costs of setting up of Aural Care Service.

The Martin Laing Foundation funds are used towards the running costs of the Hearing Support Service.

The Eleanor Hamilton Trust funds are used towards the running costs of the Befriending Service.

Mr and Mrs Philip Rackham Charitable Trust funds were used towards the running costs of the Hearing Support Service.

The Goodman Trust funds were used towards the running costs of the Hearing Support Service volunteer costs.

The WO Street Charitable Foundation funds were used towards the running costs of the Hearing Support Service.

The Coral Samuel Charitable Trust funds were used towards the running costs of the Befriending Service.

The Lord Cozens Hardy Trust funds are used towards the Hearing Support Service volunteer costs.

The Norfolk Community Foundation - Saracen's Norfolk fund is used towards the costs of volunteers and the running of the mobile clinic in South Norfolk.

The Geoffrey Watling Charity funds were used towards the running costs of Hearing Support Service.

The Garfield Weston Foundation funds were used towards the running costs of the Hearing Support Services.

The Anne French Memorial Trust funds were used towards the running costs of Befriending Service.

The Pennycress Trust funds were used towards the running costs of the Hearing Support Service.

The Leeds Building Society funds are used towards the cost of portable suction unit for the Aural Care Service.

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**NOTES TO THE FINANCIAL STATEMENTS
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17. STATEMENT OF FUNDS (continued)

The Leslie Mary Carter Charitable Trust funds are used towards the running costs of Hearing Support Service.

The Tesco - Bags of Help (Groundworks) funds were used towards the purchase of Assistive Listening Technology equipment.

The Lynn Foundation funds were used towards the running costs of the Hearing Support Service.

The Almary Green Awards 2018 funding was used towards the costs of setting up of Aural Care Service.

The Annie Tranmer Trust funds were used towards the running costs of the Hearing Support Service.

STATEMENT OF FUNDS - PRIOR YEAR

	<i>Balance at 1 April 2017 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Gains/ (Losses) £</i>	<i>Balance at 31 March 2018 £</i>
Designated funds						
Premises relocation	-	-	-	15,000	-	15,000
Aural Care Project	20,000	-	-	-	-	20,000
Facilities Improvement	15,000	-	-	(15,000)	-	-
	<u>35,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,000</u>
General funds						
General Funds	122,362	108,780	(86,049)	-	(2,728)	142,365
Total Unrestricted funds	<u>157,362</u>	<u>108,780</u>	<u>(86,049)</u>	<u>-</u>	<u>(2,728)</u>	<u>177,365</u>

NORFOLK DEAF ASSOCIATION (NDA)
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

17. STATEMENT OF FUNDS (continued)

Restricted funds

	Balance at 1 April 2017 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2018 £
The Henry Smith Charity	10,000	-	(10,000)	-	-	-
Norfolk CCG's	30,000	31,270	(61,270)	-	-	-
Robert Alpine Foundation	14,500	-	(14,500)	-	-	-
The Albert Hunt Trust - 2017	1,000	1,000	(1,667)	-	-	333
The Paul Bassham Trust - 2017	2,000	2,000	(2,450)	-	-	1,550
John Jarrold Trust	1,375	250	(1,625)	-	-	-
NCF - Shelroy Charitable Trust Fund	3,125	-	(3,125)	-	-	-
Mickelham Charitable Trust	583	-	(583)	-	-	-
The Lady Hind Trust	2,500	2,000	(4,500)	-	-	-
The Bedford Memorial Trust	2,000	-	(2,000)	-	-	-
R.C. Snelling Charitable Trust	1,600	2,000	(2,050)	-	-	1,550
The Edith Lilian Harrison 2000 Foundation	3,300	-	(3,300)	-	-	-
EDP Community Foundation	250	-	(250)	-	-	-
The Inman Charity	3,000	-	(3,000)	-	-	-
Martin Lain Foundation	-	1,500	(875)	-	-	625
Eleanor Hamilton Trust	-	1,000	(700)	-	-	300
Mr & Mrs Philip Rackham Charitable Trust	500	-	(500)	-	-	-
Goodman Trust	-	1,000	(667)	-	-	333
WO Street Charitable Foundation	-	2,000	(1,167)	-	-	833
Coral Samuel Charitable Trust	-	5,000	(2,917)	-	-	2,083
Lord Cozens Hardy Trust	-	1,000	(167)	-	-	833
NCF - Saracen's Norfolk Fund	-	5,000	(417)	-	-	4,583
The Geoffrey Watling Charity	-	10,000	(8,500)	-	-	1,500
Garfield Weston Foundation	-	15,000	(10,000)	-	-	5,000
Anne French Memorial Norfolk Community Foundation Mental Health & Wellbeing Fund	-	300	(300)	-	-	-
NCF - The Clan Trust	-	500	(500)	-	-	-
Percy Bilton Charity	-	500	(500)	-	-	-
Spurrel Charitable Trust	-	500	(500)	-	-	-
The Pennycress Trust	-	300	(300)	-	-	-

NORFOLK DEAF ASSOCIATION (NDA)
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

17. STATEMENT OF FUNDS (continued)

Timothy Colman Charitable Trust	-	250	(250)	-	-	-
Norfolk Community Foundation - Little Acorns Community Fund	-	500	(500)	-	-	-
One Stop Carriers for Causes - Groundworks	-	2,000	(2,000)	-	-	-
R S Brownless Charitable Trust	-	200	(200)	-	-	-
	<u>75,733</u>	<u>86,070</u>	<u>(142,280)</u>	<u>-</u>	<u>-</u>	<u>19,523</u>
Total of funds	<u>233,095</u>	<u>194,850</u>	<u>(228,329)</u>	<u>-</u>	<u>(2,728)</u>	<u>196,888</u>

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 April 2018 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2019 £
Designated funds	35,000	-	(35,000)	-	-
General funds	142,365	95,289	(172,575)	1,402	66,481
	<u>177,365</u>	<u>95,289</u>	<u>(207,575)</u>	<u>1,402</u>	<u>66,481</u>
Restricted funds	19,523	62,226	(78,068)	-	3,681
	<u>196,888</u>	<u>157,515</u>	<u>(285,643)</u>	<u>1,402</u>	<u>70,162</u>

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 April 2017 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2018 £
Designated funds	35,000	-	-	-	35,000
General funds	122,362	108,780	(86,049)	(2,728)	142,365
	<u>157,362</u>	<u>108,780</u>	<u>(86,049)</u>	<u>(2,728)</u>	<u>177,365</u>
Restricted funds	75,733	86,070	(142,280)	-	19,523
	<u>233,095</u>	<u>194,850</u>	<u>(228,329)</u>	<u>(2,728)</u>	<u>196,888</u>

NORFOLK DEAF ASSOCIATION (NDA)
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Tangible fixed assets	4,142	-	4,142
Current assets	78,687	3,681	82,368
Creditors due within one year	(6,348)	-	(6,348)
Creditors due in more than one year	(10,000)	-	(10,000)
	<u>66,481</u>	<u>3,681</u>	<u>70,162</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £
Tangible fixed assets	503	-	503
Current assets	180,684	19,523	200,207
Creditors due within one year	(3,822)	-	(3,822)
	<u>177,365</u>	<u>19,523</u>	<u>196,888</u>

19. PENSION COMMITMENTS

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to **£227 (2018 - £265)**. Contributions totalling **£39 (2018 - £87)** were payable to the fund at the balance sheet date and are included in creditors.

20. RELATED PARTY TRANSACTIONS

During the year the charity made payments to Prospect Consultancy, a business in which Aliona Derrett, the Chief Executive Officer, is the sole proprietor, totalling **£46,934 (2018: £53,086)** in respect of management consultancy services.