

# **Communities Together Durham**

**Report and Financial Statements  
for the year ended 31 December 2018**

**Charity number 1157214**

**Company number 08860961**

# **Communities Together Durham**

## **Report and Financial Statements for the year ended 31 December 2018**

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# **Communities Together Durham**

## **Directors and Trustees Annual Report for the year ended 31 December 2018**

### **Reference and administration details**

Charity name:	Communities Together Durham
Registered charity number	1157214
Company number	08860961
Registered office address	Cuthbert House Stonebridge Durham DH1 3RY

The trustees under charity law, who were also the directors under company law, who served during the period and up to the date of this report were:

The Venerable Stuart Bain (CUF, from 26.3.14; reappointed from 26.3.19)  
The Revd Canon Sheila Bamber (DBF, from 24.1.14; reappointed from 24.1.19)  
Sibylle Batten (CUF, from 1.3.17)  
The Rt Revd Mark Bryant (CUF, from 1.12.17 until 7.10.18)  
The Revd Chris Pearson (DBF, from 26.3.14 until 25.3.19)  
The Revd Canon Suzanne Pinnington (CUF, from 1.4.15 until 1.6.18)  
Kate Welch OBE, DL (DBF, from 26.3.14; reappointed from 26.3.19)  
The Revd David Whiting (DBF, from 26.3.14; reappointed from 26.3.19)

Independent Examiner	Mr J I Henderson 1 Silverdale Way Whickham Newcastle upon Tyne NE16 5SL
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### **Structure, governance and management**

Communities Together Durham is a company limited by guarantee (no 08860961) and a registered charity (no 1157214). The company was incorporated on 24<sup>th</sup> January 2014. It was registered as a charity on 28<sup>th</sup> May 2014. The company is governed by its Memorandum and Articles of Association.

The Directors are nominated by the members, being five nominated by the Church Urban Fund (CUF) and four nominated by the Durham Diocesan Board of Finance (DBF). Directors are appointed for a term of five years. There are currently three vacancies for trustees, all of which are CUF nominations, and the directors are keeping this under review. The appointments of four directors were reviewed and extended for a further term during the first quarter of 2019.

**Objectives and activities:** the objects of Communities Together Durham are, for the benefit of the public:-

- 1.1 to promote the efficiency and effectiveness of Christian based charities in the furtherance of their objects or any one of them, mainly but not exclusively, by the provision of information, advice, support and infrastructure provision; and
- 1.2 the relief of financial hardship, either generally or individually, through the provision of grants, goods or services.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### **Achievements and performance**

This has been an exciting year. We have supported a range of church projects, undertaken a number of speaking engagements, and walked alongside a number of individuals and groups at different stages in their 'community engagement' journey. We have taken opportunities to 'celebrate the small', and provide encouragement, often coffee and sometimes capacity to look beyond the immediate horizon. And our work has been recognised by our Diocese in an important new partnership. Highlights and areas of specific focus include:

Church Based Social Enterprise: the research project started in September 2017, and during the year, a seminar was held in Gateshead exploring the theological background to and history of social enterprise, and a seven week introductory training course for clergy and laity has been held. From this project proposals are being explored that will form the basis for the action research to take place over the next 12-15 months. The research project includes regular blogs for the William Temple Foundation.

Delivery of the Diocesan Poverty Strategy: CTD and the Diocese of Durham have entered into a Management Agreement for the delivery of the Diocesan Poverty Strategy until the end of 2020. This includes a contribution towards CTD costs, and the secondment of 4 half-time staff to form a 'community development team'. The strategy builds on an asset based approach, rather than an initiative based approach, responding to locally identified needs. The full team will begin work in February 2019, and we anticipate a busy year! The CTD business plan will now be reviewed to incorporate this development.

Places of Welcome: the number of places of welcome has grown to 8, with three more in the pipeline. We are aware of others doing similar outreach into the community without joining the network, but the encouragement projects receive from the 'light touch' structure is welcomed by the churches, and we plan to develop this further, encouraged by the 'good news' stories from everyone involved.

Holiday clubs: many churches are now running their own projects, and we have supported them individually to secure funding. The emphasis now is on the provision of activities, and we are exploring links with external partners able to provide experiences and activities to broaden experience and provide fun a bit further afield!

The Clewer Initiative 'We see you' – responding to modern day slavery: during the year we have supported the Diocesan co-ordinator of this initiative to hold 6 awareness raising events across the Diocese. We will be seeking to extend this support during the coming year.

Refugee Support: we have been working with local councils to provide support, particularly through the resettlement schemes. It is particularly encouraging to see some of our local councils realising that the churches have something positive to offer in local communities, and pro-actively seeking support. Our work complements the work of North East Churches Acting Together, providing added capacity (there are seven local authority areas in our Diocese).

**Explore during vacancy:** following a successful pilot scheme, we have gained agreement for a programme to help congregations without an incumbent explore their focus and mission in a region with many complex social challenges. This will begin during 2019, when the extended team is in place, and all parishes will be expected to take part in customised workshops that support the preparation of a parish profile.

**Tyne and Wear Citizens:** during the year, the Development Worker has chaired the Leadership Group, and we continue to work in partnership with Citizens across the northern part of the Diocese. Significant activity includes support for the Living Wage campaign (overall the number of Living Wage employers increased from 30 to 90 in the year, and we have taken a lead on the negotiations with some of our local authorities), and support for the free school meals, mental health commission and safer cities work. We continue to encourage parishes and individuals to take part in Citizens activity, and a number of women clergy supported the launch of a hate crime charter by local public transport providers, an initiative led by Muslim women for the partnership. The Chair is a trustee of Citizens UK.

**Financial review:** the trustees' policy in relation to reserves is to establish sufficient financial reserves to support the charity for a three month period. The Church Urban Fund is tapering over the period to 2020, with £30,000 available in 2019. A grant of 50% of the costs of employing the Development Worker has been secured from April 2018 to December 2020, linked to the delivery of the Diocese of Durham's 'Poverty Strategy'. As a result, reserves have increased during the year, and will be used to facilitate further development of the Charity.

**Trustees' responsibilities in respect of the financial statements:** company law requires the trustees, who are the directors under company law, to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company at the year end and of the net incoming/outgoing resources of the company for the year then ending. In preparing these financial statements the trustees are required to

- select suitable accounting policies;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare financial statements on a going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable it to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent examiner:** the trustees have taken advantage of the provisions of the Companies Act 2006 in respect of the audit requirements for small companies and opted to have an independent examination in accordance with the Charities Act.

**Small company special provisions:** the above report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime as set out in Part 15 of the Companies Act 2006.

This report was approved by the trustees on 30 April 2019 and signed on their behalf by



Sheila Bamber  
Director and Trustee

# Independent Examiner's Report on the Accounts

Report to the Trustees of Communities Together Durham on the accounts for the year ended 31 December 2018 set out on pages 7 to 13

## Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

## Basis of independent examiner's statement

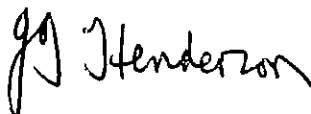
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
  - To keep accounting records in accordance with section 130 of the Charities Act; and
  - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date 30 April 2019

Name

Mr J I Henderson

Address

1 Silverdale Way  
Whickham  
NE16 5SL

# Communities Together Durham

## Statement of Financial Activities (incorporating an Income and Expenditure Account) for the year ended 31 December 2018

	Note	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total Funds 2018 £	Total Funds 2017 £
<b>Incoming resources</b>	3				
Generated funds					
Voluntary income		-	-	-	-
Activities for generating funds		-	-	-	-
Investment income		-	-	-	-
Charitable activities		-	-	-	-
Other incoming resources		40,000	17,687	57,687	50,734
<b>Total incoming resources</b>		<b><u>40,000</u></b>	<b><u>17,687</u></b>	<b><u>57,687</u></b>	<b><u>50,734</u></b>
<b>Resources expended</b>	4				
Generation of voluntary income		-	-	-	-
Charitable Activities		21,647	16,107	37,754	40,201
Governance costs		-	-	-	-
Other resources expended		-	-	-	-
<b>Total resources expended</b>		<b><u>21,647</u></b>	<b><u>16,107</u></b>	<b><u>37,754</u></b>	<b><u>40,201</u></b>
<b>Net income/expenditure (-) for the year</b>		<b><u>18,353</u></b>	<b><u>1,580</u></b>	<b><u>19,933</u></b>	<b><u>10,533</u></b>
<b>Reconciliation of funds</b>					
Total funds brought forward		42,093	-	42,093	31,560
Net movement in funds throughout year		<u>18,353</u>	<u>1,580</u>	<u>19,993</u>	<u>10,533</u>
<b>Total funds carried forward</b>		<b><u>60,446</u></b>	<b><u>1,580</u></b>	<b><u>62,026</u></b>	<b><u>42,093</u></b>

All the charitable company's operations are classed as continuing and recognised gains and losses and movement on reserves are shown above.

The notes on pages 9 to 13 form part of these accounts.

# Communities Together Durham

## Balance Sheet as at 31 December 2018

	Note	Total Funds 2018 £	Total Funds 2017 £
<b>Fixed Assets</b>			
Tangible assets	7	-	-
<i>Total fixed assets</i>		-	-
<b>Current Assets</b>			
Debtors	8	322	306
Cash at bank and in hand		<u>61,909</u>	<u>41,909</u>
<i>Total current assets</i>		<b><u>62,231</u></b>	<b><u>42,215</u></b>
<b>Liabilities</b>			
Creditors: amounts falling due within one year	9	<u>205</u>	<u>122</u>
<i>Net current assets</i>		<b><u>62,026</u></b>	<b><u>42,093</u></b>
<i>Total assets less current liabilities</i>		62,026	42,093
Creditors: amounts falling due after more than one year		-	-
Provisions for liabilities and charges		-	-
<i>Net assets</i>		<b><u>62,026</u></b>	<b><u>42,093</u></b>
<b>The funds of the charity</b>	11		
Restricted income funds		1,580	-
Unrestricted income funds		60,446	42,093
<i>Total charity funds</i>		<b><u>62,026</u></b>	<b><u>42,093</u></b>

For the financial year ended 31 December 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006; and no notice has been deposited under section 476.

### Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476
- The directors acknowledge their responsibilities for complying with the requirement of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006.

Signed on behalf of the Trustees



Sheila Bamber  
Director and Trustee

30 April 2019.  
Date



# Communities Together Durham

## Notes to the Financial Statements for the year ended 31 December 2018

### Note 1: Basis of preparation

#### 1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with the Financial Reporting Standard 102 (FRS102) as applicable to Charities (effective January 2016) comprising the Statement of Recommended Practice Accounting and Reporting by Charities ("SORP 2015").

#### 1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

#### 1.3 Changes to previous accounts

No changes have been made to accounts for previous years.

### Note 2: Accounting policies

#### 2.1 Incoming resources

##### 2.1.1 Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- The charity becomes entitled to the resource
- The trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability

##### 2.1.2 Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

##### 2.1.3 Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

##### 2.1.4 Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

##### 2.1.5 Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

# Notes to the Financial Statements for the year ended 31 December 2018

## 2.1.6 Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

## 2.1.7 Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measureable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

## 2.1.8 Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

## 2.1.9 Investment income

This is included in the accounts when receivable.

## 2.2 Expenditure and liabilities

### 2.2.1 Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

### 2.2.2 Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and costs of any legal advice to trustees on governance or constitutional matters.

### 2.2.3 Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

## 2.3 Assets

### 2.3.1 Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

# Notes to the Financial Statements for the year ended 31 December 2018

## Note 3 Analysis of incoming resources

	Unrestricted £	Restricted £	Total 2018 £	Total 2017 £
<b>Other incoming resource</b>				
Grant –				
Church Urban Fund	40,000	-	40,000	50,000
Durham Diocese	-	12,094	12,094	-
Goldsmiths College	-	5,593	5,593	-
Other	-	-	-	734
<b>Total incoming resources</b>	<b><u>40,000</u></b>	<b><u>17,687</u></b>	<b><u>57,687</u></b>	<b><u>50,734</u></b>

## Note 4 Analysis of resources expended

	Unrestricted £	Restricted £	Total 2018 £	Total 2017 £
<b>Charitable activities</b>				
Staff costs	16,945	15,319	32,264	32,781
Travel and subsistence	2,037	308	2,345	2,511
Administration	1,652	-	1,652	2,224
Programme costs	848	390	1,238	2,493
Misc	165	90	255	192
<b>Total resources expended</b>	<b><u>21,647</u></b>	<b><u>16,107</u></b>	<b><u>37,754</u></b>	<b><u>40,201</u></b>

## Note 5 Details of certain items of expenditure

### 5.1 Trustee expenses

Canon Sheila Bamber received £114 reimbursement of travel expenses during 2018.

### 5.2 Fees for the examination of the accounts

	2018 £	2017 £
Independent examiner's fees for reporting on the accounts	=	=

## Notes to the Financial Statements for the year ended 31 December 2018

### Note 6 Paid employees

During the year the organisation employed one member of staff, remunerated at £30,000 per annum.

### Note 7 Tangible fixed assets

The company does not own any fixed assets.

### Note 8 Debtors and prepayments

Analysis of debtors	Amounts falling due within one year	
	2018	2017
	£	£
Prepayments	322	306
<i>Total</i>	<b><u>322</u></b>	<b><u>306</u></b>

### Note 9 Creditors and accruals

Analysis of creditors	Amounts falling due within one year	
	2018	2017
	£	£
Accruals	205	122
<i>Total</i>	<b><u>205</u></b>	<b><u>122</u></b>

### Note 10 Transactions and related parties

The Company is a joint venture between the Church Urban Fund and the Diocese of Durham. During the year CUF awarded a grant of £40,000 to the Company, and Durham Diocesan Board of Finance made a payment of £12,094 to the Company.

# Notes to the Financial Statements for the year ended 31 December 2018

## Note 11 Movements on funds

	Fund balance b/fwd	Incoming resources	Outgoing resources	Transfer between funds	Fund balance c/fwd
	£	£	£	£	£
<b>Unrestricted funds</b>					
General fund	42,093	40,000	21,647	0	60,446
<b>Restricted Fund</b>					
Greggs	0	0	0		0
<b>Restricted Fund</b>					
BIG Lottery	0	0	0		0
<b>Restricted Fund</b>					
Durham DBF	0	12,094	12,094		0
<b>Restricted Fund</b>					
Goldsmiths College	0	5,593	4,013		1,580
<b>Total funds</b>	<b><u>42,093</u></b>	<b><u>57,687</u></b>	<b><u>37,754</u></b>	<b><u>0</u></b>	<b><u>62,026</u></b>

## Note 12 Net assets by fund

	Unrestricted £	Restricted £	Total 2018 £	Total 2017 £
Fixed assets	-	-	-	-
Net current assets	60,446	1,580	62,026	42,093
<b>Total assets</b>	<b><u>60,446</u></b>	<b><u>1,580</u></b>	<b><u>62,026</u></b>	<b><u>42,093</u></b>

## Note 13 Liability of Members

The liability of members is limited by guarantee. In the event of the charity being wound up during the period of membership, members would be required to contribute an amount not exceeding £1.