

Charity Registration No. 1158714

**REHABILITATION, EDUCATION AND ASSESSMENT CENTRE
FOR HIPPO THERAPY CIO**

(REACH)

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2018**

REHABILITATION, EDUCATION AND ASSESSMENT CENTRE FOR HIPPO THERAPY CIO (REACH)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	John Lutchmiah (Chairperson) - (appointed 7 th March 2019) Yifei He (Treasurer) - (appointed 7 th March 2019) Lisa Bailey (Secretary) - (appointed October 2017) Amy Northwood (appointed May 2017)
Charity number	1158714
Principal address	Crown Farm Stables Crown Road Kelvedon Hatch Brentwood Essex CM14 5TB
Independent examiner	Bernard Tay 606 Butterfly Court 22 Mast Street Barking IG11 7FY

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REHABILITATION, EDUCATION AND ASSESSMENT CENTRE FOR HIPPO THERAPY CIO (REACH) TRUSTEES' REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2018

The trustees present their report and financial statements for the year ended 30 September 2018.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

Objectives and activities

The charity's objects are to relieve the needs of people suffering from a range of disabilities including cerebral palsy, Down syndrome, development delay, spinal chord injury, autism, learning disabilities and mental health disorders, through facilitating hippotherapy and associated equine based therapies and rehabilitation techniques.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievement and performance

Several fundraising events took place during the year, including a curry night and a Golf Day.

A comprehensive programme of therapy sessions were delivered over the year equating approximately:

- 600 Hippotherapy Session
- 75 Equine Assisted Therapy Sessions
- 275 Riding for the Disabled Sessions

Financial Review

The main source of income is in the form of donations and client fees. The trustees also undertake fundraising in the year through events.

The trust finances are monitored during the year and accounts presented to the committee.

Income totalled £40,638 over the 12 months to 30 September 2018. This was made up of £10,661 of unrestricted donations, £1,125 of fundraising income, £28,285 of therapy receipts and £551 of sundry income and £16 of interest income. Expenditure for the year totalled £42,986.

Income tax recoverable in relation to donation received under Gift Aid or deeds of covenant is recognised at the time of the donation.

There was no restricted income in this financial year.

REHABILITATION, EDUCATION AND ASSESSMENT CENTRE FOR HIPPOThERAPY CIO (REACH)

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2018

The charity has surplus fund of £22,298 to carry forward as at 30 September 2018. These funds are to be used for future activities of the charity in line with achieving its objectives.

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principal in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulation 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity (referred to as REACH in these accounts) was established by a Constitution of a Charitable Incorporated Organisation (CIO) on 25 September 2014.

The trustees served during the year were:

Les Rosewarne – Chair

Pam Holmes – Secretary

Jettie Hassan – Treasurer

Kay Brown – Trustee

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TRUSTEES' REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2018

Lisa Bailey – Trustee
Victoria Lian – Trustee
Victoria Dutton - Trustee
Amy Northwood - Trustee
Jane Finch – Trustee

New trustees are proposed and appointed at Trustee Committee meetings. At every annual general meeting of the members of the CIO, one third of the charity trustees shall retire from office. The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. The number of trustees shall never be less than three or more than twelve.

The organisational structure of the charity is one in which decision of the members of the CIO may be taken by a resolution at a general meeting or by written resolution. Such resolutions are passed by a simple majority of votes.

The trustees' report was approved by the Board of Trustees.



Yifei He (Treasurer)
Trustee

Dated: 17 July 2019

REHABILITATION, EDUCATION AND ASSESSMENT CENTRE FOR HIPPOThERAPY CIO (REACH)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF REHABILITATION, EDUCATION AND ASSESSMENT CENTRE FOR HIPPOThERAPY CIO

I report to the trustees on my examination of the financial statements of Rehabilitation, Education and Assessment Centre for Hippotherapy CIO (the charity) for the year ended 30 September 2018.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulation 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

REHABILITATION, EDUCATION AND ASSESSMENT CENTRE
FOR HIPPOThERAPY CIO
(REACH)

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF REHABILITATION, EDUCATION AND
ASSESSMENT CENTRE FOR HIPPOThERAPY CIO

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity, the charity's members as a body and the charity's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.



Bernard Tay FCCA
606 Butterfly Court
22 Mast Street
Barking, Essex
IG11 7FY

Dated: 17 July 2019

REHABILITATION, EDUCATION AND ASSESSMENT CENTRE FOR HIPPO THERAPY CIO (REACH)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30 SEPTEMBER 2018

	Notes	Unrestricted funds £	Restricted funds £	Total 2018 £	Total 2017 £
<u>Income from</u>					
Donations and legacies	3	10,661	-	10,661	11,904
Charitable activities	4	29,961	-	29,961	34,608
Investments	5	16	-	16	1
Total Income		40,638	-	40,638	46,513
<u>Expenditure on</u>					
Charitable activities	6	40,980	-	40,980	44,565
Other	9	2,005	-	2,005	3,222
Total resources expended		42,986	-	42,986	47,787
Net (outgoing)/incoming resources before transfers		(2,348)	-	(2,348)	(1,274)
Transfers between funds		-	-	-	-
Net income/(expenditure) for the year / Net movement in funds		(2,348)	-	(2,348)	(1,274)
Fund balances at 1 October 2017		26,646	-	24,646	25,920
Fund balances at 30 September 2018		22,298	-	22,298	24,646

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

REHABILITATION, EDUCATION AND ASSESSMENT CENTRE FOR HIPPOThERAPY CIO

(REACH)

STATEMENT OF FINANCIAL POSITION

AS AT 30 SEPTEMBER 2018

	Notes	2018 £	£	2017 £	£
Fixed Assets					
Tangible assets	10	3,159			2,738
Current assets					
Debtors	11	216		1,690	
Cash at bank and in hand		20,263		21,277	
		<u>20,479</u>		<u>22,967</u>	
Creditors: amounts falling due within one year	12	(1,340)		(1,059)	
Net current assets			19,139		21,908
Total assets less current liabilities			<u>22,298</u>		<u>24,646</u>
Income funds					
Restricted funds			-		-
Unrestricted funds			22,298		24,646
			<u>22,298</u>		<u>24,646</u>

The financial statements were approved by the Trustees on 17 July 2019.



Yifei He (Treasurer)
Trustee

REHABILITATION, EDUCATION AND ASSESSMENT CENTRE FOR HIPPO THERAPY CIO (REACH)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2018

1. Accounting Policies

Charity Information

Rehabilitation, Education and Assessment Centre for Hippotherapy CIO, also referred to as REACH, is a Charitable Incorporated Organisation. The Charity operates from Crown Farm Stables, Crown Road, Kelvedon Hatch, Brentwood, Essex, CM14 5TB.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provision in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

REHABILITATION, EDUCATION AND ASSESSMENT CENTRE FOR HIPPO THERAPY CIO (REACH)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2018

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and use of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donations, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Resources expended

Expenses are recognised when the charity is legally liable for such expenses, and the amounts can be measured reliably.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2018

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and machinery	20% reducing balance per annum
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1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

1.8 Cash and cash equivalents

Cash and cash equivalent include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measures at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2018

transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amount payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2. Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from the estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2018

3. Donations and legacies

	Unrestricted funds	Restricted funds	Total 2018	Total 2017
	£	£	£	£
Donations and gifts	10,661	-	10,661	11,904
For the year ended 30 September 2017	9,106	2,798		11,904

4. Charitable activities

	2018	2017
	£	£
Income from charitable activities and funders	29,961	34,608

5. Investments

	2018	2017
	£	£
Interest receivable	16	1

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2018

6. Charitable activities

	2018	2017
	£	£
Horse hire	2,010	-
Depreciation and impairment	1,079	684
Hippotherapist and therapist cost	14,779	9,140
Fundraising costs	1,227	743
Blacksmith, horse care and equipment	9,081	2,950
Animal feed and bedding	61	4,039
Wages and Salaries	8,505	17,691
Training	136	16
Travel	-	-
Premises expenses	1,107	6,612
Telephone and Fax	131	91
Postage, Stationery and printing	677	596
Subscriptions	642	491
Insurance	924	595
Sundry expenses	602	297
Advertising & PR	-	585
Bank Charges	21	35
	<u>40,980</u>	<u>44,565</u>

7. Trustees

None of the trustees (or any person connected with them) received any remuneration during the year.

8. Employees

Number of employees

The average monthly number employees during the year was:

2018	2017
Number	Number
2	6

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2018

9. Other

	2018	2017
	£	£
Net loss on disposal of tangible fixed assets	-	900
Veterinary costs	1,105	1,722
Independent examination & accountancy fees	900	600
	<u>2,005</u>	<u>3,222</u>

10. Tangible fixed assets

	Plant and machinery £
Cost	
At 1 October 2017	3,897
Additions	1,500
Disposals	-
	<u>5,397</u>
At 30 September 2018	5,397
Depreciation and impairment	
At 1 October 2017	1,159
Depreciation charged in the year	1,079
Eliminated in respect of disposals	-
	<u>2,238</u>
At 30 September 2018	2,238
Carrying amount	
At 30 September 2018	3,159
At 30 September 2017	<u>2,738</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2018

11. Debtors

	2018 £	2017 £
Amounts falling due within one year		
Trade debtors	216	1,690
Other debtors	-	-
	<u>216</u>	<u>1,690</u>

12. Creditors: amounts falling due within one year

	2018 £	2017 £
Amounts falling due within one year		
Other taxations and social security	341	59
Trade creditors	-	-
Accruals and deferred income	<u>1,000</u>	<u>1,000</u>
	<u>1,341</u>	<u>1,059</u>