

Thurmaston Old School Community Centre

Report of the Trustee Board for the period 2 November 2017 to 31 December 2018

Formation and financial year

Thurmaston Old School Community Centre is a Charitable Incorporated Organisation and Registered Charity 1175521. The charity was registered with the Charity Commission for England and Wales on 2 November 2017 and this report covers the extended first financial year from 2 November 2017 to 31 December 2018 inclusive. Subsequent reports will cover the financial year from 1 January to 31 December inclusive.

The charity was established as a Charitable Incorporated Organisation to succeed the former unincorporated association charity, Thurmaston (Old School) Church and Community (Developments) Charity, Registered Charity 1001098. The former charity was dissolved and removed from the Register of Charities on 4 February 2019. The records of the former charity are in the custody of the new charity.

Ownership of the premises

The charity owns and manages the premises known as Thurmaston Old School Community Centre, situated at 736 Melton Road, Thurmaston, Leicester LE4 8BD. The ownership of the premises, previously known as St Michael's Thurmaston Old School Church and Community Centre, were transferred from the old charity to the new charity on 2 July 2018. The Leicester Diocesan Board of Finance (Registered Charity 249100, Company number 227087) acts as Custodian Trustee for the premises on the charity's behalf.

Objects of the charity

The objects of the charity are, for the public benefit:- 1. To promote the whole mission of the Church of England, pastoral, evangelistic, charitable, social and ecumenical for the benefit of the ecclesiastical parish of Thurmaston, St Michael & All Angels; and 2. To further or benefit the residents in the ecclesiastical parish of Thurmaston, St Michael & All Angels and the neighbourhood including visitors, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation or other leisure time occupation with the objective of improving the conditions of life for the residents and visitors.

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Constitution and Rules

The charity operates in accordance with a Constitution registered with the Charity Commission for England and Wales. The Trustee Board exercised its power under Article 26 of the Constitution to create Rules on 28 January 2019.

Trustee Board

The charity is led by a volunteer Trustee Board, supported by volunteers. The charity employs no staff. Membership of the Trustee Board for periods including the first financial year is shown below.

Name	Category	Term
Rev Timothy Robert Day	Ex-officio (Vicar)	02/11/17 -
Cllr Andrew Keith Dent	Appointed	13/08/18 - 12/08/22
Mr Darren John Gartside	Appointed	02/11/17 – 01/10/22
Miss Charlotte Harris	Appointed	13/08/18 – 15/06/19
Mr David Antony Lewis	Ex-officio (Churchwarden)	02/11/17 -
Mrs Jane Alison Parr	Appointed	07/11/18 – 06/11/22
Cllr Brenda Joyce Seaton CC	Appointed	13/08/18 – 12/08/22
Mr John Maurice Tebbutt	Ex-officio (Churchwarden)	02/11/17 -
Mrs Maureen Ann Tebbutt	Appointed	02/11/17 – 01/10/23

Members of the Trustee Board together have a broad range of skills and experience to enable the efficient and effective strategic leadership and day-to-day management of the charity and its premises.

Officers and Executive

The Trustee Board has created the following offices and appointed the following officers in accordance with the Rules of the charity.

Officer role	Name
Trustee / Chair	Rev Timothy Robert Day
Trustee / Secretary	Mr Darren John Gartside
Trustee / Treasurer / Lettings Officer	Mrs Maureen Ann Tebbutt

The Trustee Board has delegated some day-to-day management functions to an Executive, comprising the Officers and other Ex-Officio Trustees.

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Policies

The Trustee Board continues to develop policies for the new charity. Policies required by law, including those listed below, have been adopted and are reviewed annually.

- GDPR Data Protection Policy
- GDPR Bring Your Own Device Policy
- Health and Safety Policy
- Fire Safety Policy

Management of the premises

The premises owned by the charity were built in 1844 with subsequent extension and alterations. The charity is committed to providing a safe environment for premise users and volunteers. The following are completed in accordance with statutory / best practice requirements, and appropriate remedial actions are taken as required.

- Fire Safety Risk Assessment
- Periodic Electrical Inspection
- Portable Appliance Testing
- Gas Safety Certificate
- Asbestos Management Report

The premises and users are protected by a fire alarm system and emergency lighting which is regularly serviced and tested. The premises are inspected regularly in terms of fire safety and general health and safety compliance.

Repairs and maintenance to the fabric of the premises is undertaken both reactively as required and proactively as part of a planned programme of works. A surveyor's structural survey and report will be arranged for the premises before the end of 2019.

Use of the premises

Thurmaston Old School Community Centre remains a popular venue for a wide variety of church and community activities and family occasions.

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Development of the premises

The Trustee Board is developing an exciting vision for the future of the premises, working in partnership with Charnwood Borough Council and other groups as part of Charnwood Borough Council's Watermead Regeneration Strategy. Public and corporate stakeholder events will be held late 2019 / early 2020.

The charity has developed and maintains good working relationships with many organisations and individuals within Thurmaston and beyond.

The charity maintains good working relationships with Thurmaston Parochial Church Council and the Parish Church of St Michael & All Angels, Thurmaston. Three members of the Trustee Board hold office by virtue of their appointments within the church, namely the Vicar, and two Churchwardens.

Financial Summary for the period 2 November 2017 to 31 December 2018

Received from former charity	£17,472.60
Other receipts	£5491.96
Payments	£5411.26

The charity's accounts were independently examined on 8 February 2019 and approved by the Trustee Board on 25 February 2019. The charity's accounts are appended to this report.

Darren Gartside

Trustee / Secretary

Email secretary@thurmastonoldschool.org

12 August 2019

Thurmaston Old School Community Centre CIO

Registered Charity No: 1175521

Account with National Westminster Bank PLC

Syston Branch A/C [REDACTED] (Current) & [REDACTED] (Reserve) (Old Account Charity No: 1001098)

Birstall Branch A/C [REDACTED] (New Account Charity No: 1175521)

**Receipts and Payments Account and Final Statement of Balances for the Account Ended 30th Sept 2018
(Old Account) and 31st Dec 2018 (New Account)**

2017	RECEIPTS	2018	2018	Total 2018
£		to 30 Sept	1 Oct to 31 Dec	1 Jan to 31 Dec
£		£	£	
£ 7,135.24	Hirings + Rent	£ 4,587.00	£ 4,059.00	£ 8,646.00
£ 235.00	Donations	£ 10.00	£ 45.00	£ 55.00
£ 868.25	Fund-Raising	£ 284.77	£ 387.96	£ 652.73
£ -	Car Park Fees	£ -	£ -	£ -
£ -	Grants	£ -	£ 1,000.00	£ 1,000.00
£ 1.86	Bank Interest	£ 3.28	£ -	£ 3.28
£ 9.00	Members' Subscriptions	£ 10.00	£ -	£ 10.00
£ 135.96	Miscellaneous	£ -	£ -	£ -
<u>£ 8,385.31</u>	Total Income	<u>£ 4,875.05</u>	<u>£ 5,491.96</u>	<u>£ 10,367.01</u>

PAYMENTS

£ 1,063.49	Insurance	£ -	£ 1,221.36	£ 1,221.36
£ 416.40	Maintenance & Repairs	£ 459.25	£ 834.21	£ 1,293.46
£ 832.57	Electricity	£ 1,484.74	£ 288.44	£ 1,773.18
£ 1,270.50	Gas	£ 979.38	£ 330.61	£ 1,309.99
£ 198.17	Water	£ 138.44	£ 34.43	£ 172.87
£ 148.92	PRS & PPL Licence	£ 140.96	£ -	£ 140.96
£ -	RCC Subscription	£ -	£ -	£ -
£ 133.48	Service Fire Extinguishers	£ -	£ 59.96	£ 59.96
£ -	Electrical Inspection	£ -	£ -	£ -
£ 1,710.82	Miscellaneous (inc. PAT testing)	£ 2,907.20	£ 2,442.25	£ 5,349.45
£ 310.00	Petty Cash	£ 160.00	£ 200.00	£ 360.00
£ -	Transferred to Account No: [REDACTED]	£17,472.60	£ -	
<u>6,084.35</u>	Total Expenditure	<u>£23,742.57</u>	<u>£ 5,411.26</u>	<u>£ 11,681.23</u>

2017		2018	2018	Total 2018
£		to 30 Sept	1 Oct to 31 Dec	1 Jan to 31 Dec
£		£	£	£
16,712.60	Balance brought forward	£19,013.56	£ 17,472.60	£ 19,013.56
2,300.96	Profit	-£18,867.52	£ 80.70	-£ 1,314.22
<u>19,013.56</u>	Balance carried forward	<u>£ 146.04</u>	<u>£ 17,553.30</u>	<u>£ 17,699.34</u>

Represented by

Balances at NatWest Bank

11,819.89	Business Reserve Account @ 31/07/18	£ 0.34		£ 0.34
7,193.67	Old Current Account @ 30/09/18	£ 145.70		£ 145.70
	New Current Account @ 31/12/18		£ 17,553.30	£ 17,553.30
<u>19,013.56</u>		<u>£ 146.04</u>	<u>£ 17,553.30</u>	<u>£ 17,699.34</u>

I certify that the above Receipts and Payments Accounts and the Statement of Balances
are in accordance with the books and records of the Day Centre produced to me.

D. Gardner
Vaughan Davies Accountants

8/2/2019
Date