

Registered number: 07033697
Charity number: 1134281

Lifeline Church
(A company limited by guarantee)

Unaudited

Trustees' report and financial statements

For the year ended 31 March 2019

Lifeline Church
(A company limited by guarantee)

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Lifeline Church
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Reference and administrative details of the Charity, its Trustees and Advisers
For the year ended 31 March 2019

Trustees

A McIntyre
H Baird (resigned 7 June 2018)
R Griffin
N Jaques
K Jarvis

Company registered number

07033697

Charity registered number

1134281

Registered office

Lifeline House
25 Neville Road
Dagenham
Essex
RM83QS

Company secretary

A McIntyre

Accountants

Kreston Reeves LLP
Chartered Accountants
Independent Examiner's
Montague Place
Quayside
Chatham Maritime
Chatham
Kent
ME4 4QU

Lifeline Church
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Trustees' report
For the year ended 31 March 2019

The Trustees present their annual report together with the financial statements of the Charity for the year 1 April 2018 to 31 March 2019. The Trustees confirm that the Annual Report and financial statements of the Charity comply with the current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the Charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and Activities

a. Policies and objectives

The Charity's objects are:

- To advance the Christian faith.
- To advance education.
- To relieve persons in needs, hardship or distress.
- To promote the preservation and protection of health.
- To promote the provision of facilities for recreation and other leisure activities in the interest of social welfare.
- To promote the provision of training and relieve unemployment.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

b. Grant making policies

The Charity makes a monthly grant to Lifeline Network International equivalent to 20% of the general gifts (tithes and offerings) received in that month. It is paid to Lifeline Network International as a tithe.

One off grants are made by the Trustees at their discretion and in accordance with the charitable purposes of the Charity. Each request or situation will be considered on its own merit.

In awarding the grants, the Trustees will consider any requests or known situations that are eligible for consideration:

- From any geographical area within the UK and overseas;
- From organisations and individuals alike.

c. Volunteers

Volunteers are a core part of all aspects of the Church's activities. All activities are run by volunteers and they are supported by the Church's leadership team and small staff team. Volunteers take responsibility for small groups, events, pastoral care, set up, youth and children's activities.

Achievements and performance

a. Review of activities

Lifeline Church

The Church meets every Sunday morning for teaching, worship and fellowship and to update the congregation about any developments in the local community or in the network overseas.

We continue to host smaller group meetings during the week in people's homes, giving individuals the opportunity to deepen friendships and spend time together.

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Trustees' report (continued)
For the year ended 31 March 2019

The Church regularly gathers once a month for special times of prayer and weekly for early Morning Prayer, also at other times as needs arise. These are significant and fruitful times in the life of the Church.

This year the Trustees have celebrated the role of the 'Alpha Course' in making a difference in peoples' lives. We have even run one for Portuguese-speaking participants, who are now forming a small group and getting to know the rest of the Church. We are exploring ways to further relationships through extensions to the course.

Lifeline members' involvement locally and nationally

The Trustees continue to see individuals igniting sparks of conviction. The local Park Development, inspired and driven by a Church member, has continued apace, and at the close of this year the new games facilities are being installed. Other members of the Church are taking a stand against knife crime.

The UK faces great turbulence in light of the current position over Brexit and two of our senior leaders have been able to meet with politicians from the main political groups in order to share and pray with them, particularly in the area of the stresses and strains of Brexit.

And two other leaders were present at meetings with the NHS where strategy was being considered. As a result of the conversation, ideas that Lifeline people brought have now been integrated into strategy.

Special events

On 2nd of July 2018, the whole Church participated in a fun and unusual project to celebrate the breadth and width of our passions and activities. We were invited to write or film short comments about what we were doing in the 24hr period. Over 90 people participated, showing how their beliefs and values are portrayed in how they live their daily lives.

On 15th July 2018, the Church celebrated 'Fiesta' – a whole day event for everyone to celebrate and be thankful for what God has done. This included drama, songs, artwork, games and a 'Feast of Nations'. Trustees were hugely delighted that we were able to organise a surprise visit from our overseas partner from St Martin, in the Caribbean.

We had not planned a Christmas event. When one of the young people in the Church realised this, they galvanised the Church youth into action and put together a fabulous evening of fun and thoughtful challenge that allowed the Church to invite friends and family to celebrate the birth of Jesus.

Outreach

Church members are hugely engaged in supporting the work in the community. Working in partnership with Community Resources, we support vulnerable families in the community through the Community Hub @ Castle Point. The project offers practical support and friendship to some of the most vulnerable people in our local community, helping them to combat isolation and find a place of belonging. The Hub also runs a range of activities including Conversation English, parent and children sessions, personal development programmes, Pilates and bible studies.

Church members also volunteer at the Community Resources Coffee House, which reaches a different group of people in our community and offers a welcoming place to meet friends or connect with our volunteer staff for those who are lonely and isolated. Continuing the aim of 'Love Where You Live', individuals are pursuing their own challenges, such as the member who has brightened up the green space next to the Coffee House with sunflowers and other planting. In November 2018, the Coffee House celebrated its fifth anniversary and, for Christmas, the volunteers put on a special Christmas event to celebrate the birth of Jesus for customers who are unable to attend other venues.

2018 was a challenging year for the continuation of our work at the Community Hub, as the lease on the building was due for renewal at the same time as funding ended. However, all of this was turned around in the summer by a favourable review of the lease by local authority negotiators and by the acquisition of a whole new tranche of funding to support extensive development of the outreach activities at the Hub.

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Trustees' report (continued)
For the year ended 31 March 2019

Young People

There is a strong Youth Team, which continues to support and develop young people, both from within the Church and the local community. As well as running regular social events, the youth leaders have developed a vibrant programme of teaching, worship and prayer. During the spring of 2019 they ran a Youth Alpha Course, which was highly successful.

The Church enabled a large group of young people (plus families) to attend 'Soul Survivor' in August 2018, a week-long national youth event. This was a huge success and had a lasting impact on those who took part.

Children

The Church continues to give an emphasis on Children's Ministry and this makes a big impact on what is being offered to our children. We continue to use our 'Shout' profile to provide larger scale events for children of all ages, for example, in February 2019 there were special fun Saturday events for children to invite their friends to.

A large team of volunteers run an hour-long programme for children (aged 3-11, divided into different age groups), every Sunday morning. There is also a crèche provision which welcomes parents and with children under 2. Our number of special needs children has dropped but we still have a small team of volunteers who work alongside children, which enables their families to more fully participate in the meeting.

Training

In the view of the Trustees, training is one of Lifeline's core activities. There are a number of courses that are regularly on offer, such as the parenting course and the marriage course, which are frequently full! These are run by a variety of skilled and often professionally qualified volunteers who offer their time and expertise because they share Lifeline's vision of being an organisation that trains and equips people for life.

Lifeline Church continues to provide courses for individuals wishing to decide whether they want to join the Church. This year has seen a large number of people wishing to become part of the Church so the team of volunteers running this course has been kept busy.

Our initial training sessions on topical issues were found to be very successful and developed in 2018 into a full programme of relevant topics, such as equality, diversity, the sexualised society and immigration. These can now be found for all to access on our website.

For many years the Church has been running a nine-month training course called the Doulos Programme (individuals take time to study the Bible and undertaking practical projects). Its relevance endures and this year it was extended to become 'Doulos Immersion', accommodating delegates from Lifeline's overseas network.

Following the decision by the Trustees to extend invitations to a number of Network partners to join the Doulos Immersion scheme, the whole Williams family from Sierra Leone arrived in late August 2018, closely followed by two gentlemen from Kenya in September, as a result of successful Tier 5 Visa applications. They are staying with partner families in East London for the whole year, experiencing life in the UK and undertaking training in a variety of capacities.

Half way through their year, they are already learning and developing in a wide range of experiences (such as leadership training and exposure to community-led projects, both of which will be invaluable for their in-country work on their return home) and have additionally brought challenge and change to the London base, for which we are sincerely grateful.

This year we again had opportunity to invite all the Church leadership team to a residential training weekend at Kings Park Centre in Northampton in January 2019. This was a significant time in helping to develop and shape the way ahead.

International Involvement

We continue our involvement with Lifeline Network International and see the value of being part of an overseas

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Trustees' report (continued)
For the year ended 31 March 2019

Network. We have not undertaken any large team visits in 2018 but a number of individual members of Lifeline Church have travelled to a wide range of destinations to support and encourage personal relationships that are developing. Destinations include Peru, Zimbabwe, Ukraine, Mozambique, USA, Italy, Dominica and St. Martin.

Additionally, Lifeline Church has welcomed Network members to London, including visitors from Australia, Tennessee, Chicago and even Dagenham!

Buildings

The trust holds the freehold title to two properties in the local area in which it is based. They continue to bring in revenue to support the charitable aims of the Church, with the Trustees developing fresh ways to utilise these facilities. Whilst awaiting redevelopment, one of the buildings is currently hosting a regular event for men in the local community. The Charity engages a local property management organisation to help in this.

Plans are in operation to redesign part of these properties, and professionals have been engaged to advise and support the Church in seeing these brought to fruition.

Financial review

a. Financial review

Lifeline Church receives the majority of its income in the form of gifts and donations from its members and where appropriate these gifts are gift aided.

The Charity holds the freehold title to two properties in the local area in which it is based. The Trustees believe these assets will be used by the Charity to deliver on its charitable objects.

At the year end, the Charity's unrestricted reserves include £2,303,252 of designated funds, which have been set aside by the Trustees for a specific project – the development of a building for use by both the Church and the community.

The Trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to these major risks.

The main risk is that as Lifeline Church receives the majority of its income from gifts and donations made by members, this income may decrease at any time. Whilst the Trustees have no control over amounts given, it has been shown over many years that in fact giving by the Church members has remained steady and that there have been high levels of generosity to meet needs. Through prudent financial management by creating a surplus each year the Charity has amassed considerable reserves. For 2019-20 the charity has set a deficit budget to enable the work to be extended in a number of areas.

b. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

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Trustees' report (continued)
For the year ended 31 March 2019

c. Reserves policy

LifeLine Church commit to setting aside at all times reserves to cover at least 3 months of operation, in the event of a drop in income.

Additional reserves can be allocated to projects agreed by the trustees in line with the objectives of the charity. Some funds will be ring-fenced for specific projects which are not time bound.

The Reserves policy will be reviewed in March every year when the new budget is being set.

Structure, governance and management

a. Constitution

The Charity is registered as a charitable company limited by guarantee, as well as a registered charity and as such is a non-profit making organisation. It was incorporated on 29 September 2009 and its governing document is the Memorandum and Articles of Association.

b. Organisational structure and decision making

Core Team

- Overall responsibility for the spiritual leadership of the Church. Members of the Core Team include 2 out of 4 Trustees.
- John Singleton, Mark Baiden, Avril McIntyre (Trustee), Phil Akerman, Neil Jaques (Trustee), Nathan Singleton and Jamie Singleton.
- Additional Trustees: Ken Jarvis and Richard Griffin. As well as the quarterly Trustee meetings, they are involved in sub-groups (see below) delegated by the Trustees / Core Team.

Sub-Groups

Property Sub-Group

- Responsible for the different property negotiations. Delegated by the Core Team. Regular reports to the Core Team and the Trustees.
- John Singleton, Nathan Singleton, Mark Baiden, Jamie Singleton.

Pastoral Team

- Responsible for the co-ordination and leadership of pastoral care across the Church. Delegated by the Core Team / Trustees.
- Neil Jaques (Trustee), Richard Griffin (Trustee), Sue Griffin, Phil & Elspeth Paisley, Dawn Singleton, Avril McIntyre (Trustee), Andrew & Julia Tizzard, Richard & Hannah Hylton, Gordon & Lucy Brewer.

Salary Sub-Group

- Primarily to review annual salary and benefits of John Singleton, Senior Leader. Meets annually. Delegated by the Core Team / Trustees.
- Ken Jarvis (Trustee), Avril McIntyre (Trustee), Mark Baiden.

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Trustees' report (continued)
For the year ended 31 March 2019

c. Related party relationships

Lifeline Church has inspired the development of 3 additional charities which have enabled an expansion of the original work of the Church. These are: Lifeline Network International; Lifeline Community Projects; and Community Resources for Change. These charities are all independent from Lifeline Church, but do have representatives on their Boards of Members of the Church. They provide essential and inspiring projects which reach many hundreds of people locally, nationally and internationally.

Plans for future periods

a. Future developments

The Trustees continue to review the activities of the Church on an ongoing basis. In the light of the Trustees' desire to 'lift the shutters' on the purpose and work of Lifeline, we have instigated the re-design of the Lifeline website. This is a big project, linking all the Lifeline group and is expected to take a number of months to complete.

As mentioned above, work is in progress to develop the buildings owned by Lifeline Church, and we leave this financial year in the process of consultation with professionals regarding the best way forward. We eagerly await reports and evaluations so that building work may commence in the year ahead.

Another team of young people and families are intending to participate in the national youth event, 'Soul Survivor' in August 2019.

The Youth Team are also busy organising a weekend away in July 2019 for all the young people.

The leadership team are in the early stages of planning an event for new and emerging leaders.

Trustees seek to promote regular review as standard and the effectiveness of all activities will continue through the leadership, Core Team and Trustees.

Members' liability

None of the Trustees has any beneficial interest in the Charity. All of the Trustees are the Members of the Charity and guarantee to contribute £1 in the event of a winding up.

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Trustees' report (continued)
For the year ended 31 March 2019

Trustees' responsibilities statement

The Trustees (who are also directors of Lifeline Church for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charitable Company and of the incoming resources and application of resources, including the income and expenditure, of the Charitable Company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charitable Company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charitable Company's transactions and disclose with reasonable accuracy at any time the financial position of the Charitable Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees, on 5 August 2019 and signed on their behalf by:

A McIntyre

Lifeline Church
(A company limited by guarantee)

Independent examiner's report
For the year ended 31 March 2019

Independent examiner's report to the Trustees of Lifeline Church (the 'Charity')

I report to the Charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2019.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Responsibilities and basis of report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of (enter body here), which is one of the listed bodies.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated: 6 August 2019

Susan Robinson BA FCA FCIE DChA MCMI

Kreston Reeves LLP
Chatham Maritime

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Statement of financial activities incorporating income and expenditure account
For the year ended 31 March 2019

	Note	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Income from:					
Donations and legacies	2	515,583	13,832	529,415	531,047
Charitable activities	3	54,080	-	54,080	47,373
Investments	4	2,204	-	2,204	501
Total income		571,867	13,832	585,699	578,921
Expenditure on:					
Charitable activities	6	452,373	13,832	466,205	488,527
Total expenditure		452,373	13,832	466,205	488,527
Net income before other recognised gains and losses		119,494	-	119,494	90,394
Net movement in funds		119,494	-	119,494	90,394
Reconciliation of funds:					
Total funds brought forward		2,333,758	-	2,333,758	2,243,364
Total funds carried forward		2,453,252	-	2,453,252	2,333,758

The notes on pages 12 to 23 form part of these financial statements.

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Registered number: 07033697

Balance sheet
As at 31 March 2019

	Note	£	2019 £	£	2018 £
Fixed assets					
Tangible assets	11		836,648		746,094
Current assets					
Debtors	12	31,572		20,006	
Cash at bank and in hand		1,646,208		1,581,013	
		1,677,780		1,601,019	
Creditors: amounts falling due within one year	13	(61,176)		(13,355)	
Net current assets			1,616,604		1,587,664
Net assets			2,453,252		2,333,758
Charity Funds					
Unrestricted funds	15		2,453,252		2,333,758
Total funds			2,453,252		2,333,758

The Charity's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the Charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the Charity to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 5 August 2019 and signed on their behalf, by:

A McIntyre

The notes on pages 12 to 23 form part of these financial statements.

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Notes to the financial statements
For the year ended 31 March 2019

1. Accounting policies

1.1 Administrative information

Lifeline Church is a private company limited by guarantee incorporated in England and Wales. The registered office is Lifeline House, 25 Neville Road, Dagenham, Essex, RM8 3QS.

1.2 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Lifeline Church meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.3 Company status

The Charity is a company limited by guarantee. The members of the Charity are the Trustees named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

1.4 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.5 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Charity, or the Charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Notes to the financial statements
For the year ended 31 March 2019

1. Accounting policies (continued)

1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Charitable activities are costs incurred on the Charity's operations, including support costs and costs relating to the governance of the Charity apportioned to charitable activities.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

1.7 Tangible fixed assets and depreciation

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is not charged on freehold land. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	-	not depreciated
Plant and machinery	-	25% straight line
Motor vehicles	-	25% straight line
Fixtures and fittings	-	25% straight line
Computer equipment	-	25% straight line

1.8 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the Bank.

1.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.10 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Notes to the financial statements
For the year ended 31 March 2019

1. Accounting policies (continued)

1.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.12 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.13 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

1.14 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.15 Critical accounting estimates and areas of judgment

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

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Notes to the financial statements
For the year ended 31 March 2019

2. Income from donations and legacies

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Donations and gifts	515,583	13,832	529,415	531,047
Total 2018	478,223	52,824	531,047	

3. Income from charitable activities

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Charitable rental income	54,080	-	54,080	47,373
Total 2018	47,373	-	47,373	

4. Investment income

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Interest receivable	2,204	-	2,204	501
Total 2018	501	-	501	

5. Analysis of grants

	Grants to Institutions 2019 £	Grants to Individuals 2019 £	Total 2019 £	Total 2018 £
Grants payable	101,657	16,265	117,922	145,763
Total 2018	92,939	52,824	145,763	

Of the total grants paid in this financial year, £13,832 (2018: £52,824) relate to restricted funds, with the balance of £104,090 (2018: £92,939) being in respect of general unrestricted funds.

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Notes to the financial statements
For the year ended 31 March 2019

6. Analysis of expenditure by activities

	Direct costs	Grant funding of activities	Support costs	Total	Total
	2019	2019	2019	2019	2018
	£	£	£	£	£
Charitable activities	346,753	117,922	1,530	466,205	488,527
Total 2018	339,134	145,763	3,630	488,527	

7. Direct costs

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2019	2019	2019	2018
	£	£	£	£
Printing, postage and stationery	2,522	-	2,522	4,632
Office expenses	9,867	-	9,867	3,162
Travel and subsistence	12,076	-	12,076	5,744
Establishment expenses	23,043	-	23,043	6,781
Ministry support	72,147	-	72,147	105,065
Other direct costs	48,042	-	48,042	57,852
Sundry expenses	12,957	-	12,957	7,667
Legal and professional fees	26,290	-	26,290	15,556
Wages and salaries	120,521	-	120,521	112,660
National insurance	13,768	-	13,768	14,409
Pension cost	1,771	-	1,771	809
Depreciation	3,749	-	3,749	4,797
	346,753	-	346,753	339,134
Total 2018	339,134	-	339,134	

8. Support costs

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2019	2019	2019	2018
	£	£	£	£
Audit fees	-	-	-	3,030
Accountancy	1,530	-	1,530	600
	1,530	-	1,530	3,630
Total 2018	3,630	-	3,630	

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9. Net income/(expenditure)

This is stated after charging:

	2019	2018
	£	£
Depreciation of tangible fixed assets:		
- owned by the Charity	3,748	4,797

A McIntyre, a Trustee, received £60,000 (2018: £60,000) remuneration in her capacity as Church Coordinator and £806 (2018: £392) in pension contributions during the year, as well as employer's national insurance contributions of £6,950 (2018: £6,950). The legal authority for the remuneration of trustees is set out in the Charity's Memorandum and Articles of Association. During the year, no Trustees received any benefits in kind (2018 - £NIL). During the year, no Trustees received any reimbursement of expenses (2018 - £NIL).

10. Staff costs

Staff costs were as follows:

	2019	2018
	£	£
Wages and salaries	120,521	112,660
Social security costs	13,768	14,409
Other pension costs	1,771	809
	136,060	127,878

The average number of persons employed by the Charity during the year was as follows:

2019	2018
No.	No.
6	6

No employee received remuneration amounting to more than £60,000 in either year.

The remuneration and benefits received by key management personnel during the year amounted to £122,480 (2018: £114,782), including employer's national insurance contributions of £6,950.

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11. Tangible fixed assets

	Freehold property £	Plant and machinery £	Motor vehicles £	Fixtures and fittings £	Computer equipment £	Total £
Cost						
At 1 April 2018	739,759	70,059	15,269	6,032	4,471	835,590
Additions	92,982	1,320	-	-	-	94,302
Disposals	-	(3,369)	-	-	(600)	(3,969)
At 31 March 2019	832,741	68,010	15,269	6,032	3,871	925,923
Depreciation						
At 1 April 2018	-	65,139	15,269	6,032	3,056	89,496
Charge for the year	-	2,988	-	-	760	3,748
On disposals	-	(3,369)	-	-	(600)	(3,969)
At 31 March 2019	-	64,758	15,269	6,032	3,216	89,275
Net book value						
At 31 March 2019	832,741	3,252	-	-	655	836,648
At 31 March 2018	739,759	4,920	-	-	1,415	746,094

On transition to FRS 102 the Charity has taken advantage of the option to use a previous valuation for freehold land and buildings as the deemed historical cost.

Included in land and buildings are properties which could be considered as investment properties under FRS 102, however, the intention is to develop these properties for the Charity's own use as soon as is possible and so the Trustees consider the move to show these properties as investment properties in the short-term to be an undue cost or effort.

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12. Debtors

	2019	2018
	£	£
Trade debtors	3,500	-
Other debtors	800	88
Prepayments and accrued income	27,272	19,918
	<u>31,572</u>	<u>20,006</u>

13. Creditors: Amounts falling due within one year

	2019	2018
	£	£
Other taxation and social security	4,215	-
Other creditors	55,761	10,205
Accruals and deferred income	1,200	3,150
	<u>61,176</u>	<u>13,355</u>

14. Financial instruments

	2019	As restated 2018
	£	£
Financial assets measured at amortised cost	1,671,021	1,599,847
Financial liabilities measured at amortised cost	49,805	13,355

Financial assets measured at amortised cost comprise other debtors, accrued income and cash at bank and in hand.

Financial liabilities measured at amortised cost comprise other creditors and accruals.

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15. Statement of funds

Statement of funds - current year

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2019 £
Designated funds					
Main hall development	961,481	-	-	1,341,771	2,303,252
General funds					
General funds	1,372,277	571,867	(452,373)	(1,341,771)	150,000
Total Unrestricted funds	2,333,758	571,867	(452,373)	-	2,453,252
Restricted funds					
Special offering - pregnant teen mentoring programme	-	13,520	(13,520)	-	-
Gifts for individuals in need	-	312	(312)	-	-
	-	13,832	(13,832)	-	-
Total of funds	2,333,758	585,699	(466,205)	-	2,453,252

Statement of funds - prior year

	Balance at 1 April 2017 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2018 £
Main hall development	1,000,000	-	-	(38,519)	961,481
General funds					
General funds	1,242,124	526,097	(435,703)	39,759	1,372,277
Restricted funds					
New building fund	1,240	-	-	(1,240)	-
Gifts for individuals in need	-	3,250	(3,250)	-	-
Special offering - St Maarten hurricane	-	23,872	(23,872)	-	-
Special offering - Dominica Hurricane	-	25,702	(25,702)	-	-
	1,240	52,824	(52,824)	(1,240)	-
Total of funds	2,243,364	578,921	(488,527)	-	2,333,758

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Summary of funds - current year

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2019 £
Designated funds	961,481	-	-	1,341,771	2,303,252
General funds	1,372,277	571,867	(452,373)	(1,341,771)	150,000
	<u>2,333,758</u>	<u>571,867</u>	<u>(452,373)</u>	<u>-</u>	<u>2,453,252</u>
Restricted funds	-	13,832	(13,832)	-	-
	<u>2,333,758</u>	<u>585,699</u>	<u>(466,205)</u>	<u>-</u>	<u>2,453,252</u>

Summary of funds - prior year

	Balance at 1 April 2017 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2018 £
Designated funds	1,000,000	-	-	(38,519)	961,481
General funds	1,242,124	526,097	(435,703)	39,759	1,372,277
	<u>2,242,124</u>	<u>526,097</u>	<u>(435,703)</u>	<u>1,240</u>	<u>2,333,758</u>
Restricted funds	1,240	52,824	(52,824)	(1,240)	-
	<u>2,243,364</u>	<u>578,921</u>	<u>(488,527)</u>	<u>-</u>	<u>2,333,758</u>

16. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Tangible fixed assets	836,648	-	836,648
Current assets	1,677,780	-	1,677,780
Creditors due within one year	(61,176)	-	(61,176)
	<u>2,453,252</u>	<u>-</u>	<u>2,453,252</u>

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16. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £
Tangible fixed assets	746,094	-	746,094
Current assets	1,601,019	-	1,601,019
Creditors due within one year	(13,355)	-	(13,355)
	<u>2,333,758</u>	<u>-</u>	<u>2,333,758</u>

17. Pension commitments

The Charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £1,771 (2018 - £809). Contributions totalling £486 (2018 - £Nil) were payable to the fund at the balance sheet date and are included in creditors.

18. Operating lease commitments

Lessor

The operating lease arrangements below are in respect of one of the Charity's properties, which had been leased out under an agreement until December 2021. During the 2018/19 financial year the tenant vacated the property, bringing the lease agreement to a premature end. Therefore at the balance sheet date the Charity had lease commitments of £Nil, as shown in the table below:

	2019 £	2018 £
Within 1 year	-	45,000
Between 1 and 5 years	-	123,750
Total	<u>-</u>	<u>168,750</u>

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19. Related party transactions

Christina Jaques, the wife of Neil Jaques, a Trustee, received £14,807 (As restated 2018: £14,807) in remuneration and £157 (2018: £74) as pension contributions during the year for her role as the Finance Manager.

During the year Ministry support payments were paid, totalling to £54,724 (2018: £54,782).

During the year the Charity had the following transactions with Lifeline Network International (LNI), a charity of which Avril McIntyre is also a Trustee:

- Tithe payments paid to LNI of £101,657 (2018: £92,939).
- Expenses were recharged to LNI totalling £30,528 (2018: £14,337).
- Rent charge for use of Lifeline House to LNI of £Nil (2018: £3,542).
- Salary costs were recharged to LNI totalling £54,058 (2018: £60,759).
- Expenses were recharged from LNI totalling £31,773 (2018: £21,762).
- Salary costs were recharged from LNI totalling £13,032 (2018: £4,278).
- At the balance sheet date LC owed a balance of £9,695 to LNI (2018: £Nil).

During the year the Charity had the following transactions with Lifeline Community Projects (LCP), a charity of which Avril McIntyre and Neil Jaques are also Trustees:

- Expenses were recharged from LCP totalling £34,908 (2018: £23,389).
- Expenses were recharged to LCP totalling £41,249 (2018: £800).
- At the balance sheet date LC owed a balance of £560 to LCP (2018: £387) and were owed a balance of £800 by LCP.

During the year the Charity had the following transactions with Community Resources for Change (CRC), a charity of which Avril McIntyre is also a Trustee:

- Expenses were recharged to CRC totalling £5,757 (2018: £37).
- Expenses were recharged from CRC totalling £216 (2018: £354).
- At the balance sheet date there were no balances outstanding between LC and CRC.

During the year the Charity had the following transactions with Valence Group Limited (VGL), a company of which Avril McIntyre is also a Director:

- Expenses were recharged to VGL totalling £4,800 (2018: £Nil).
- Expenses were recharged from VGL totalling £47,664 (2018: £Nil).
- Rental income was remitted from VGL totalling £Nil (2018: £13,133).
- At the balance sheet date LC owed a balance of £2,383 to VGL (2018: £Nil).