

**Registered Charity Number 1129957
Company Limited by Guarantee 6876220**

STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES

Financial Statements

Year Ended 31 March 2019

**STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2019**

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**STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
FINANCIAL STATEMENTS
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Charity registration number	1129957
Company registration number	6876220
Trustees/Directors	<p>Keith Walker – Chair (Retired 23.4.18) Jeremy Cotton – Chair (Appointed 4.5.18) Caroline Simmons – Treasurer (Appointed 4.5.18) Kelvin Stephens Adam Jackson Bruce Field Nicola Moody Julie Tanner Lisa Bone (Appointed 15.04.19) Steve Hopkins (Appointed 15.04.19) Simon Protano (Retired 9.4.18) Amy Preece (Retired 16.07.18) Donna Tavernor (Retired 25.07.18) Lesley Knighton (Retired 15.11.18)</p>
Chief Executive Officer	Phil Pusey
Registered office	<p>42a Eastgate Street Stafford ST16 2LY</p>
Independent Examiner	<p>Adele Elizabeth Lawton FCCA Lawton Bradford Accountants Limited Chartered Certified Accountants Tollgate Court Business Centre Tollgate Court Stafford ST16 3HS</p>
Bankers	<p>Unity Trust Bank Plc Nine Brindleyplace Birmingham B1 2HB</p>
Secretary & Operations Manager	Debbie Mason
Contracts Manager	Nicola Edmonds
Administrator	Christine Tate
Development worker – South Staffs & Countywide	Lucy Cox
Development worker – Cannock & Lichfield	Jane Reynolds
Development worker – Newcastle & Moorlands	Claire John
Development worker – Tamworth & East Staffs	Cheryl Rice
Development worker – Stafford & Countywide	Matthew Turner
Engagement Coordinator	Joshua Armitage

STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES

TRUSTEES' ANNUAL REPORT (Including Directors Report)

YEAR ENDED 31 MARCH 2019

Introduction

The Trustees who are also directors of the charity for the purpose of the Companies Act 2006, present their report and the unaudited financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland.

Trustees of the charity

The directors of the charitable company are its trustees for the purposes of charity law. The trustees who have served during the year and since the year are listed under the Charity Reference and Administrative Details Section.

OBJECTIVES AND ACTIVITIES

Policies and objectives

- (i) To promote good practice and the efficiency and effectiveness of its member organisations for the benefit of children and young people in the West Midlands and, in particular the local government area of Staffordshire and the efficient application of resources for charitable purposes, for the benefit of children and young people. This will be done without distinction of disability, sex, gender reassignment, pregnancy, maternity, race, sexual orientation, religion or belief, or because someone is married or in a civil partnership. These are known as 'protected characteristics'.
- (ii) To support and develop work with children and young people, and their organisations so as to enable them to develop their physical, intellectual and spiritual capacities to become fulfilled and responsible members of society.
- (iii) To improve the quality of life of children and young people through the provision of activities, facilities and information relating to training, recreation, health and independent living.
- (iv) To enable effective participation by children and young people at all levels by ensuring that children and young peoples' voice, concerns and issues are represented wherever it is most appropriate.

Volunteers

All Trustees give their time free of charge. The Charity is grateful for this contribution without which the Council of Voluntary Youth Services would not function. During the year a growing number of young people have volunteered their time to SCVYS supporting events, participating in new opportunities locally, nationally and internationally.

The Charity had the support of around 142 volunteers during the year. The roles included delivering training; working on social action projects and providing support at events. The estimated number of hours that SCVYS benefitted from during the year was 1,651 with a value of £19,812 to the Charity.

Grant Making Policy

SCVYS policy is based on the following core principles: Grants must benefit children, young people and families and applicants must be voluntary organisations working with this cohort based in the Local Government area of Staffordshire. Further criteria relate to specific grant programmes.

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Public benefit statement

The trustees confirm they have paid due regard to the Charity Commission's guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities and setting the grant making policy.

The Charity furthers its charitable purposes for the public benefit through its grant making policy and the provision of activities, facilities and information to children, young people and families.

Extent of dependence on particular donors

With the new VCSE contract in place until 31st July 2022 the source of core funding appears solid although reduced in value. SCVYS is committed to diversifying its income streams where possible and has already been successful in some additional contracts. With Staffordshire County Council no longer delivering youth services, a growing, vibrant and diverse voluntary youth sector will be vital in continuing to provide a local offer of positive activities to young people, and to evidence that SCC is meeting its statutory duties around youth voice and enough youth provision in the County.

Achievements and Performance

Review of Activities and Achievements

In our 3rd year of delivery as the Voluntary Sector Strategic Partner for Staffordshire County Council's transformation programme for children, young people and families, SCVYS is delighted to report encouraging and sustained quantitative and qualitative growth in the local voluntary youth sector.

In an increasingly challenging environment, and four years after the local authority closed their in-house youth service, the resilience, flexibility and consistent quality of delivery of services aligned with evidence of impact from the sector is truly extraordinary.

The value of effective sector support services was highlighted during a turbulent autumn where initial proposals revealed Council plans for a 75% cut to the SCVYS contract. The reaction was loud and swift from all sides, and SCVYS is grateful to everyone who stood up to be counted in their opposition to the size of the cut and the subsequent impact on the wider sector.

Although a 44% cut to the annual value of our contract is still planned to come into effect in August, SCVYS has begun to diversify our income streams where possible and the Trustees remain committed to providing a holistic, quality service to the voluntary sector supporting children, young people and families.

SCVYS continues to play a lead role in ensuring our member's community-based offer is visible to partner agencies at a local level through the Council's Place Based Approach. SCVYS also leads on improving both the coordination and quality of children, young people and family's voice across the partnership.

Highlights from the last year include:

- SCVYS membership grew from 169 to 199 voluntary organisations that provide support to children, young people and families through over 950 regular delivery sessions.
- A growth in regular weekly participation to 28,836 children and young people.
- A growing sector work force made up of 9,874 volunteer and 922 paid roles.
- SCVYS enabled access to 1,222 free training places and administered 642 DBS checks during the year for children, young people and families focused organisations.
- 4,830 awards were gained by young people and volunteers; an overall increase of 153% on last year, including a 29% increase in Duke of Edinburgh Awards to 273.
- A reduction in demand for Council's Local Support Teams due to the universal, earliest help and early help support available through the voluntary sector.
- SCVYS established a youth-led countywide youth council called Staffordshire Youth Union to enable young people to express their views into various partnership forums.
- SCVYS played a part in enabling local organisations to bring in £4,879,763 in external funding during the year to provide support to children, young people and families.

These achievements evidence the critical role SCVYS plays in helping Staffordshire County Council meet its statutory duties around sufficiency and safety of youth provision and youth voice.

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SCVYS Grants awarded to member organisations

	Total £	Restricted £	Unrestricted £
Start Up Grants	3,600	3,600	-
Mini bus medicals	415	-	415
Local Support Grants	42,655	42,655	-
Other grants	40,930	40,930	-
Total Grants awarded	87,600	87,185	415

Start Up Grants Awarded

	£
Cultural Squatters	300
Friends of the Cannock Stadium	300
Helping Angels CA	300
On the Horizon	300
Silverdale Sapphires	300
St Annes Tuesday Hub	300
Staffs Clubs FYP	300
Tamworth Trading Card Gaming Club	300
Trans Staffs Youth Group	300
Uttoxeter Heath CC	300
WWN CIC	300
Young Eagles	300
	<u>3,600</u>

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Local Support Grants Awarded

	£		£
#Youthsquad - Alrewas YC	235	Lichfield Christian Church YG	200
@Leek Town Centre Youth Project	295	Lichfield Mandarin Club	200
1st Cheslyn Hay Boys Brigade	200	Life Church	200
AIM CIC	200	Link for Life	200
Alice Charity	1,487	Littleton Green Chill Out Club	231
Alive & Kicking AD33	230	Love Inspire Foundations	200
Allsortz	200	Make Some Noise	200
Au-sums	200	Media Climate	100
Backstreet Theatre	200	Mid Staffs Youth Net	613
BACT	200	Milk Fairies	100
Bancroft Centre	100	MYTS	268
BB & Forsbrook Churches YG	206	Newcastle Shotokan Karate	200
Beaudesert	100	North Staffs Carer Association	838
Bevan Lee	200	North Staffs Parent Support Group	100
Biddulph Youth & Community Zone	564	Norton Canes Judo Club	200
Boys Brigade Mid Staffs & Sandwell	547	NYAS	200
Boys Brigade North Staffs	200	Orme Amateur Boxing	300
Brereton Millions YC	229	Our Space	309
Brewood Cricket Club	219	Pennymoor Preschool Nursery	100
Bright Futures Unlimited	200	Perton Youth Club	200
Burntwood Youth for Christ	200	Police Cadets	770
Burton Carribean	200	Rising Brook Baptist Church	1,008
Burton Sea Cadets	200	Riverside Church	396
Burton Street Angels	100	Rugeley Community Church	215
Burton Youth for Christ	897	SAS	555
Cannock Chase Mining Museum	100	Scallywags	100
CHANGES	200	Shoebox Theatre	200
Chase Grandparents & Grandchildrens Group	200	Signposts	400
Cheslyn Hay Table Tennis Club	200	Silverdale Amateur Boxing	200
Chesterton Community Angling	569	SNAP	100
CHOICES CIC	429	SPARK CIC	100
Chuckle Productions	323	SPIN	200
CODA	100	Split Mask Theatre Co	200
Codsall Cricket Club	200	Sporting Communities	482
COGS	200	SSART	100
Colwich & Haywood Association	200	Stafford Brigade Youth March Band	200
Community Together CIC	1,163	Stafford Street Pastors	100
Coton Green Evangelical Church	200	Stafford Welcomes Refugees	200
Coton Green Pre-School Nursey	100	Staffs & Rugeley Sea Cadets	231
DADS	100	Staffs Clubs for YP	545
Dig-iT	200	Staffs Young Farmers	1,969
Donna Louise Trust	100	Staged Right	345
Eagles Nest	200	Star Foundation	380
Emmanuel Church New Life	200	Stoke Youth Musical Theatre	299
ESO	200	Stone Community Hub	200
Fired Up Theatre	224	Tamworth Boxing	621
Fireworks	200	Tamworth Cornerstone	200
Friends of Hednesford Park	689	Tamworth Trading Card Gaming Club	200
Fun Club	378	Tea YC	477
Fun Club Youth Forum	300	The Green Tree House	294
Gaming Potion	200	The Right Stuff	494
Gifted Workshops	667	The Source YC	277
Girls Brigade North Staffs	200	Thrive Womens Network	200
Girls Venture Corps Air Cadets (Stafford)	200	Torch Youth	488
Gnosall Grosvenor YC	200	Trentham Canoe Club	200

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GVAC Hednesford	200	Uttoxeter Autism Spectrum Pyramid	200
Haregate Dance Crew	200	Uttoxeter Bulls Basketball	200
Harvey Girls	200	Visyon	200
Holmcroft YC	214	Wade St Church	813
Home Start S Moorlands	200	Werrington YPSG	200
Home Start Tamworth	240	West Chads Moor Family Centre	200
Homestart Newcastle	272	WHYCH	248
In it Together	200	Wildwood Church	220
Inside Outers YG	243	Winhill Resource Centre	100
Interact Arts	200	Wyrley Juniors	200
Ipstones Village Youth	200	YESS	200
IVOLO	340	YMCA BOT	292
K&S Out of School Club	200	Youth Sailing Chasewater	200
Liberty	1,976	YOYO	235
Lich Christian Works Trust	306		
			<u>42,655</u>

Other Grants Awarded

	£
Community Organisers	21,055
Tamworth Borough Council	15,000
Youth Social Action Fund	4,035
Gaming Potion (SMDC Fund)	300
On the Horizon (SMDC Fund)	300
SCFYP Oakamoor YC (SMDC Fund)	240
	<u>40,930</u>

Total Restricted Grants Awarded 87,185

Representation and Partnership working

SCVYS is just completing its third year as the Accountable Lead organisation for the County Council's Strategic Partner contract, engaging with the community and voluntary sector. SCVYS leads on the Children, Young People and Families Transformation programme, and subcontracts the Adult Social Care and Health and Place Transformation elements to our delivery partner, Support Staffordshire. This contractual arrangement has been confirmed for a further 3 years to July 2022 at a reduced level due to national Government reductions in grant to local authorities.

SCVYS continues to represent the voluntary sector on the Staffordshire Safeguarding Children Board including several task groups. Following the Wood Review local arrangements are changing including closer collaboration with Stoke. SCVYS provides the sector with DBS administration support helping to ensure groups are operating as safely as possible and providing access to a range of training opportunities available through the Safeguarding Children Board.

SCVYS is the key representative for the sector on the Staffordshire Families Strategic Partnership and Executive Group. SCVYS co-leads the Early Help work stream as well as the emerging Children, Young People and Families Voice work stream on behalf of the partnership. Both areas have progressed well during the last 12 months with more details available through the Family Strategic Partnerships Annual Report.

SCVYS is a core member of Team Staffordshire, an innovative option to the regional and national prime contractor model. Team Staffordshire seeks to enable the smaller, more localised voluntary and community organisations to continue to play their part in contract delivery, even when the size and scope of contracts can exclude them.

SCVYS represents Staffordshire's voluntary youth sector at the Youth Focus West Midlands Strategic Leads Network meeting each quarter, as well as engaging in the regional impact hub. SCVYS is also a member of

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the National Council of Voluntary Organisations (NCVO) and UK Youth. SCVYS also successfully applied to be an Inspiring Impact Champion, one of only about 40 organisations nationally to achieve this status.

Looking ahead

With a three-year contract until July 2022 on the table, SCVYS priorities for the year ahead include:

- Introducing a more commercial approach where possible, to help bridge the 44% reduction in County Council funding by diversifying income streams.
 - Trading – e.g. small charges to cover training costs,
 - New services – Bid writing, bespoke organisational development, research and consultation, Impact and Evaluation support are just a few examples – Do get in touch if you think we can help your organisation.
 - Facilitation of collaborative funding bids
 - Infrastructure support partner in collaborative bids
 - To mitigate, as much as capacity allows, any negative impact from the loss of the Local Support Grant funding into the local sector.
 - New investment from across the sectors as the value and importance of what SCVYS offers becomes evident.
- Continue to lobby Central Government for reinvestment in local youth services by publishing an updated State of the Voluntary Youth Sector in Staffordshire report outlining the changes that have occurred during the last 6 years and presenting the current operating challenges and opportunities that exist, in order to present a vision of what is possible by working together to support positive outcomes for local young people.
- An ongoing focus on improving our marketing and communications to members and local stakeholders including the launch of our new “Member of SCVYS” logo for members to use to promote that they have met our membership quality standards.
- Continuing to deliver all the aspects of our Strategic Partner role on behalf of the voluntary and community sector through until at least July 2022 including updating our Strategic Plan for 2020 onwards.

Financial Review

The financial position is disclosed in the attached accounts. The Trustees consider that the net result is a highly satisfactory result in the current climate.

The charity made an unrestricted surplus for the year of £19,388 after £562 of gains and £528 of losses on the investments and fixed asset disposals, respectively. £791,940 of government grants were received this year (2018: £791,940) from Staffordshire County Council governed under the new Framework Agreement for the Provision of Voluntary, Community and Social Enterprise (VCSE) Sector Strategic Capacity Building Partner. SCVYS act as the principle and is responsible for administration and fulfilment of the contract. Some services are sub-contracted to partner charities: Support Staffordshire. These organisations carry out specific charitable activities on behalf of SCVYS on a sub-contract basis and are reimbursed along with expenses. These costs are included in the Charitable Activities costs.

Reserves Policy

The Trustees have examined the requirement for free reserves which are those not invested in tangible fixed assets, designated for specific purposes or otherwise committed.

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In line with Charity Commission guidelines, the Charity aims to maintain a free reserves balance of between 3 and 12 months expenditure. The Trustees consider that this level will provide sufficient funds to respond to applications for grants, provide services and facilities to children, young people and families and ensure that support costs are met for a sufficient period. Alongside the regular contracted income, the organisation is well placed in terms of its current reserves, the level of which is monitored and reviewed quarterly by the Trustees. Unrestricted Reserves of £347,023 were held at 31st March 2019 along with £47,277 of Restricted Reserves.

Investment policy and major risks management

Trustees and management have in place a fully comprehensive risk management policy, where all potential risks are regularly considered, and steps taken to mitigate those risks. The withdrawal of contract funding is a risk, but with 3 years contract on offer, the Charity is committed to delivering all outcomes and the risk at this point in time is viewed as manageable.

The investment policy adopted by the Trustees is to ensure that funds of the Charity are maintained in low-risk investments with as high a return as possible.

SCVYS is fully committed to safeguarding the welfare of all children, young people and adults at risk by taking all reasonable steps to protect them from neglect, physical, sexual or emotional harm.

**Structure, governance and management
Constitution**

Staffordshire Council of Voluntary Youth Services is governed by its Memorandum and Articles dated 6 April 2009 and incorporated on the 14 April 2009, Company No 6876220 and is registered with the Charity Commissioners (No. 1129957).

Organisational structure

The Trustees who served during the year are listed under the Charity Reference and Administrative Details section of the Trustees Report.

Directors are appointed at each AGM or can be co-opted throughout the year. All directors receive an induction pack to provide guidance about their role as a director and trustee as well as receiving information about the organisation.

The Trustees consider the Chief Executive Officer and the Secretary and Operations Manager to be the key management personnel and their pay is reviewed annually in accordance with average industry earnings.

Small Company Provisions

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies.

Approved by order of the board of trustees on 06/08/19 and signed on its behalf by:

J Cotton
Chair

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
FOR THE YEAR ENDED 31 MARCH 2019**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2019 which are set out on pages 10 to 25.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

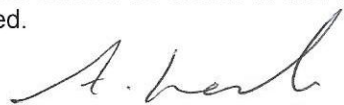
Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Chartered Association of Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Adele Elizabeth Lawton (FCCA)
Lawton Bradford Accountants Limited
Chartered Certified Accountants
Tollgate Court Business Centre
Tollgate Court
Stafford
Staffordshire
ST16 3HS

Date 09/08/19

STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 MARCH 2019

		Unrestricted Funds	Restricted funds	2019 Total funds	2018 Total funds
	Note	£	£	£	£
Income and endowments from:					
Donations and legacies	2	7,998	50,635	58,633	28,938
Charitable activities	3	741,940	50,000	791,940	791,940
Investments	4	3,885	-	3,885	3,600
Total income and endowments		753,823	100,635	854,458	824,478
Expenditure on:					
Charitable activities	5	731,535	87,185	818,720	812,590
Other		2,934	-	2,934	2,757
Total expenditure		734,469	87,185	821,654	815,347
Net gains / (losses) on investments	14,	562	-	562	(1,523)
Net gains / (losses) on disposal of fixed assets		(528)	-	(528)	-
Net income / (expenditure)		19,388	13,450	32,838	7,608
Transfers between funds		-	-	-	-
Net movement in funds	17	19,388	13,450	32,838	7,608
Reconciliation of funds:					
Total funds brought forward	17	327,635	33,827	361,462	353,854
Total funds carried forward	17	347,023	47,277	394,300	361,462

All income and expenditure derive from continuing activities.

The company has no recognised gains or losses other than the above.

The notes form part of the financial statements.

STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
BALANCE SHEET
YEAR ENDED 31 MARCH 2019

	Note	2019 £	2018 £
Fixed assets			
Tangible assets	12	2,219	3,130
		<u>2,219</u>	<u>3,130</u>
Current assets			
Debtors	13	145,360	202,349
Investments	14	73,306	72,744
Cash at bank and in hand		243,145	162,583
		<u>461,811</u>	<u>437,676</u>
Creditors: amounts falling due within one year	15	69,730	79,344
Net current assets		<u>392,081</u>	<u>358,332</u>
Total assets less current liabilities		<u>394,300</u>	<u>361,462</u>
Provisions for liabilities		-	-
Net assets		<u>394,300</u>	<u>361,462</u>
Charity Funds			
Restricted funds	17	47,277	33,827
Unrestricted funds	17	347,023	327,635
Total charity funds	17	<u>394,300</u>	<u>361,462</u>

For the financial year ended 31 March 2019, the company was entitled to exemption from audit under the Companies Act 2006, s.477 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for

- Ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- Preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of directors on 06/08/19 and signed on its behalf by:

J Cotton
Director



C Simmons
Director



Company registration number: 6876220
The notes form part of these financial statements.

STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
STATEMENT OF CASH FLOWS
YEAR ENDED 31 MARCH 2019

	Note	2019 £	2018 £
Cash flow from operating activities	19	76,916	(108,650)
Net cash flow from operating activities		<u>76,916</u>	<u>(108,650)</u>
Cash flow from investing activities			
Payments to acquire tangible fixed assets		(239)	(835)
Interest received		50	16
Dividends received		3,835	3,584
Net cash flow from investing activities		<u>3,647</u>	<u>2,765</u>
Net increase / (decrease) in cash and cash equivalents		80,562	(105,885)
Cash and cash equivalents at start date 2018		162,583	268,468
Cash and cash equivalents at end date 2019		<u>243,145</u>	<u>162,583</u>
Cash and cash equivalents consists of:			
Cash at bank and in hand		243,145	162,583
Cash and cash equivalents at end date 2019		<u>243,145</u>	<u>162,583</u>

The notes form part of these financial statements.

**STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2019**

1 Summary of significant accounting policies

(a) General information and basis of preparation

SCVYS is a company limited by guarantee and has no share capital registered in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are given in the Trustees Report.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in the Pound Sterling, (£) which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment management charges and legal advice relating to the fund are charged against the fund.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2019

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

The charity receives government grants in respect of its general activities and certain restricted activities. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Investment income is earned through holding assets for investment purposes such as shares. It includes dividends and interest. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend is recognised as the charity's right to receive payment is established.

Other income includes income such as gains on disposals of tangible fixed assets.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Expenditure on charitable activities includes costs of supporting and developing work with children and young people, and their organisations undertaken to further the purposes of the charity and their associated support costs; and
- Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

(e) Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources. Premises overheads have been allocated on a governance basis and other overheads have been allocated on a governance or project basis.

The analysis of these costs is included in the notes to the accounts.

**STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
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(f) Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost). Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Office Equipment	10% on cost
Computer Equipment	25% on cost

(g) Investments

Investments are recognised initially at fair value which is normally the transaction price excluding transaction costs. Subsequently, they are measured at fair value with changes recognised in 'net gains / (losses) on investments' in the SoFA if the shares are publicly traded or their fair value can otherwise be measured reliably. Other investments are measured at cost less impairment.

Current asset investments are short term highly liquid investments and are held at fair value. These include cash on deposit and cash equivalents with a maturity of less than one year.

(h) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(i) Impairment

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

(j) Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

(k) Leases

Rentals payable and receivable under operating leases are charged to the SoFA on a straight-line basis over the period of the lease.

(l) Employee benefits

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
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(m) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

(n) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

(o) Judgements and key sources of estimation uncertainty

The preparation of the financial statements in conformity with generally accepted accounting principles requires the directors to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results in the future could differ from those estimates. Management considers that certain accounting assumptions relating to provisions and revenue are its critical accounting policies.

2 Income from donations and legacies

	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total Funds 2019 £	Total Funds 2018 £
Subscriptions	-	-	-	10
SCC Grantfinder Fund	-	9,995	9,995	-
SCC- County Fund	-	550	550	-
DBS Income	7,971	-	7,971	8,512
Newcastle Borough Council	27	-	27	-
Community Organisers – Old Chapel Works	-	21,055	21,055	-
Community Foundation - Youth Social Action Fund	-	4,035	4,035	-
Tamworth Borough Council	-	15,000	15,000	5,000
OPCC Funding	-	-	-	14,416
Chairman's fund	-	-	-	1,000
	7,998	50,635	58,633	28,938

STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
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3 Income from charitable activities

	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total Funds 2019 £	Total Funds 2018 £
Government grants - contractual	741,940	50,000	791,940	791,940

£791,940 (2018: £791,940) of government grants were received from Staffordshire County Council governed under the Framework Agreement for the Provision of Voluntary, Community and Social Enterprise (VCSE) Sector Strategic Capacity Building Partner. The contract runs from 1 August 2016 until 31 July 2020 and is being used to improve the quality of life of Staffordshire residents by encouraging personal responsibility, family resilience and community resourcefulness in line with SCC's People Helping People approach. The only part of this grant which is restricted relates to £50,000 per annum, and distribution of this grant must be to voluntary youth groups. The full amount of this grant must be spent by 31 July 2019. Grants have been awarded after the year end to utilise the amount carried forward.

4 Income from investments

	2019 £	2018 £
Dividends - equities	3,835	3,584
Bank Interest	50	16
	<u>3,885</u>	<u>3,600</u>

All income from investments is attributable to unrestricted funds.

**STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2019**

5. Analysis of expenditure on charitable activities

	Services Unrestricted	Services Restricted	Governance Unrestricted	2019 Total
	£	£	£	£
Costs directly allocated to activities				
Grants payable	-	46,255	-	46,255
Other grants	-	40,930	-	40,930
Direct & shared costs of activities in furtherance of the charities objects: Support for Children; young people and families:				
Salary Costs	305,878	-	-	305,878
Travelling expenses	3,942	-	-	3,942
SCVYS In-service training	721	-	-	721
DBS expenditure	5,458	-	-	5,458
Minibus Medicals	415	-	-	415
Training centre costs	27,838	-	-	27,838
Bremen Project – expenditure	8,808	-	-	8,808
Bremen Project – salaries	1,178	-	-	1,178
Sub Contract – Support Staffordshire	346,509	-	-	346,509
Engagement Youth & Sector	3,157	-	-	3,157
Bad debts	139	-	-	139
Support costs (Note 6)	27,492	-	2,934	30,462
	731,535	87,185	2,934	821,654

The new Voluntary, Community and Social Enterprise Strategic Partner contract with Staffordshire County Council commenced on 1 August 2016. SCVYS act as the Principal and is responsible for administration and fulfilment of the contract. Some services are sub-contracted to partner charities; Support Staffordshire and South Staffordshire Community and Voluntary Action. These organisations carry out specific charitable activities on behalf of SCVYS on a subcontract basis and are reimbursed along with an agreed proportion of expenses. These costs are included in the Charitable Activities costs.

STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
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6 Allocation of support costs

Support cost	Basis of allocation	Charitable Activities Unrestricted Management £	Charitable Activities Restricted £	Charitable Activities Unrestricted Governance £	Total £
Support for Children; young people and families:					
Accommodation costs	Project	10,555	-	-	10,555
Telephone and computer costs	Support time	5,182	-	-	5,182
Stationery and photocopying	Support time	1,937	-	-	1,937
Postage	Support time	368	-	-	368
Advertising and marketing	Support time	1,196	-	-	1,196
Equipment	Support time	287	-	-	287
Subscriptions	Support time	414	-	-	414
Depreciation	Support time	622	-	-	622
Insurance	Support time	1,493	-	-	1,493
Accountancy fees	Support time	-	-	2,934	2,934
Bank charges	Support time	257	-	-	257
Other Expenses incl events	Support time	5,181	-	-	5,181
Total		27,492	-	2,934	30,426

7 Governance costs

	2019 £	2018 £
Independent examiners remuneration	1,890	1,800
Accountancy and payroll costs	1,044	957
	<u>2,934</u>	<u>2,757</u>

The independent examiners remuneration amounts to an independent examination fee of £1,890 (2018 - £1,800) and accountancy services of £1,044 (2018 - £957).

STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
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8 Analysis of grants

	Services Unrestricted	Services Restricted	Total
	£	£	£
Support for Children; young people and families:			
Grants paid to local institutions	-	87,185	87,185
	-	87,185	87,185

A full analysis of grants to institutions and the recipients is provided in the Trustees Report.

9 Net income / (expenditure) for the year

Net income / (expenditure) is stated after charging / (crediting):

	2019 £	2018 £
Depreciation of tangible fixed assets	622	1,091
Operating lease rentals	6,200	6,200
Loss on disposal of fixed assets	(528)	-
(Profit) / loss on fair value movement of investments	562	(1,523)

10 Trustees' and key management personnel remuneration and expenses

The trustees neither received nor waived any remuneration during the year (2018: £Nil).

The total amount of employee benefits received by key management personnel is £80,758 (2018 – £78,500). The Charity considers its key management personnel comprise the Chief Executive Officer and the Operations Manager.

The reimbursement of trustees' expenses was as follows:

	2019 Number	2018 Number	2019 £	2018 £
Travel	0	0	-	-

STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
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11 Staff costs and employee benefits

The average monthly number of employees and full time equivalent (FTE) during the year was as follows:

	2019 Number	2018 Number
Charitable activities	10	10

The total staff costs and employees' benefits was as follows:

	2019 £	2018 £
Wages and salaries	276,385	254,203
Social security	23,584	21,559
Defined contribution pension costs	8,336	7,627
	<hr/>	<hr/>
	308,305	283,389
	<hr/>	<hr/>

No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

12 Tangible fixed assets

	Fixtures and fittings £	Computers £	Total £
Cost or valuation:			
At 31 March 2018	4,795	8,243	13,038
Additions	-	239	239
Disposals	(660)	-	(660)
At 31 March 2019	<hr/> 4,135	<hr/> 8,482	<hr/> 12,617
Depreciation:			
At 31 March 2018	2,225	7,683	9,908
Charge for the year	310	312	622
Eliminated on disposals	(132)	-	(132)
At 31 March 2019	<hr/> 2,403	<hr/> 7,995	<hr/> 10,398
Net book value:			
At 31 March 2019	<hr/> 1,732	<hr/> 487	<hr/> 2,219
At 31 March 2018	<hr/> 2,570	<hr/> 560	<hr/> 3,130

STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
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13 Debtors

	2019 £	2018 £
Trade debtors	142,872	199,548
Other Debtors	619	595
Prepayments	1,869	2,206
	<u>145,360</u>	<u>202,349</u>

14 Current asset investments

	2019 £	2018 £
Listed investments	73,306	72,744
	<u>73,306</u>	<u>72,744</u>

The fair value of listed investments is determined by reference to the quoted price for identical assets in an active market at the balance sheet date.

There were no additions or disposals of investments during the year. Investments were revalued at the Balance Sheet date, giving rise to an unrealised gain of £562.

15 Creditors: amounts falling due within one year

	2019 £	2018 £
Other tax and social security	6,977	6,642
Pension contributions	1,436	57
Other creditors	92	251
Accruals and deferred income	61,225	72,394
	<u>69,730</u>	<u>79,344</u>

Details of leasing arrangements are provided in note 16.

STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2019

16 Leases

Operating leases - lessee

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2019 £	2018 £
Not later than one year	-	-
Later than one and not later than five years	9,300	15,500
Later than five years	-	-
	<u>9,300</u>	<u>15,500</u>

17 Fund reconciliation

Unrestricted funds

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers £	Gains / (losses) £	Balance at 31 March 2019 £
Unrestricted	327,635	753,823	(734,469)	-	34	347,023

Restricted funds

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers £	Gains / (losses) £	Balance at 31 March 2019 £
SCC Local Support Grant -VCSE	32,987	50,000	(46,255)			36,732
SCC – Grantfinder Fund	-	9,995	-			9,995
SCC – County Fund	-	550	-			550
SMDC – Chairman's Fund	840	-	(840)			-
Community Organisers		21,055	(21,055)			-
Tamworth Borough Council		15,000	(15,000)			-
Community Foundation for Staffordshire - Youth Social Action Fund		4,035	(4,035)			-
	<u>33,827</u>	<u>100,635</u>	<u>(87,185)</u>			<u>47,277</u>

STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2019

Restricted Fund descriptions

- a) SCC – VCSE (Voluntary, Community and Social Enterprise)
A proportion of the grant restricted to the distribution of small grants to voluntary youth groups to develop new provisions
- b) SMDC – Chairman's fund
A grant raised by Cllr David Shaw in his capacity as Chairman of SMDC to support communities to set up new activities within Staffordshire Moorlands, and help existing groups.
- c) Tamworth Borough Council
To support Peer to Peer networking in Tamworth to be delivered by Support Staffordshire.
- d) SCC – Box of Trix
A grant to help increase independence in the home.
- e) Community Organisers
A grant to help mobilise people in the community, including the recruitment and training of leaders.
- f) Community Foundation – Youth Social Action Fund
A grant raised to support the reinstatement of a youth council in Staffordshire.
- g) SCC – Grantfinder Fund
A fund to help finance grantfinder software.

18 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fixed assets	2,219	-	2,219
Cash and current investments	269,174	47,277	316,451
Other current assets	145,360	-	145,360
Creditors	(69,730)	-	(69,730)
Creditors more than one year			-
Total	347,023	47,277	394,300

**STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2019**

19 Reconciliation of net income / (expenditure) to net cash flow from operating activities

	2019 £	2018 £
Net income / (expenditure) for year	32,838	7,608
Dividends received	(3,835)	(3,584)
Interest receivable	(50)	(16)
Depreciation and impairment of tangible fixed assets	622	1,091
(Gains) / losses on investments	(562)	1,523
(Gains) / losses on disposal of fixed assets	528	-
(Increase) / decrease in stock	-	-
(Increase) / decrease in debtors	56,989	(131,307)
Increase / (decrease) in creditors	(9,614)	16,035
Net cash flow from operating activities	<u>76,916</u>	<u>(108,650)</u>

20 Pensions and other post-retirement benefits

Defined contribution pension plans

The charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £8,336 (2018 - £7,628).

The defined contribution liability is allocated to unrestricted funds and Charitable Activities, Support for Children, young people and families.

21 Related party transactions

There are no related party transactions during this financial year or the prior financial year.

**STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2019**

	31.03.19	31.03.18
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Subscriptions	-	10
SCC – Grantfinder Fund	9,995	-
SCC – County Fund	550	-
Community Organisers	21,055	-
Tamworth Borough Council	15,000	5,000
Community Foundation - Youth Social Action Fund	4,035	-
DBS Income	7,971	8,512
OPCC Funding	-	14,416
Other	27	1,000
	58,633	28,938
Investment income		
Bank interest	50	16
Income from cash/settlements held in a UK Investment portfolio	3,835	3,584
	3,885	3,600
Charitable activities		
SCC – Government grant	791,940	791,940
Total incoming resources	854,458	824,478
Net gains / (losses) on investments	562	(1523)
Net gains / (losses) on disposal of fixed assets	(528)	-
EXPENDITURE		
Charitable activities		
Grants to organisations	46,255	50,346
Other grants	40,930	24,119
Salary costs	305,878	282,590
Travelling expenses	3,942	4,763
In-service training	721	1,612
DBS expenditure	5,458	5,163
Minibus Medical	415	791
Training centre costs	27,838	11,446
Bremen Project – Salaries	1,178	800
Bremen Project – Other expenditure	8,808	14,678
Sub-contract – Support Staffordshire	346,509	334,546
Sub-Contract - South Staffs CVA	-	38,175
Engagement Youth & Sector	3,157	5,658
Bad debts	139	34
	791,228	774,721
Support costs		
Management		
Accommodation costs	10,555	11,262
Telephone & computer	5,182	4,328
Stationery & photocopying	1,937	2,407
Postage	368	335
Advertising and marketing	1,196	2,235

This page does not form part of the statutory financial statements

**STAFFORDSHIRE COUNCIL OF VOLUNTARY YOUTH SERVICES
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YEAR ENDED 31 MARCH 2019**

	287	107
Equipment		
Subscriptions	414	546
Depreciation	622	1,091
Insurance	1,493	1,397
Bank charges	257	232
Other Expenses	5,181	13,929
	<hr/> 27,492	<hr/> 37,869
Governance costs		
Independent examination	1,890	1,800
Professional services	1,044	957
	<hr/> 2,934	<hr/> 2,757
Total resources expended	<hr/> 821,654	<hr/> 815,347
Net income/(expenditure)	<hr/> 32,838	<hr/> 7,608

This page does not form part of the statutory financial statements