



Medway West Branch

Charity No. 209192

ANNUAL REPORT
2018

**Pictures from
11th August 2018's
Table Top Sale**



**This date was also when
we celebrated our
20th Anniversary**



Branch Accounts for the last financial year will be available for viewing at the AGM and copies are also available to Branch members, free of charge, from:

RSPCA The Parsons Memorial Clinic, 174 Walderslade Road,
Chatham, Kent. ME5 0PQ

R S P C A **MEDWAY WEST BRANCH**

ANNUAL GENERAL MEETING

You are cordially invited to attend the Annual General Meeting of
RSPCA – Medway West Branch

On
Tuesday 14th May 2019 at 7:30pm

At The Parsons Memorial Clinic, 174 Walderslade Road, Chatham, Kent ME5 0PQ

AGENDA

- 1 Chairman's Address and Welcome
- 2 Apologies for Absence
- 3 Adoption of Minutes of Last Year's AGM
- 4 Matters Arising
- 5 Adoption of Branch AGM Report and Accounts
- 6 Kent Inspectorate Group Report
- 7 Election of Committee Members
- 8 Election of Auditors
- 9 Any Other Business

**PLEASE LET THE BRANCH KNOW (when returning the attendance slip)
IF YOU CAN SUGGEST ANY ADDITIONAL ITEMS FOR THE AGENDA.**

Soft drinks and light refreshments will be available together with a selection of RSPCA goods for sale. You are welcome to bring guests but only members will be able to vote and, in order to help us organize refreshments, please complete and return the enclosed attendance slip, which also gives you the opportunity to nominate Committee Members if you wish.

PLEASE NOTE:

It is VITAL that members make every effort to attend the AGM as, if not enough members are present, we will be unable to hold the Meeting and, to comply with Charity regulations, the AGM will have

to be re-organized. This means using even more precious funds on administration that we would much rather spend on the animals.

Chairman's Report 2018

Another year has passed and we survived thanks to you all, the hard work you put in means a lot and we could not have done it without you, so a big thank you to everyone who contributed to our Branch with your time etc.

A special mention goes to Wendy, who stepped forward to be trained to do our Pat-Testing in October and is now successfully testing donated electricals. We have already recouped what we spent on her training and equipment. We think this will help add to the increase in takings that the ladies at the shop have already worked hard to achieve.

Thanks also goes to Michele and Chantal for seeing that the Clinic/Branch runs smoothly, they often go beyond their duties. Particular thanks to Michele for sorting out two very large shop bills that we were presented with this year. Medway Council asked us to pay over £22,000 and British Gas over £12,000. Both had confused us with the previous tenant. After many phone calls, threats of legal action etc, Michele stood her ground and they both finally agreed that they were wrong, we are now paying what we should.

Final thanks go to the committee and our Branch Support Specialist Becky for their continuing support.

This year has seen us spend money that we really did not want to. As a responsible landlord we had to replace the kitchen in the Branch flat, the shop needed clothe and shoe racks, and we had to replace the lighting as the old tubes were no longer available, left any longer the shop would have been in darkness.

Due to the very hot weather in July/August we had to buy gazebos to protect our volunteers from the sun at our 20th year celebration event, also we have been advised that in the next year or so we will need to replace the clinic boiler and a certain amount of electrical work will need to be upgraded in the very near future.

Regretfully this means that we have to put our plans for an extension on hold. Earlier this year the regional board agreed in principal to give us £50,000 towards the build, but we have to fund the rest which possibly could be another £50,000, maybe more.

At the moment we cannot afford this amount without jeopardizing the animal welfare work we do and to risk the clinic, this we will not do. Sadly the money is just not coming in to fund this, however who knows what the future holds.

D.Downard
Hon.Chairman

Treasurers/Trustees Report

Treasurers Report

We are now going into our 21st year at RSPCA Medway West clinic, it's been a steady year regarding fund raising.

Many people have continued to help us to raise the funds needed to offer veterinary treatment and a rehoming centre for the Medway towns.

We have had Speed Quiz's that have proven to be fun filled nights which have raised valuable funds for the clinic. Our grateful thanks to the quiz master himself Marc Coates for his continued support in arranging and putting on these events.

Emma and her staff have worked tirelessly to keep the shop running in Strood, their 'Jumble Rumble' sales are always well attended, thanks to you all.

The shop has had a makeover making much better use of the space available, thanks go to Chairman Dave Downard and his wife Maureen for the many hours they have spent at the shop as well as behind the scenes, regarding other Branch activities.

We have had raffles throughout the year and our Christmas table at the clinic is always very popular, many thanks to Chantal for pushing the sales of raffle tickets!

I also would like to thank the people who give up their time to help with our collection days at various outlets. We really appreciate the support shown by you all.

We are always open to new ideas on how to boost our fundraising so any ideas are very welcome!

We are looking for more members to join our committee to continue to support the Branch and Clinic.

Finally many thanks to Thompson Elphick Ltd, our accountants for the advice and assistance throughout the year.

Lois Warren

Hon. Treasurer

Trustees Report

Organisational Structure

The Society for the Prevention of Cruelty to Animals was founded on the 16th June 1824 and granted the “Royal” prefix by Queen Victoria in 1840. The current constitution of the RSPCA was created with the adoption of the Royal Society for the Prevention of Cruelty to Animals Act 1932. The work of the society is governed by the RSPCA Act and by the Rules of the Society. Membership of the Society is by subscription and may be on a life, annual or junior basis.

The Society is managed by an elected Council who, subject to the rules, control the affairs, funds, property and proceedings of the Society. They are assisted in the administration of the Society by a central organisation, headquarters and branches.

The Branch is governed by a committee who are trustees of the Branch. They have individual and collective responsibility for the management of the Branch and its funds. Subject to the overall supervision of the Society, the committee controls and monitors all the fundraising and animal welfare initiatives of the Branch including the work of The Parsons Memorial Clinic and Rehoming centre.

Objectives and public benefit statement

The RSPCA Medway West Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), carrying out its direct animal welfare work in the areas of Chatham, Rochester, Gillingham and the Isle of Grain.

The objectives of the Branch are to promote the work and objectives of the Society – to promote kindness and to prevent or suppress cruelty to animals by all lawful means – with particular reference to the area of the Branch, in accordance with the policies of the Society.

The trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they remain focused on our charitable aims, and continue to deliver benefits to the public. **We have complied with the duty under the charities act 2006 to have due regard to public benefit guidance published by the Commission.**

Advancement of animal welfare

Under the Charities Act 2006, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. This legislation and the Animal Welfare Act of the same year indicate an acceptance by society that treating living creatures with compassion has a moral benefit for the public as a whole. Whilst this public benefit is clear, it is sometimes difficult to quantify and must be balanced against any detriment.

The Branch's animal welfare work, although local in nature, benefits society at large, and also aims to help people in need with the care of their animals. The next section of this report highlights the Branch's main activities and demonstrates the benefit provided to the public (*in italics*). All our charitable activities, as described in more detail in the following pages of this report, focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

Charitable activities pursued for the public benefit

Details of the Medway West Branch activities can be found within the individual Trustees reports.

We support our local Inspector[s] by *[taking in, free of charge, mistreated or abandoned animals, including pets whose owners suffer ill health or financial difficulties or pass away]. The Society's Inspectorate (as well as providing education, information and advice) rescues animals in distress and enforces laws against the cruel mistreatment of animals in England and Wales by bringing prosecutions. This work is key to 'the prevention or suppression of cruelty' part of the RSPCA objectives and promotes humane sentiments towards animals which involves moral benefit to humankind as a whole.*

We provide subsidised veterinary treatment for animals which are sick or injured and belong to local people on low incomes. We do this through our Branch Clinic. *This work benefits those on means tested benefits by giving them financial help to obtain care for companion animals in need of veterinary treatment.* During 2018 we treated 944 animals.

We provide subsidised neutering and microchipping of companion animals for those in the Branch area on low incomes. We do this through our Branch Clinic. *This work helps to control dog/cat populations through neutering and benefits those on means tested benefits by giving them financial help to neuter and microchip companion animals, thereby promoting responsible pet ownership.*

Animals in our care receive veterinary treatment, vaccination, neutering, micro-chipping and are assessed for rehoming. *This work helps to control the incidence and spread of disease and suffering through vaccination and neutering.*

We rehome animals in need at low cost to people willing and able to have a companion animal. *Whilst we recognise that companion animals provide measurable benefits to people's physical and mental health, we consider the provision of pets as subsidiary to the main charitable aim of this service, which is to reduce animal suffering. Our policy to charge a reasonable adoption fee for animals aims to highlight the ongoing personal and financial commitment of pet ownership. It would not be in the best interests of animals, and therefore would fall outside our objectives to rehome to those who could not afford them.*

We take in, free of charge, lost animals and take steps to reunite them with owners. *This works benefits our local community (including local authorities) by preventing*

animals straying and posing a risk to themselves and to people through road traffic accidents.

We respond to enquiries (both direct and via the Society's national call centre) from the public about animals locally. *The public benefits from knowing that we can intervene to assist animals in need.*

We offer free animal care advice at our clinic and on our website. *The public benefits through the promotion of responsible pet ownership.*

Within the terms of our governing document, we support the National Society / other RSPCA branches / local animal welfare charities through a combined neutering scheme with Cat Protection, taking in and rehoming animals from other Branch areas and boarding case animals for the National Society.

We provide volunteering opportunities for those who wish to support our work, including trusteeship, fundraising, providing work experience placements for schools, colleges and back to work initiatives. *This benefits local people and companies by providing the possibility of doing work which is compassionate and rewarding.*

The cost of maintaining the Clinic, providing appropriate levels of care for animals awaiting rehoming and undertaking pro-active animal welfare in the local community meant that the Branch spent £122,782.00 during the year.

The Branch funded this activity from incoming resources of £129,674.00 this consisted of over the counter income from the clinic itself, adoption donations, fund raising, legacies and interest.

Risk Analysis

The Branch has carried out a review to identify major risks and has taken steps to mitigate them. (Original copies of the Risk Management Policies and Reserves may be viewed at The Parsons Memorial Clinic)

The major risks identified are:

1. Loss of reputation through error or fraud.
2. Loss of income through error or fraud.
3. Insufficient trustees for the Branch to continue.
4. Insufficient volunteers for fundraising and animal care activities.
5. Insufficient funds to cover the costs of the clinic and other animal welfare activities.

It is the opinion of the Trustees that the Branch's policies, procedures and controls are adequate to mitigate financial and reputation loss through error or fraud to maintain the future financial viability of the Branch. Steps are to be taken to address the issues of the recruitment of further trustees and volunteers.

Reserves Policy

The Branch holds reserves in order that levels of service provided for animal welfare may be maintained should there be a reduction in incoming resources.

Reserves in this context mean funds that are freely available for the Branch's general purposes after all commitments have been met.

The Branch has unrestricted reserves of £80,000.00 of which £16,000.00 is for general purpose, £56,000.00 for salaries and PAYE/NIC liabilities, and £8,000.00 designated for building repairs.

Such reserves represent approximately 9 months expenditure based on gross expenditure, minus funds spent on repairs and upgrading.

It is the opinion of the Trustees that the existing reserves are sufficient to meet any reduction in incoming resources.

Investment Policy

As of 31st December 2018 the Branch investment policy was:

1. That the higher rate account balances should not fall below the reserves level.
2. That current account balances should not fall below £15,000.00 (£10,000 for the Branch account and £5,000.00 for the clinic account)

The Trustees recognise that this policy should be reviewed on an annual basis following the publication of the audited annual accounts for the previous year.

Statement of Trustees Responsibilities

Under the Charities Act 1993, the Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the Medway West Branch at the end of the year and of its incoming resources and the application of such resources during the year. In preparing the statement, the Trustees are required to:

1. Select suitable accounting policies and apply them consistently.
2. Make judgements and estimates that are prudent and reasonable.

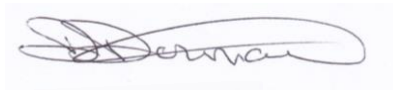
3. State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts.
4. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue its operations.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity at that time and enable the Trustees to ensure that any statement of account prepared by them complies with the regulation under section 42(1) of the Charities Act 1993.

The Trustees are responsible for safeguarding the assets of the Charity and for taking reasonable steps for prevention and detection of fraud and other irregularities.

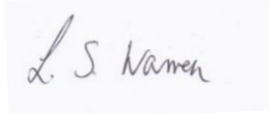
Signed on behalf of The Medway West Branch

Hon. Chairman



Dave Downard

Hon. Treasurer



Lois Warren

Date: 20/3/19

Clinic Annual Report for 2018

During 2018 a total of 944 owned animals were treated by the Branch as shown in the table below. A further 32 animals were neutered and 8 microchipped.

	Welfare Assistance	Neutered	Microchipped	Total
Dog	547	1	4	552
Cat	375	15	2	392
Rabbit	16	16	2	34
Misc	6	~	~	6
Total	944	32	8	984

In addition to the above figures 4 feral cats were also neutered and released back to 'safe' sites where kind hearted members of public continued to feed them and monitor their wellbeing.

I would like to thank the following vets provided by DNA Vetcare who attended our clinics throughout the year and provided continuing treatment to our client's pets: Azzura, Andrew Liegey, Paul Kensington, Jackie Bohnen, Paul Golling, Steve Morrison, Laura Novensa and Steve Moss.

Thanks also go to the vets and staff at Clover Street Vets for their assistance with the many sick and injured stray cats that have come into Branch care via the Inspectorate, prior to them being moved to boarding establishments.

This year we celebrated 20 years since we first opened the Clinic to the public and as in previous years our receptionists Chantal Goddard (20years service), Dave Downard (17years service), Jill Watts (11years service) Jane Henson (5years service), Miriam Davis 2years service) and Lois Warren (2years Service) have continued to keep the clinic running smoothly. My sincerest thanks go to each and every one of them for their loyalty and commitment to the Branch, our clients and to me, I couldn't ask for a better team. I would also like to thank Pat Warren for helping with rubbish clearance and odd jobs.

Nic Banham and Doreen Brunger's handmade items continue to sell well and each year they add to the range of goods available providing us with much needed funds.

We have had continuing support from Rainham School for Girls with their excellent Christmas hampers, from Pets at Home who allow us to collect at their stores and who donate pet food and supplies via their Lifelines voucher scheme and from Marc Coates from The Quiz People for organizing and hosting our popular quiz nights.

Our annual table top/yard sale raised £875.90 and as it was our 20th anniversary it was our pleasure to present our very first client Mrs Gadd with a bouquet of flowers. Mrs Gadd still attends our clinic with her little dog Jake and also supports the clinic in many other ways. Helen Thomas was also presented with a bouquet of flowers for continuing to adopt animals from us for over 20years. During this time Helen has adopted many of our more 'difficult to home' animals, providing them with a loving 'forever' home. Our additional volunteers not mentioned previously in this report or the rehoming report are Lisa Coates, Cara Warren, Polly Ross and family, Barry and Pat Evenden, Fred and Nichola Cooper, Maya Presneil – Cooper, Veronica Mitchell, Sarah Campbell, John Horswell, Marc Carr, Caz Lack, Linda Alexander, Catherine Gillett and Carol Goddard.

All these wonderful people have either helped at events or have participated in store collections, helping us to achieve our objectives for another year.

Finally special thanks to our Branch Support Specialist Becky Blackmore for her guidance and unwavering support.

Michele Carr

Branch/Clinic and Animal Centre Manager

Rehoming Annual Report for 2018

During 2018 the Branch admitted 152 domestic animals: 40 cats, 63 rabbits, 20 guinea pigs, 3 hamsters, 2 gerbils, 1 snake, 3 fish, 9 dogs, 2 tortoises, 2 budgies and 7 ferrets.

We rehomed 84 animals: 1 cat, 47 rabbits, 11 guinea pigs, 5 hamsters, 7 fish, 2 tortoises, 8 budgies, 2 cockatiels and 1 canary.

Sadly 13 animals died: 4 rabbits, 2 guinea pigs, 4 hamsters, 1 mouse and 2 fish. Three of the rabbits, 1 of the guinea pigs, the 4 hamsters and the mouse passed away from age related natural causes, the other rabbit was a sickly new-born, the other guinea pig from an unknown cause and the 2 fish from trauma caused prior to admittance.

18 cats, 1 snake and 2 dogs were transferred to other RSPCA establishments and 8 cats, 7 dogs and 7 ferrets were transferred to private boarding establishments.

A further 5 cats were either returned to their owners or were feral cats released back to safe areas after treatment and neutering. 8 cats, 1 hamster and a rat were euthanised on veterinary advice to prevent further suffering.

As in previous years our regular volunteers have continued to care for the animals on a daily basis. These dedicated individuals are Brenda Coveney (15 years service), Sandy Smart (19 years service), Nic Banham (8 years service) and Suzy Bale (7 years service). They have been assisted by Sciorra Allen, Charlotte Anderson, Lilly Lewington, Kate Masters, George Roberts, Charlie Woolterton, Emma Keats, Olivia Godden, Olivia Read, Danielle Foskett, Kayleigh Mayatt and Martin Smith as part of extended work experience placements or as community volunteers. Without these wonderful people many of the animals that have arrived at the centre, injured, traumatised or aggressive would not have had the chance of finding loving 'forever' homes.

As always special thanks go to Dave and Maureen Downard for providing sanctuary for unwanted birds, chinchillas and tortoises. Apart from caring for these animals both Dave and Maureen do a lot of work behind the scenes and their commitment and support is greatly appreciated.

Alan Smart and Dave Coveney continue to keep us well stocked with their regular trips to the farm for hay and straw and to Aylesford for woodshavings and readigrass, enabling us to keep the animals warm, dry and well fed. Anita and Malcolm White, Ruby Woolmer, Helen Thomas, Hayley Van Dort, Christa Kirk-Patrick, Caz Lack, Mrs Gadd, Mrs Thornhill and many other anonymous supporters have continued to provide regular donations of animal food, toys, equipment, goods and monetary collections which all help to keep running costs to a minimum. My heartfelt thanks go to each and every one of them.

The staff and customers at Morrisons in Walderslade have provided regular donations of pet food for both the animals in our care and to help keep our food bank constantly supplied.

The Pet Food Bank is used by RSPCA Inspectors, Welfare Officers, Collection Officers and members of public to either feed stray cats until a placement can be found for them to come into care, or to provide emergency food in the case of abandonments. Members of public

can also use the food bank when unforeseen circumstances cause a temporary serious drop in income leaving them unable to provide for their pets. Through this service we have managed to keep pets in kind and loving homes without the need to bring the animals into our care.

Finally sincerest thanks go to all the special people who have adopted various animals throughout the year and to Chantal Goddard for keeping our Facebook page and website up to date showing potential adopters the animals waiting for new homes.

Michele Carr
Branch, Clinic and Animal Centre Manager

Wildlife Annual Report for 2018

During 2018 the Branch admitted 76 wild animals and birds: 3 feral pigeons, 21 wood pigeons, 7 collared doves, 3 starlings, 3 blackbirds, 3 blue tits, 4 hedgehogs, 3 gulls, 2 squirrels, 5 field mice, 15 sparrows, 3 robins, 1 moorhen, 1 oyster catcher chick, 1 slowworm and 1 heron.

45 animals and birds were successfully treated and released back to the wild: 3 feral pigeons, 12 wood pigeons, 3 collared doves, 1 starling, 3 blackbirds, 3 blue tits, 1 hedgehog, 1 gull, 4 field mice, 12 sparrows, 1 robin and 1 slowworm.

1 gull was transferred to another RSPCA wildlife facility and 1 moorhen transferred to a private wildlife facility.

27 sadly died due to their injuries, age or sickness: 10 wood pigeons, 4 collared doves, 2 starlings, 1 hedgehog, 1 gull, 2 squirrels, 1 field mouse, 3 sparrows, 2 robins and 1 oyster catcher chick.

1 feral pigeon, 1 woodpigeon and 1 heron were euthanised on veterinary advice due to their injuries.

Many of the casualties this year especially the wood pigeons have been victims of road traffic accidents. Sadly, many people just leave the casualty floundering in the road and its only thanks to kind hearted individuals who care enough to bring them to our centre have they then been given the chance of survival.

The field mice were a challenge. A cat had unearthed a nest and after killing 3 of the babies had left the remaining 5 with injuries. Sadly 1 died shortly after admittance but the remaining 4 were hand reared, had their injuries treated and were successfully released.

Thankfully this year we didn't have as many fledglings admitted as we have done in previous years and hopefully this is due to the message getting across to well meaning members of public to leave fledglings alone unless they are injured, or their safety is seriously compromised.

Michele Carr
Branch, Clinic and Animal Centre Manager

Branch Charity Shop Annual Report 2018

Our charity shop in Wells Road, Strood continues to go from strength to strength, with an increase in takings from the previous year, bringing in much needed funding to help the Branch meet its responsibilities.

In addition to the regular income three 'Jumble Rumbles' were held throughout the year raising a further £1,665.16. The lighting at the shop was in desperate need of repair and improvement. This has now been completed and the new system is not only more cost effective but shows off the array of goods on sale to better advantage. The shop has a huge range of second hand goods on offer from small trinkets to larger items of furniture. There are also new goods and pet products on sale, all at extremely competitive prices. Thanks to one of our leading members of staff at the shop, Wendy

Medhurst we can now offer second hand electrical goods for sale. Wendy volunteered to take a PAT testing course and after passing with flying colours has safely tested the many electrical items that had been donated but we hadn't been previously able to sell.

Our Chairman Dave Downard

put his woodworking skills to good use in building a large impressive workstation for the shop staff to be able to sort goods safely and tidily.

Sincerest thanks go to our Shop Manager Emma Smith and her Assistant Wendy Medhurst and to their team of volunteers Darren Smith, Amy Smith, Leah Smith, Darren Green, Sharmain Green, Charlee Green, Jo and Millie Fritter, Janice Wisbey,



Linda Skeet, Paula Phillips and Paul Williams who all do a superb job in keeping the shop running smoothly.

Michele Carr
Branch, Clinic and Animal Centre Manager

CHIEF INSPECTOR'S ANNUAL REPORT FOR 2018

SOUTH EAST 6 , KENT GROUP

Chief Inspector Steve Dockery 353

Personnel :

Chief Inspector Steve Dockery

Inspector Dave Grant
Inspector Ed Halligan
Inspector Ellie Burt
Inspector Grace Harris-Bridge
Inspector Deborah Smith
Inspector Georgina Bowles
Insp Rosie Russon

AWO Tina Nash
AWO Lynn White
ACO Emma Byrne
ACO Roy Jezard
ACO Brian Milligan

Branches covered :

Ashford Tenterden and District branch
Canterbury and District Branch
Folkestone and District Branch
Isle of Sheppy Branch
Isle of Thanet Branch
Tunbridge Wells and Maidstone Branch
Medway West Branch
Kent Northwest Branch

It gives me great pleasure to present to you the annual report for the Kent Inspectorate for 2018.

2018 again saw a number of staff changes in the Kent group .

In July Insp's Grace Harris-Bridge , Deborah Smith and Georgina Bowles joined the group from the last training course .

In August Insp Ellie Burt transferred to the Devon group .

The ongoing problem with equines unfortunately continues in the county with many being fly grazed , tethered in inappropriate areas , straying and just dumped when sick , injured or dead for someone else to deal with . This is an ongoing and longstanding problem for RSPCA , Police , landowners and councils .

Live animal export of sheep and calves unfortunately continues through the port of Ramsgate although the trade has been sporadic this year and we are still invited by the port authority to monitor these live exports from the port . There have been incidents where we have only been given 12 hours notice of a sailing over a weekend period and arranging attendance under these circumstances has not been possible , going forward with current staffing coverage will be problematic .

My sincere thanks go to all of the group for their resilience and commitment during the busy times and the extra pressures of larger areas and increased workloads they have coped with due to rostering and staff shortages and who , as always , came up trumps and took it all in their stride with commitment and good humour .

I would like to put on record the Kent Group's thanks and appreciation to all the RSPCA and non RSPCA establishments and personnel who have helped us throughout the past year with their expertise and assistance.

Kent Police for their invaluable assistance in exercising their powers of entry, search, seizure and occasionally arrest of people who mistreat their animals .

To Kent Fire and Rescue Service for the many occasions they have helped with rescues of animals that have got themselves trapped or in difficulty and we have needed their equipment and manpower to resolve the situation.

To Chancellors and Brachers Solicitor teams for their excellent presentation of evidence in our cases at court.

To the RSPCA animal centres that take in our animals, care for them and eventually rehome them.

To the Branch catteries and kennels that board, care for and rehome our animals, usually at very short notice and at the most inconvenient times .

To the experts who care for our sick and injured wildlife until they have been rehabilitated and are able to be re-released back into the wild.

To the press office who published our court cases and appeals for information .

Our Intelligence Officer team , who with the use of state of the art technology and their technology skills assist us in tracking down individuals .

Finally thank you from the Kent group and myself to all the Kent Branches, members and volunteers for making us so welcome at your meetings and for all the hard and invaluable work you have all done in 2018 . Without you and your time and efforts we would not be able to achieve all that we do.

I apologise for the sparse attendance from the Inspectorate at your meetings at times , however I am sure you will understand that , with staff shortages and the current roster we are short on the ground and on many occasions we have been en route to a meeting when we have had to be diverted to an urgent or emergency complaint or collection , which , I am sure you will all agree , would take priority.

In 2018 the Inspectors and AWO's of the Kent Group investigated **3993** cruelty complaints .

Submitted **19** cases to HQ with a view to prosecution.

This resulted in **11** convictions for cruelty and **6** adult written cautions being issued .

8 cases were also brought forward from 2017 and **9** cases are ongoing into 2019 .

ACO's, AWO's and Inspectors Collected and Rescued **4212** animals .

Here are just a few of the things that we dealt with in the past year that you may find of interest and it may give you an insight to some of the problems we have had to deal with and what we do .

Ashford , Tenterden and District Branch

We were called to Homewood School In Tenterden for a badger that was caught up in football netting on the sports field. When ACO Brian Milligan arrived , the school grounds man had cut the netting from the posts leaving the netting still attached very tightly around the badgers neck and body. He managed to cut him free and he ran off unharmed back into the wild where he belongs. Brian had a good chat with the school management about the risks and dangers posed to wildlife by not removing football netting when not in use , which resulted in a change of practices at the school and when the goals were not in use the netting was removed , he also returned to do a school talk about his job as an ACO and the day to day dealings we have with wildlife highlighting the great work the RSPCA does on a daily basis .

ACO Roy Jezard went to a rescue of a trapped magpie at a supermarket in Hythe , when he arrived he could see the bird trapped up against a glass structure over the main entrance of the shop about 12ft high , the bird then started to fly within the structure . With his ladder in place he could see there was no way the bird could get out as there was only a one inch gap between the glass structure and an iron girder . He could not get his net through the small gap , so then decided to go to a local shop that sold childrens rock-pool nets and the shaft was bamboo and narrow enough to go through the gap . He needed two nets to go either side of the girder . When he arrived back at the supermarket about twenty minutes later and after several attempts , he managed to contain the bird in one of the nets pinning the bird against the wall with just enough space to get his hand behind the girder and take hold of it and pull it out with no injuries . The magpie was released unharmed .



Canterbury and District Branch

We had a call to a gull trapped in netting above the roof of Morrisons Supermarket in Dover, when ACO Roy Jezard arrived he made contact with the manager who said there was access to the roof from within the building, so to get a better idea on how to rescue the bird he went onto the roof. It was a concrete structure which was safe to walk on but as he got nearer the trapped gull he could see there was another dome like structure about 12ft above the main roof, with metal struts which secured some netting. Roy could not reach the gull and so he contacted Kent Fire and Rescue for assistance. After about ten minutes two fire engines arrived but decided it was too high and sent for the turntable ladder. Roy went up to free the bird and after about fifteen minutes found the bird who had its head trapped in the netting. Roy untangled the herring gull and could not see any injuries, so released the bird which then flew off.

Unfortunately not all our jobs result in a happy ending, AWO Tina Nash dealt with the rescue of a gull at the old prison in Dover. It had its wing caught up in the razor wire and could not get free. She tried to reach the bird with her extendable ladders but was unable to reach it, so she called Kent Fire and Rescue who were very helpful and came out straight away. The poor gull was rescued but its feet were shredded where it had been trying to get away from the barbed wire. Sadly the gull had to be euthanized due to its injuries.



Kent North West Branch

ACO Brian Milligan was called out to a trapped cat on a roof in Gravesend , the cat had only been up on the roof for a few hours but it was getting very distressed as the weather was very hot and the cat was panting quite heavily. He tried to reach the cat using his rescue poles and net , however his net kept getting snagged on the roof tiles and subsequently making the cat more stressed. He called Kent fire and Rescue to assist with rescuing the cat . Within a few minutes of arriving the Fire and Rescue team retrieved the cat and returned him to his waiting owner who was very pleased with the response of the RSPCA and Kent Fire and Rescue.



Insp Rosie Russon attended a call involving a Peregrine falcon hybrid caught up by its jessie's and hanging upside down about 60ft up in a tree , hanging over a train track in Greenhithe. A tree surgeon was called out as ladders could not be used due to the location and he climbed up the tree in the dark and rain and retrieved the bird. The following day following some additional enquiries it was reunited with its owner who was very grateful as the bird had been stolen from its aviary and released along with some other birds .



Folkestone and District Branch .

ACO Roy Jezard attended an emergency gull rescue where a herring gull chick had got itself tangled in netting on a flat roof in Folkestone . When he arrived he could not see anything from the road so Roy telephoned the caller who invited him up to her flat that was overlooking the roof where the bird was . Roy then went to the gym on the corner of the building where he could get access through a window on the second floor , then up onto the roof by a ladder attached to the side of the building . When he climbed onto the roof he saw netting was erected making about a three foot high gap between it and the roof . He crawled across the roof to where the herring gull chick was and cut the chick free . Luckily the chick had no injuries and the parent birds were in attendance and attacking him , so he was satisfied the parent birds would look after the chick and placed the chick on the other side of the roof where no netting had been erected .

Roy also dealt with a call regarding a trapped kitten in the callers garden shed , when he arrived he asked the caller if she had contacted neighbours to see if anyone was missing a kitten . She said that she had but to no avail . After moving some garden tools in the shed Roy found the kitten which he then scanned , the cat which had a microchip and recorded details of Jasmin , a one year old , female and luckily the address was in the same street . He then returned the kitten to her owner who was very pleased as she had been missing for two days.

Isle of Sheppy Branch

ACO Brian Milligan was called to Sheerness where a Hedgehog had got itself caught up in garden football netting . The Hedgehog was carefully cut free and taken to Leybourne animal centre to be checked by vet and monitored for 24 hrs. Thankfully all was well and the hedgehog was released back to area where it was found . The caller was warned of the danger to wildlife by not removing netting when not in use , the caller has removed the offending netting and was happy to have hedgehog back unharmed .

AWO Lynn White was tasked with a rescue of a Cormorant with fishing line around its legs on the beach at Leysdown . When she arrived she could see the Cormorant near the water's edge and when she approached , the bird managed to fly along the beach then decided to go into the sea and take refuge . With the weather deteriorating she sat in her van and after about ten minutes the Cormorant swam back to the beach and hopped along close to where she was , so with net in hand she got between the sea and the gull and contained it in her net . There was fishing line tangled around its wing and legs , but luckily it had no injuries so she cut it free and it flew off unharmed by the experience.

Isle of Thanet Branch

ACO Emma Byrne was called to a gull that was completely tangled in the netting and hanging down in the front of a shop on Margate seafront .Upon arrival she noticed that the gull instead of hanging by a wing as would normally be expected , it appeared to be completely trussed up , with his wings pinned to the side as though in a cocoon . Emma called the fire and rescue service as he was about 30 ft up and they arrived within about 10 minutes. They swiftly cut him free and made attempts to make the netting safe and not pose a risk to any other animals . She took the gull to Thanet animal centre where luckily he had only suffered a few cuts and bruises and was exhausted . He was left in the care of the Thanet animal centre receiving first aid and was successfully released two days later.

ACO Roy Jezard was tasked with a rescue of a juvenile herring gull in Sandwich that was trapped in a fence with fishing line and a float which it had wrapped around its body . When he contained the gull in a pet carrier he could see it had a hook in its throat which was attached to fishing line. He carefully opened the gulls beak and with a long pair of tweezers he managed to free the hook . As Roy could see no further injuries and the gull was very active he released it and watched as it flew off.

Tunbridge Wells and Maidstone Branch

ACO Brian Milligan assisted by 2 members of the Regional flood team , Insp Dave Grant and AWO Tina Nash were called to Mousehole fisheries in Maidstone for a swan with a fishing hook which was down and lodged in its throat . The swan was rescued using a boat and taken to Mallydams where the hook was successfully removed . After a short period of rehabilitation to ensure the swan had suffered no ill effects from its ordeal he was reunited with mate on the ponds the following week .



ACO Brian Milligan was called to a fox in a back garden in the village of Leybourne . The fox was walking round in circles and tilting it's head to one side . The fox , a female , had 3 fox cubs in tow which were following mum around the garden . Upon Brians arrival mum had curled up in the middle of the lawn with 2 of her cubs snuggled up beside her . Brian called The Fox Project for assistance and who were local and arrived fairly quickly to assist with catching mum and help him find the lost cub. They managed between them to catch mum and 2 cubs but unfortunately after a long search for the third cub they didn't manage to locate it . The caller agreed they would keep searching the garden but in the meantime the Fox Project has taken mum and 2 babies back to the wildlife hospital to be cared for.



Medway West Branch

ACO Brian Milligan was called to a Gull rescue in Gillingham where a juvenile gull had managed to get itself stuck in a metal garden gate. He managed to free the bird by gently easing its wings and feet out of the metal gate without injury . The Gull taken to Medway Branch Clinic and subsequently made a full recovery and was released back into the wild .

ACO Emma Byrne was called to a report of a swan on the banks of the river Medway at Rochester that was covered in blood and had been seen by a member of the public from a block of nearby flats . She found the swan straight away and he was indeed covered in blood which looked very dramatic against his white feathers . Her first thought was that he may have been shot. He was frantically trying to clean himself but seemed just to be making more of a mess. He was on a grassy area but as Emma tried to catch him , despite his bedraggled appearance , he managed to take off . He didn't get very far , crashing into a man made inlet area next to the bank. The tide was out and this made the perfect paddock from which to safely rescue him. He really did put up quite a fight, which encouraged Emma that maybe he wasn't as injured as he appeared. As she was taking him back to the van she met the caller who thanked her , having watched it all from her flat and they had a giggle about the fact she was coincidentally, wearing a top with swans on it . Emma went straight to Mallydams

Wildlife centre with the swan and the vet was waiting when she arrived . They both searched thoroughly all over the swans body and could not find the source of the blood and happily no shot wound , so they hosed him down to clean him up and left him in one of the isolation pens . On returning to the enclosure 10 minutes later he was again covered in blood and it was also all up the walls. Really concerned by now he was taken back to the surgery for further examination. Finally it was discovered he had a tiny nick on the side of his bill that would not stop bleeding due to its location . Where he was constantly preening, he was spreading blood around and making it look 10 times worse ! The vet cauterised the wound and the problem was solved. One slightly flummoxed but much cleaner swan was then returned home.

And finally

Whilst I was out for the day with Insp Dave Grant we visited the harbour area in Folkestone where we both witnessed the worst case of animal psychological suffering and torment inflicted by a glass window at the harbour side fishmongers .



In closing I would wish you all a happy and healthy 2019 and look forward to your continued help and assistance in the fight against animal cruelty in Kent over the next year .

C/Insp Steve Dockery

RSPCA – MEDWAY WEST BRANCH

COMMITTEE MEMBERS 2018/19

Elected at AGM held on 22nd May 2018

(In alphabetical order)

Ms Sarah Campbell (Hon. Minutes Secretary)
16 Kings Avenue, Rochester. ME1 3DS

Mrs Miriam Davis
77 Dove Close, Chatham ME5 7PS

Mr Dave Downard (Hon. Chairman)
26 The Ridgeway, Chatham. ME4 6PD

Mrs Maureen Downard
26 The Ridgeway, Chatham. ME4 6PD

Mrs Catherine Gillett
23 Kent Road, Rochester. ME2 1AR

Mr John Horswell
91 Elaine Avenue, Rochester. ME2 2YP

Mrs Veronica Mitchell (Hon. Vice Chairman)
14 Norah Lane, Higham, Rochester, ME3 7EP

Mrs Lois Warren (Hon. Treasurer)
260 Walderslade Road, Chatham. ME5 0PA

STAFF MEMBERS

Ms Michele Carr (Branch, Clinic and Animal Centre Manager)

Miss Chantal Goddard (Branch and Clinic General Administrative Assistant)

Mrs Emma Smith (Shop Manager)

Mrs Wendy Medhurst (Shop Assistant)

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018
FOR
RSPCA KENT – MEDWAY WEST
CHARITY NO: 209192

RSPCA KENT – MEDWAY WEST

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FOR THE YEAR ENDED 31 DECEMBER 2018

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INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF RSPCA KENT – MEDWAY WEST BRANCH

We report on the accounts of the Trust (Medway West Branch) for the year ended 31st December 2018, which are set out on pages 2 to 11.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed Thompson Elphick

Thompson Elphick
Chartered Certified Accountants,
The Corner House,
2 High Street,
Aylesford,
Kent. ME20 7BG

Date 20/03/2019

RSPCA KENT - Medway West
Statement of Financial Activities
For the year ended 31st December 2018

		<u>31/12/2018</u>	<u>31/12/2017</u>
	Notes	Unrestricted Funds	Unrestricted Funds
Incoming Resources	3		
Income and endowments from			
Donations and legacies		40,430	64,098
Charitable activities		23,927	24,805
Trading activities		65,179	48,921
Investment income		118	87
Other income		20	715
Total		<u>129,674</u>	<u>138,626</u>
Resources Expended	4		
Expenditure on			
Raising funds		41,677	46,293
Charitable activities		81,105	79,411
Total		<u>122,782</u>	<u>125,704</u>
Net movement of funds		6,892	12,922
Reconciliation of funds:			
Total funds brought forward		229,286	216,364
Total funds carried forward		<u>£236,178</u>	<u>£229,286</u>

RSPCA KENT - Medway West
Balance Sheet as at 31 December 2018

		31/12/2018	31/12/2017
	Notes	£ Unrestricted Funds	£ Unrestricted Funds
Fixed assets	7	<u>110,207</u>	<u>113,027</u>
Current assets			
Stock	8	4,883	5,427
Debtors	9	2,894	1,974
Cash at bank and in hand	11	<u>121,657</u>	<u>112,568</u>
Total Current Assets		<u>129,434</u>	<u>119,969</u>
Liabilities:			
Creditors: amounts falling due within one year	10	3,463	3,710
Net Current Assets		<u>125,971</u>	<u>116,259</u>
Total net assets		<u><u>£236,178</u></u>	<u><u>£229,286</u></u>
FUNDS OF THE CHARITY			
Unrestricted income funds	12	236,178	229,286
Total Funds		<u><u>£236,178</u></u>	<u><u>£229,286</u></u>

Approved by the trustees and signed on their behalf by:



D Downard (Chairman)

20 MARCH 2019

Date

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2018

Note 1. Basis of preparation

1.1 Basis of preparation and assessment of going concern

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with:

the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and applicable regulations.

1.2 Going concern

These accounts have been prepared on a going concern basis and there are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2018

Note 2 Accounting policies
2.1 Income

This standard list of accounting policies has been applied by the charity. Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> the charity becomes entitled to the it is more likely than not that the the monetary value can be measured
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
Donated goods	<p>Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.</p> <p>The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.</p> <p>Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.</p> <p>Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.</p> <p>Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.</p>
Donated services and facilities	<p>Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.</p> <p>Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.</p>
Support costs	The charity has incurred expenditure on support costs.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2018

2.3 Expenditure and liabilities

Liability recognition Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Redundancy cost The charity made no redundancy payments during the reporting period.

Deferred income No material item of deferred income has been included in the accounts.

Creditors The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

Basic financial instruments The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

2.4 ASSETS

Tangible fixed assets for use by charity These are capitalised if they can be used for more than one year, and cost at least £1,000

The depreciation rates currently in use for fixed assets held for use by the charity are as follows:-

Freehold Property	2% on the reducing balance
Fixtures and Equipment	25% on the reducing balance
Motor Vehicle	25% on the reducing balance
Computer Equipment	25% on the reducing balance

Stocks and work in progress Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

Debtors Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2018

Note 3 Analysis of income

		31/12/2018	31/12/2017
		Unrestricted	Unrestricted
		funds	funds
		£	£
Donations and legacies:	Donations and gifts	39,801	40,840
	Gift Aid	-	-
	Legacies	629	23,258
	General grants provided by government/other charities	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-
	Donated goods, facilities and services	-	-
	Other	-	-
		<u>40,430</u>	<u>64,098</u>
Charitable activities:	Consultations, vaccines, operations & Drugs	20,027	20,905
	Rent received	3,900	3,900
		<u>23,927</u>	<u>24,805</u>
Other trading activities:	sale of goods	64,900	48,667
	100 club	279	254
		<u>65,179</u>	<u>48,921</u>
Income from investments:	Interest income	118	87
		<u>118</u>	<u>87</u>
Other:	Other	20	715
		<u>20</u>	<u>715</u>
TOTAL INCOME		<u>129,674</u>	<u>138,626</u>

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2018

Note 4 Analysis of expenditure

		31/12/2018	31/12/2017
		Unrestricted	Unrestricted
		funds	funds
		£	£
Expenditure on raising funds:			
	Incurred seeking donations	12,915	14,297
	Operating membership schemes and social lotteries	120	120
	Staging fundraising events	945	1,065
	Operating charity shops	16,313	15,606
	Advertising, marketing, direct mail and publicity	1,846	655
	Other trading activities	800	1,053
	Rent collection, property repairs and maintenance charges	8,737	13,497
		<u>41,677</u>	<u>46,293</u>
Expenditure on charitable activities			
	RSPCA HQ	109	680
	Veterinary Accounts	8,127	7,354
	Drugs ,ID chips & Clinic consumables	14,303	12,336
	Governance costs	58,567	59,041
		<u>81,105</u>	<u>79,411</u>
TOTAL EXPENDITURE		<u>122,782</u>	<u>125,704</u>

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2018

Note 5 Details of certain items of expenditure

5.1 Fees for examination of the accounts

	31/12/2018	31/12/2017
	£	£
Independent examiner's fees	1,600	2,300
Other legal & professional fees paid to the independent examiner	1,573	2,691
	<u>3,173</u>	<u>4,991</u>

Note 6 Paid employees

6.1 Staff Costs

	31/12/2018	31/12/2017
	£	£
Salaries and wages	55,145	53,013
Social security costs	249	1,037
Total staff costs	<u>55,394</u>	<u>54,050</u>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2

The parts of the charity in which the employees work

	31/12/2018	31/12/2017
	Number	Number
Charitable Activities	3	3
Total	<u>3</u>	<u>3</u>

Note 7 Tangible fixed assets

7.1 Cost or valuation

	Freehold land & buildings	Computer Equipment	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
1st January 2018	169,172	9,083	9,040	11,661	198,956
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
31st December 2018	<u>169,172</u>	<u>9,083</u>	<u>9,040</u>	<u>11,661</u>	<u>198,956</u>

7.2 Depreciation and impairments

1st January 2018	58,582	8,866	6,894	11,587	85,929
Disposals	-	-	-	-	-
Depreciation	2,212	54	536	18	2,820
31st December 2018	<u>60,794</u>	<u>8,920</u>	<u>7,430</u>	<u>11,605</u>	<u>88,749</u>

7.3 Net book value

Net book value at 1st January 2018	110,590	217	2,146	74	113,027
Net book value at 31st December 2018	<u>108,378</u>	<u>163</u>	<u>1,610</u>	<u>56</u>	<u>110,207</u>

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2018

Note 8 Stocks
8.1 Analysis of stocks held

	31/12/2018	31/12/2017
	£	£
Stock of medicines and drugs	4,478	4,822
Stock of goods in shop	406	605
	<u>4,883</u>	<u>5,427</u>

Note 9 Debtors and prepayments
9.1 Analysis of debtors

	31/12/2018	31/12/2017
	£	£
Trade debtors	439	437
Prepayments and accrued income	1,767	1,537
Other debtors	688	
Total	<u>2,894</u>	<u>1,974</u>

Note 10 Creditors and accruals

10.1 Analysis of creditors

	Amounts falling due within one year	
	31/12/2018	31/12/2017
	£	£
Accruals and deferred income	1,890	2,110
Taxation and social security	1,573	1,569
Other creditors		31
Total	<u>3,463</u>	<u>3,710</u>

Note 11 Cash at bank and in hand

	31/12/2018	31/12/2017
	£	£
Short term deposits	48,057	48,005
Cash at bank and on hand	73,600	64,563
Total	<u>121,657</u>	<u>112,568</u>

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2018

Note 12 Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2018 £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances 31st December 2018 £
General purpose fund	Unrestricted fund	N/a	229,286	129,674	(122,782)	-	-	236,178
Total Funds			<u>229,286</u>	<u>129,674</u>	<u>(122,782)</u>	<u>-</u>	<u>-</u>	<u>236,178</u>

12.2 Details of material funds held and movements during the PREVIOUS reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2017 £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances 31st December 2017 £
General purpose fund	Unrestricted fund	N/a	216,364	138,626	(125,704)	-	-	229,286
Total Funds			<u>216,364</u>	<u>138,626</u>	<u>(125,704)</u>	<u>-</u>	<u>-</u>	<u>229,286</u>