



Trustees' Annual Report for the period

Period start date		Period end date					
From	Day 01	Month October	Year 2018	To	Day 30	Month June	Year 2019

Section A Reference and administration details

Charity name Southwold (Sole Bay) Lions Club

Other names charity is known by N/A

Registered charity number (if any) 1179884

Charity's principal address 29 Nicholas Drive

Reydon

Suffolk

Postcode

IP18 6RE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Durrant	President	01/10/18 – 30/06/19	
2	John Beckett	1 st Vice President	01/10/18 – 30/06/19	
3	Paul Carter	2 nd Vice President	01/10/18 – 30/06/19	
4	Jeff Fuller	3 rd Vice President	01/10/18 – 30/06/19	
5	Richard Wood	Treasurer	01/10/18 – 30/06/19	
6	Phil Slater	Trustee	01/10/18 – 30/06/19	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Election at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Training of new incoming officers is provided by Lions Club International District at start of each new term.

Southwold (Sole Bay) Lions club is a member club of the International association of Lions Clubs through Lions Club International.

The membership of the club has declined over the last few years and has plateaued at 13. However, as most members are of advanced years it is a risk that unless new members can be found the club may suffer as current members are able to do less. To this end advertising and use of social media is being used to try to recruit. Difficulties are being felt from the declining population of the town and surrounding areas as more properties become second or holiday homes. A push to increase the awareness of Lions and increase possible recruitment from a wider area is currently ongoing.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Advancement of Citizenship.
Promoting the Voluntary sector for the public benefit locally, nationally and international.
The relief of poverty by providing humanitarian aid and disaster relief.
The advancement of health, assisting disabled people.
Promoting conservation
Promoting community participation in healthy recreation.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Having had regard to the guidance issued by the Charity Commission on Public Benefit.

As not all trustees have yet fully read the guidance document this is being actioned over the next period.

The club has carried out the following activities this year in respect of the objects of the club.

Two full members and one associate member are Directors of the Henham Steam Rally committee and take full part in the organisation of the rally which attracts in the region of 15000 visitors annually. The main function for the rally to be to raise funds for Southwold Lions and two other Local charities. On the days of the rally Lions are involved in providing stewards, taking entrance fees at the main gates, helping steward as required, cleaning up afterwards and coordinating arrival of rally participants on the days before the public attend.

The club provides stewards for the Southwold Town Council Xmas lights switch on at the end of November and in addition provides a lighted crib on the high street. This is also used to promote and advertise Lions to the public.

In January the club reserves an evening performance of the local Southwold pantomime group and invites other Lions clubs in the district to attend along with their families and friends. This helps to support the local amateur pantomime group.

In March the club provides an afternoon tea dance for local seniors. Around 80 persons from local care and residential homes are provided with transport and treated to afternoon tea and music in Southwold.

Unfortunately despite months of organisation and due to poor take up of stalls the Lions Spring Bank Holiday fete has had to be cancelled this year. It is hoped that this will return next year or an alternative can be found.

The Club also provides car park facilities, using the common, for the Southwold Arts festival and any monies raised are deposited into the clubs Charity account.

Planning is underway for the annual Music on the Green in July. The club organises a local band to perform a free open air concert in the centre of Southwold. The Club provides a BBQ and carries out a bucket collection for a Local nominated Charity, the last year's being the RNLI. The next one will be for the Club's Charity Fund.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The clubs policy on grant making is based on how the organisation has carried this out over its 45 year history before becoming a CIO. Applications from the public are heard at normal club meetings and discussed by all members and Trustees. Based on the merits of the application the club is invited to propose a sum and vote to accept or reject, counter proposals may also be heard. If the vote achieves a majority approval then it is then ratified by the Trustees and if approved the grant is made by the treasurer to the person or organisation requesting assistance.

Applications for funding from Commercial organisations or for Commercial or for potentially illegal purposes are automatically rejected.

The club does not at present have any investments.

As the club comprises of just 13 members it would not be able to function without the contribution of additional volunteers, such as partners and family members at the major fundraising events.

Summary of the main achievements of the charity during the year

Incomes for the period covered by this report

Henham Steam Rally Charity	£9,000
Admin	£1,000
Club Earnings & Donations	£1,729.14
Total	£11,729.14

Expenses for the period covered **£ 2,280.43**

Charitable Grants

International

LCIF Indonesian Disaster Fund	£250
LCIF Sight savers Campaign	£500
LCIF Cyclone India Disaster Fund	£500
Wales Romanian Aid	£500

National and Local

Southwold RNLI	£1,000
Disabled person's Bathroom improvements	£500
Poppy Day Appeal	£50
Town Christmas activities (tree, crib etc.)	£170
Art for Cancer Cycle Ride	£500
Assistance with travel for hospital visits	£80
Southwold & Reydon Pantomime group	£700
Reydon Village Hall replacement notice board	£300
Seniors Tea Party	£355
1 st Southwold Guides Romania expedition	£200
Lions 105EA district appeal for Eye Spot testing	£100
Health & Safety Training for Henham	£162

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity currently has no policy on reserves.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As stated in the previous report.

Section F


Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		R C Wood
Full name(s)	DAVID DURRANT	RICHARD CRAWLEY WOOD
Position (eg Secretary, Chair, etc)	PRESIDENT	TREASURER
Date	20/05/18	