



## **S20 Food Bank Report 2018/19**

### **S20 Food Bank Trustees Annual Report for April 2018-March 2019**

The charity is run according to the constitution dated 2<sup>nd</sup> May 2016. The charity was registered as a charity on 17 June 2016 under charity number 1167712.

The trustees serving the charity for this financial year were:

Ryan Wileman

Rev. Sue Stewart

Sameena Azam

Our Treasurer is Rosalind Wastnidge

### **Objects and activities**

To work in partnership with a range of community organisations and agencies to relieve poverty or financial hardship among residents and their dependants living in the S20 area of Sheffield, by providing bespoke emergency food parcels and other such items and supplies as may be necessary from time to time, as well as health/housing/money advice, education and any other necessary support designed to enable individuals to generate a sustainable income and become self-sufficient.

To prevent or relieve poverty through undertaking and supporting research into factors that contribute to poverty and the most appropriate ways to mitigate these.

### **Achievements and Performance**

This was the third year of the S20 Food Bank, which operates as part of the S20 Information Station from 13.00-15.00 on a Monday. As well as the Food Bank, the Information Station has Citizens Advice Worker and Housing Officers.

From April 2018 – March 2019, the Food Bank has seen 73 unique clients (a decrease of 1% on the previous year) but the total number of people fed in the households supported was 145 (16% increase on last year) and included 63 children (a 36% increase on last year).

The total Number of Food Parcels given was 276.

The total amount of food distributed was 6306.05kg.

All of our food bank clients received a Christmas food hamper, which were generously donated by local schools, churches and individuals who support us throughout the year

We also spent £175.00 on providing winter fuel support to families in our area.

Through partnering with Citizens Advice the financial gain achieved by Food Bank clients accessing CAB in S20 Information Station was £26,964.00.

We have received regular food donations from all of the primary and secondary schools in the Westfield 'Family of Schools', as well as a range of other community organisations. We continue to receive weekly food donations from KFC (via Food to Donate), Tesco (via FareShare Food Cloud), ASDA and Kemps Bakers in Eckington. We have received 5366.8kg of food in donations (representing a financial value of £9,391.90).

We were successful in securing grant funding £2,625.00 from the Sheffield City Council Ward Pot & Community Fund as well as the Tesco Bags of Help scheme. We also received a number of individual donations throughout the year amounting to a total of £350.00.

### **Challenges**

We have worked hard this year to secure more from external funders and this has proved to be successful. However, our spending has also increased, which has meant that this money has not gone as far as we would have hoped.

We also rely heavily on donations of food from local people and organisations.

Whilst we are in a relatively healthy financial position at present, we are starting to spend more of our financial reserves on food provisions.

Our volunteer team is also relatively small. When one or two people are away for whatever reason our capacity is reduced.

### **Response to the Challenges**

As stated the Trustees have committed to continue to seek financial grants and regular food and financial donations. This has been achieved this year but will need to continue in the coming year in order to continue delivering our service.

The Trustees are on the lookout for new volunteers. However, it is very important that these people have the right character and skills in order to achieve the aims of the charity. We have managed to secure three new regular volunteers along with another who has returned recently. However, we can still be stretched at times if people are away for whatever reason.

### **Public Benefit**

We have endeavoured at all times to follow the objectives of the charity in order to ensure that all activities engaged in are for the public benefit.

### **Financial Review**

See attached Treasurers Financial Summary

### **In Conclusion**

Whilst we are not the busiest of Food Banks, we feel we have managed to meet the needs of a variety of different people in the time that we have been open. As well as trying to meet the immediate food related needs of the clients, we place a high priority on building personal relationships with as many of our clients as possible. Whilst they are referred to as clients, many have become friends and strong relationships have been formed, with the people we have come across. We have seen a number of lives transformed through the service that we are a part of.

The Trustees would like to express their sincere thanks to all volunteers and donors who have made our work possible.

We look forward to the day when our service can close due to no longer being needed and continue to strive towards the day when this can be the case.



### **Financial Statement for the year ending 31<sup>st</sup> March 2019**

The closing financial position for the third year of the S20 Food Bank Charity is in credit at £9,996.58, an increase of 37% on 2017/18. Due to the increase in secured grants and food donations the overall improvement of income over expenditure in the year from 1<sup>st</sup> April 2018 is £2,690.92.

Personal donations were down on the previous year by a total of £840, around 45%. Other than food drives, there was no fund raising.

Food donations remained extremely generous and were significantly up on the previous year by a value of more than £2,200, however the shopping bill for items needed to fill the food parcels increased by £330, almost 14%, even though the food distribution was similar. This means that much of the food value in the store is made up of surplus items such as pasta and baked beans. Other Food Banks in the area are experiencing the same problem as we have offered our surplus out to them. This shows the need in the future to target food donations and food drives for specific products that we continuously need to buy in.

Fuel payments were identical to 2017/18 and the other expenses of the charity were minimal with no equipment required or purchased. The Trustees have decided to purchase a new, larger freezer which is more fit for purpose than the chest type freezer currently used and this will happen at the beginning of 2018/19.

I stated in my report for 2017/18 that more grants would be needed to secure the charity's financial viability. In 2018/19 this has been achieved, having received £2,125 more in the year with a further £375 due in 19/20. This has maintained the cash reserves at an operational level and we will need to continue in this manner in the future.

The Accounts have not been audited or independently scrutinised due to the value of turnover in the Charity Commissions requirements. The Trustees of the charity have not included this as being required in the Terms of Reference and the grantors have not requested audited accounts. If at a later date it is decided that audited accounts will be required then all documentation can be made available for scrutiny.

Rosalind Wastnidge  
Treasurer

You don't need to have your accounts examined or audited unless your charity's governing document or the Charity Commission asks you to, if the turnover is below £25,000.  
[www.gov.uk/prepare-charitys-annual-accounts/y/n/up-to-25-000](http://www.gov.uk/prepare-charitys-annual-accounts/y/n/up-to-25-000)



S20 Food Bank

## Receipts and pay

	Period start date
For the period from	01/04/2018

### Section A Receipts and payments

Unrestricted funds  
to the nearest £

Restricted funds  
to the nearest £

#### A1 Receipts

Grants	1,000	1,625
Loans - Hardship - Repayments	-	114
Donations - Food	-	9,430
Donations - Assets	-	-
Donations - Personal - Gift Aided	350	-
Donations - Personal - Not Gift Aided	65	-
Donations - Other - CAF etc	614	-
Fund Raising	-	-
	-	-
	-	-
<b>Sub total (Gross income for AR)</b>	<b>2,029</b>	<b>11,169</b>

#### A2 Asset and investment sales, (see table).

	-	-
	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>

**Total receipts** **2,029** **11,169**

#### A3 Payments

Food	-	10,134
Fuel	150	-
Loans - Hardship	-	4
Publicity & Marketing	-	-
Staff Training	30	-
Staff Expenses	-	-
Stationery	26	-
Postage	-	-
Telephone	60	-

Furniture	17	-
Equipment	10	-
Electrical Work - Food Store	-	-
Sundry Expenses	76	-
	-	-
<b>Sub total</b>	<b>369</b>	<b>10,138</b>

<b>A4 Asset and investment purchases, (see table)</b>		
	-	-
	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>

**Total payments** **369** **10,138**

<b>Net of receipts/(payments)</b>	<b>1,660</b>	<b>1,031</b>
<b>A5 Transfers between funds</b>	<b>- 2,324</b>	<b>2,324</b>
<b>A6 Cash funds last year end</b>	<b>6,506</b>	<b>799</b>
<b>Cash funds this year end</b>	<b>5,842</b>	<b>4,154</b>

## Section B Statement of assets and liabilities at the end of the year

### Categories

### Details

#### B1 Cash funds

Bank Balance
Petty Cash
Food Cash Value

#### Total cash funds

(agree balances with receipts and payments account(s))

### Details

#### B2 Other monetary assets


**B3 Investment assets****Details**


**B4 Assets retained for the charity's own use****Details**

Food
Equipment - Donated - Storage Racking
Equipment - Purchased - Apple iPhone 5S
Equipment - Purchased - Chest Freezer Logic L300CFW14
Equipment - Purchased - Salter Brecknell WS300 Platform Scales
Equipment - Purchased - Storage Racking
Furniture - Tables & Chairs for Info Centre

**B5 Liabilities****Details**


Signed by one or two trustees on behalf of all the trustees

Signature


	1167712	CC16a
ments accounts		
To	Period end date 31/03/2019	

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Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
-	2,625	500
-	114	60
-	9,430	7,215
-	-	-
-	350	495
-	65	310
-	614	1,064
-	-	-
-	-	-
-	-	-
-	13,198	9,644

-	-	-
-	-	-
-	-	-

-	13,198	9,644
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-	10,134	10,406
-	150	150
-	4	169
-	-	23
-	30	125
-	-	-
-	26	76
-	-	-
-	60	70





Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-
	-	-
	-	-
	-	-
	-	-

Fund to which asset belongs	Cost (optional)	Current value (optional)
Food Bank	-	2,920
Food Bank	1,000	417
UnLtd	279	-
UnLtd	199	106
UnLtd	217	94
Sports Relief	510	272
UnLtd	222	6
	-	-
	-	-

Fund to which liability relates	Amount due (optional)	When due (optional)
	-	
	-	
	-	
	-	
	-	

Print Name	Date of approval