

BIRMINGHAM CHURCHES TOGETHER
31 DECEMBER 2018
TRUSTEES REPORT AND FINANCIAL STATEMENTS

Registered Charity No: 243931

BIRMINGHAM CHURCHES TOGETHER

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The following pages do not form part of the Statutory Financial Statements:

22. Detailed Statement of Financial Activity - Ecumenical Development
23. Detailed Statement of Financial Activity - Restore
24. Detailed Statement of Financial Activity - Training

BIRMINGHAM CHURCHES TOGETHER

CHARITY NO. 243931

TRUSTEES' REPORT

31 DECEMBER 2018

The Trustees present their annual report and financial statements for the year ended 31 December 2018. The financial statements comply with the Charities Act 2011, the Constitution and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

Objectives, activities, achievements and performance

The object of Birmingham Churches Together is to promote mutual understanding and fellowship among the Churches which accept Jesus Christ as God and Saviour for the well being of all the citizens of Birmingham and surrounding areas.

The objectives are achieved through its Ecumenical Development work and its two projects: Restore and Birmingham Churches Together Training, as detailed below. Public benefit is met by actively encouraging members of different denominations to work and worship together and collectively to support those who are disadvantaged, regardless of their beliefs, thereby enabling them to join in and partake in the benefits of the community.

The Trustees' have reviewed the guidance on public benefit issued by the Charity Commission and consider that our aims and activities as set out below fulfil the criteria. The trustees consider the guidance on public benefit each year.

Ecumenical Development

Birmingham Churches Together (BCT) encourages greater cooperation between Christian churches in order that they may better serve the people of Birmingham and Solihull. There is increased public benefit when Churches are enabled to work together in partnership serving the whole community, regardless of status, class or ethnicity.

Now in its fourth year, BCT partnered with St Martin in the Bull Ring for 24 hours of prayer in January. It brought together churches from across the Christian traditions to pray for the city. BCT supported an ecumenical service in February held at St Philip's Anglican Cathedral aimed at supporting people affected by cancer. In March BCT organised a Standing in the Gaps networking events for churches and faith based organisations who are standing alongside people who have fallen into gaps created by shortfalls in financial, emotional or physical support. Organised in partnership with Faith Action it provided opportunity for input to a Department of Health and Social Care consultation on health, wellbeing and social care. The event offered valuable shared space for people to build connection and partnerships through informal networking.

In May BCT partnered with Christians in Politics to host an event aimed at encouraging people from the BME faith community to engage in politics at local and national level. In Autumn the Presidents of Birmingham Churches Together participated in two events. Entitled Invest in Peace, the first was partnered with Singer's Hill Synagogue to engage in dialogue with an Israeli and

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TRUSTEES' REPORT (continued)

Palestinian peace activist. The second was a memorial event unveiling a permanent sculpture outside the entrance to New Street Station to remember the victims of the 1974 Birmingham pub bombings.

BCT launched a survey in February to increase its understanding of how local churches are cooperating together across Birmingham and Solihull as they reach out together in support of their local neighbourhoods. Over 200 people engaged in the survey. The information was collated and presented to BCT Trustees in the Autumn when it was agreed to defer discussion until January 2019 to enable the survey to inform its communication strategy.

During 2018 published two editions of Birmingham Ecumenical News. This 12 to 16 page publication is sent to 900 people, including local leaders of member Churches and provides a wide range of information and news about activities taking place across the city region. The number of people receiving our monthly electronic newsletter reached over 1000 during the year and the BCT website continues to be viewed on average by 5,000 users each month. BCT's profile on social media increased from 400 to 550 followers on Facebook and from 500 to 800 on Twitter. Much of the information shared through these mediums are aimed at resourcing local congregations to engage more effectively in their local neighbourhoods.

BCT's Ecumenical Development Officer and Communications Assistant continue to maintain ongoing relationships with a wide variety of organisations and churches and to encourage connection across the Christian traditions. BCT frequently receives enquiries as a first point of call from a range of churches and organisations seeking to strengthen connection and relationship with people of faith in the city. Each contact is offered a list of referrals of people to contact and, when appropriate, information is shared in the BEN publication, website or monthly e-newsletter. During the year this included the following organisations: Chaplaincy Plus, Counselling with Spirit Network, TLG (the education charity), Manresa Link, A Call To Action (ACTA), Adavu project, Narthex Sparkhill, Forum for Spiritual Directors, Traidcraft, Birmingham's Winter Night Shelter, World Prayer Centre, Pause for Hope, Ethical Money Churches, HeartEdge, Churches and Industry Group Birmingham, National Estates Network, Christian Aid, Citizens UK Birmingham, SCM, Places of Welcome, Church Urban Fund, Near Neighbours, Birmingham City Mission, City Pastors, Birmingham Community Hosting, Community for Reconciliation, Jericho Foundation, Nicodemus Charity, Saltmine Trust and theatre company, a Permission to Smile campaign, Hope at Home and The Great Get Together.

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TRUSTEES' REPORT (continued)

Restore

In pursuance of Birmingham Churches Together purposes, Restore's mission is to encourage friendship and build resources, primarily through the churches, to enable asylum seekers and refugees to make a valued contribution in society. Restore seeks to welcome, include and integrate refugees and asylum seekers, through befriending, social activities and employability training. Restore is also involved in raising awareness about refugees issues and networking with other voluntary and statutory organisations to improve services and strengthen the participation of refugees and asylum seekers in our society.

Restore received a total of 182 new referrals of refugees and asylum seekers in 2018. These referrals largely originated from other refugee support agencies, health professionals and service users themselves recommending Restore. Restore offered befriending to Syrians through its partnership with Refugee Action, which is commissioned by the Birmingham City Council to resettle Syrians through the Vulnerable Persons Resettlement Scheme (SVPRS).

Restore's befriending scheme involves matching trained volunteers with a refugee or asylum seeker to provide welcome, one-to-one support and help with conversational English. In 2018, we made 43 new befriending matches and at the end of the year there were 115 ongoing befriending matches.

Restore's group social activities for refugees and asylum seekers seek to foster well-being, recreation and social interaction and include activities for families, men and women and a parent and toddler group. 93 men attended 26 men's activities and 67 women attended 14 women's activities. Restore organised 7 outings for families, some in partnership with church groups who both raised funds for and hosted the activity. 87 adults and 126 children of 17 nationalities participated in these family events. Our parent and toddler group served 17 families over the course of the year. We ran 5 employability training sessions in the autumn, attended by 54 refugees and asylum seekers.

A key feature of Restore's awareness raising work is our "Who is fleeing persecution and seeking sanctuary?" course. Three courses, each of 3 sessions, were attended by 77 people who wanted to learn more about refugee issues or become volunteer befrienders with Restore.

Restore engaged in advocacy and networking including participation in meetings of the West Midlands Strategic Migration Partnership's Voluntary Sector Working Group and the Birmingham City Council's Migration Forum and New Arrivals Partnership Board. Restore was a partner in Birmingham's response to destitution through the Hope Projects and in Celebrating Sanctuary promoting refugee arts. Nationally, Restore was represented on the committees of NACCOM (No Accommodation network) and the Churches' Refugee Network.

There were staffing changes. In June 2018, we welcomed Andy Ferrari to the new post of Befriending Men's Worker. Shari Brown, our Project Co-ordinator for 16 years, moved to a post with the Churches Commission for Migrants in Europe at the end of September. We are hugely grateful to Shari for her huge contribution to the development and growth of the work of Restore and for the working relationships built across the refugee support sector. Over 170 people attended an event to celebrate Shari's work and to wish her well. Jeremy Thompson was appointed Acting Project Co-ordinator for 6 months from 1st October.

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TRUSTEES' REPORT (continued)

The Restore Management Committee commissioned a strategic review of Restore's work. During November and December, 180 people including service users, stakeholder organisations, volunteers and staff participated in surveys and focus groups thus contributing to a strategic review report for submission to the Management Committee in January 2019.

We are extremely grateful for the generous commitment of befrienders, support of groups, offers in-kind and financial giving from individuals, churches, community fundraising events and grant-making trusts.

Training

Training fulfils the mission of BCT by serving some of our most deprived citizens and their children, living within inner city wards, irrespective of their religious, ethnic and cultural backgrounds. We do this by teaching English for speakers of other languages (ESOL) to both adult and family learning groups, providing family support and preparation for citizenship. This enables children to progress more effectively at school and adults to gain entry level competence to access college courses.

The above functions are most significant – there are large numbers of adults in Birmingham who wish to become personally effective and self-supporting but who cannot get on to 'the bottom rung of the progression ladder' because there is so little provision at this basic level. The need is growing, rather than attenuating as some had anticipated and has been a subject of concern in parliamentary reports.

A significant proportion of our students are women from settled communities, who desire to improve their language and literacy skills in order better to contribute to family life and their children's education. Other beneficiaries include recently arrived refugees and asylum seekers. We are thus empowering and liberating people who are locked in a situation of social isolation and unable to participate in economic and community life.

Our strategy is to work in partnership with groups or institutions who share our concern, including churches and other faith groups, schools and community centres. This enables us to strengthen communities and ensure a continuing legacy.

Our Management Committee are responsible for maintaining a team consisting of a lead coordinator and two tutors. Our main commitments have been to The Family Learning for Life Project, ESOL for Adults Classes and Citizenship Classes, all based within inner city wards and supported by a grant from the Big Lottery Fund (BLF). Once again we have met and in some cases exceeded agreed targets.

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TRUSTEES' REPORT (continued)

Over the course of our last project (1/1/2016 - 31/12/2018) we have been pleased to work with 2726 adult students and 1881 children. We have ample evidence of the liberating and uplifting effect of our work and of its contribution to transforming the lives of many vulnerable people and enhancing community cohesion. During 2018 in particular we ran 29 adult ESOL groups, 34 family learning groups and 6 preparation for citizenship groups, involving 355 children and 504 adults.

Sadly, we have been unable to raise sufficient funds to continue our work beyond September 2019. We continue to operate with prudence and retain limited but sufficient reserve funds to cover all foreseeable contingencies.

Financial review

The costs of Birmingham Churches Together Ecumenical Development work have been met from income of the constituent Groups as stated in the Statement of Financial Activity. The overall activities of Birmingham Churches Together, including Restore and BCT Training, shows a small deficit on income over expenditure for the year.

Reserves Policy

The level of reserves held by Birmingham Churches Together for its Ecumenical Development work and for Restore should be sufficient to cover six months operating costs in addition to sums set aside for proposed specific campaigns. The unrestricted reserves for Ecumenical Development work amount to £54,675. Restore's general reserves amount to £98,637. Six months operating costs are estimated at £60,000, the excess is used to offset fluctuations in the level of restricted funding for core work and will also be used to cover the salary of the men's befriending worker from June 2018 until May 2019.

In the absence of reserve funds for BCT Training, activities are only undertaken when funding is assured. Due to a lack of sustainable funding Trustees have made the decision to close the project from September 2019.

Investments

Where investments are held, the Trustees' policy is to hold them as ethically as is possible to bring in Growth and Income without undue risk. Currently no investments are held. Surplus cash funds are being held in interest bearing bank accounts.

Remuneration and expenses of Trustees

It is not the policy of Birmingham Churches Together to remunerate its Trustees. No expenses or remuneration have been paid in either the current year or in 2017.

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TRUSTEES' REPORT (continued)

Risk

Trustees have given consideration to the major risks to which the charity is exposed and satisfied themselves that systems or procedures are established in order to manage those risks. These risks are monitored and regularly reviewed.

Structure, Governance & management

Birmingham Churches Together (BCT) is a charity governed by a constitution. Trustees are appointed at the Annual General Meeting by nominated representatives of the Churches who are full members of BCT. The Presidents of BCT are ex-officio members of the Trustees body. A small group of Trustees are appointed to a Co-ordinating Group who oversee the day to day governance of the charity and scrutinise documents in preparation for Trustee meetings. The Trustees directly oversee and manage the strategic development of its Ecumenical work. BCT's projects of Restore and Birmingham Churches Together Training are supported by separate management groups. These groups nominate a member to serve as a Trustee.

Although BCT does not offer specific training for Trustees, those appointed can avail themselves of the training offered through member churches.

Reference & administrative details

Registered charity name: Birmingham Churches Together

Registered charity number: 243931

Registered address:
The Jericho Building
196-198 Edward Road
Balsall Heath
Birmingham
B12 9LX

The Trustees who served during the year were:

Presidents

Most Revd. Bernard Longley, Roman Catholic Archbishop of Birmingham
Rt. Revd. David Urquhart, Anglican Bishop of Birmingham
Rev Ian Howarth, Free Churches Moderator and Chair of the Co-ordinating Committee

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TRUSTEES' REPORT (continued)

Appointed by members through the Annual General Meeting

Rev Steve Faber URC Moderator

Sister Margaret Walsh

Mrs Sheila Huckfield-Powell - BCT Training, Management group

Mr Matthew Birchall, Honorary Treasurer resigned 31 December 2018

Rev Stephen Froggatt appointed 17 October 2018

M Silva appointed 1 January 2018

The Membership of Birmingham Churches Together is made up of representatives from:

Anglican Diocese of Birmingham

Roman Catholic Archdiocese of Birmingham

Birmingham Methodist District

Heart of England Baptist Association

West Midlands Synod of the United Reformed Church

West Midlands Division of the Salvation Army

The Society of Friends Central England Area Meeting

Fellowship of Churches of Christ

The principal staff:

Ecumenical Development Officer, Rev Colin Marsh

Restore Project Coordinator, Shari Brown to 30 September 2018

Restore Interim Project Coordinator, Jeremy Thompson from 1 October 2018

Training Project Coordinator, Mary Larkham

The Principal Bankers:

CAF Bank Ltd

West Malling

Kent ME19 4JQ

Independent Examiner:

Karen Hanlan, ACA

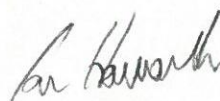
Hollyoaks

3 School Lane

Lea Marston

North Warwickshire

B76 0BW



Trustee and Chair of the Annual General Meeting
6 June 2019

**BIRMINGHAM CHURCHES TOGETHER
CHARITY NO. 243931**

Trustees' responsibilities statement

The trustees are responsible for preparing the Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its income and expenditure for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principals in the Charities SORP 2015;
- make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the provisions of the Constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner's Report to the Trustees of Birmingham Churches Together

I report to the trustees on my examination of the accounts of Birmingham Churches Together ('the Charity') for the year ended 31 December 2018 which are set out on pages 10 to 21.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Karen Hanlan, Institute of Chartered Accountants, England & Wales
Karen Hanlan Independent Examiner Limited
Lea Marston, B76 0BW

Date 6/6/2019

BIRMINGHAM CHURCHES TOGETHER
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED
31 DECEMBER 2018

| | Unrestricted Funds £ | Restricted Funds £ | Total 2018 £ | Total 2017 £ |
|---------------------------------------------|----------------------------|--------------------------|--------------------|--------------------|
| Income from: | | | | |
| Donations and legacies (Note 4) | 70,580 | 107,113 | 177,693 | 174,782 |
| Charitable activities (Note 5) | - | 61,632 | 61,632 | 56,775 |
| Investments - Bank interest | 27 | 81 | 108 | 58 |
| Total Income | 70,607 | 168,826 | 239,433 | 231,615 |
| Expenditure on: | | | | |
| Raising funds | 2,320 | 17,041 | 19,361 | 20,333 |
| Charitable activities | 64,027 | 156,763 | 220,790 | 207,866 |
| Total Expenditure (Note 6) | 66,348 | 173,803 | 240,151 | 228,199 |
| Net income and net movement in funds | 4,259 | (4,977) | (718) | 3,416 |
| Reconciliation of funds | | | | |
| Total funds brought forward | 68,119 | 191,502 | 259,621 | 256,205 |
| Total funds carried forward | 72,378 | 186,525 | 258,903 | 259,621 |

BIRMINGHAM CHURCHES TOGETHER
BALANCE SHEET AS AT 31 DECEMBER 2018

| | Notes | 2018 £ | 2017 £ |
|------------------------------------------------|-------|----------------|----------------|
| Fixed Assets | | | |
| Tangible assets | 8 | - | - |
| Current Assets | | | |
| Debtors | 9 | 13,530 | 1,621 |
| Cash at bank and in hand | 10 | 252,680 | 269,634 |
| | | <u>266,210</u> | <u>271,255</u> |
| Current Liabilities | | | |
| Creditors: amounts falling due within one year | 11 | (7,308) | (11,634) |
| | | <u>258,902</u> | <u>259,621</u> |
| Net current assets | | <u>258,902</u> | <u>259,621</u> |
| Net assets | | <u>258,902</u> | <u>259,621</u> |
| Funds of the charity | | | |
| Restricted funds | 15a | 186,524 | 191,502 |
| Unrestricted designated funds | 3 | 17,703 | 19,704 |
| Unrestricted general funds | | <u>54,675</u> | <u>48,415</u> |
| Total charity funds | | <u>258,902</u> | <u>259,621</u> |

Approved on behalf of the
Birmingham Churches Together
on 6 June 2019


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Trustee and Chair of the Annual General Meeting

BIRMINGHAM CHURCHES TOGETHER

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP (FRS102)) and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

In preparing these financial statements Update Bulletin 1 to the Charities SORP (FRS102) has been adopted and consequently a Statement of Cash flows has not been prepared.

Churches Together Birmingham meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historic cost or transaction value unless otherwise stated in the relevant accounting policy note

Going Concern statement

The financial statements have been prepared on a going concern basis which assumes that the charity will continue to operate. The validity of this assumption is dependent upon the continuance of support from the charity's key funders and stakeholders and in response to the progress made by the charity in pursuing a viable budget including the obtaining of further grants and donations. The charity's business plan shows that the charity will be able to operate in the foreseeable future. Based on this understanding the trustees believe that it remains appropriate to prepare the financial statements on a going concern basis. The financial statements do not include any adjustments, which would result from the basis of preparation being inappropriate.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objects of the charity and which have not been designated for other purposes.

Restricted funds are restricted to the use that the monies were received for.

The Designated Fund is a Special Purposes Fund for Ecumenical Development work and is currently used to set aside monies for further Promotions and the Ecumenical Development Officers Sabbatical.

Relationship between Ecumenical Development work and the charity's projects

In preparing these accounts, The Trustees require that Restore and Birmingham Churches Together Training be self-funding and are not to be supported financially by each other or from its Ecumenical Development work.

BIRMINGHAM CHURCHES TOGETHER

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

1. ACCOUNTING POLICIES (continued)

Within the Statement of Financial Activity all funds received for the projects of Restore and Birmingham Churches Together Training are accounted for as Restricted Funds. Within each of the two projects some funding may be for specific purposes or for general use, this breakdown is identified in note 14b.

| | |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Unrestricted Funds: | Donations and Other Income received which is available for use on any project or activity, as the Trustees shall agree. It is the policy of the Trustees to allocate all unrestricted funds to its Ecumenical Development work, since each project is required to be self-funded. |
| Designated Funds: | The allocation of Unrestricted Funds to a specific activity within its Ecumenical Development work. Such funds which remain after the project has been completed or which have been replaced by Restricted Funds form part of the Unrestricted Funds and may be credited back to that fund. |
| Restricted Funds: | Donations and Other Income, including Grants, which may be used only for the specific project for which they were made available. Any surplus, except where immaterial, is returned to the Donor. |

Income

Income represents the amount derived from subscriptions, fundraising, donations and grants and is recognised where the charity is legally entitled to the income, ultimate receipt is probable and the amount can be quantified with reasonable accuracy. Donations are recognised when received.

Income relating to future periods, as a result of donor imposed conditions specifying the time period, has been treated as deferred income.

Income dependent on certain conditions, amounting to more than mere administrative requirements, is recognised when the conditions have been fulfilled.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis. Expenditure is classified under the following activity headings:

- Costs of raising funds comprises the costs of publicity and fundraising activity.
- Expenditure on charitable activity includes the costs of the project delivery undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

BIRMINGHAM CHURCHES TOGETHER**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018****1 ACCOUNTING POLICIES (continued)****Fixed assets**

Depreciation is provided on Office Furniture, Fittings and Equipment at rates calculated to write off the cost of items of £1,000 or more over the expected life of the asset, usually 3 years. Assets costing Less than £1,000 are written off in the year of purchase.

Taxation

As a registered charity no provision is considered necessary for taxation.

Cash and cash equivalents

Cash and cash equivalents include cash at bank and in hand and short term deposits repayable on or within a three month notice period.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

2. GENERAL ACCUMULATED FUND

The General Accumulated Fund represent the unrestricted funds of Ecumenical Development only.

3. DESIGNATED FUNDS

The Designated Funds represent the funds of Ecumenical Development only and currently stand at £17,703, being £15,703 website update, £1,000 Sabbatical and £1,000 safeguarding. At the commencement of the year 2018 the Designated Fund stood at £19,703.

BIRMINGHAM CHURCHES TOGETHER

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

4. DONATIONS AND LEGACIES

| | Unrestricted | Restricted | Total 2018 | Total 2017 |
|--------------------------|---------------|----------------|----------------|----------------|
| | £ | £ | £ | £ |
| Donations - individuals | - | 48,382 | 48,382 | 33,110 |
| Donations - Churches | - | 12,047 | 12,047 | 13,790 |
| Membership subscriptions | 70,580 | - | 70,580 | 72,632 |
| Grants: | | | | |
| Barrow Cadbury | - | 19,000 | 19,000 | 21,500 |
| Other Grants | - | 19,200 | 19,200 | 25,022 |
| Other | - | 8,484 | 8,484 | 8,728 |
| | <u>70,580</u> | <u>107,113</u> | <u>177,693</u> | <u>174,782</u> |

5. CHARITABLE ACTIVITIES

| | Unrestricted | Restricted | Total 2018 | Total 2017 |
|----------------|--------------|---------------|---------------|---------------|
| | £ | £ | £ | £ |
| Grants: | | | | |
| Big Lottery | - | 4,179 | 4,179 | 51,892 |
| Project income | - | 57,092 | 57,092 | 600 |
| Miscellaneous | - | 361 | 361 | 4,283 |
| | <u>-</u> | <u>61,632</u> | <u>61,632</u> | <u>56,775</u> |

BIRMINGHAM CHURCHES TOGETHER

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

6. EXPENDITURE

| | Unrestricted | Restricted | Total | 2018 | Total | 2017 |
|-----------------------------------------------|--------------|------------|----------|------|-------|----------|
| | £ | £ | | £ | | £ |
| Cost of raising funds: | | | | | | |
| Staff costs | 990 | 5,948 | 6,938 | | | 9,333 |
| Allocation of support costs | 1,330 | 11,093 | 12,423 | | | 11,000 |
| | 2,320 | 17,041 | 19,361 | | | 20,333 |
| Cost of charitable activities: | | | | | | |
| Staff costs | 51,117 | 131,626 | 182,743 | | | 170,776 |
| Programme activity costs | - | 8,424 | 8,424 | | | 8,335 |
| Amounts returned to funder | - | 9,652 | 9,652 | | | - |
| Travel expenses | 561 | 1,894 | 2,455 | | | 3,912 |
| Rent & insurance | 5,789 | 14,156 | 19,946 | | | 18,791 |
| Meetings/conferences | 432 | - | 432 | | | 1,131 |
| Telephone, print, stationery | 4,418 | 180 | 4,598 | | | 5,032 |
| Website development | - | - | - | | | 1,431 |
| Subscriptions | 525 | - | 525 | | | 525 |
| Sundry expenses | 536 | 924 | 1,460 | | | 6,424 |
| Depreciation | - | - | - | | | 400 |
| ¹ Accountancy charges | 1,979 | 1,000 | 2,979 | | | 2,109 |
| Less support costs allocated to raising funds | (1,330) | (11,093) | (12,423) | | | (11,000) |
| | 64,027 | 156,763 | 220,790 | | | 207,866 |
| Total expenditure | 66,347 | 173,804 | 240,151 | | | 228,199 |

¹ Includes fee for Independent Examination of £950 and Finance Support charge of £400

7. STAFF COSTS, TRUSTEE REMUNERATION AND EXPENSES

| | Total | 2018 | Total | 2017 |
|--------------------|-------|---------|-------|---------|
| | | £ | | £ |
| Salaries | | 153,574 | | 143,184 |
| National Insurance | | 12,374 | | 11,591 |
| Pension costs | | 14,882 | | 15,079 |
| Freelance staff | | 8,851 | | 10,255 |
| | | 189,681 | | 180,109 |

Staff Numbers

Full-time equivalent excluding trustees:

| | 2018 | 2017 |
|-----------------------------------|--------|--------|
| | Number | Number |
| Management, fundraising and admin | 1.50 | 1.50 |
| Project Management | 6.00 | 6.00 |
| | 7.50 | 7.50 |

BIRMINGHAM CHURCHES TOGETHER

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

No employee had emoluments in excess of £60,000 (2017: £nil).

The charity trustees were not paid or received any benefits from employment with the charity in the year (2017: £nil). No expenses relating to travel or subsistence were reimbursed to any trustee during the year (2017: £nil). No charity trustee received payment for professional or other services supplied to the charity (2017: £nil).

The charity contributes into Group Personal Pension Plans for most employees. These pension plans are defined contribution in nature and as required under FRS102 the annual cost is recognised as incurred and included in the Statement of Financial Activities. One member of staff is a member of the Clergy Pension Fund however access to the fund is via the Birmingham Diocesan Board of Finance and as such the Charity is not responsible for any liabilities in relation to the scheme's deficit and contributions are simply reimbursed to the Diocese.

8. TANGIBLE FIXED ASSETS

| | Office Equipment £ |
|------------------------------|--------------------------|
| Cost | |
| At beginning and end of year | <u>5,288</u> |
| Depreciation | |
| At beginning of year | 5,288 |
| Charge for the year | - |
| At end of year | <u>5,288</u> |
| Net Book Value | |
| At 31 December 2018 | <u>-</u> |
| At 31 December 2017 | <u>-</u> |

9. DEBTORS

| | General £ | Restricted £ | 2018 Total £ | 2017 Total £ |
|-------------------|---------------|-----------------|--------------------|--------------------|
| Income receivable | 10,072 | 1,752 | 11,824 | - |
| Prepayments | 596 | 1,110 | 1,706 | 1,621 |
| | <u>10,668</u> | <u>2,862</u> | <u>13,530</u> | <u>1,621</u> |

10. BANK BALANCES

| | General £ | Restricted £ | 2018 Total £ | 2017 Total £ |
|---------------------------------------|---------------|-----------------|--------------------|--------------------|
| Cash in Interest Bearing Accounts | 35,769 | 104,602 | 140,371 | 171,469 |
| Cash in non-interest Bearing Accounts | 25,541 | 86,768 | 112,309 | 98,165 |
| | <u>61,310</u> | <u>191,370</u> | <u>252,680</u> | <u>269,634</u> |

BIRMINGHAM CHURCHES TOGETHER

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

11. CREDITORS

| | 2018 | 2017 |
|------------------------|--------------|---------------|
| | £ | £ |
| Creditors and Accruals | 7,308 | 7,455 |
| Deferred income | - | 4,179 |
| | <u>7,308</u> | <u>11,634</u> |

Movements in deferred income are as follows:

| | 2018 | 2017 |
|----------------------------|----------|--------------|
| | £ | £ |
| At beginning of year | 4,179 | 14,018 |
| Released to income in year | (4,179) | (14,018) |
| Deferred in year | - | 4,179 |
| | <u>-</u> | <u>4,179</u> |

12. CONTROLLING INTERESTS

The charity is controlled by the trustees.

13. RELATED PARTY TRANSACTIONS

There have been no transactions with related parties during the year which require disclosure in these financial statements.

14. NET ASSETS BY FUND

| | Unrestricted funds | Restricted funds | 2018 Total funds | 2017 Total funds |
|----------------------------|--------------------|------------------|------------------|------------------|
| | £ | £ | £ | £ |
| Fixed assets | - | - | - | - |
| Debtors | 10,668 | 2,862 | 13,530 | 1,621 |
| Cash | 61,310 | 191,370 | 252,680 | 269,634 |
| | 800 | (800) | - | - |
| Creditors less than 1 year | (400) | (6,908) | (7,308) | (11,634) |
| | <u>72,378</u> | <u>186,524</u> | <u>258,902</u> | <u>259,621</u> |

BIRMINGHAM CHURCHES TOGETHER

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

15a. RESTRICTED FUNDS

Represent the overall income and expenditure of the Charity's self-supporting projects:
Restore and BCT Training (BCTT)

| <u>Income</u> | WMRCF | BCTT | Restore | Total 2018 | Total 2017 |
|---------------------------------------|--------------|---------------|----------------|----------------|----------------|
| | £ | £ | £ | £ | £ |
| Big Lottery Fund | - | 4,179 | - | 4,179 | 51,892 |
| Other grants | - | 55,000 | 38,200 | 93,200 | 46,522 |
| Donations - churches | - | - | 12,047 | 12,047 | 13,790 |
| Donations - individuals & fundraising | - | - | 53,266 | 53,266 | 41,838 |
| Subscriptions | - | - | - | - | 4,304 |
| Other | - | 2,092 | 3,961 | 6,053 | 4,683 |
| Dividends and interest | - | - | 81 | 81 | 35 |
| Total Income | - | 61,271 | 107,555 | 168,826 | 163,064 |
| <u>Expenditure</u> | | | | | |
| Raising funds | - | - | 19,361 | 19,361 | 20,333 |
| Charitable Activity | - | 41,554 | 112,889 | 154,443 | 143,173 |
| Total Expenditure | - | 41,554 | 132,250 | 173,804 | 163,506 |
| Net income | - | 19,717 | (24,695) | (4,978) | (442) |
| Funds brought forward | 4,304 | 55,310 | 131,888 | 191,502 | 191,944 |
| Funds carried forward | <u>4,304</u> | <u>75,027</u> | <u>107,193</u> | <u>186,524</u> | <u>191,502</u> |

Restricted Grants included in the Funds of Restore include a Grant from Barrow Cadbury Trust.

BIRMINGHAM CHURCHES TOGETHER
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

15b. MOVEMENT IN RESTRICTED FUNDS

| | Balance 1 January 2018 £ | Income £ | Expenditure £ | Transfers £ | Balance 31 December 2018 £ |
|------------------------------|-----------------------------------|---------------|------------------|----------------|-------------------------------------|
| BCT Training | | | | | |
| Restricted: Big Lottery Fund | 40,509 | 4,179 | 33,568 | - | 11,120 |
| Restricted: Literacy courses | - | 55,000 | 7,986 | - | 47,014 |
| General BCT Training Funds | 14,801 | 2,092 | - | - | 16,893 |
| Total Funds Training | 55,310 | 61,271 | 41,554 | - | 75,027 |

Note, the General Funds within BCT Training are unrestricted within that project.

The purpose of the funds from Big Lottery are to provide facilities and tutors to empower ethnic minorities to learn English.

| | | | | | |
|----------------------------|----------------|----------------|----------------|----------|----------------|
| Restore | | | | | |
| Restricted: Barrow Cadbury | 6,666 | 19,000 | 19,000 | - | 6,666 |
| Richard Kilcuppe | - | 1,500 | 1,500 | - | - |
| Refugee Action | - | 6,000 | 4,110 | - | 1,890 |
| St Johns | - | 4,792 | 4,792 | - | - |
| | 6,666 | 31,292 | 29,402 | - | 8,556 |
| General Restore Funds | 125,222 | 76,263 | 102,848 | - | 98,637 |
| Total Funds Restore | 131,888 | 107,555 | 132,250 | - | 107,193 |

Note, the General Funds within Restore are unrestricted within that project.

The purpose of the above funds are to support various projects within Restore activity including a befriending scheme and social activities for refugees and asylum seekers and training of volunteers.

BIRMINGHAM CHURCHES TOGETHER

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

16. Comparative Statement of Financial Activities for 2017

| | Unrestricted Funds £ | Restricted Funds £ | Total £ |
|---------------------------------------------|----------------------------|--------------------------|----------------|
| Income from: | | | |
| Donations and legacies | 68,328 | 106,454 | 174,782 |
| Charitable activities | 200 | 56,575 | 56,775 |
| Investments - Bank interest | 23 | 35 | 58 |
| | <hr/> | <hr/> | <hr/> |
| Total Income | 68,551 | 163,064 | 231,615 |
| Expenditure on: | | | |
| Raising funds | 2,297 | 18,036 | 20,333 |
| Charitable activities | 62,396 | 145,470 | 207,866 |
| | <hr/> | <hr/> | <hr/> |
| Total Expenditure | 64,693 | 163,506 | 228,199 |
| Net income and net movement in funds | 3,858 | (442) | 3,416 |
| Reconciliation of funds | | | |
| | <hr/> | <hr/> | <hr/> |
| Total funds brought forward | 64,261 | 191,944 | 256,205 |
| | <hr/> | <hr/> | <hr/> |
| Total funds carried forward | 68,119 | 191,502 | 259,621 |
| | <hr/> | <hr/> | <hr/> |

BIRMINGHAM CHURCHES TOGETHER

ECUMENICAL DEVELOPMENT

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2018

| | General Fund £ | Designated Fund £ | Restricted Fund £ | 2018 Total £ | 2017 Total £ |
|---------------------------------------------|----------------------|-------------------------|-------------------------|----------------------|----------------------|
| INCOME | | | | | |
| Subscriptions - Ecumenical Development | 56,560 | - | - | 56,560 | 58,163 |
| Subscriptions WMRCF | 14,020 | - | - | 14,020 | 14,469 |
| Miscellaneous | - | - | - | - | 200 |
| Bank Interest | 27 | - | - | 27 | 23 |
| | <u>70,607</u> | <u>-</u> | <u>-</u> | <u>70,607</u> | <u>72,855</u> |
| EXPENDITURE | | | | | |
| Ecumenical Development Officer: | | | | | |
| Salary, National Insurance & Pension | 40,207 | - | - | 40,207 | 40,399 |
| Traveling expenses | 561 | - | - | 561 | 929 |
| | <u>40,768</u> | <u>-</u> | <u>-</u> | <u>40,768</u> | <u>41,328</u> |
| Office Salary, National Insurance & Pension | 9,900 | 2,000 | - | 11,900 | 8,070 |
| Recruitment costs | 375 | - | - | 375 | - |
| Rent, Insurance including Heating | 3,558 | - | - | 3,558 | 3,699 |
| Office Repairs and Renewals | 2,231 | - | - | 2,231 | 80 |
| Meeting and Conference Expenses | 432 | - | - | 432 | 1,131 |
| Postage and Telephone | 3,326 | - | - | 3,326 | 3,306 |
| Printing and Stationery | 1,092 | - | - | 1,092 | 1,591 |
| Website development and maintenance | - | - | - | - | 1,431 |
| Churches Together in England | 525 | - | - | 525 | 525 |
| Sundry Expenses | 160 | - | - | 160 | 2,297 |
| Accountancy Charges | 1,980 | - | - | 1,980 | 836 |
| Depreciation | - | - | - | - | 400 |
| | <u>64,347</u> | <u>2,000</u> | <u>-</u> | <u>66,347</u> | <u>64,694</u> |
| Net Income | 6,260 | 2,000 | - | 4,260 | 8,161 |
| Transfers between funds | - | - | - | - | - |
| Fund Balance at 1 January 2018 | 48,415 | 19,703 | 4,304 | 72,422 | 64,261 |
| Fund Balance at 31 December 2018 | <u>54,675</u> | <u>17,703</u> | <u>4,304</u> | <u>76,682</u> | <u>72,422</u> |

This statement is for information only and does not form part of the Statutory Financial Statements.

BIRMINGHAM CHURCHES TOGETHER
RESTORE
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2018

| | General Fund £ | Restricted Fund £ | 2018 Total £ | 2017 Total £ |
|----------------------------------|----------------------|-------------------------|--------------------|--------------------|
| INCOME | | | | |
| Grants other | 11,700 | 7,500 | 19,200 | 25,022 |
| Grants - Barrow Cadbury | - | 19,000 | 19,000 | 21,500 |
| Donations - Individuals | 34,716 | - | 34,716 | 33,110 |
| Donations - Churches | 7,255 | 4,792 | 12,047 | 13,790 |
| Gift aid on donations | 13,666 | - | 13,666 | 3,404 |
| Befriending services | 3,600 | - | 3,600 | - |
| Fundraising | 4,884 | - | 4,884 | 8,728 |
| Bank Interest | 81 | - | 81 | 35 |
| Other | 361 | - | 361 | 679 |
| | <u>76,263</u> | <u>31,292</u> | <u>107,555</u> | <u>106,268</u> |
| EXPENDITURE | | | | |
| Salaries & wages | | | | |
| Befrienders | 71,548 | 5,610 | 77,158 | 62,181 |
| Co-ordinator | 2,880 | 23,792 | 26,672 | 34,105 |
| Administration | 6,235 | - | 6,235 | 5,795 |
| Office Expenses | 12,674 | - | 12,674 | 9,575 |
| Information and Publicity | 180 | - | 180 | 135 |
| Accountancy Charges | 520 | - | 520 | 637 |
| Programme Activities | 8,424 | - | 8,424 | 8,335 |
| Training - Staff and Volunteer | 387 | - | 387 | 338 |
| | <u>102,848</u> | <u>29,402</u> | <u>132,250</u> | <u>121,101</u> |
| Net (expenditure)/ income | (26,585) | 1,890 | (24,695) | (14,833) |
| Transfer between funds | - | - | - | - |
| Fund Balance at 1 January 2018 | 125,222 | 6,666 | 131,888 | 146,721 |
| Fund Balance at 31 December 2018 | <u>98,637</u> | <u>8,556</u> | <u>107,193</u> | <u>131,888</u> |

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BIRMINGHAM CHURCHES TOGETHER
TRAINING
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2018

| | General Fund £ | Restricted Funding £ | 2018 Total £ | 2017 Total £ |
|------------------------------------------|----------------------|----------------------------|--------------------|--------------------|
| INCOME | | | | |
| Big Lottery Fund - Project | - | 4,179 | 4,179 | 51,892 |
| Projects | 2,092 | 55,000 | 57,092 | 600 |
| Bank Interest | - | - | - | - |
| | <u>2,092</u> | <u>59,179</u> | <u>61,271</u> | <u>52,492</u> |
| EXPENDITURE | | | | |
| Refund to Big Lottery Fund | - | 9,652 | 9,652 | - |
| Co-Ordinator- Salary & Pension | - | 5,386 | 5,386 | 5,359 |
| Tutors - Salary & pension, inc freelance | - | 22,123 | 22,123 | 24,200 |
| Travel expenses | - | 1,894 | 1,894 | 2,983 |
| Venue Costs | - | 1,482 | 1,482 | 5,437 |
| | <u>0</u> | <u>40,537</u> | <u>40,537</u> | <u>37,979</u> |
| Sundry Expenses | - | 537 | 537 | 3,789 |
| Accountancy Charges | - | 480 | 480 | 637 |
| | <u>-</u> | <u>1,017</u> | <u>1,017</u> | <u>4,426</u> |
| Total Expenditure | - | 41,554 | 41,554 | 42,405 |
| Net Income | 2,092 | 17,625 | 19,717 | 10,087 |
| Fund Balance at 1 January 2018 | 14,801 | 40,509 | 55,310 | 45,223 |
| Fund Balance at 31 December 2018 | <u>16,893</u> | <u>58,134</u> | <u>75,027</u> | <u>55,310</u> |

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