



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2018		31	12	2018

## Section A

## Reference and administration details

Charity name

Basildon Orthodox Community

Other names charity is known by

N/A

Registered charity number (if any)

1168146

Charity's principal address

18 Crowborough Road

Southend-on-Sea

Essex

Postcode

SS2 6LP

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Paul Brighton-Cross	Chair		
2	Suzanne Brighton-Cross	Secretary		
3	Susannah Anderson	Treasurer		
4	Tareq Tarazi			
5	Natasha Cooke		Appointed (08/07/2018)	
6	Ezekiel Nye		Resigned (10/01/18)	
7	Iulia Iuga			
8	Zsofia Baruwa		Appointed (08/07/2018)	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year


### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 26th June 2016
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by members or appointed by existing trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

During 2018:  
Fr Jakob attended the annual Archdiocesan Conference, at which he received guidance and info pertaining to Archdiocesan policy and practice. Presbytera Susanna received up to date info pertaining to Archdiocesan Safeguarding. This ensures that we are consistent with the wider Antiochian Archdiocese. In July-Aug. 2019, Pr Susanna & Fr Jakob completed online safeguarding training and were awarded certificates.

The Trustees have produced a risk assessment to cover regular activities. Our resources are allocated to advancing the Christian Orthodox faith and to supporting those in need in our Christian Community. Decisions about individuals, groups and projects to support are made in line with our charitable objects and within the scope of the Orthodox Church. With this background, decisions are made by the Parish Priest, in agreement with the charity Trustees and the wider Church membership. The criteria we use is assessed within the wider scope of the Orthodox Church.

## Section C Objectives and activities



**Summary of the objects of the charity set out in its governing document**

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The objects of the CIO are:

- a) To promote the Orthodox Christian faith according to the rites and traditions of the One Holy Catholic Orthodox and Apostolic Church as expressed in the Holy Scriptures, the Holy Tradition, the teachings of the seven ecumenical councils and the Holy Fathers and as preserved and taught by the Greek Orthodox Patriarchate of Antioch and all the East.
- b) To benefit the public in the county of Essex by the relief of poverty, sickness and distress.

Basildon Orthodox Church promotes the Orthodox Christian faith through the provision of the Divine Liturgy and other forms of regular worship, prayer and instruction in the Orthodox Christian life in Basildon and the surrounding areas. The charity benefits the public through the relief of poverty, sickness and distress through the provision of prayer, funds and spiritual guidance.

**Public Benefit**

In planning the activities of the charity, the trustees have given consideration to the guidance on public benefit issued by the Charity Commission in particular to ensure that:

- There are identifiable benefits
- Benefits are to the public or a section of the public
- The benefits relate closely to the charitable objectives.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

It is our belief that all members of Basildon Orthodox Community are called to participate in the work and the service of the church. This is done through prayer, practical assistance and support, visiting the sick and in need, volunteering in formal 'Trustee' roles, being involved in services and through administration. Much of this work is done privately, without recognition, and the hours and value of that time cannot be quantified.

**Section D**

**Achievements and performance**

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Basildon Orthodox Community has promoted the Orthodox Christian Faith in Essex, through the provision of the Divine Liturgy and other forms of regular worship at All Saints Church in North Benfleet. Since 1<sup>st</sup> January 2018, the charity has delivered 52 (weekly) Divine Liturgies on Sunday mornings and feast days, plus 30+ other services. Attendance to Sunday services has increased.

We have a website, and publish a weekly e-bulletin containing spiritual and practical information and guidance on Orthodox Christian matters distributed to 100+ people weekly.

During this period, we had 3 Baptisms, 4 Chrismations and one marriage. The priest regularly visits people in their homes, and in hospital, and meets weekly with other clergy.

The church is regularly open on Wednesdays, and we have started to open the church to visitors on Saturdays.

In Dec 2017 we started an outreach project in Tilbury (monthly services). Basildon Orthodox Community has helped support other Orthodox Communities in the UK, with donations provided to St. Fursey's Orthodox Church in Norfolk and regular donations provided to the Antiochian Archdiocese of the UK and Ireland. We have also made donations (of essential items) to our local charity Changing Pathways.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The reserve policy sets the level of reserves to be held as three months full running costs of the Church. This level of reserves is designed to provide an orderly reduction in activity should income decline for any reason.

### Details of any funds materially in deficit

Nil

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Basildon Orthodox Community

1168146

## Receipts and payments accounts

CC16a

For the period  
from

01/01/2018

To

31/12/2018

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Voluntary receipts	7,515	-	-	7,515	7,843
Other receipts	-	-	-	-	70
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>7,515</b>	<b>-</b>	<b>-</b>	<b>7,515</b>	<b>7,913</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>7,515</b>	<b>-</b>	<b>-</b>	<b>7,515</b>	<b>7,913</b>
<b>A3 Payments</b>					
Costs of charitable activities	3,728	-	-	3,728	3,662
Governance costs	908	-	-	908	1,548
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>4,636</b>	<b>-</b>	<b>-</b>	<b>4,636</b>	<b>5,210</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>4,636</b>	<b>-</b>	<b>-</b>	<b>4,636</b>	<b>5,210</b>
<b>Net of receipts/(payments)</b>	<b>2,879</b>	<b>-</b>	<b>-</b>	<b>2,879</b>	<b>2,703</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,325	-	-	8,325	5,622
<b>Cash funds this year end</b>	<b>11,204</b>	<b>-</b>	<b>-</b>	<b>11,204</b>	<b>8,325</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	11,204	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	11,204	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Gift aid owed	1,534	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	N/A		-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	N/A		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	N/A		-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Fr. P. J. BRIGHTON (RSM)	8/9/19
	SUSANNAH JEAN ANDERSON	8/9/19