

Visit Roy Wed 19:00

Agenda for Annual meeting 2018-2019 on Sunday April 28th after Mass at approx. 11.30pm in the Church Room

Welcome by the Chairman

Approval of Minutes of 2018 -2019

Matters arising

Apologies

Attendance

Election of Officers

Churchwardens

PCC members

Sidesmen

Election of Deanery Synod Representatives not required this year

Reports (Any Questions)

PCC Report

Social Committee Report

Electoral Roll Report

Finance report

Choir report –no report issued

Fabric report

Servers report

Deanery Synod Report

Organ Report

Chairman's report

AOB

MINUTES OF ANNUAL PAROCHIAL CHURCH MEETING SUNDAY 8TH APRIL 2018 HELD AFTER MORNING SERVICE AT 11.30AM IN CHURCH

The Chairman Fr. Colin Sanderson welcomed all to the meeting.

Apologies Pat Page, Roy Page, Don Newling Ro Newling, Lorna Linsell, Elaine Bedson, Mark Thomas, Peter Chandler, Sylvia Chandler, Grace Beer Angela Balcombe

Attendance 13 parishioners attended the meeting

Minutes The minutes of the Annual meeting held on April 23rd 2017 had previously been circulated to PCC members and were attached to the package of reports which had been distributed to parishioners prior to the Annual meeting. It was proposed by Peter Bedson and seconded by Charles Linsell that they be accepted as a true record of the meeting. All were in favour.

Matters Arising None.

Election of Officers

Churchwardens Mr Peter Chandler and Mr Albert Crew were nominated to be re-elected as church wardens. It was proposed by Charles Linsell and seconded by Maureen Fozard that they be re-elected. All were in favour.

PCC members There were vacancies for two co-opted members to be re-elected Kate Lamb and Sue Murgatroyd and Don Newling's three year term had expired. Mr Newling was happy to be re-elected. It was proposed by Peter Bedson and seconded by Charles Linsell that these persons be re-elected. All were in favour.

The secretary then proposed to the meeting for permission from next year to be able to elect PCC members on an annual basis. The rules indicate that providing this is acceptable to the meeting it is not necessary to elect for 3 year periods. Election annually would be easier to manage and would remove the need for going through past annual minutes to check who was eligible for re-election I would mean that PCC members could be re-elected en bloc. It was proposed that this be accepted by Charles Linsell and seconded by Albert Crew. All were in favour.

Sidespeople Peter & Elaine Bedson, Lyndon & Sue Murgatroyd, Pat & Roy Page, Don & Ro Newling, Hilda Leake, Sylvia Chandler, Grace Beer. It was proposed by Fr. Anthony Allsop & seconded by Albert Crew that they be elected en bloc. All were in favour.

Deanery Synod representatives were elected last year.

REPORTS 2018-2019

PCC REPORT

Since our last Annual Meeting your PCC has had six meetings. The main issues discussed were as follows:

Church building issues – the church lighting has been replaced by LED lighting, the church pathway has been renovated thanks to a grant from WREN. Possible internal repainting of parts of the church have been discussed which could be expensive. Some plaster has fallen from the rafters in the roof. Ongoing. The Quinquennial inspection is due. There is a need to appoint a Health and Safety Officer.

Data Protection. Letters were sent out to every parishioner explaining the new rules and all, agreements have been signed and returned to the secretary. A decision was taken to cease collecting books and bric-a-brac because it was becoming too difficult to transport the material to the necessary venues. It was also decided to no longer have a bazaar. They are no longer supported and following poor attendance at the last two bazaars, it was decided to scrap it. More will be made of the Christmas coffee morning in the library.

Accounts the accounts have been regularly monitored throughout the year and the treasurer has reported to the PCC at each meeting. We are still holding our own but there is no room for complacency. Thanks to Mark Thomas for all his hard work in keeping us up to date.

On behalf of the PCC I would like to thank Peter Chandler and Albert Crew for the considerable amount of work they have had to carry in relation to their role as Churchwardens. It is very much appreciated.

 **Lyndon Murgatroyd**

SOCIAL COMMITTEE REPORT

As usual we have been very busy.

We have had 4 Coffee Mornings in the Library, our St James Bazaar held in New Life Church, and our usual Shrove Tuesday, and Harvest Suppers which were enjoyed by all.

It was however a year of change. August saw the last of the Garden Parties at the Murgatroyd house, and in November, we decided that St James would no longer arrange any more Annual Bazaars, and that we would no longer be collecting books or bric a brac for sale at coffee mornings. The YMCA collected all the remaining boxes for their Charity shops.

We have also held a Garden Party afternoon at St James , which included Tea and Cakes in the church and garden, plus a small Craft Fair with groups from the U3A attending; which was a great success.

 We have also been continuing our Tea and Cakes afternoons which are always popular, and we have had our Christmas meal at the Legs of Man, and also a last visit to Sheila's restaurant before they closed.

We have hosted some lovely Choral entertainment in Church, with Sung Evensong with the Knutsford Deanery Choir and also St Christopher's Chorale.

We were also treated to a Recital by our very own Organist Denis Cartwright, which was very popular.

A first for us this year was Marfields School who came and joined us in St James for their Harvest Thanksgiving Service. The church was full, and the service was enjoyed by all who were there.

Once again my thanks go to all who helped in any way [and didn't run away when they saw me coming], plus our ever willing Social Team. My thanks to all.

Sue Murgatroyd

RENEWAL OF ELECTORAL ROLL 2019

Last year there were 73 names on the Electoral Roll. Sadly two of our members have died this year. Therefore 71 invitations to apply to be on the renewed Roll were sent out. Out of this number 62 forms

have been returned. Some people have decided to attend other churches. Others have not felt the need to return their form. On the positive side we have received applications from two young adults.

Pat Page

TREASURERS REPORT

The accounts for year ending 2018 have been fully audited and approved by the PCC. They are attached at the end of this report.

The year-end bank balance was adjusted for the following receipts and payments that were outstanding:

	Current Account Statement balance at 28/12/18	13,596.69
Less	December payment to Diocese	-2,400.00
Less	Payment to Congleton Chronicle	-25.00
Less	Payment to Fr Colin	-71.45
Add	Weekly Banking on 30/12/18	415.60
	Current Account Money Available at 31/12/18	11,515.84
	General Fund	1,295.22
	Total Available at 31/12/18	12,811.06

Within the balances above the following restricted amounts as at 31/12/18 are recorded:

	Flower Fund	347.86
	Appeal Fund	3,771.50
	Amount Available net of Restricted Funds	8,691.70

This amount is very similar to the amount reported at the last A.G.M. for year end 2017 of £8,362.51

Mark Thomas

FABRIC REPORT 2019 Our major project this year was the refurbishing of the church pathways. Lyndon worked hard to obtain grants to cover the cost of this and we thank him for his successful bids. The work is now complete and the path looks so much better. Earlier in the year we had an Archdeacon's Inspection which proved to be satisfactory with a few provisos one of which was to create a health and safety policy which is now in hand. We are due for a Quinquennial Inspection this year where we must consider the problem of falling plaster above the suspended ceiling and the side aisles. There is also the ongoing need to consider internal decoration. Once again we must express our grateful thanks to Peter Chandler who quietly goes around doing many jobs without anyone knowing.

Albert Crew


SERVERS REPORT 2019 Firstly I would like to thank all the servers who helped cover the services whilst I was recuperating from my operation. I am pleased to welcome Mark to the serving team which improves the Sunday morning mass.

Involvement with the St. Francis and St. Chad Chapter of the Guild of Servants of the Sanctuary continues and we find a great deal of satisfaction from our companionship with like minded friends. St James hosted the AGM in January followed by wine and cheese and we look forward to welcoming them again on Saturday July 13th.

I would like to thank all the servers for their dedication and would encourage others to think about joining us. **Albert Crew**

St James the Great Parish Church

Check on Money actually available in the Bank 28/12/18

Summary of our Accounts	Balance based on our Accounts	Balance based on Bank Statements
Receipts	In Bank 30/12/17 £23,270.34	In Bank 30/12/17 £23,270.34
Planned Giving 25,419.29	Receipts not in 30/12/17 Bank Statement	Paid into bank during 2018
Gift Aid Envelopes 3,098.90		Jan £3,908.49
Other Collections 1,001.39		Feb £2,488.89
Fetes, Bazaars 2,776.84	£0.00 £0.00	Mar £4,418.42
Parish Magazine 361.05	Payments not included in 28/12/17 Bank Statement	Apr £3,448.71
Donations 5,343.14		May £8,828.87
Fees Paid to PCC 545.00	Diocesan Quota	Jun £2,832.33
Magazine Wall Box 11.00		Jul £3,789.80
Grants 0.00		Aug £7,849.67
Remembrance Box 157.46		Sep £2,513.59
Gift Aid Return 6,004.59	Expenditure not in 31/12/17 statements	Oct £5,060.99
Transfer from gen Fund 0.00	cheque No	Nov £3,399.34
Extra Ordinary Income 478.34	cheque No	Dec £3,127.03
Lighting Fund 2,000.00	cheque No	
		TOTAL INCOME 2018 £51,239.93 £51,239.93
General Flower Fund 131.00		
100 Club 1,235.00	Expenditure not included in 2017 statements £0.00	
Gift Aided Candles 52.00		
Non Gift Aided Candles 3.00	Receipts not included in 2017 Expenditure £448.57	
Restricted Income 3,038.53		
TOTAL £81,855.53		
Payments	MONEY ACTUALLY AVAILABLE 31/12/17 £23,718.91	Taken out of bank during 2018
The Ministry 3,042.91	2018 YTD Receipts from Church Accounts £51,655.53	Jan -£2,883.71
Heating, Light, Water 2,126.81	2018 YTD Payments from Church Accounts -£63,410.03	Feb -£9,880.67
Insurance 2,310.38		Mar -£3,856.62
Minor Repairs 3,481.79	MONEY AVAILABLE 31/12/18 £11,515.84	Apr -£4,195.73
Upkeep of Services 858.48		May -£13,533.30
Salaries 0.00	Receipts not included in 31/12/18 bank statements	Jun -£5,508.16
Sunday School 0.00	£0.00 415.60	Jul -£1,571.26
Choir 0.00		Aug -£3,274.20
Parish Magazine 315.50		Sep -£5,630.01
Other Parish Expenses 911.72		Oct -£921.08
Payments to Diocese 28,800.00		Nov -£8,400.66
Charities 301.03		Dec -£1,278.18
Fetes Bazaar etc. 255.00		TOTAL EXPENDITURE 2018 -£60,913.58
Lighting Fund 18,108.00	Payments not included in 31/12/18 bank statements	
Flower Fund 50.00	cheque No 2702 £25.00	
	cheque No 2703 £71.45	
Candles 2,870.40		
Other Expenses 0.00		
TOTAL £63,410.03		
	Diocese Payment 31/12/18 £2,400.00	
Surplus/(Deficit) £11,754.50	Standing Orders £2,496.45	Money actually in Bank
	£13,596.69	calculated from above £13,596.69
	Audited by 	Dated 25/01/2019

St James Parish Church, Congleton

Accounts for the Year Ending 31st December 2018 AD

2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Receipts	2018
20,429.33	20,701.31	20,925.20	21,126.00	21,722.88	19,328.25	18,821.82	19,730.39	22,844.76	24,583.91	Planned Giving	25,419.28
2,273.25	1,829.40	1,810.50	1,859.10	2,680.40	2,268.48	3,185.95	2,309.00	2,412.00	2,084.50	Gift Aid Envelopes	3,098.90
2,548.69	1,887.51	1,933.20	1,979.55	1,152.90	1,829.68	1,349.98	1,923.44	1,094.88	1,691.28	Other Collections	1,001.38
3,412.31	3,435.38	2,765.71	3,318.07	2,781.88	2,799.84	2,527.98	2,853.57	3,538.95	3,214.82	Fetes, Bazaars	2,775.84
142.73	334.84	279.75	261.82	132.45	134.31	41.80	89.35	345.05	358.80	Parish Magazine	381.05
605.85	834.80	3,722.37	1,850.44	3,409.14	2,216.24	143.59	386.00	120.85	552.65	Donations	5,343.14
1,030.00	2,620.28	2,048.01	248.90	819.00	2,243.50	876.00	885.00	1,025.80	910.00	Fees Paid to PCC	545.00
0.34	0.34	0.34	0.34	0.34	0.34	0.34	7.01	19.23	21.38	Magazine Wall box	11.00
0.00	0.00	900.00	350.00	0.00	500.00	500.00	0.00	6,500.00	0.00	Grants	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Roof Fund	0.00
77,804.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41.65	45.20	Remembrance Candles	157.46
5,186.79	5,824.85	5,098.45	5,083.12	3,505.71	5,311.39	4,288.74	4,886.42	5,219.48	6,889.03	Gift Aid Return	6,004.59
0.00	0.00	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	Transfer from High Interest Account/Roof Fund	0.00
671.92	170.84	3,989.71	1,249.47	170.28	92.74	805.54	408.64	129.00	489.37	Extraordinary Income	478.34
							4,374.00	17,139.65	5,794.78	Lighting Fund	2,000.00
				883.80	3,888.38	0.00	0.00	0.00	0.00		
				125.09	90.35	121.88	52.97	4.24	22.00	General Flower Fund	131.00
				932.50	1,272.50	1,165.00	1,145.00	1,170.00	1,135.00	100 Club	1,235.00
				192.17	235.42	103.00	229.91	112.88	99.21	Gift Aided Sacramental Candles	52.00
								51.00	35.00	Non Gift Aided Sacramental Candles	3.00
7,930.89	3,485.88	3,529.73	2,078.98	2,007.80	736.40	1,489.58	1,478.71	415.61	1,464.23	Restricted Income	3,038.53
								0.00			
122,036.58	41,336.39	48,788.97	41,380.59	40,116.18	42,713.76	38,201.34	40,697.41	62,182.38	49,290.72	TOTAL	51,655.83
										Payments	
2,310.51	700.34	880.81	2,888.13	2,884.05	3,083.60	3,085.38	3,125.81	2,637.47	2,781.48	The Ministry	3,042.91
3,812.62	3,527.82	3,289.09	3,086.34	2,745.28	2,014.92	2,289.57	1,721.91	2,393.28	1,628.25	Heating, Light, Water	2,128.81
2,849.14	2,785.15	2,573.32	2,948.81	3,683.50	4,400.79	4,249.08	3,544.78	2,836.99	2,079.91	Insurance	2,310.39
124.86	842.90	238.01	1,444.03	135.81	707.57	2,781.48	5,412.14	880.00	687.34	Minor Repairs	3,481.79
380.38	507.47	578.40	834.68	540.71	539.24	670.72	592.99	515.18	678.09	Upkeep of Services	858.48
0.00	725.00	0.00	0.00	0.00	282.60	0.00	0.00	0.00	0.00	Salaries	0.00
343.60	49.52	78.28	111.79	50.57	0.00	0.00	0.00	0.00	0.00	Sunday School	0.00
0.00	0.00	81.00	83.00	0.00	0.00	0.00	0.00	0.00	0.00	Choir	0.00
0.00	0.00	34.50	34.50	18.75	18.75	18.75	0.00	254.77	350.67	Parish Magazine	315.50
2,113.87	1,788.80	6,001.71	1,650.19	2,500.91	2,087.50	2,042.03	1,341.27	851.37	658.27	Other Parish Expenses	911.72
30,880.00	22,000.00	28,404.19	27,844.38	21,510.00	20,384.00	25,550.00	25,918.00	25,930.20	28,480.00	Payments to Diocese	28,800.00
932.50	628.43	1,807.40	386.67	169.50	1,414.50	280.00	272.00	121.00	928.60	Charities	301.03
71,184.78	1,137.01	0.00	0.00	0.00	1,908.88	0.00	0.00	18,870.58	574.00	Fetes and Bazaars	255.00
					152.13	113.78	0.00	0.00	0.00	Lighting Fund	18,108.00
548.88	0.00	0.00	0.00	0.00	275.11	0.00	0.00	0.00	0.00	Flower Fund	50.00
						120.40	110.15	51.20	15.04	Candles	0.00
2,843.92	1,838.40	3,154.15	1,759.08	2,047.45	1,120.70	1,181.87	550.84	1,070.00	771.55	Payments from restricted income	2,870.40
								0.00			
118,205.10	36,316.84	47,000.66	42,849.56	38,566.31	38,350.80	42,302.00	42,689.80	68,092.00	37,691.18	TOTAL	63,410.03
3,831.49	5,018.55	(211.89)	(1,488.97)	3,549.87	4,383.28	(7,100.68)	(1,892.49)	6,080.38	11,899.54	Surplus/(Deficit)	(11,754.50)

Audited by

C. Thomas

Dated

25/01/2019

	31/12/2018	31/12/2017
INCOME		
Planned Giving	25,419.29	24,583.91
Gift aid Envelopes	3,088.80	2,084.50
Other Collections	1,001.39	1,591.29
Fetes Bazzars etc	2,775.84	3,214.62
Parish Magazine	381.05	358.60
Sundry Voluntary Income	5,343.14	552.65
Fees to PCC	545.00	910.00
Magazine Wall Box	11.00	21.36
Diocesan & other Grants	0.00	0.00
Votive Candle Box	157.46	45.20
Gift Aid return	6,004.59	6,889.00
Inter Account Transfers	0.00	0.00
Extraordinary Income	478.34	489.37
Lighting Fund	2,000.00	5,794.78
General Flower Fund	131.00	22.00
100 Club	1,235.00	1,135.00
Gift aided Sacramental Candle	52.00	99.21
Non Gift aided Sacramental Candle	3.00	35.00
Restricted Income	3,038.53	1,464.23
Total Income	51,655.53	49,290.72
EXPENSES		
Ministry	3,042.91	2,781.46
Heat, Light, Water	2,126.81	1,628.25
Insurance	2,310.39	2,079.91
Minor Repairs - Organ etc	3,461.79	687.34
Upkeep of Services	858.48	678.09
Other Salaries	0.00	0.00
Sunday School	0.00	0.00
Choir	0.00	0.00
Parish Magazine	315.50	350.87
Other Parish Expenses	911.72	658.27
Payments to Diocese	28,800.00	28,480.00
Payments to Charities	301.03	928.60
Fetes, Bazaars etc	255.00	574.00
Lighting Fund	18,108.00	0.00
Flower Fund	50.00	0.00
Candles	0.00	15.04
Payments from Restricted Receipts	2,870.40	771.55
Total Expenses	63,410.03	37,691.18
Surplus / Defect for the Year	-11,754.50	11,699.54
Bank Balance b/f from previous year	23,270.34	12,019.37
BANK A/C FUND AVAILABLE	11,515.84	23,718.91
Deposit Account Balance	1,295.22	1,288.81
TOTAL YEAR END FUNDS AVAILABLE	12,811.06	25,007.72

Audited by :

[Signature]

Date :

25/01/2019

St James Parish Church Congleton
CBF General Fund Account Dec. 2018

Date	Description	Receipts	Payments	Balance
31/12/03	Balance Carried Forward			£18,234.95
01/01/03	Cancelled Transfer from Current A/c (bills to pay)		£13,582.58	
28/02/04	Interest	£41.59		
31/05/04	Interest	£45.73		
31/08/04	Interest	£51.32		
30/11/04	Interest	£54.70		
31/12/04	Balance Carried Forward			£4,835.33
28/02/05	Interest	£54.29		
31/05/05	Interest	£58.55		
02/08/05	Transferred from RBS current account	£10,000.00		
				£14,948.17
31/08/05	Transferred from RBS High Interest account	£2,888.10		
31/08/05	Interest	£82.04		
30/11/05	Interest	£182.03		
				£18,108.38
28/02/06	Interest	£183.86		
31/05/06	Interest	£201.38		
31/08/06	Interest	£207.20		
				£18,708.80
	Interest	£217.21		
28/01/07	Transfer to current account		£11,000.00	
28/02/07	Interest	£181.99		
				£7,828.11
	Interest	£107.08		
31/08/07	Interest	£114.10		
31/11/07	Interest	£121.78		
22/01/08	Transfer to Current A/C		5500	
				£2,951.03
28/02/08	Interest	£89.14		
31/05/08	Interest	£41.33		
				£3,081.50
31/08/08	Interest	£42.72		
30/11/08	Interest	£41.98		
				£3,168.20
28/02/09	Interest	£23.85		
31/05/09	Interest	£11.54		
				£3,201.59
31/08/09	Interest	£8.04		
30/11/09	Interest	£4.60		
				£3,214.43
28/02/10	Interest	£3.98		
31/05/10	Interest	£4.08		
31/08/10	Interest	£4.08		
				£3,228.51
30/11/10	Interest	£4.19		
28/02/11	Interest	£5.15		
31/05/11	Interest	£5.71		
13/07/11	Transfer to Current A/C		-2000	
				£1,241.58
31/08/11	Interest	£3.84		
30/11/11	Interest	£2.33		
28/02/12	Interest	£2.53		
31/05/12	Interest	£2.74		
				£1,253.00
31/08/12	Interest	£2.87		
30/11/12	Interest	£2.78		
				£1,258.73
31/02/13	Interest	£2.22		
31/05/13	Interest	£1.82		
				£1,262.77
31/08/13	Interest	£1.59		
30/11/13	Interest	£1.58		
				£1,265.94
28/02/14	Interest	£1.58		
31/05/14	Interest	£1.60		
				£1,269.10
31/08/14	Interest	£1.60		
30/11/15	Interest	£1.58		
				£1,272.28
28/02/15	Interest	£1.57		
31/05/2015	Interest	£1.81		
				£1,275.48
31/08/2015	Interest	£1.81		
30/11/2015	Interest	£1.59		
				£1,278.66
31/12/2015	Interest	£0.54		
31/03/2016	Interest	£1.59		
30/06/2016	Interest	£1.60		
				£1,282.39
30/09/2016	Interest	£1.52		
31/12/2016	Interest	£1.29		
				£1,285.20
31/03/2017	Interest	£1.05		
30/06/2017	Interest	£0.85		
30/09/2017	Interest	£0.81		
31/12/2017	Interest	£0.90		
				£1,288.81
31/05/2018	Interest	£1.12		
30/08/2018	Interest	£1.35		
30/09/2018	Interest	£1.75		
31/12/2018	Interest	£2.19		
				£1,295.22

Audited by

[Signature]

Dated

24/01/2019

DEANERY SYNOD REPORT 2019 Since the last annual report there have been three Deanery Synod Meetings. In June there was a presentation by Emily Allen the Diocesan Building and Development Officer who talked about her work and her intention to create a good workmanship register for various trades which parishes could access. A Diocesan Officer has been appointed to advise parishes on the new Data Protection Act. The major event in October was to invite the deanery to comment and report on the Bishop of Chester's paper supporting development and creation of Missional Communities. The Deanery made two responses, one on behalf of the laity and one on behalf of the clergy. I have copies of the deanery responses if anyone is interested. At the February meeting in the absence of the Rural Dean the Lay Chairman Bill Ball led the meeting. The annual accounts were presented by the treasurer and were approved unanimously. A Diocesan report of the autumn meeting was circulated with the minutes. Two new appointments of clergy had been made in the deanery and it was reported that Bishop Libby had been appointed to the See of Derby. A discussion took place about faculty applications following some difficulties experienced in the Astbury parish which was unresolved.

Albert Crew

ORGAN REPORT

Sung Mass continues to be led by choir and organist every Sunday, in addition to the various Special Services required throughout the year.

David Johnson and Denis Cartwright once again provide the organ accompaniment, for no fee.

The organ itself started to cause 'tripping' problems, eventually traced to the rewiring of the Church.

Following the 'servicing' of the instrument last year, and the 're-felting' of the pedal board (which was becoming quite noisy) the organ has started to 'stick on some pedal notes, causing the organ to be turned off and some 'brute force' to be applied to the offending pedal notes by the organist. The organ company has been contacted but, to date, they have been less than helpful, and no satisfactory solution has been found. David will contact the original (now retired) organ tuner, and ask his advice, and the name of another company. But it is to be expected that there will need to be some additional expenditure on the organ in the immediate future. However, on the basis that there has been little money spent on either organ or organists over the past years, I hope that will be acceptable.

David Johnson