# Report of the Trustees and Unaudited Financial Statements for the Year Ended 31 August 2018 for

Thornham Field Centre Trust
T/A
beyond THE WALL

Waveney Accountants Ltd
T/A Newman & Co
Chartered Accountants
4b Church Street
Diss
Norfolk
IP22 4DD

# Contents of the Financial Statements for the Year Ended 31 August 2018

	Page
Report of the Trustees	1 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 15
Detailed Statement of Financial Activities	16 to 17

Report of the Trustees

for the Year Ended 31 August 2018

The trustees present their report with the financial statements of the charity for the year ended 31 August 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

On behalf of the Trustees I am pleased to report that beyond THE WALL has continued to effectively develop and operate in ever changing and challenging times.

### **OBJECTIVES AND ACTIVITIES**

### Charitable objectives

### **Aim and Purpose**

Beyond the Wall is a charitable educational project based on the Thornham Estate in North Suffolk. We work primarily with young people between 16-25 with mixed disabilities but do not preclude adults who continue to face barriers to learning and living in the community.

### **Objectives and Activities**

We are committed to providing, within the bounds of our location in a walled garden, a calm, safe and minutely supervised environment for our students and their mentors or carers to advance their education and development in accordance with their particular and estimated needs. These needs are assessed either by our trained and qualified staff, by Service Level agreements with the referring statutory bodies or institutions for the students and with the consultation of parents and mentors.

Considering the Charity Commission's guidance on Public Benefit, our activities focus upon skills for life and upon the application of practical and theoretical teaching of students to enable a measurable degree of social, intellectual and co-ordination facility for various levels of need. Our avowed objective, in addition, is to facilitate transition of students into jobs or occupations, voluntary or otherwise, by our interaction with associates and providers.

We are very aware of the increasing need to focus on the transition from schools to higher learning or supported and/or volunteer employment and in the last year we have made progress towards this.

### **Our Mission**

Is the pursuit of the following principles:

- o Commitment beyond THE WALL encourages pro-social friendships, strong interpersonal skills, and a sense of hope in the future
- o Responsibility the focus of beyond THE WALL is to empower individuals in establishing goals and following through on commitments
- o Possibility beyond THE WALL desires to expand the perspective of young people to make them aware of life's possibilities
- o Support beyond THE WALL recognises how an individual is influenced by their support system and endeavours to surround individuals in a safe, inclusive learning environment

### Significant activities

### What we do and where we do it

The late Lord Henniker was ahead of his time as he set up provision on his estate alongside his surviving widow because he believed that the 'outside classroom' developed three main lessons for life:

- a love and respect for the environment
- b a journey away from home that develops confidence, self- esteem, allowing the less academic to shine, encouraging individual learning
- c communication and risk ideas developed with teams creating good communication, leadership and reciprocity(give in return)

### Grantmaking

The Trust does not make grants unless a benefactor or grantor requires grant making as a restriction.

Report of the Trustees for the Year Ended 31 August 2018

### **OBJECTIVES AND ACTIVITIES**

### Volunteers

We would like to thank all of our supporters and partners who we have worked with this year. A full list of these can be found on our website www.beyondthewall.org.uk and it is truly heartening that so many recognise the value of the charity's work.

### ACHIEVEMENT AND PERFORMANCE Charitable activities Clients

Numbers: client numbers ever remain similar though individuals change and this year is no exception.

Client rates were adjusted, as far as possible with Council budget cuts, to reflect the amount of support and personal care needed. Transport has been made easier all round with purchase of a people carrier instead of minibus. This allows access to more drivers.

One client has moved on to supported living and another is about to do so. This is good in two ways; fostering independence in moving out of the family home and social living with others of similar age. Two clients supported by external organisations have applied for part-time work. Nine have signed up for in-house courses. Others are working towards Word Skills and yet more to food preparation, pet care and other skills.

Service Plan examples tailored for each client are in the process of preparation and will provide comprehensive information and feedback. Date of this is now November, as a new programme of enhanced information will be in place.

### **Suffolk Dynamic Purchasing**

The above Service Plans will be employed in this year to show progression, targets and courses completed before SCC inspections. This new initiative was due to be wheeled out sometime from July to December 2018. Accreditation to this scheme has been granted but as yet there is no further sign of progress from the relevant Council agency.

### **Events**

We were pleased with Apple Day, Blossom Day and Suffolk Show and had a Wassail which was a great success. Our café is open in the glasshouses on weekdays and is staffed and provisioned by clients with staff on hand to assist.

### Staffing

Staff and volunteers remain as last year.

Trustees are very conscious of the loyal and competent service provided by all current members of staff and volunteers.

### Resources

New central heating boiler is operational and the minibus has been superseded, to the relief of all, by a second-hand people carrier. This enables more staff to take turns at collection and delivery of clients.

### FINANCIAL REVIEW

### **Principal funding sources**

Income is principally raised through client fees from individuals, local authorities, health providers and other local organisations. Beyond the Wall partners include Suffolk and Norfolk County Councils and the charity receives regular referrals from social workers and brokers such as 'Lapwing' Suffolk; West Suffolk College; private and family sources and Social Services. The project also relies on significant support from a network of external funders including charitable trusts, local businesses and individual supporters, who provide voluntary grants and donations, co-ordinated by the Commercial Officer. Without this additional network of funding support the project would struggle to operate.

Report of the Trustees for the Year Ended 31 August 2018

### FINANCIAL REVIEW

### Reserves policy

The Board would like to accumulate unrestricted reserves of six month's unrestricted general and administration costs. The Board consider this amounts to at least £60,000 (2017 - £40,000) for the year-end.

### **FUTURE PLANS**

The future holds many challenges for the project with the continuing economic situation particularly impacting on individual budgets and the voluntary sector as a whole. To combat this we aim to keep building up our local networks, establish more links with local schools and to continue to look at more collaborative relationships with organisations in the private, public and third sectors. Only by doing this will we continue to achieve our objectives of helping disadvantaged individuals realise their aspirations in the form of mainstream education, supported volunteering or employment.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

### **Governing document**

Thornham Field Centre is constructed under a trust deed dated 10th July 1985.

### Recruitment and appointment of new trustees

Trustees are elected by the Board of Trustees and are expected to be conversant with the Trustee Induction process and to undergo safeguarding training. Trustees are also involved in the PQASSO programme of Quality Assurance.

### Governance

The Board of Trustees has overall responsibility for governance of the Project and ensuring that all activities are in line with the agreed Aims and Objectives of the Project. The Trustees meet a minimum of four times per year and receive reports from key personnel, including financial accounts, for the purpose of monitoring progress and initiatives promoting the Project.

### REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Charity number** 

292229

### **Principal address**

Thornham Field Centre Trust Thornham Magna Eye Suffolk IP23 8HH

### **Trustees**

D Erith

Lady J Henniker - Ex officio

Resigned 31.8.18

Dr J Gowland

Mrs A Horsford

Mrs W Missons

D Kearsley

Mr J Michalak

Resigned 15.4.19

### **Independent examiner**

Waveney Accountants Ltd T/A Newman & Co Chartered Accountants 4b Church Street Diss Norfolk IP22 4DD

Report of the Trustees for the Year Ended 31 August 2018

Page 4

Independent Examiner's Report to the Trustees of Thornham Field Centre Trust
T/A beyond THE WALL

### Independent examiner's report to the trustees of Thornham Field Centre Trust

I report to the charity trustees on my examination of the accounts of the Thornham Field Centre Trust (the Trust) for the year ended 31 August 2018.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Wayne Goddard

**FCCA** 

Waveney Accountants Ltd

T/A Newman & Co

**Chartered Accountants** 

4b Church Street

Diss

Norfolk

IP22 4DD

Date: 8,6,2019

## Statement of Financial Activities for the Year Ended 31 August 2018

				31.8.18	31.8.17
		Unrestricted	Restricted	Total funds	Total funds
		fund	funds		
	Not	£	£	£	£
	es				
INCOME AND ENDOWMENTS FROM					
Charitable activities	4				
Provision of educational and associated services		=	6,535	6,535	3,875
	•	100 000		122 200	101 011
Other trading activities	2	133,380	-	133,380	131,941
Investment income	3	1,705		1,705	<u> 1,611</u>
T 1		125.005	( 525	141 (20	107.407
Total		135,085	6,535	141,620	137,427
EXPENDITURE ON					
Charitable activities	5				
Charitable activities	J				
Provision of educational and associated services		120,357	8,630	128,987	140,377
		,	.,	,	,
Other		117	_	117	153
Total		120,474	8,630	129,104	140,530
Net gains/(losses) on investments			116	<u>116</u>	6,023
			(4.050)	10 (00	2.020
NET INCOME/(EXPENDITURE)		14,611	(1,979)	12,632	2,920
Transfer between funds		1,307	(1,307)	-	=
RECONCILIATION OF FUNDS					
RECUNCILIATION OF FUNDS					
Total funds brought forward		109,066	34,639	143,705	140,785
Tom Immo promett for ward		102,000	51,057	115,705	110,705
TOTAL FUNDS CARRIED FORWARD		124,984	31,353	156,337	143,705
			, , , , ,		

## Balance Sheet At 31 August 2018

		Unrestricted fund	Restricted funds	31.8.18 Total funds	31.8.17 Total funds
	Not	£	£	£	£
	es				
FIXED ASSETS					
Intangible assets	11	1,200	-	1,200	1,600
Tangible assets	12	12,670	1,615	14,285	15,865
Investments	13	<del></del>	29,665	29,665	30,856
		13,870	31,280	45,150	48,321
CURRENT ASSETS					
Debtors	14	14,765		14,765	16,145
Cash at bank and in hand		101,091	73	101,164	82,103
		115,856	73	115,929	98,248
CREDITORS					
Amounts falling due within one year	15	(4,742)		(4,742)	(2,864)
NET CURRENT ASSETS		111,114	73	111,187	95,384
TOTAL ASSETS LESS CURRENT LIABILITIES		124,984	31,353	156,337	143,705
NET ASSETS		124,984	31,353	156,337	143,705
FUNDS	16				
Unrestricted funds Restricted funds				124,984 31,353	109,066 34,639
TOTAL FUNDS				156,337	143,705

Dr / Governd Frustee

Notes to the Financial Statements for the Year Ended 31 August 2018

### 1. ACCOUNTING POLICIES

### Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### Tangible fixed assets

Fixed assets are stated at written down value. Depreciation is provided on all fixed assets at rates calculated to write off the cost, less estimated residual value, of each asset on a reducing balance basis over its expected useful life, as follows:

Property alterations	10% per annum
Car parks and paths	10% per annum
Walled garden	10% per annum
Other	25% per annum

All fixed assets costing £100 or more are capitalised.

### **Taxation**

The charity is exempt from tax on its charitable activities.

### Fund accounting

Unrestricted funds represent the funds of the Trust that are not subject to any restrictions regarding their use and are available on the general purposes of the Trust.

Restricted funds are created when grants or donations are made for a particular purpose, the use of which is restricted to that purpose.

### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

# Notes to the Financial Statements - continued for the Year Ended 31 August 2018

## 2. OTHER TRADING ACTIVITIES

4.	OTHER TRADING ACTIVIT	ILS			
	Fundraising/donations Educational activities and assoc Trading income	iated services		31.8.18 £ 1,568 123,271 8,541 133,380	31.8.17 £ 5,789 123,768 2,384 131,941
3.	INVESTMENT INCOME				
3.	INVESTMENT INCOME				
				31.8.18 £	31.8.17 £
	Dividends received			1,662	1,577
	Deposit account interest			43	34
				1,705	1,611
4.	INCOME FROM CHARITA	BLE ACTIVITIES			
				31.8.18	31.8.17
		Activity		£	£
	Grants	Provision of educational and assesservices	ociated	6,535	3,875
	Grants received, included in the	above, are as follows:			
				31.8.18 £	31.8.17 £
	Alfred Williams			500	500
	Aquarius Charitable Foundation	1			500
	Ganzoni Charitable Trust The Scarfe Charitable Trust			-	500 500
	Tesco Groundwork			625	1,875
	Babergh & Mid Suffolk Council			750	-
	Suffolk Community Foundation	1		1,000 350	-
	Wingfield Gardens Central England Co-op			2,110	-
	Elmswell Fire Station			500	-
	East of England Co-op Shadwell Trust			500 200	-
				6,535	3,875
5.	CHARITABLE ACTIVITIES	COSTS			
			Direct costs (See note 6)	Support costs (See note 7)	Totals
			£	£	£
	Provision of educational and as	sociated services	110,468	18,519	128,987

Notes to the Financial Statements - continued for the Year Ended 31 August 2018

### 6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31.8.18	31.8.17
	£	£
Staff costs	71,642	87,384
Sub-contractors	7,200	7,200
Rates and water	439	404
Light and heat	4,727	2,204
Motor expenses: fuel	1,582	3,615
Motor expenses: services and repairs	5,292	3,866
Sanitary, sharps, nappy disposal	346	346
Insurance	3,100	3,457
Client training resources	3,082	1,009
Hort. resources	250	381
Consumables	-	1,507
Rent	3,960	3,790
Tutor costs	1,850	1,900
Depreciation	6,998	4,206
•		
	110,468	121,269
	110,468	121,269

### 7. SUPPORT COSTS

Provision of education and associated services	Management £ 14,599	Health & safety £ 216	Depreciation £ 3,744	Totals £ 18,519
	14,599	216	3,744	18,519

Support costs, included in the above, are as follows:

31.8.18	31.8.17
£	£
251	391
14,308	13,519
216	226
786	1,071
139	646
1,500	1,429
1,319	1,826
18 510	19,108
	£ 251 14,308 216 786 139 1,500

### 8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2018 nor for the year ended 31 August 2017.

### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2018 nor for the year ended 31 August 2017.

# Notes to the Financial Statements – continued for the Year Ended 31 August 2018

## 9. STAFF COSTS

The average monthly number of employees during the year was as follows:

Full-time Part-time	31.8.18 3 1	31.8.17
	4	4

No employees received emoluments in excess of £60,000.

### 10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds
INCOME AND ENDOWMENTS FROM	£	£	£
Charitable activities			
Provision of educational and associated services	1,000	2,875	3,875
Other trading activities	131,941	-	131,941
Investment income	74	1,537	1,611
Total	133,015	4,412	137,427
EXPENDITURE ON			
Charitable activities Provision of educational and associated services	134,777	5,600	140,377
Other	<u>153</u>		153
Total	134,930	5,600	140,530
Net gains/(losses) on investments	-	6,023	6,023
NET INCOME/(EXPENDITURE)	(1,915)	4,835	2,920
RECONCILIATION OF FUNDS			
Total funds brought forward	110,982	29,803	140,785
TOTAL FUNDS CARRIED FORWARD	109,067	34,638	143,705

# Notes to the Financial Statements – continued for the Year Ended 31 August 2018

## 11. INTANGIBLE FIXED ASSETS

					Website £
	COST At 1 September 2017				2,000
	AMORTISATION At 1 September 2017 Charge for year				400 400
	At 31 August 2018				800
	NET BOOK VALUE At 31 August 2018 At 31 August 2017				1,200 1,600
12.	TANGIBLE FIXED ASSETS	Freehold property	Plant and machinery	Motor vehicles	Totals
	COST At 1 September 2017 Additions Disposals At 31 August 2018	£ 11,298	£ 16,756 619 17,375	£ 10,344 4,400 (10,344) 4,400	£ 38,398 5,019 (10,344) 33,073
	DEPRECIATION At 1 September 2017 Charge for year Eliminated on disposal At 31 August 2018	4,654 664 	9,989 1,767 	7,890 1,714 (7,890) 1,714	22,533 4,145 (7,890) 18,788
	NET BOOK VALUE At 31 August 2018 At 31 August 2017	<u>5,980</u> 6,644		<u>2,686</u> <u>2,454</u>	14,285 15,865
	THE ST TIME MOTE BOTT	0,044	0,707	2,737	13,003

# Notes to the Financial Statements - continued for the Year Ended 31 August 2018

## 13. FIXED ASSET INVESTMENTS

				Listed investments £
	MARKET VALUE At 1 September 2017 Revaluations & other movements			30,856 (1,191)
	At 31 August 2018			29,665
	NET BOOK VALUE At 31 August 2018			29,665
	At 31 August 2017			30,856
	There were no investment assets outside the UK.			
14.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	R		
	Trade debtors		31.8.18 £ 14,765	31.8.17 £ 16,145
	Trade debiors		14,703	10,143
15.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YE	EAR		
	Trade creditors Taxation and social security Other creditors		31.8.18 £ 1,752 1,490 1,500	31.8.17 £ 593 771 1,500
16.	MOVEMENT IN FUNDS		4,742	2,864
		At 1.9.17	Net movement in funds £	At 31.8.18 £
	Unrestricted funds General fund	109,066	15,918	124,984
	Restricted funds General Restricted Disabled Access	33,828 <u>811</u>	(3,205) (81)	30,623 730
		34,639	(3,288)	31,353
	TOTAL FUNDS	143,705	12,632	156,337

Notes to the Financial Statements - continued for the Year Ended 31 August 2018

## 16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains, losses & transfers £	Movement in funds £
Unrestricted funds General fund	135,085	(120,474)	1,307	15,918
Restricted funds General Restricted	-	(2,014)	(1,191)	(3,205)
Disabled Access		<u>(81</u> )		<u>(81)</u>
		(2,095)	(1,191)	(3,286)
TOTAL FUNDS	135,085	(122,569)	116	12,632
Comparatives for movement in funds		1	Net movement	
		At 1.9.16 £	in funds £	At 31.8.17 £
Unrestricted Funds				
General fund		110,982	(1,916)	109,066
Restricted Funds				
General Restricted Disabled Access		28,902 901	4,926 (90)	33,828 811
Disabled Access				
		29,803	4,836	34,639
				110.505
TOTAL FUNDS		140,785	2,920	143,705
Comparative net movement in funds, included	d in the above are a	s follows:		
	Incoming	Resources	Gains and	Movement in
	resources £	expended £	losses £	funds £
Unrestricted funds General fund	133,015	(134,931)	500	(1,916)
General fund	155,015	(154,951)	•	(1,910)
Restricted funds General Restricted	4,412	(5,509)	6,023	4,926
Disabled Access		(90)		(90)
	4,412	(5,599)	6,023	4,836
TOTAL FUNDS	137,427	(140,530)	6,023	2,920

Notes to the Financial Statements - continued for the Year Ended 31 August 2018

## 17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2018.

## <u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 31 August 2018</u>

	31.8.18 £	31.8.17 £
INCOME AND ENDOWMENTS		
Other trading activities		
Fundraising/donations	1,568	5,789
Educational activities and associated services	123,271	123,768
Trading income	8,541	2,384
	133,380	131,941
Investment income		
Dividends received	1,662	1,577
Deposit account interest	43	34
	1,705	1,611
Charitable activities		
Grants	6,535	3,875
Total incoming resources	141,620	137,427
EXPENDITURE		
Charitable activities		
Wages	70,494	85,604
Pension contributions	1,148	1,477
Training	_	303
Sub-contractors Sub-contractors	7,200	7,200
Rates and water	439	404
Light and heat	4,727	2,204
Motor expenses: fuel	1,582	3,615
Motor expenses: services and repairs	5,292	3,866
Sanitary, sharps, nappy disposal	346	346
Insurance	3,100	3,457
Client training resources Hort. resources	3,082 250	1,009 381
Consumables	230	1,507
Rent	3,960	3,790
Tutor costs	1,850	1,900
Amortisation of Website	400	400
Freehold property	664	730
Plant and machinery	1,766	2,257
Motor vehicles	4,168	819
	110,468	121,269
Other		
Advertising	117	153

## <u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 31 August 2018</u>

	31.8.18 £	31.8.17 £
Management	L	L
Sundries	291	391
Major repairs	7,974	4,347
Cleaning	4,966	4,371
General maintenance	784	4,047
Septic tank emptying	336	312
Membership	254	400
Professional fees	-	13
Office equipment	34	29
	14,639	13,910
Health & safety		
Health and Safety	216	226
Depreciation		
Telephone	786	1,071
Postage and stationery	139	646
Professional fees	1,500	1,429
I.T	1,319	1,826
	3,744	4,972
Total resources expended	129,104	140,530
•		
Net income/(expenditure) before gains and losses	12,516	(3,103)
Realised recognised gains and losses Realised gains/(losses) on fixed asset investments	116	6,023
Net income	12,632	2,920