

**Annual Parish Church Meeting for St Mark's, Kensal Rise, London
Sunday April 28th 2019 starting at 12.30pm**

AGENDA

ANNUAL PARISH MEETING

- 1) Election of the Church Wardens for St Mark's for 2019/20

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ANNUAL PAROCHIAL CHURCH MEETING

- 1) Minutes of the APCM on April 29th 2018 and matters arising
- 2) Report on the Electoral Roll
- 3) The Election to the Church Council
- 4) Vicar's Report
- 5) Report from the Brent Deanery Synod for 2018/19 and acceptance by the meeting
- 6) Report for the Financial Affairs of St Mark's Church and acceptance by the meeting plus approval of auditors
- 7) Report on the Fabric, Goods & Ornaments for St. Mark's Church for 2018/19 and acceptance by the meeting
- 9) Closing Prayer

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Minutes of the APCM April 29th 2018

Annual Parish Church Meeting for St Mark's – Sunday, April 29th 2017 starting at 12.15pm.

There were about 45 people present.

The meeting opened in prayer by Will.

ANNUAL PARISH MEETING

1) The Election of the Church Wardens for St Mark's for 2018/19

June Edwards and John Palmer had both chosen to stand down as Church Wardens. Will thanked them both for their service over many years and especially for their help over the last 18 months of his incumbency. Vivienne McCoy-Salt and Sue Bush had both been nominated as new Church Wardens. The parish voted them in by a show of hands.

ANNUAL PAROCHIAL CHURCH MEETING

- 1) The minutes of the APCM held on April 30th 2017 were read.** It was proposed by Flora Dugbartey that they be accepted and seconded by Sarah McHale. These were signed as a correct record by Will having been agreed by all those present. There were no matters arising that would not be covered in the rest of the meeting. Thelma Doyle was thanked for all her work as secretary and Alan Meakin welcomed as the new secretary.
- 2) The report on The Electoral Roll.** Will reported on the electoral roll numbers compiled by the electoral roll office, Kellie Jarrett. The electoral roll now stands at 279, with 36 people having come off the roll and 18 people joining. Sunday morning services have an attendance of 116 (over 16) and 52 (under 16).
- 3) Election to the Church Council.** Members were now on a 3 year rolling appointment with 2 years now remaining. All members were still willing to act. Membership declined by two with June and John stepping down from being Church Wardens.
- 4) Vicars Report.** Everyone at the APCM was handed a copy of The Annual Report of the PCC for the year ending April 2018. This is the official paperwork that has to be given to The Bishop of Willesden on a yearly basis. Will spoke to the report in detail emphasising key contributions that individuals have made over the year, including; Jenny Erber co-ordinating our ministry with children and families, the pastoral work of Kellie Jarrett, Project Stork co-ordinated by Ingrid Cope, and the many hours that Glenn Ford has invested in maintaining the fabric of the building. Emphasis was also given to ongoing work with the Younger Youth Group and improving pastoral care to the more elderly within the congregation. The role of Worship Pastor is currently being advertised and we warmly welcomed back Rachel Bedford to continue her curacy following her maternity leave.

- 5) **Report from the Brent Deanery Synod for 2016/17 and acceptance by the meeting.** Deanery Synod Report 2018 (Anglicans in Brent) by Reverend Preb Graham Noyce, Area Dean.

There had been two meetings of Anglicans in Brent in the last year. On 2nd March at St Mary's Willesden consideration was given to the retirement of Bishop Richard and the future of the vision implanted at the heart of the ministry – Capital Vision 2020. The second meeting on 26th July at St Martin's Church considered Parish Dashboards and conclusions that can be drawn from statistical analysis of publicly available parish data. Chris Ulesele proposed that the report be accepted and this was seconded by Christiana de Melo.

- 6) **Report on the Financial Affairs of St Mark's Church and acceptance by the meeting plus approval of auditors.** The Financial Report for the year to 31st December 2017 was presented by Paul Kidner. The accounts had not yet been audited but all previous years were now signed off. Paul explained that some of the major year on year changes were due to staff changes and the storm damage to the hall in 2016. Several years of Gift Aid is yet to be reclaimed and this will make the final accounts look more positive. Flora Dugbartey asked what was included in 'Other expenses' and Paul explained it was any other incidental expenses that did not have a natural home within the other headings, for example, relating to music, auditor fees and daffodils. It was proposed that Charles Rippon Turner remain as our auditors. Glenn Ford proposed that the accounts be accepted and this was seconded by Gillian Unsworth.

- 7) **Report on the Fabric, Goods & Ornaments for St Mark's Church for 2017/18 and acceptance by the meeting.** The report was read with the caveat that the Church building is over 100 years old, rather run-down and in need of work across the board. The Report was from the Church Wardens, June and John, although the burden of overseeing matters has fallen heavily on Glenn Ford, liaising with the Vicar, Wardens and the church administrator, Kellie Jarrett.

Recent Work

Heating - There have been ongoing maintenance issues with the gas boilers and control system. During the year the heating system has been given a thorough overhaul and it is hoped that the church will be warmer going forward. Further work will be included in our next phase of refurbishment/building works.

Roof – Despite some tiles being replaced in the past we continue to experience some leaks during medium to heavy rainfall. The situation is kept under constant review.

Stained Glass Windows – Some have developed cracks leading to draughts. Most of these had been addressed, although one had recently been broken by a stone.

Gardens and Courtyard – This continues to be a delight and pleasure to all. We are blessed that members of the congregation continue to maintain it on an ad hoc

basis although there are continue issues with the dumping of refuse. Plans are afoot to install a new gate onto All Souls Avenue to ensure access for funerals and other events.

Electrics – These continue to be a challenge but will likely be addressed in the next phase of works

PA & AV System – upgrades are being considered, subject to funds.

General Upkeep – The diocese does not fund our upkeep and it is beholden on the congregation to use our gifts and resources to maintain our fabric and space.

Glenn's extensive effort over the year was applauded.

Caroline Winterburn proposed acceptance of the report and this was seconded by Paul Kidner.

8) AOB

- a) Flora Dugbartey, with clarification provided by Tom Doyle, asked about the role of the Church Wardens. Will explained that this is a legal role. They are the officers of the bishop and it is their duty on the bishop's or archdeacon's visitation to report on the state of the parish and anything which might be amiss.

Duties include;

- Keeping the church going when the incumbent vicar departs.
- Central role in appointing a successor
- Maintaining order in worship
- Holding the Vicar to account with a direct line to the Bishop
- With the clergy and treasurer they form the standing committee of the PCC with authority to make decisions if haste is required.

- b) Myrna Sturge asked for more clarity about the departure of Tolu Awojobi who joined as Youth Pastor in September 2017 but sadly left at Easter. Will explained that Tolu didn't want to make a big issue about leaving especially as his last service coincided with that of Ben Shave, the worship leader. Nothing untoward had occurred but some issues had been identified back at Christmas and by Easter these had not improved. It was by mutual agreement that Tolu left. The situation had been challenging to cope with and communicate effectively although Will had had meetings with the young people and parents.

- 9) **Closing Prayer.** The meeting concluded with those present gathering around and praying for the new Church Wardens with closing words from Will.

The meeting ended at 1.15pm

 28/4/19.

ANNUAL REPORT 2019

St. Mark's Church, Kensal Rise (Diocesan ID: 2112)
Annual Report of the Parochial Church Council for the Year Ended April 2019
(and Financial Year to 31st December 2018)

Administrative information

St. Mark's Church is based at the Church and Hall on the corner of Bathurst Gardens, Kensal Rise, and All Souls Avenue, Harlesden. It is part of the Brent Deanery, in the Willesden Area, in the Diocese of London within the Church of England. The address is Bathurst Gardens, Kensal Rise, NW10 5HX

St. Mark's Parochial Church Council (PCC) is a charity registered with the Charity Commission: 1132172.

PCC members who have served from April 2017 until the date this report was approved are:

Vicar: Revd Will Leaf(Chair)

Curate: Revd Rachel Bedford

Churchwardens: Sue Bush
Vivienne McCoy-Salt

Deanery Synod: Fitz Bryan
Mark Culmer
Flora Dugbartey

Elected members: Sue Bush
Ingrid Cope
Glenn Ford
Paul Kidner
Sarah McHale
Celia Morris-Sanchez
Latham Noble
Eea Platner
Christiana Silvaes de Melo
Natalie Thornton

Chris Ulusele
Caroline Winterburn

Secretary: Alan Meakin

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees who consider themselves as belonging to the worshipping community of St. Mark's are encouraged to register on the Electoral Roll. All those on the Electoral Roll may stand for election to the PCC. The council should reflect the diversity of the church community. In 2017 the PCC adopted a more conventional 3 year term for its membership (previously they were re-elected annually), so those elected last year have a further 1 year remaining on their term.

The PCC met for six business meetings during the year as well as the Annual Parochial Church Meeting.

Objectives and Activities

St Mark's Kensal Rise is a local church family, seeking to live and share the love of Jesus by:

Bringing our Best in worship,
Nurturing Each other as disciples, and
Being the good news for Kensal Rise and beyond

The Church Council has the responsibility of working with the incumbent, Revd Will Leaf, and the staff team in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC, through prayer and discussion, seeks to discover how best to encourage the church to fulfil its mission of 'Living and Sharing the Love of Jesus'.

Annual Review

Services:

The **electoral roll** now stands at 182, with 160 people having come off the roll and 70 people joining . Sunday morning services have an average attendance of 110 (over 16), and 57 (under 16).

There were a number of other special services during the year including the main Christian festivals, Remembrance Sunday, a carol service (with choir), Christingle, Mothering Sunday, Father's Day.

Special Events:

Last Summer a number from the church attended the Big Church Day Out for the first time and many found it to be a really great day. Autumn 2018 was the term of the Grow course where a large number of St Mark's and new people joined us for delicious food (served by our friends from YWAM) and discussed discipleship in groups. A number of the church started some new Free Worship evenings that have continued to happen each month for creative worship and prayer. Alongside our termly women's breakfasts the men attended a big gathering at St Michael's Chester Square to hear Simon Ponsonby. Alongside our regular Alpha courses, Rachel Bedford has also run a Parenting for Faith course and Bible Overview course, both of which have been very successful. The year ends with a great celebration of Confirmations and Reaffirmations with Bishop Pete.

Staff/Leadership:

Our staff team has been more established this year than previous years without changes of personnel, although we have been trying to recruit for a Worship Pastor and Youth Pastor during that time.

Rachel Bedford – we welcomed Rachel back from her maternity leave in this year and now prepare ourselves to send her on to Twickenham as her curacy comes to an end in May.

Jenny Erber – Jenny has moved from an intern role to being employed as our Children's Pastor and has been a really positive addition to the team.

Kellie Jarrett – Kellie continues to prayerfully field phone calls and minor emergencies in the vestry for us while also ensuring that the site bookings are administered smoothly.

Alpha Courses:

We have run Alpha each term this last year and have really benefitted from the continuity, with the Thorntons, Rachel Bedford and Lisa Leaf leading the teams. We give thanks for those who have found new or renewed faith on these courses.

Small Groups:

Following on from the Grow course we have been able to plug more people into midweek groups and hope that this will continue as new groups start to form and plant.

Children:

There are regularly between 50-100 **children** in **Kids' Church** and **Crèche** and three well attended midweek **Parent & Toddler Groups**.

Youth:

The regular meetings for youth sadly turned out to be unsustainable due to challenges getting regular teams together in the absence of a Youth Pastor. We have managed some good trips to Oxygen and the termly Lift event in Chiswick.

St. Mark's has a **Child Protection Policy** and an **Equal Opportunities Policy**. Any concerns regarding children's safety should be referred to the **Children's Safeguarding Officer**, Kellie Jarrett. In accordance with Diocesan guidelines St Mark's also has a **Children's Champion**, Sue Bush, whose responsibility is to make sure children are nurtured within the worshipping life of the church.

Men's Ministry:

Between 6-12 men regularly attend the monthly **Pints of View** group at the Island pub for beer, banter and theological discussion. In addition, a number of St Mark's men attended the men's breakfast at St Michael's Chester Square.

Women's Ministry:

The women's breakfasts continue to be very well attended and powerful events. In the last terms we have welcomed Justina Kehinde, Innocent Magambi and Lucinda Smith as our speakers.

Prayer

Regular prayer focus events have happened on a termly basis, the last being in Lent. Again this year we plan to engage with the national "Thy Kingdom Come" initiative. We have also worked in partnership with Princess Frederica school to open a Prayer Space there on two occasions.

Over 50s:

Around 15 people are involved in with **Wednesday Fellowship Group** that meets weekly during term time for refreshments, games, talks, craft activities and social outings. Wednesday Fellowship had a party to celebrate the ministry of Roy Smith as he stepped down from leading the group at Easter. The group will continue to meet in the future. All are welcome

Community:

St Mark's continues to work with the parish **primary schools** (Princess Frederica, Kenmont, Furness Road) and **nurseries** hosting services, assemblies and some RE lessons. Revd Will Leaf takes weekly assemblies at the Church Primary School, Princess Frederica and is on the board of governors. Alex Thornton has brought a team together to invite in children from Furness School and Rachel Bedford has run various mini-services at College Green nursery.

'Project Stork' initiatives have continued to be well supported this year, collecting clothes and gifts – as well as Easter Eggs - for women and children escaping domestic violence.

Mission Partners:

The PCC are continuing their commitment to supporting mission partners outside St Mark's and maintain the aim grow our external giving so that we reach a figure of at least 10% of congregational giving, to that end we will be supporting the following partners financially:

Fusion (Pippa Winterburn)

New Growth Ministries, Zimbabwe (Rob & Hilary Mackenzie)

Scargill House (Phil & Di Stone)

Youth With a Mission, Bolivia (Roger & Isha Hulford)

Youth With a Mission, London Urban Key (local to us)

Operation Mobilisation

There is Hope Malawi

In the last year we have welcomed Pippa Winterburn back to speak on Fusion, Peter Lowman talking about OM and mission as well as the talk from Innocent Magambi to the women's breakfast.

IntoUniversity Brent (IU) based at St Mark's continues to provide educational and mentoring support for local primary and secondary school children through Focus Weeks held in the Church and Classroom, school visits, homework clubs, and university and cultural trips. IntoUniversity Brent have just celebrated 10 years at this location and we are currently agreeing a new license with them for the coming years.

Hall Bookings:

The Church Hall and Upper Room are available for booking and are in constant use throughout the year for regular and one off events including children's parties, resident association meetings, and other events and activities.

Buildings and Maintenance:

This has been another busy year for those involved in the upkeep of the church and hall. For details of the work done to fit new boiler works in the Classroom, a new room on the stage and ongoing electrical and roofing works, please note the Fabric, goods and ornaments report attached. Particular recognition and thanks are given to **Glenn Ford** for many hours of work invested on our behalf.

Financial Review

There has been another busy year in the treasury. Paul Kidner and Sinitta Falconer have been working hard at ensuring that our accounts from previous years have been properly

audited and filed, while also keeping on top of the day to day accounts. Progress is also being made with applications for Gift Aid from previous years which should release a substantial amount into church funds and enable some of the building work we want to undertake.

For further details on the church accounts please see the attached finance report.

Adopted at the Annual Parochial Church Meeting on

Signed on their behalf by

Deanery Synod Report (Anglicans in Brent) 2018/9

There have been three meetings of the Brent Deanery Synod or **Anglicans in Brent** as it is now known, in the last year.

Tuesday 10th July 2018 at St Andrew's Kingsbury – Street Pastors and Safe Havens

Pastor Yinka Afuwape (Community Pastor of Joy House Church) spoke about Street Pastors and the Safe Havens programme – two initiatives to make our streets safer. Pastor Yinka told us about how they are working in Brent and how we as parishes and individuals can play a part in their future.

Monday 29th October 2018 at St Mary's Willesden – Children and Youth Ministry

Mr Inigo Woolf (Chief Executive of the LDBS) will spoke about the London Diocesan Board for Schools and the importance of Deanery elections to the new Board. Followed by one of the Capital Youth team speaking about Capital Youth; our new vision to see young people welcomed, experiencing God and engaging in faith in every parish. Which is why over the next five years the London Diocese are investing over £3.1m in developing sustainable, innovative youth ministry across every area of our Diocese.

Tuesday 12th February 2019 at Holy Innocents' Kingsbury – here I am Lord – Is it I Lord? Exploring Vocation

The Rev'd Jarel Robinson-Brown will spoke on BAME ordained vocations. There was also an opportunity to learn more on the variety of Lay and Commissioned Ministries in the Willesden Area.

Adopted at the Annual Parochial Church Meeting on

Signed on their behalf by



28/4/19.

Report regarding the Fabric, Goods and Ornaments
for St Mark's Church Annual Church Meeting April 2019

Since the last APCM much work has been done to improve the condition of the Church and Hall

A new boiler and radiators have been installed to heat the Hall and Classroom separately from the Church. This means that the Hall heating can be controlled more accurately, it also reduces the load on the Church boilers.

The classroom has been redecorated and a new classroom constructed on the stage with folding glass doors.

The 5 yearly electrical inspection was carried out and the cabling was found to be in good condition. The old fuses are to be updated or replaced. The lighting on the north side of the church has been problematic but was recently repaired.

The upper room has been redecorated and new curtains have been fitted in the Hall to help improve the acoustics

The old wooden chairs in church have been removed and replaced with more metal ones.

We are still awaiting repairs to the stained glass windows.

Garden and General Courtyard

Members of the congregation have worked hard to keep the garden looking tidy and it is proposed to have gardening sessions monthly throughout the summer. Thanks are also due to Karl Sansom for his efforts to keep the bamboo and other undergrowth under control.

We still require a new Front Gate or some alternative provision for the main entrance on All Souls Avenue. This would help to prevent fly tipping which remains a problem.

As always we would like to say a big thank you to Glenn for all his hard work over the last year co-ordinating and carrying out maintenance within the church. Thanks also to all those who have used their talents to carry out work in the church.

We would also like to thank Kellie for her work in liaising with all the various teams of plumbers, electricians and builders with patience and good humour!

With Love and Prayers and Blessings

Sue Bush and Vivienne McCoy Salt
Churchwardens



Adopted at the Annual Parochial Church Meeting on

Signed on their behalf by

Finance Report

St Mark's Church, Kensal Rise

Analysis of income and expenditure

Selected period: 01 January 2018 to 31 December 2018

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments						
<i>Donations and legacies</i>						
01001 - Collections	4,969	—	—	—	4,969	6,641
01002 - Gift Days - Gift Aid	—	—	—	—	—	—
01003 - Gift Days - General	—	—	—	—	—	—
01004 - Special Collections	3,380	—	—	—	3,380	21,915
01005 - Grants (One off)	—	—	—	—	—	—
01006 - Grants (Recurring)	—	—	—	—	—	—
01007 - Planned Giving (Gift aid)	73,647	—	—	—	73,647	66,796
01008 - Planned Giving (no gift aid)	1,504	—	1,200	—	2,704	4,200
01009 - Income tax recovered	—	—	—	—	—	—
01010 - Sundry Donations (Gift aid)	994	—	—	—	994	329
01011 - Sundry Donations (no gift aid)	2,155	—	—	—	2,155	6,357
01403 - Church App (Giving)	—	—	—	—	—	—
<i>Donations and legacies Totals</i>	86,650	—	1,200	—	87,850	106,239
<i>Income from charitable activities</i>						
01100 - Diocese Fees	—	—	971	—	971	1,152
01101 - Parish Fees	1,157	—	—	—	1,157	1,339
01102 - Functions and Outing (contributory)	956	187	—	—	1,143	7,571
01103 - Residentials	—	—	—	—	—	—
01104 - Outreach events	—	—	—	—	—	—
01105 - Routine contributions and subscriptions	—	—	—	—	—	—
01106 - Bookstall Income	17	138	—	—	155	212
01107 - Traidcraft Income	—	—	—	—	—	—
<i>Income from charitable activities Totals</i>	2,130	325	971	—	3,426	10,275
<i>Other trading activities</i>						
01200 - Sales & Bazaars	—	—	—	—	—	—
01201 - Makeover appeal	—	—	—	—	—	1,200
01202 - Other fundraising	—	—	—	—	—	—
01203 - Hall Lettings	17,434	—	—	—	17,434	13,507
01204 - Other Lettings	10,717	—	—	—	10,717	12,270
<i>Other trading activities Totals</i>	28,151	—	—	—	28,151	26,978
<i>Investments</i>						
01300 - Interest - Bank Accounts	3	—	1	—	5	47
01301 - Interest - Deposits	67	—	—	—	67	—
01302 - Other investment income	—	—	—	—	—	—
<i>Investments Totals</i>	70	—	1	—	72	47
<i>Other income</i>						
01400 - Other Income	75,451	3,983	—	—	79,434	9,662
01401 - SUSPENSE INCOME	—	—	—	—	—	—
01402 - Bank Transfer	—	—	—	—	—	—

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
<i>Other income Totals</i>	75,451	3,983	—	—	79,434	9,662
Income and endowments	192,455	4,308	2,172	—	198,937	153,204
Grand totals						
Expenditure						
<i>Raising funds</i>						
95001 - Salas & Bazaars	—	—	—	—	—	—
95002 - Appeals	—	—	—	—	—	—
95003 - Fundraising costs	56	—	—	—	56	—
<i>Raising funds Totals</i>	56	—	—	—	56	—
<i>Expenditure on charitable activities</i>						
91001 - Vicarage	—	—	—	—	—	111
91002 - Other Clergy accommodation	—	—	—	—	—	—
91003 - Clergy Expenses	4,290	—	—	—	4,290	5,818
91004 - Other Minister's expenses	—	—	—	—	—	—
91005 - Common Fund Payments	—	—	71,000	—	71,000	68,292
91006 - Worship Pastor	3,559	—	—	—	3,559	14,700
91007 - Community Minister	—	—	—	—	—	—
91008 - Childrens Worker	8,408	—	—	—	8,408	17,113
91009 - Service contracts	—	—	—	—	—	—
91010 - Clergy Training	283	—	—	—	283	50
91011 - Lay Training	1,659	—	—	—	1,659	627
91012 - Gifts	956	—	—	—	956	105
91013 - Functions & Outings (contributory)	817	314	—	—	1,131	11,416
91014 - Residentials	—	—	—	—	—	—
91015 - Outreach Events	—	—	—	—	—	—
91016 - Outreach pastoral	—	—	—	—	—	—
91017 - Hospitality, refreshments, consumables	2,766	—	—	—	2,766	472
91018 - Youth	90	778	—	—	868	—
91019 - Sunday School	—	28	—	—	28	—
91020 - Heating	6,673	—	—	—	6,673	5,166
91021 - Insurance	5,330	—	—	—	5,330	4,633
91022 - Electricity	2,820	—	—	—	2,820	1,372
91023 - Publicity & printing	2,451	—	—	—	2,451	40
91024 - Telephone & Internet	914	—	—	—	914	454
91025 - Upkeep of services	1,953	—	—	—	1,953	1,895
91026 - Literature, books, training materials	—	352	—	—	352	457
91027 - Organ	—	—	—	—	—	738
91028 - Bookstall	—	—	—	—	—	—
91029 - Traidcraft	—	—	—	—	—	—
91030 - Water	5,500	—	—	—	5,500	1,155
92001 - Grants payable - Home mission	2,000	—	—	—	2,000	—
92002 - Grants payable - Social & development	2,500	—	—	—	2,500	—
92003 - Grants payable - Individuals mission	—	—	(1,727)	—	(1,727)	2,000
92004 - Grants payable - Overseas mission	1,500	—	—	—	1,500	—
95005 - Diocese Fees	—	—	—	—	—	6,276
<i>Expenditure on charitable activities Totals</i>	54,477	1,473	69,272	—	125,223	142,899

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
<i>Other expenditure</i>						
93001 - Assets over £400	—	—	—	—	—	—
93002 - Church & General maintenance	49,067	—	—	—	49,067	3,700
93003 - Garden	—	—	525	—	525	147
93004 - Cleaning	6,528	—	—	—	6,528	3,431
93005 - Hall - Cleaning	—	—	—	—	—	—
93006 - Hall - maintenance	2,389	—	—	—	2,389	1,156
93007 - Major repairs - Church	—	—	—	—	—	3,943
93008 - Major repairs - Hall	—	—	—	—	—	—
94001 - Bank Charges	85	—	—	—	85	185
94002 - Consultants Fees	4,539	—	—	—	4,539	2,404
94003 - Stationary & admin sundries	1,917	—	(38)	—	1,878	2,171
94004 - Administrative salaries	9,360	—	38	—	9,398	9,360
94005 - Software & Upgrades	232	—	—	—	232	111
94006 - IT equipment	—	—	—	—	—	130
94007 - App Charges (Giving)	795	—	—	—	795	790
95004 - Football Expense	—	—	—	—	—	—
96001 - Workshops Fees	—	—	—	—	—	33
96002 - P&T Expense	—	2,503	—	—	2,503	3,166
97001 - Expenses	—	600	—	—	600	460
97002 - Pension Cost	—	281	(90)	—	191	—
<i>Other expenditure Totals</i>	74,915	3,385	434	—	78,735	31,193
Expenditure Grand totals	129,448	4,859	69,707	—	204,015	174,092

There may be minor discrepancies in the totals if the pence are not being shown


St Mark's Church, Kensal Rise

Balance Sheet detailed

	As at 31/12/2018	As at 31/12/2017
Current assets		
B01: HSBC	—	—
B02: CafCash	12,318.78	1,339.90
B03: Petty Cash	—	—
B04: CCLA Deposit	—	14,607.71
B06: Gold Deposit	802.71	5,799.01
B07: Youth	—	—
B08: Makeover	2,903.81	1,702.01
B09: Parents & Toddlers	1,942.92	1,398.61
B10: Trekkers HSBC	—	—
B11: Wednesday Fellowship - HSBC	527.72	453.72
Total Current assets	18,495.94	25,300.96
Liabilities		
6699: Agency collections	—	1,727.09
7000: Deposits	—	—
Z08: Creditors (Net)	3,761.62	3,761.62
Total Liabilities	3,761.62	5,488.71
Net Asset surplus (deficit)	14,734.32	19,812.25
Reserves		
Excess / (deficit) to date	(5,077.93)	—
Z01: Starting balances	19,812.25	19,812.25
Total Reserves	14,734.32	19,812.25

Represented by Funds		
Unrestricted	59,711.94	(3,295.30)
Designated	(6,212.23)	(5,661.64)
Restricted	(95,094.03)	(27,559.45)
Endowment	56,328.64	56,328.64
Total	14,734.32	19,812.25

Adopted at the Annual Parochial Church Meeting on
Signed on their behalf by


28/4/19.
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(W. LEAF - VICAR)

St Mark's Church, Kensal Rise

Analysis of income and expenditure

Selected period: 01 January 2018 to 31 December 2018

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments						
<i>Donations and legacies</i>						
01001 - Collections	4,969	—	—	—	4,969	6,641
01002 - Gift Days - Gift Aid	—	—	—	—	—	—
01003 - Gift Days - General	—	—	—	—	—	—
01004 - Special Collections	3,380	—	—	—	3,380	21,915
01005 - Grants (One off)	—	—	—	—	—	—
01006 - Grants (Recurring)	—	—	—	—	—	—
01007 - Planned Giving (Gift aid)	73,647	—	—	—	73,647	66,796
01008 - Planned Giving (no gift aid)	1,504	—	1,200	—	2,704	4,200
01009 - Income tax recovered	—	—	—	—	—	—
01010 - Sundry Donations (Gift aid)	994	—	—	—	994	329
01011 - Sundry Donations (no gift aid)	2,155	—	—	—	2,155	6,357
01403 - Church App (Giving)	—	—	—	—	—	—
<i>Donations and legacies Totals</i>	86,650	—	1,200	—	87,850	106,239
<i>Income from charitable activities</i>						
01100 - Diocese Fees	—	—	971	—	971	1,152
01101 - Parish Fees	1,157	—	—	—	1,157	1,339
01102 - Functions and Outing (contributory)	956	187	—	—	1,143	7,571
01103 - Residentials	—	—	—	—	—	—
01104 - Outreach events	—	—	—	—	—	—
01105 - Routine contributions and subscriptions	—	—	—	—	—	—
01106 - Bookstall Income	17	138	—	—	155	212
01107 - Traidcraft Income	—	—	—	—	—	—
<i>Income from charitable activities Totals</i>	2,130	325	971	—	3,426	10,275
<i>Other trading activities</i>						
01200 - Sales & Bazaars	—	—	—	—	—	—
01201 - Makeover appeal	—	—	—	—	—	1,200
01202 - Other fundraising	—	—	—	—	—	—
01203 - Hall Lettings	17,434	—	—	—	17,434	13,507
01204 - Other Lettings	10,717	—	—	—	10,717	12,270
<i>Other trading activities Totals</i>	28,151	—	—	—	28,151	26,978
<i>Investments</i>						
01300 - Interest - Bank Accounts	3	—	1	—	5	47
01301 - Interest - Deposits	67	—	—	—	67	—
01302 - Other investment income	—	—	—	—	—	—
<i>Investments Totals</i>	70	—	1	—	72	47
<i>Other income</i>						
01400 - Other Income	75,451	3,983	—	—	79,434	9,662
01401 - SUSPENSE INCOME	—	—	—	—	—	—
01402 - Bank Transfer	—	—	—	—	—	—

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<i>Other income Totals</i>	75,451	3,983	—	—	79,434	9,662
Income and endowments	192,455	4,308	2,172	—	198,937	153,204
Grand totals						

Expenditure

Raising funds

95001 - Salas & Bazaars	—	—	—	—	—	—
95002 - Appeals	—	—	—	—	—	—
95003 - Fundraising costs	56	—	—	—	56	—

<i>Raising funds Totals</i>	56	—	—	—	56	—
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Expenditure on charitable activities

91001 - Vicarage	—	—	—	—	—	111
91002 - Other Clergy accommodation	—	—	—	—	—	—
91003 - Clergy Expenses	4,290	—	—	—	4,290	5,818
91004 - Other Minister's expenses	—	—	—	—	—	—
91005 - Common Fund Payments	—	—	71,000	—	71,000	68,292
91006 - Worship Pastor	3,559	—	—	—	3,559	14,700
91007 - Community Minister	—	—	—	—	—	—
91008 - Childrens Worker	8,408	—	—	—	8,408	17,113
91009 - Service contracts	—	—	—	—	—	—
91010 - Clergy Training	283	—	—	—	283	50
91011 - Lay Training	1,659	—	—	—	1,659	627
91012 - Gifts	956	—	—	—	956	105
91013 - Functions & Outings (contributory)	817	314	—	—	1,131	11,416
91014 - Residentials	—	—	—	—	—	—
91015 - Outreach Events	—	—	—	—	—	—
91016 - Outreach pastoral	—	—	—	—	—	—
91017 - Hospitality, refreshments, consumables	2,766	—	—	—	2,766	472
91018 - Youth	90	778	—	—	868	—
91019 - Sunday School	—	28	—	—	28	—
91020 - Heating	6,673	—	—	—	6,673	5,166
91021 - Insurance	5,330	—	—	—	5,330	4,633
91022 - Electricity	2,820	—	—	—	2,820	1,372
91023 - Publicity & printing	2,451	—	—	—	2,451	40
91024 - Telephone & Internet	914	—	—	—	914	454
91025 - Upkeep of services	1,953	—	—	—	1,953	1,895
91026 - Literature, books, training materials	—	352	—	—	352	457
91027 - Organ	—	—	—	—	—	738
91028 - Bookstall	—	—	—	—	—	—
91029 - Traidcraft	—	—	—	—	—	—
91030 - Water	5,500	—	—	—	5,500	1,155
92001 - Grants payable - Home mission	2,000	—	—	—	2,000	—
92002 - Grants payable - Social & development	2,500	—	—	—	2,500	—
92003 - Grants payable - Individuals mission	—	—	(1,727)	—	(1,727)	2,000
92004 - Grants payable - Overseas mission	1,500	—	—	—	1,500	—
95005 - Diocese Fees	—	—	—	—	—	6,276

<i>Expenditure on charitable activities Totals</i>	54,477	1,473	69,272	—	125,223	142,899
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There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
<i>Other expenditure</i>						
93001 - Assets over £400	—	—	—	—	—	—
93002 - Church & General maintenance	49,067	—	—	—	49,067	3,700
93003 - Garden	—	—	525	—	525	147
93004 - Cleaning	6,528	—	—	—	6,528	3,431
93005 - Hall - Cleaning	—	—	—	—	—	—
93006 - Hall - maintenance	2,389	—	—	—	2,389	1,156
93007 - Major repairs - Church	—	—	—	—	—	3,943
93008 - Major repairs - Hall	—	—	—	—	—	—
94001 - Bank Charges	85	—	—	—	85	185
94002 - Consultants Fees	4,539	—	—	—	4,539	2,404
94003 - Stationary & admin sundries	1,917	—	(38)	—	1,878	2,171
94004 - Administrative salaries	9,360	—	38	—	9,398	9,360
94005 - Software & Upgrades	232	—	—	—	232	111
94006 - IT equipment	—	—	—	—	—	130
94007 - App Charges (Giving)	795	—	—	—	795	790
95004 - Football Expense	—	—	—	—	—	—
96001 - Workshops Fees	—	—	—	—	—	33
96002 - P&T Expense	—	2,503	—	—	2,503	3,166
97001 - Expenses	—	600	—	—	600	460
97002 - Pension Cost	—	281	(90)	—	191	—
<i>Other expenditure Totals</i>	74,915	3,385	434	—	78,735	31,193
Expenditure Grand totals	129,448	4,859	69,707	—	204,015	174,092

There may be minor discrepancies in the totals if the pence are not being shown

INDEPENDENT EXAMINER'S REPORT TO THE PCC OF ST MARK'S CHURCH KENSAL RISE

I report on the accounts of the PCC for the year ended 31 December 2018.

Respective responsibilities of trustees and examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity commission under section 145 (5)(b) of the 2011 Act;
- to state whether matters have come to my attention.

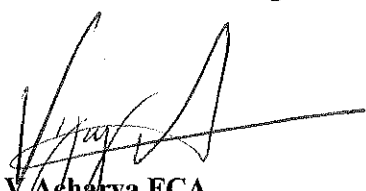
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act, have not been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr V Acharya FCA
Middlesex House
130 College Road
Harrow Middlesex
HA1 1BQ

24 April 2019