



CHARITY COMMISSION
FOR ENGLAND AND WALES

Out of Class

12/11/2019

Receipts and payments accounts

CC16a

For the period from	03/03/2018	To	31/03/2019
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and grants	22,963	7,100	-	30,063	-
Fundraising	1,964	-	-	1,964	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	24,927	7,100	-	32,027	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	24,927	7,100	-	32,027	-
A3 Payments					
Wages and salaries	12,084	5,100	-	17,184	-
Website	2,000	-	-	2,000	-
Fundraising expenses	586	-	-	586	-
Commissions	980	-	-	980	-
Activity costs	1,556	2,000	-	3,556	-
Insurance	313	-	-	313	-
Computer and equipment expenses	702	-	-	702	-
Stationery and postage	305	-	-	305	-
Sundry expenses	445	-	-	445	-
Sub total	18,971	7,100	-	26,071	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	18,971	7,100	-	26,071	-
Net of receipts/(payments)	5,956	-	-	5,956	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	5,956	-	-	5,956	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	5,956	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	5,956	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

S. Hardingham

S. HARDINGHAM

6/8/17



Trustees' Annual Report for the period

Period start date				Period end date			
Day		Month		Year		To	
6th		March		2018		31 st March 2019	

Section A Reference and administration details

Charity name	Out of Class
Other names charity is known by	n/a
Registered charity number (if any)	1177441
Charity's principal address	Out of Class
	Chiltern school, Parkside drive
	Houghton Regis
Postcode	LU5 5PX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr R Cooper	Chair	04/07/18 – 31/03/19	
2	Ms S Poole	Treasurer		
3	Ms S Hardingham	CEO	01/08/18 – 31/03/19	
4	Mr D Johnston		09/10/18 – 31/03/19	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

New trustees are appointed if they possess skills and expertise required by the charity. The new trustee must provide evidence of his/her credentials, have a DBS check and attend a meeting where he/she is then voted for or against by the current board. A declaration of interest and intent is then signed.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Out of Class charitable objectives, as set out in our governing document are as follows;

"To advance in life and help young people who are academically challenged or disadvantaged by providing programs of physical, educational and other activities as a means of: (a) developing their skills, capacities and capabilities to enable them to participate in society

as independent, mature and responsible individuals; (b) advancing education; (c) relieving unemployment. For the purposes of this clause, "academically challenged" means difficulty in retaining or expressing information through the UK education system. "Disadvantaged" means those in unfavorable circumstances, in particular with regard to financial or social opportunities."

Out of Class ran a pilot project for ten students from one of our partnering special educational need schools in Luton. After making a significant impact on the practical skills, self-awareness and opportunities to the young people on the pilot project, we ran two further projects. One project with Woodland Secondary school in Luton and the other with Chiltern School in Houghton Regis.

Over the financial year OOC has directly supported 45 young people with special educational needs through their attendance on our after school Vibe projects. In addition to this we have supported two young people who were at risk of becoming NEET (not in education, employment or training) through our youth volunteer program and into employment. We have also supported students from Barnfield college and alternative education providers on supported work placements throughout the year.

In the next financial year, we have been offered financial support from our commissioning schools to continue the Vibe projects and extend the number of places available to students, which we are delighted to deliver.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our first financial year saw some heart warming support from local volunteers, many of whom were young themselves and yet, still made a regular commitment to OOC.

Stevie Hardingham, our CEO committed to working for OOC voluntarily for much of the first year, keeping our running costs down to a minimum.

Given that the charity is young and therefore funds and resource low, the board made the decision not to focus on in house fundraising but to commit to creating a solid reputation for project delivery. The outcomes of said projects have now resulted in significant financial commitment from one of our partnering schools to run further projects going forward.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

Out of Class saw a 90% increase in the number of students on the Vibe pilot project who were able to articulate exactly what skills and talents they had and what career path they were keen to pursue by the end of the project. Showing a clear improvement in their self-awareness and confidence in their ability to perform in a specific career.

After the completion of the main Vibe projects parents, carers and students completed feedback which showed:

- 25% felt their overall experience with OOC was good and 75% said it was outstanding
- 100% said they had gained skills and confidence through attending the project; with 80% specifically identifying that they had increased friendship networks; 70% seeing an improvement in practical skills and career option awareness; 80% seeing an increase in general confidence.

Section E Financial review

Brief statement of the charity's policy on reserves

OOC is committed to secure, long term support for its service users. We are committed to keeping overheads low and insuring as much funding as possible directly affects our beneficiaries.

We achieved an expected modest turn over in year one, which enabled us to achieve all our project delivery targets and a £5,956 unrestricted reserve.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We are delighted to received support from so many grant making trusts in our first year, especially The Bedfordshire and Luton community foundation who solely funded our first pilot project.

Being directly supported by our partnering schools has made a huge impact to the reach of our projects, and strong conformation that our services, are appreciated by those who see them in action.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

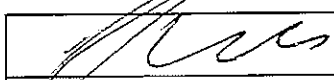
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

	
Richard Cooper	
Chair of Trustees	
24/07/2019	

Independent Examiner's Report to the Trustees of Out of Class

I report to the trustees on my examination of the accounts of the above charity for the period ended 31 March 2019.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Suzanne Spicer FCA

31st July 2019

Staple House
5 Eleanor's Cross
Dunstable LU6 1SU