

# WORSHIP TABERNACLE MINISTRIES

## Report and Accounts

year ended 31 December 2018

**stewardship<sup>®</sup>**

1 Lamb's Passage LONDON EC1Y 8AB  
t: 0208 502 5600  
e: [enquiries@stewardship.org.uk](mailto:enquiries@stewardship.org.uk)  
w: [www.stewardship.org.uk](http://www.stewardship.org.uk)

**WORSHIP TABERNACLE MINISTRIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2018**

**COMPANY INFORMATION**

<b>Directors/Trustees</b>	T Benson-Idonije E Ogunleye D Okoturo D Boakye M Ekpe
<b>Company Secretary</b>	O Efeturi
<b>Key staff</b>	Pastor T Adeshugba Mrs F Adeshugba
<b>Governing Document</b>	Memorandum and Articles of Association
<b>Company Registration Number</b>	04677368
<b>Charity Registration Number</b>	1099842
<b>Registered Office</b>	The Citadel 131 St John's Way, Archway, London, N19 3RQ
<b>Independent Examiner</b>	Stephen Mathews FCA Stewardship 1 Lamb's Passage London, EC1Y 8AB
<b>Solicitors</b>	Addie & Co 6th Floor, Waterman House 41 Kingsway, London, WC2B 6TP
<b>Bankers</b>	HSBC plc Clydesdale Bank plc Metro Bank plc

**CONTENTS**

	Page
Directors' Report	1-9
Independent Examiner's Report	10
Statement of Financial Activities	11
Balance Sheet	12
Cashflow Statement	13
Notes to the Accounts	14-19
Detailed Statement of Financial Activities with Comparatives	20

## **WORSHIP TABERNACLE MINISTRIES**

### **Report of the Trustees for the Period ended 31 December 2018.**

The trustees present their annual report of Worship Tabernacle Ministries for the period ending 31 December 2018. The report has been prepared in line with the guidance of the Charities Act 2011.

#### **Purpose and Aims**

The purpose of Worship Tabernacle Ministries (WTM) is set out in our objectives contained in the Organisation's Memorandum of Association.

- WTM's main purpose is to promote the advancement of Christian religion and relieving poverty and sickness in line with Christian principles in the UK and around the world.
- To preach the Gospel in the City of London with an operational focus in the boroughs of Camden and Islington.

The New Testament reveals the Church as a community of people, properly taught and cared for, who by loving and serving Jesus Christ, were also committed to love and care for each other and to bring a blessing to the area in which they lived. WTM; its trustees, elders and members are committed to the restoration of those New Testament principles. It is not alone in this, it is one of many Churches in the area, country and all over the world that is re-discovering the excitement of knowing Jesus Christ.

#### **Aims and Objectives**

In line with their main purpose, WTM's objectives are enshrined in the vision and mission statement of the Charity and include:

- Providing an environment where they are able to share the good news of Jesus Christ and promoting the advancement of Christian religion.
- Shaping lives through the word of God; Fulfilling Dreams through the provision of spiritual guidance; Guaranteeing success by adhering to dictates of the walk with Christ.
- Working closely within the community to ensure that through their work, they are able to alleviate poverty, depression, and equip people with the good news of the Gospel, so they discover and develop their own gifts and talents in order to become economically active members of the community.

In compliance with the Charity Commission's general guidance on benefits to the public, the Board of Trustees has a sacrosanct duty of ensuring that all planned activities contribute to the spiritual, social and economic well-being of the congregation and the wider public.

### **Criteria for Measurement of Success**

The following measurement criteria is used to evaluate the aims and objections stated above.

- **Quality of Sermons & Service:** The expectation is that the sermons are based of biblical teachings and are delivered in a clear, concise and easy to assimilate manner. Also, the service as a whole should be structured in an efficient succinct manner to maximise impact and prevent unnecessary waste of time.
- **Retention to Leaving Ratio:** This involves a statistical comparison of the ratio of congregants who stay to those who leave over a given period. The number of new congregants over a period is also taken into account.
- **An evaluation of the lives of a cross-section of the congregation to measure how well the walk with God has shaped their lives, fulfilled their dreams and guaranteed success in multiple facets of their lives.**
- **Regular engagement with the immediate community to measure compliance to stated aims and objectives. This may be by way of formal or informal means.**

### **Review of Aims and Objectives**

WTM regularly reviews its objectives and activities to reflect on achievements and areas for improvement. This ensures that lessons are learnt so that meaningful improvements can be made.

Reviews are done by:

- Inviting congregants to participate in user experience surveys to generate evidence about our strengths and weaknesses
- Quarterly evaluation of our progress against overall objectives and department-specific priorities
- Monthly departmental meetings to review risks, issues and opportunities for improvement.
- Standing agenda to review, at quarterly trustee meetings, to evaluate and monitor performance.

### **Focus to Achieve Aims and Objectives**

WTM's main objective continues to be the advancement of the Christian religion and the relief of poverty and sickness.

This will be achieved by the:

- Provision of Weekly Church Services on Wednesdays and Sundays to inspire, challenge and support the congregation.
- Provision of special events and meetings to meet the specific needs of target groups in the Church such as Men, Women, Youth and Children in the form of G Men (which is aimed specifically at men), Women of Purpose (which is aimed specifically at women) Faces of Today (which is aimed specifically at the Youth Ministry) and a comprehensive Children's' Church.
- Provision of support to members of the congregation and others in financial difficulty.

- Collaboration with other Christian agencies and Churches in London to advance the Gospel of Christ.
- Provision of Pastoral Care for Congregants and other members of the community
- Missionary and outreach duties.

### **Activities to Support Objectives**

**Weekly activities:** the uptake of our weekly services, on Sundays and Wednesdays, continue to grow year on year. These meetings are founded on the principles and value system of Christ, and are designed to help people love God, love themselves and love each other. The average attendance on Sunday's this year (across 2 services) was 500, with smaller but consistent attendance figures of around 150 in our mid-week services throughout the year. All services are free and open for all members of the public to attend.

**Pray and fasting: we have periods in the year dedicated to prayer and fasting.** During these times, members along with their friends and families come together, online via webinar and in person attendance at the church, for collaborative prayer. This year we had two periods of prayer and fasting in January and September this year.

**The Love experience:** in the month of February, the church had it's very first valentine's day service themed "the love experience." It proved to be a highly successful meeting with close to 200 attendees many of whom were single. The emphasis of this inaugural meeting was on self-worth, as a key value generator, in relationships both personal and inter-personal. These principles set the tone for an interactive engagement and discussion about relationships as the core fabric of community.

**Newcomers connect:** the church held an inaugural event for new and recent joiners. Reinforcing our commitment to individuals, place and community, the entire event provided for people to connect with each other, to learn from different cultures, backgrounds and age demographic. It proved to be a huge success with new and existing members and is certain to become a fixture in the church calendar for many years to come.

**Easter Programme:** we hosted a record-breaking Easter programme this year. The entire weekend was very well attended from the choral and orchestral concert on Good Friday, through to the main event on Easter Sunday. It proved to be a great time of reflection and fellowship as congregants gathered to recognise the blessing of Christ. This year 15 congregants were baptised on Easter Sunday.

**Christmas programme:** the Christmas programme is one of the most significant celebrations on the church calendar. This Christmas, we hosted our annual Rebirth concert and Celebration Service on the Friday and Sunday respectively. Both events were very well attended by congregants and members of the community.

**New Year's Eve:** our annual crossover service was a time of celebration and worship reflecting on 2018 while praying and thanking God in advance of the New Year. Over 1,000 people attended this year's event which was held at the Allianz Stadium in Barnet. The theme of the night was convergence - the overflow of supply - based on the reading of Romans 8:28.

**Cornerstone Course:** A comprehensive programme runs over 3 days to reinforce the knowledge and advancement of the gospel. The programme is usually well attended and targeted at members of the congregation.

We ensure that the principles of equality and diversity underpins all our activities and our events are open to everyone irrespective of their race, sex, disability, sexual orientation, religion or belief, age, gender reassignment, marriage and civil partnership and pregnancy and maternity.

### **Human Resources and General Personnel**

The overall structure of WTM is headed by the Senior Pastor, who is also the Chief Executive of the Charity. Supporting the Senior Pastor are volunteer Ministers who are responsible for the smooth running of weekly meetings and also oversee WTM's departments and support units.

Heads of department, who are also volunteers, have day to day responsibility for departments and units, providing direction and support to groups of volunteer workers.

Both ministers and heads of departments are appointed by the Senior Pastor, in his capacity as Chief Executive.

### **Salary & Remuneration**

The below principles are employed by the Board of Trustees when considering and making remunerations decisions and, benchmarking of the WTM's key personnel:

- Transparency: transparency and openness about how pay is set
- Proportionality: approach to remuneration determination is consistent, impartial and honest without favour or prejudice.
- Performance: remuneration is based on merit and informed by objective assessment of performance as regards WTM and beneficiaries of its policies.
- Recruitment & Retention: Keeping valued staff within WTM
- Process: Ensuring that the principles of good pay and due process are in effect.

The Board of Trustees view is that levels of remuneration should be sufficient enough to attract, retain and motivate key personnel of the quality required to successfully run WTM, whilst avoiding paying more than is necessary.

With that in mind, it is our view that the functions and operational job description of the church Pastors are compared with those of equivalent responsibilities in teaching, the police and the civil service. In using these comparisons to set the benchmark, the Board of Trustees have chosen not to make specific comparisons across professions, but to give a sense of breadth of understanding of roles, responsibilities and terms of reference that define the day to day functions of the Chief Executive who also serves as the Senior Pastor.

Therefore, it is imperative that when considering salaries of senior pastors, the difficult, and at times all consuming, roles they have to do is taken into account as the church and ministry continues to grow.

## **Financial Review**

In spite of the difficult economic climate, WTM has, whilst maintaining a stable base, raised an income of over £520,000 (2017 £510,000) over the review period.

This is mostly down to the steadfast commitment of congregants to support the vision of WTM.

Expenditure was maintained at the same level as income and so the net position was the reserves were maintained to carry forward for the future ministry of the church.

## **Financial Effects of Significant Events.**

All events, be they significant or minor, are planned in such a way that fiscal responsibility is of paramount importance.

The Senior Pastors in conjunction with Ministers and Trustees, undertake a thorough evaluation of the financial effects of events to ascertain viability and feasibility.

The Senior Pastors, Ministers and Trustees have a budgetary planning session at the end of every review period to set targets for events and collectively agree feasibility and viability.

With the levels of planning and mitigation put in place, the financial effects of events become more or less nugatory.

## **Principal Risks & Uncertainties.**

WTM's principal source of income is tithes, offering and tax relief (gift aid) payments from congregants, so it is logical to assume that a reduction in volumes in this area will pose a principal risk. However, the generosity of the church members and supporters is a source of great encouragement to the Trustees and there are no indications of risk in this area. The New Testament talks of churches where "in the midst of severe trial, their overflowing joy and their extreme poverty welled up in rich generosity". This appears to be the spirit at Worship Tabernacle.

In the unlikely event of a drastic reduction in revenue accrued from tithes and offering, the following mitigating steps will be taken:

- Scale down of annual programmes: All WTM programmes are essential but only those deemed to be extremely essential will go ahead; a reduced schedule of programmes will be put into effect. For example, the gender-based retreats (as described in earlier sections of the document) will be scheduled for alternate calendar years as opposed to having both within the same calendar year.
- Generate income from letting out the church auditorium: The church auditorium is adequately furnished and is equipped with state-of-the-art audio-visual facilities. Some fairly significant income can therefore be generated from letting out the auditorium for concerts, seminars, symposia and churches that do not have auditoriums of their own.

### **Factor Likely to Affect Financial Position Going Forward**

The biggest factor likely to affect our financial position is, as stated in the above, the volume of revenue accrued from tithes and offering.

As demonstrated by the introduction of a second service on Sundays, the trend as it currently stands point towards an increase in the number of congregants. So, it is safe to assume that our financial position will be even stronger, not weaker.

In the highly unlikely event that the assumptions prove to be incorrect, the mitigating actions articulated in the section above will be triggered.

### **Reserves Policy**

The Board of Trustees examined the Charity's requirements for reserves to mitigate any inadvertent risk to the organisation. A policy whereby unrestricted funds not committed or invested in tangible fixed assets held by the charity represents between 3 and 6 months of the expenditure, was therefore established.

The expenditure for 2018 £520,000 and therefore the targeted reserves should be broadly £150,000- 250,000 in general funds. The reserves are needed to meet the operational requirements of the Charity and the trustees are confident that at this level they would be able to continue the current activities of the Charity, even in the unlikely event of a significant drop in funding.

This general reserve policy has been met and exceeded this year as in previous years with free reserves standing at the 31 December 2018 at £280,000; being current assets less immediate amounts due.

### **Plans for Future Periods**

WTM's overall plan is to continue running the activities outlined in earlier sections of this report in forthcoming years, subject to suitable funding arrangements. In addition to statutory, operational events, we also plan to expand our horizons on missionary work and forging closer links with the community.

Also, we continue to maintain close links with the operator of Caxton house, a near community hub.

As a responsible Board of Trustees, we have drawn on successes and reflected of failures of statutory, operational and capital events. So, we that it is beneficial to allocate required levels of resources to all planned events.

### **Structure, Governance and Management**

#### **Governing Document**

Worship Tabernacle Ministries is a Charitable Company limited by guarantee, incorporated on 25 February 2003 and registered as a charity on 3 October 2003. The Company was established under a Memorandum of Association which established the objectives and powers of the Charitable Company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.



## **Structure, Organisation & Management**

Worship Tabernacle Ministries is governed by a Board of trustees elected to serve the charity and run its affairs. The Board reviews the range of existing skills available annually and uses its power of co-option to ensure that any gaps are filled appropriately. There are a number of other criteria that trustees must meet.

The Board of trustees are assisted by a Pastor, Ministers and Heads of Departments. Two members of the board of trustees also serve as unpaid volunteer Ministers, so there is a lot of synergy in the governance approach.

As stated in an earlier section of this report, Heads of Department manage volunteer workers garnered from the pool of congregants.

The Board of trustees meet quarterly and are responsible for the strategic direction and policy of the Charity. A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the Senior Pastors who take on the roles of Chief Executive and Deputy Chief Executive.

The Chief Executive is ably assisted his Deputy and an Executive Assistant on day-to-day operational activities.

A group of part-time administrative personnel provide assistance on a regular basis to the Executive Assistant.

The Board of Trustees undertake a constant review of the organisational and staffing structure to ensure that the excellent levels, which have been the hallmark of WTM, continue to be maintained.

## **Decision Making Process**

The Board of Trustees makes decision on the general policy and direction of the church. The views of the Senior Pastors are considered, but the ultimate decision is made by the Board of Trustees.

The senior Pastors, with some input from the Board of Trustees and Ministers, make decisions on the spiritual and organisational direction of WTM.

Heads of Department manage volunteer workers to implement vision of WTM as directed by Minsters, the Board of Trustees and the Senior Pastors.

## **Recruitment and Appointment of Trustees**

The Directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as "**Trustees**". Under the requirements of the Memorandum and Articles of Association the Trustees are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. All trustees give their time voluntarily and receive no benefits from the charity.

As WTM is a church, trustees appointed have been so selected on the basis of their faith, strength of character, skills set in the area of business management, growth and their individual commitment to the charity's vision.

## **Trustees Induction and Training**

Members of the Board of Trustees are already familiar with the practical work of the charity as a result of their affiliation with the Church for a number of years.

New Trustees are invited and encouraged to function in their capacity as members of the church in order to understand the teachings of the Church and its vision. They are invited as required and encouraged to attend a series of short training sessions to familiarise themselves with the charity and the context within which it operates.

These sessions would jointly led by the Chair of Trustees and the Chief Executive/ Senior Pastor of the Charity and will cover the following topics:

- The Obligations of Trustees
- The main documents which set out the operational framework for the charity including the Memorandum and Articles.
- Resourcing and the current financial position as set out in the latest published accounts
- Future plans and objectives

A Question & Answer pack is available which draws information from the different Charity Commission publications signposted through the Commission's guide "the Essential Trustee" as a follow up to these sessions. This is distributed to all new trustees along with the Memorandum and Articles and the latest financial statements.

In addition to all the above, with constant and often significant changes to the legislation governing Charities under the auspices of the Charity Commission, it is imperative that Members of the Board of Trustees attend periodic refresher training courses to keep abreast of methodologies.

## **Responsibilities of the Trustees**

Members of the Board of Trustees, who are directors for the purpose of company law and trustees for the purpose of charity law.

In accordance with company law, as the company's directors, we certify that as far as we are aware, there is no relevant information which the Company Independent Examiner is not aware of and as Directors of the Company, we have taken all reasonable steps to familiarise ourselves with relevant information and ensure the Company's Independent Examiner is also aware of all relevant information.

Company law requires the trustees to prepare financial statements for each financial year which gives a true and fair reflection of

the state of affairs of WTM at the balance sheet date.

The financial statement should also reflect its incoming resources, applications of resources, including income and expenditure for the financial year.

In preparing these financial statements the Trustees should follow best practice and:

- Select suitable accounting policies and apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the financial statements on an on-going basis unless it is inappropriate to presume that WTM will continue on that basis.

The trustees are responsible for maintaining proper accounting records which disclose reasonable accuracy at any time the financial position of WTM.

The accounting record should also ensure that the financial statements comply with Companies Act 2006.

The Trustees are also responsible for safeguarding the assets of WTM and therefore take reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared

By order of Trustees: 8 September 2019

M Ekpe [Trustee]

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**WORSHIP TABERNACLE MINISTRIES**  
**('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2018 on pages 11 to 20 following, which have been prepared on the basis of the accounting policies set out on page 14.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants of England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stephen Mathews FCA  
Institute of Chartered Accountants of England and Wales

17 September 2019

For and on behalf of:  
Stewardship  
1 Lamb's Passage  
London

**WORSHIP TABERNACLE MINISTRIES**  
**Statement of Financial Activities**  
**FOR THE YEAR ENDED 31 DECEMBER 2018**

**Summary Income and Expenditure Account**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £	Total Funds 2017 £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	505,729	6,233	511,962	485,757
Charitable activities		11,884	-	11,884	25,281
Total income and endowments		517,613	6,233	523,846	511,039
<b>EXPENDITURE ON</b>					
Charitable activities	3	514,785	6,233	521,018	510,620
Total expenditure		514,785	6,233	521,018	510,620
<b>Net movement in funds</b>		<b>2,828</b>	<b>-</b>	<b>2,828</b>	<b>418</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		1,165,115	-	1,165,115	1,164,697
<b>Total funds carried forward</b>		<b>1,167,944</b>	<b>-</b>	<b>1,167,944</b>	<b>1,165,115</b>

Movements on reserves and all recognised gains and losses are shown above.

The notes on page 14-20 form part of these accounts.

**WORSHIP TABERNACLE MINISTRIES**  
**BALANCE SHEET**  
**FOR THE YEAR ENDED 31 DECEMBER 2018**

	Note	Unrestricted Funds £	Restricted Funds £	Total funds 2018 £	Total funds 2017 £
<b>FIXED ASSETS</b>					
Tangible assets	5	1,803,631	-	1,803,631	1,850,960
<b>CURRENT ASSETS</b>					
Debtors	6	9,813	-	9,813	12,368
Cash at bank	7	281,111	-	281,111	279,410
		<u>290,924</u>	<u>-</u>	<u>290,924</u>	<u>291,778</u>
<b>CURRENT LIABILITIES</b>					
Liabilities falling due within one year	8	51,797	-	51,797	61,506
Net Current Assets		<u>239,127</u>	<u>-</u>	<u>239,127</u>	<u>230,272</u>
<b>LONG TERM LIABILITIES</b>					
Liabilities falling due over one year	9	874,815		874,815	916,117
<b>NET ASSETS</b>		<u>1,167,944</u>	<u>-</u>	<u>1,167,944</u>	<u>1,165,115</u>
<b>FUND BALANCES</b>					
Unrestricted funds	10				
General Funds		1,167,944		1,167,944	1,165,115
		<u>1,167,944</u>	<u>-</u>	<u>1,167,944</u>	<u>1,165,115</u>

*For the year ended 31 December 2018, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.*

*Responsibilities of directors/trustees:*

- a. The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011 the accounts have been examined by an independent examiner whose report forms part of this document.*
- b. The directors/trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.*

*These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.*

Approved by the Directors and signed on their behalf on the 8 September 2019 by:

M Ekpe

Company number:

04677368

Charity number:

1099842

The notes on page 14-20 form part of these accounts.

**WORSHIP TABERNACLE MINISTRIES**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 DECEMBER 2018**

	Total funds £	Prior year funds £	Note
<b>Cash flows from operating activities:</b>			
<i>Net cash provided by (used in) operating activities</i>	42,198	43,921	a
<b>Cash flows from investing activities:</b>			
Purchase of property, plant and equipment	-	(6,635)	
<i>Net cash provided by (used in) investing activities</i>	-	(6,635)	
<b>Cash flows from financing activities:</b>			
Repayments of borrowing	(40,495)	(40,035)	
<i>Net cash provided by (used in) financing activities</i>	(40,495)	(40,035)	
 <i>Change in cash and cash equivalents in the reporting period</i>	 1,702	 (2,750)	
Cash and cash equivalents at the beginning of the reporting period	279,410	282,160	b
<i>Cash and cash equivalents at the end of the reporting period</i>	281,111	279,410	b

**Note a: Reconciliation of net income/(expenditure) to net cash flow from operating activities**

	Current year £	Prior year £
<i>Net income/(expenditure) for the reporting period (as per the statement of financial activities)</i>	2,828	418
<b>Adjustments for:</b>		
Depreciation charges	47,329	49,201
(Increase)/decrease in debtors	2,557	(652)
Increase/(decrease) in creditors	(10,517)	(5,046)
<i>Net cash provided by (used in) operating activities</i>	42,198	43,921

**Note b: Analysis of cash and cash equivalents**

	Current year £	Prior year £
Cash in hand	55,949	87,413
Notice deposits (less than 3 months)	225,162	191,998
<b>Total cash and cash equivalents</b>	281,111	279,410

# WORSHIP TABERNACLE MINISTRIES

## Notes to the Accounts

### FOR THE YEAR ENDED 31 DECEMBER 2018

#### 1 Statutory Information

The charity is a charitable company limited by guarantee and is incorporated in the United Kingdom. The company's registered number and registered office address can be found on the Company Information page.

#### 2 Accounting Policies

These financial statements are prepared on a going concern basis, under the historical cost convention.

These financial statements have been prepared in accordance with the "Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("the Charities SORP"), with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102"), with the Companies Act 2006 and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The principles adopted in the preparation of the financial statements are set out below.

##### a) Going concern

The trustees (who are the charitable company's directors for the purposes of company law) have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charity's forecasts and projections and the possible implications should projected income and / or expenditure vary unexpectedly. The trustees have concluded that there is a reasonable expectation that the charity has adequate resources to continue to operate for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

##### b) Income:

Income including investment income is recognised in the period in which the charity becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part, income is generally recognised when it is received. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from donations and legacies:

- i) Includes recoverable gift aid. This is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.
- ii) The charity relies on volunteers to carry out many of its activities. However, in accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured.
- iii) Legacies. Income from legacies is recognised when a distribution is received from the estate or, if earlier, when the charity has been notified that a distribution will be made and the amount receivable can be measured reliably.

Income from charitable activities represents income receivable from goods, services and facilities supplied in furtherance of the charity's charitable objects. It includes income from church retreats and other events and courses.

The charity has taken the view that it has only one charitable activity, namely the advancement of the Christian faith, and all income from donations, legacies and charitable activities is in respect of this one activity.

##### c) Expenditure

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured reliably.



## WORSHIP TABERNACLE MINISTRIES

### Notes to the Accounts

#### FOR THE YEAR ENDED 31 DECEMBER 2018

The charity makes grants to other institutions and individuals to further its charitable objectives. Grants payable are recognised as constructive obligations arise, which is generally when the charity expresses a commitment to the recipient that can be measured reliably and then only to the extent that any conditions associated with the grant are outside of the control of the charity.

The cost of raising funds is not significant and has not been separately disclosed

The Charities SORP requires charities with income over £500,000 to allocate costs to the various activities undertaken by the charity. The nature of the work of the church is considered to be so integrated that the core charitable activity costs are considered to be for the one activity.

Governance costs, which are included in expenditure on charitable activities but are identified separately in the notes to the accounts, includes costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the

d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects. Endowment funds are donations that are retained as capital in accordance with the donor's wishes. The nature of the restriction determines whether the endowments represent permanent endowments or expendable endowments.

e) Fixed assets and depreciation:

Items purchased or donated for the charity's own use are capitalised when the cost of purchased items, or the fair value of donated items, is more than £2,500 and the item is expected to benefit the charity over more than one accounting period. Depreciation is charged on a straight line basis so as to write down the value of each asset to its estimated residual value (if any) over its expected useful economic life. To achieve this objective the following rates of depreciation are charged:

Depreciation periods are as follows:

Freehold land	Not depreciated
Freehold buildings	Over 50 years
Equipment	Between 3 and 7 years

The carrying values of tangible fixed assets are reviewed for impairment in periods when events or changes in circumstances indicate that the carrying value may not be recoverable.

f) Pension scheme arrangements

The charity operates defined contribution pension schemes for its employees. Obligations for contributions to these schemes are recognised as an expense when the liability arises. The assets of these schemes are held separately from those of the charity in independently administered funds.

g) Taxation

The company is a registered charity and is exempt from taxation under the Income & Corporation Taxes Acts.

h) Financial instruments

The charity's financial assets and financial liabilities all qualify as basic financial instruments, as defined by FRS102. Except for loans, creditors and debtors are measured at their expected settlement value (normally the amount of cash that the charity expects to pay or receive). The charity recognises liabilities for the principal of those loans that remains outstanding at the year end (i.e. the liabilities exclude any interest chargeable on the loans in future years).

# WORSHIP TABERNACLE MINISTRIES

## Notes to the Accounts

FOR THE YEAR ENDED 31 DECEMBER 2018

2	Donations and legacies	Note	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
	General donations		484,615	-	484,615	462,669
	Building fund donations	10	-	6,233	6,233	11,267
	Tax recoverable		21,114	-	21,114	11,822
			<u>505,729</u>	<u>6,233</u>	<u>511,962</u>	<u>485,757</u>

## 3 Charitable activity

a	Direct Charitable Costs		Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
	<i>Church core costs</i>					
	Salaries, travel and expenses		177,823	-	177,823	176,589
	Conferences and training		1,679	-	1,679	23,258
	Other expenses		44,439	-	44,439	51,384
	Depreciation		47,329	-	47,329	49,201
	Other premises costs		71,144	6,233	77,377	47,259
			<u>342,414</u>	<u>6,233</u>	<u>348,647</u>	<u>347,691</u>
	<i>Ministry costs</i>					
	Conference speakers		7,209	-	7,209	15,211
	Grants payable	Note 3c	14,788	-	14,788	4,400
	Other project costs		103,992	-	103,992	99,777
			<u>468,404</u>	<u>6,233</u>	<u>474,637</u>	<u>467,079</u>
b	Support & Administration		£	£	£	£
	Governance costs		3,696	-	3,696	2,960
	Finance and mortgage charges		40,309	-	40,309	38,354
	Insurance		1,458	-	1,458	1,405
			<u>46,381</u>	<u>-</u>	<u>46,381</u>	<u>43,541</u>
	<b>Combined charitable activity cost</b>		<u>514,785</u>	<u>6,233</u>	<u>521,018</u>	<u>510,620</u>

Within governance costs are fees payable to Stewardship, for the annual accounts and independent examination of £3,000 (2017 £3,000), and other expenses for payroll bureau services was £792 (2017 £775) and consultancy services, totalled £2,535 (2017: £500).

c	Grants	Institutions	Individuals	2018	2017
	<i>2018</i>	£	£	£	£
	Mission support	11,500	-	11,500	-
	Relief of poverty	-	3,288	3,288	3,700
	Other grants	-	-	-	700
		<u>11,500</u>	<u>3,288</u>	<u>14,788</u>	<u>4,400</u>
	<i>2017</i>	Institutions	Individuals	2017	2016
		£	£	£	£
	Relief of poverty	1,500	2,200	3,700	-
	Other grants	700	-	700	-
		<u>2,200</u>	<u>2,200</u>	<u>4,400</u>	<u>-</u>

The grants to institutions during the year comprised:	2018	2017
Charis Christian Centre	£10,000	
Revival Is Here prayer conference	£1,500	
Others under £1,000		£2,200

# **WORSHIP TABERNACLE MINISTRIES**

## **Notes to the Accounts**

**FOR THE YEAR ENDED 31 DECEMBER 2018**

### **4 Staff , Trustees and Connected transactions**

	2018	2017
	£	£
Gross wages and salaries	158,474	156,130
Employer's National Insurance costs	13,850	13,733
Pension costs	2,331	2,392
Other benefits	3,168	2,280
Total staff costs	<u>177,823</u>	<u>174,535</u>

The average monthly number of employees during the year was 5 (2017 5). Its activities are generally carried out by volunteers.

One staff member received salary in the band of £70,000-80,000 pa. No others received salary over £60,000 pa.

Remuneration payable to key management amounted to £134,040 gross salaries (2017: £132,832) and £2,100 pension contributions in the year (2017: £1,200). Key management is considered to cover senior church leaders directly employed by the charity.

No employment benefits were provided to any trustee during the year or the previous year.

### **5 Tangible Fixed Assets**

	Land & Buildings	Equipment & fittings	Vehicles	Total 2018
Cost	£	£	£	£
At 1 January 2018	2,109,002	316,151	24,538	2,449,690
Additions	-	-	-	-
At 31 December 2018	<u>2,109,002</u>	<u>316,151</u>	<u>24,538</u>	<u>2,449,690</u>
Accumulated Depreciation				
At 1 January 2018	278,326	295,867	24,538	598,731
Charge for the year	42,180	5,149	-	47,329
At 31 December 2018	<u>320,506</u>	<u>301,015</u>	<u>24,538</u>	<u>646,059</u>
Net book value				
At 31 December 2018	<u>1,788,495</u>	<u>15,135</u>	<u>-</u>	<u>1,803,631</u>
At 1 January 2018	<u>1,830,675</u>	<u>20,284</u>	<u>-</u>	<u>1,850,960</u>

### **6 Debtors and Prepayments**

	2018	2017
	£	£
Tax recoverable	4,000	5,500
Other Debtors	3,813	4,869
Prepayments	<u>2,000</u>	<u>2,000</u>
	<u>9,813</u>	<u>12,369</u>

### **7 Cash at Bank and in Hand**

	2018	2017
Bank operating accounts	55,949	87,413
Bank deposits	<u>225,162</u>	<u>191,998</u>
	<u>281,111</u>	<u>279,410</u>

# WORSHIP TABERNACLE MINISTRIES

## Notes to the Accounts

FOR THE YEAR ENDED 31 DECEMBER 2018

### 8 Creditors: liabilities falling due within one year

Trade Creditors	6,364	11,753
Mortgage loan due within one year	40,933	40,126
Accruals	4,500	4,500
Deferred Income	-	5,128
	<u>51,798</u>	<u>61,507</u>

### 9 Creditors: liabilities falling due over one year

Mortgage loan	Capital balance due	915,748	956,243
	Less due within 1 year	(40,933)	(40,126)
		<u>874,815</u>	<u>916,117</u>

The mortgage is secured by a first charge on the freehold church property referred to in note 5.

The mortgage is repayable by 2034 and the current interest rate is at 4.34%.

### 10 Funds

The restricted funds represent amounts received for specific purposes and the movements in the year are as follows:

<u>2018</u>	Opening balance £	Incoming resources £	Outgoing resources £	Transfers in the year £	Closing balance £
Building fund	-	6,233	(6,233)	-	-

The assets and liabilities represented by the various funds are as follows:

	Fixed assets £	Bank & cash balances £	Other net assets £	Long term liabilities £	Total £
Restricted funds	-	-	-	-	-
Unrestricted funds	1,803,631	281,111	(41,984)	(874,815)	1,167,944
	<u>1,803,631</u>	<u>281,111</u>	<u>(41,984)</u>	<u>(874,815)</u>	<u>1,167,944</u>

#### 2017

	Opening balance £	Incoming resources £	Outgoing resources £	Transfers in the year £	Closing balance £
Building fund	-	11,267	(11,267)	-	-

The assets and liabilities represented by the various funds are as follows:

	Fixed assets £	Bank & cash balances £	Other net assets £	Long term liabilities £	Total £
Restricted funds	-	-	-	-	-
Unrestricted funds	1,850,960	279,410	(49,137)	(916,117)	1,165,116
	<u>1,850,960</u>	<u>279,410</u>	<u>(49,137)</u>	<u>(916,117)</u>	<u>1,165,116</u>

The Building fund is established for development, maintenance and provision of building resources for the church as well as repayment of the mortgage together with relevant interest costs.

## WORSHIP TABERNACLE MINISTRIES

### Notes to the Accounts

#### FOR THE YEAR ENDED 31 DECEMBER 2018

##### **11 Transactions with related parties**

During the year the charity:

- i) Received donations totalling £40,447 (2017: £34,219) from related parties (which includes trustees, anyone closely connected to them and key management).
- ii) No expenses (2017: £nil) were paid to, or for, the trustees. Reimbursements for expenses incurred when acting as agent for the charity or incurred when undertaking employment duties not connected with serving as a trustee are not included in this disclosure.

During the year the church paid £18,000 as rent to Pastor T and Mrs F Adeshugba, under a lease agreement for the church to use a property owned by them as church accommodation. There were no amounts owed or owing at the year end.

##### **12 Members**

Each member of the company commits to contribute if the charity is wound up an amount of £10.

##### **13 Agency receipts and payments**

During the year the charity received income and paid out expenditure for a trip to Israel as agent for church members. The receipts of £53,691, expenditure of £27,338 and amount held at the bank of £26,353 are all excluded from the income, expenditure and bank balances in these accounts.

**WORSHIP TABERNACLE MINISTRIES**  
**Detailed Statement of Financial Activities with Comparatives**  
**FOR THE YEAR ENDED 31 DECEMBER 2018**

		Unrestricted Funds - General		Restricted Funds		Total Funds	Total Funds
		2018	2017	2018	2017	2018	2017
	Note	£	£	£	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>							
Donations and legacies	2	505,729	474,491	6,233	11,267	511,962	485,757
Charitable activities		11,884	25,281			11,884	25,281
Total income and endowments		517,613	499,772	6,233	11,267	523,846	511,039
<b>EXPENDITURE ON</b>							
Charitable activities	3	514,785	499,354	6,233	11,267	521,018	510,620
Total expenditure		514,785	499,354	6,233	11,267	521,018	510,620
<b>Net income/(expenditure)</b>		2,828	418	-	-	2,828	418
Transfers between funds		-	-	-	-	-	-
		2,828	418	-	-	2,828	418
<b>Net movement in funds</b>		2,828	418	-	-	2,828	418
<b>Reconciliation of funds:</b>							
Total funds brought forward		1,165,115	1,164,697	-		1,165,115	1,164,697
<b>Total funds carried forward</b>		1,167,944	1,165,115	-	-	1,167,944	1,165,115

Movements on reserves and all recognised gains and losses are shown above.