

soundabout

make music change lives

Annual Report and Financial Statements
Of the Trustees and Directors of Soundabout
For the year ended 31 December 2018



Charity No: 1103002

For Soundabout Ltd
Company Limited by Guarantee no: 05023067



CONTENTS

1. From the Chair
2. Structure, Governance and Management
3. Purpose, Aims and Charitable Activities of Public Benefit
4. Our Stories: Soundabout's Music Makers
 - Amy
 - Daniel
 - Matthew
 - Sam
 - Adam
5. Our Year In Numbers

CONTENT OF THE FINANCIAL STATEMENTS

6. Company Information
7. Report of the Independent Examiner
8. Profit and Loss Account
9. Statement of Financial Activities
10. Balance Sheet
11. Notes to the Financial Statements

From the Chair

There are an estimated 350,000 people in the UK living with a severe learning disability, and around 100,000 with complex needs¹.

Many families tell us that from the earliest diagnosis, they are repeatedly told about the things that their child will never be able to do. And almost half of people in poverty are disabled or living in a household with a disabled person according to the New Policy Institute². So resources are limited and confidence is low.

At Soundabout, we know that when music is used properly, it can also help the social and cognitive development of people of all ages who are living with a learning disability. Our ethos is that we focus on what people can do, not what they can't. And whether we are running community music-making sessions, multi-sensory festivals in the great outdoors or training in schools and care settings, we work to remove any barriers to ensure that everyone can play their part.

2018 was the culmination of our 'Sounds of Intent in the Early Years' project which has for the last three years seen our workforce of practitioners work across the country delivering targeted music making provision for very young children in areas of high deprivation, alongside their families, and the dedicated early years teams who strive to ensure the best starts possible for the children in their care.

This project's findings are highly significant for everyone concerned with the education and care of young children who are developmentally delayed, and show what we have always suspected – that music can make a real difference to these children's lives.

Over the next five years we are aiming to more than double the number of people who we directly help every year, working to build strategic relationships with Music Education Hubs and support them in delivering their inclusion strategies.

Soundabout has been in a transition period as we have worked to develop a new strategy to ensure the organisation's sustainability, increased reach and impact, and appointed our new CEO Clare Cook who took the position in March 2018. Some significant grants were received in 2017 which increased the income received but were for work to be delivered in 2018 - including £22,339 from the BUPA UK Foundation and £47,832 from Youth Music for the final year of a three-year project.

The focus for the new CEO was to ensure that these projects were delivered and completed successfully, opportunities for earned income were maximised, including partnerships with Music Education Hubs, and the infrastructure was put in place for the charity's growth and development. To this end, Salesforce was introduced to enable efficient recording of data, GDPR compliance and for measuring impact, development of a new website, case studies and information for families, schools and other organisations, and supporters. The charity did not

¹ <https://www.nhs.uk/conditions/learning-disabilities/>

² <https://www.npi.org.uk/publications/income-and-poverty/disability-and-poverty/>

apply for any significant new restricted funding during the transition phase but continued with general fundraising.

Soundabout's trustees had planned for the loss of income during the transition with the contingency fund in place to cover the short period whilst significant fundraising applications were on hold. Soundabout's financial health over the transition period is best understood by looking at combined income and expenditure over the two financial years:

2018 and 2017 combined	
Income	
Voluntary income	£497,074
Earned income	£70,699
Investment Income	£74
Total income	£567,847
Expenditure	
Costs of raising funds	£14,340
Costs of charitable activities	£516,939
Total expenditure	£531,279
Surplus	£36,568

The increased expenditure in 2018 reflects the growth in programmes to reach more children, young people and adults with learning disabilities, along with the infrastructure development to support this growth.



Adam Ockelford
Chair of Trustees

REPORT OF THE DIRECTORS AND TRUSTEES

For the Year Ended 31 December 2018

The directors present their report with the financial statements of the company for the year ended 31 December 2018.

1. REFERENCE AND ADMINISTRATIVE

Charity Name Soundabout

Registered Charity 1103002

Company Number 05023067

Registered Office Cornerstone Arts Centre
25 Station Road
Didcot
OX11 7NE

Directors/Trustees Professor Adam Ockelford - Chair
John Hall
Danielle Harker
Kate Pattinson (appointed on 11 November 2018)
Mark Richards (appointed on 31 May 2018)

Chief Executive Clare Cook

Officers John Chilver - Finance Manager
Jo Colton - Community Programme Manager
Sophia Nicholls - Training Manager
Sue Simmonds - Senior Practitioner

Principal Bankers CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4TA

Website www.soundabout.org.uk

2. STRUCTURE, GOVERNANCE AND MANAGEMENT

Nature of governing document

Soundabout initially became a registered charity in November 1997 and then registered as a company limited by guarantee without share capital (number 05023067) on 22 January 2004 and registered charity (number 1103002) on 02 April 2004. Its governing document is its Memorandum and Articles of Association dated 22 January 2004.

Organisation

Soundabout is led by an experienced Board of Trustees who, together with the Chief Executive, ensure that the charity delivers its aims. The Board of Trustees has overall responsibility for governing the charity's strategy and finances, and monitoring its performance. Day to day activities are the responsibility of the Chief Executive and managers. The Chief Executive reports to the trustees, and the managers report to the Chief Executive.

Recruitment and appointment of trustees

Trustee candidates are required to submit a cv and have an interview with the Chair. The Chair will then invite selected candidates to meet the CEO, and representatives of the other Trustees.

Charity Infrastructure: Employees and Volunteers

Soundabout employs two full time and 4 part time staff (equating to five FTE), and contracts the services of eight freelance practitioners, two paid music interns and three volunteers. Soundabout continues to have a highly motivated and expert staff team.

Our equal opportunities statement

Soundabout is committed to providing equality of opportunity for the children, young people, adults, professional practitioners, families and carers with whom it works. It values and respects their diversity.

Soundabout welcomes difference in its staff and volunteers. Soundabout is working to create equal access to opportunities for paid employment and voluntary involvement while continuing to base selection and promotion solely on the ability to meet the requirements of the post. This is irrespective of race, colour, ethnic or national origins, religion, and disability, gender, sexuality, and age, and marital status, responsibility for dependants, economic status or political views.

Soundabout is committed to taking active steps to address and eliminate unfair or unlawful discrimination or prejudice where these are identified in the charity's procedures or practices.

Risk Management

All policies are reviewed annually to ensure they remain relevant and up to date. We have a quality assurance system and risk management framework and policies for health and safety, children and vulnerable adults' protection, safeguarding, equal opportunities, fundraising, data protection, whistleblowing, recruitment of ex-offenders and storage and handling of disclosure information. We are committed to improving quality and minimising risk and to deliver excellent value for money in all aspects of our work.

3. Purpose, Aims and Charitable Activities of Public Benefit

Vision

Everyone with a severe or profound learning disability can access music as a means of communication.

Mission

To enable people with severe or profound learning disabilities to communicate through music, and empower parents, teachers and carers to do the same.

Values

- That everyone has equal opportunities to engage with music
- That we put people with disabilities and their families at the heart of our work
- That we constantly strive to do things better

Aims

- To increase access to meaningful and interactive music provision for children, young people and adults with severe or profound learning disabilities across the UK
- To be a strong, diverse and effective organisation

Charitable Activities of Public Benefit

Trustees have complied with their duty in Section 17 of the Charities Act 2011 to have paid due regard to the Charity Commission's guidance on public benefit in deciding which duties the charity should undertake.

We work to improve the lives of people with disabilities of all ages, many of who live in challenging circumstances. They experience a range of conditions such as autism, learning difficulties, social, emotional and behavioural difficulties and neurological, sensory and physical disabilities.

Our charitable activities of public benefit include:

- Delivering regular free or partially-funded music making sessions for people with learning disabilities and their families and carers.
- Delivering high quality free or partially-funded training to teachers, teaching assistants, parents and carers in using music to aid communication and development.
- Producing/supplying free or partially-funded resources and musical instruments for teachers, teaching assistants, parents and carers to use to interact musically with the people in their care.

The public benefit arising from Soundabout's work is implicit in the services delivered and the assistance given to disabled children, young people and adults to help them reach their full potential, which benefits society as well as the people with disabilities themselves.



4. Soundabout Music Makers – Our Stories

Daniel

Daniel, aged 16 is non-verbal, has minimal control over his movements and multiple profound disabilities, but as his dad Steve explains, ‘there is a lot more going on upstairs than people realise’. After Soundabout came to Daniel’s school, his family saw how making music helped him to express his needs and emotions. He has attended our weekend sessions for over 10 years, which are a great source of joy for him and his family. Steve says “He switches on the minute we walk into the room, and is completely engaged... which carries on for the rest of the day.... what we have got out of it more than anything ... are the techniques that these guys use to get Daniel to come out of his shell and help him to express himself. These are all things we can take home and work on ourselves”



Amy

Amy was born with Cobalamin G Deficiency and consequently has complex needs including epilepsy, visual impairment and behavioural issues, as well as being non-verbal and having very limited communication. As her mum Julie explains, “She’s... a 22-year-old but like a toddler”. Amy has always loved music and singing, having been supported by Soundabout for over 18 years, throughout her childhood and beyond, first at school and now via weekend music-making sessions. Thus, Soundabout’s approach and music techniques have played a significant role in her development. Now 22, Amy’s mum Julie says, “music calms her down so we use music a lot... it’s nice to have somewhere to take her where you know she is going to be happy.”



Matthew

“Matthew is blind with severe learning disabilities and autistic tendencies. Because his communication is very, very limited it can be a challenge for him and for others to engage with him. He was in quite an enclosed world and I remember going to a Soundabout session with him. He would normally scream and bite his hand in enclosed spaces but it was something about the multisensory environment we were in, and the fact that Sue (practitioner) came up to him and spoke very gently in his ear. So, he went from the screaming to “stilling” – he would put his head down, listen and a little smile would come to his face. The whole environment made me realise how important music was for him. It changed our life because we realised that music was a way to enter into his world and for him to enter into our world.



For my family, it has enabled us to become a unified group, being able to know how to use music that enables us to do things together. It’s the key to unlock the life of someone who may appear not to have a life, and to bring them alive.”

Matthew is now 24 and his family are regular participants at Soundabout sessions.

Adam (not his real name)

Adam is a very complex five-year-old boy who has been diagnosed with global developmental delay, partial absence of Corpus Callosum and 8p chromosome duplication and a number of other health and medical needs.

When Adam started at his primary school, he had very few vocalisations and gave very little eye contact. He displayed fleeting attention and concentration skills and didn't respond to his name. During weekly Soundboard sessions, Adam has been seen to make fantastic progress across his individual targets and learning objectives.

Previously, Adam had very minimal range of sounds that he made, often only using a deep growl to communicate a range of emotions. Now, Adam can produce a much wider range of sounds, with variations such as pitch, rhythm and volume. Adam has also started to make the same sound for particular interactions such as 'hello', this shows he is in the very early stages of assigning meaning to the vocalisations that he is producing. Adam will also 'sing' along to familiar songs such as the greeting song during circle time.

During the session, we sing lots of songs using the pupil's names. Previously, Adam did not respond when his name was called but since Soundabout's intervention, on most occasions, he will turn his head when his name is called.

Adam will now approach a familiar adult and request an interaction in a very appropriate way. He will ensure eye contact is established, then use body language to request a song or a rhyme such as 'up, up, up'.

Thanks to Soundabout, Adam has developed his anticipation skills, and it has had a knock-on effect on other activities such as our sensory story, where he is showing much more interest in the resources and events that happen in the story.



Sam

Sam who has Down Syndrome and hearing loss, became involved with Soundabout when we ran an inclusive jamming session to mark BBC Music Day 2018. The event brought together 70 participants of all ages and abilities to show off our music making skills to the commuters and travellers coming through the station as part of the BBC's Platform to Perform campaign.

The event, which was covered by BBC South and BBC Oxford, was such a success that it was the catalyst for the charity forming the Soundabout Inclusive Choir, which Sam was a founding member, and now regularly leads the singers from the front of the group.

Sam says, "It made me very, very happy. My favourite songs are S Club 7 and Boney M. I want to do more with the choir and improve my singing to make it special and powerful.

Sam's mum Ann "I just couldn't believe it because he doesn't come forward and say things, he's one of the ones that stays back. When he was very young, he had a very very bad stutter and we had to do a lot of work with him to get him to speak, but when he sings it has all completely gone. It's just glorious to watch him and he now sings every day."



5. Our Year in Numbers

THE BIG PICTURE

During 2018 Soundabout significantly increased the amount of training, seeing a 136% increase from 433 education professionals in 2017 to 1020 in 2018. This was thanks to a 54% increase in the number of training sessions delivered, up from 237 to 366, which resulted in a 105% increase in total number of children and young people participating in music-making through training in schools and respite centres.

On the community side, the total number of individuals participating in Soundabout's community sessions increased by 29% from 1,343 (710 people with learning disabilities) to 1,732 (887 people with learning disabilities). This included attendees to our Saturday Music-Making Sessions, Sounds Wild, Multi-Sensory Festivals, BUPA UK Foundation Transitions Project and our Youth Music-funded Sounds of Intent in the Early Years project. More details follow.



Making music in the community

Soundabout delivered a total of 74 Community Music Making sessions, reaching out to and engaging with 700 children, young people and adults with learning disabilities, and their families and carers.

“Everyone is very friendly, and it is so inclusive; everyone can get something out of it” **Parent attending a Storytelling Session, June 2018.**

Our popular multi-sensory festivals were once again a great hit this year, with 23 sessions being run for 480 people including 190 people with learning disabilities, and 290 parents and carers.

Making music in “the wild”

The charity provided twenty-two innovative ‘Sounds Wild’ sessions which combine music and nature to inspire and instil a sense of wonder and appreciation of the natural environment for pupils with special needs. These sessions, which encourage children to make music via multi-sensory experiences in outdoor environments, were delivered for seven schools, 174 pupils and 120 teachers and assistants. These sessions were made possible thanks to funders including the St James’s Place Foundation.

“(The children) were tracking their eyes up, down, left and right following the sound of the object” **Sounds Wild at the Village School, 2018.**

“Children very engaged- enjoyed the activities, songs. Simple but effective props. Lots of repetition so children became familiar with the structure and began to anticipate. **School Staff, Sounds Wild 2018.**

“Leaders very responsive to the children and their likes and adapted sessions accordingly e.g. using drums” **School Staff, 2018.**

‘Sounds of Intent in the Early Years’ project, supported by Youth Music

In 2018, thanks to funding from Youth Music, we led the final year of this three-year innovative project. During this time Soundabout delivered four 10-week musical programmes, based on the Sounds of Intent in the Early Years framework of musical development for over 236 children. These sessions were delivered primarily at children’s centres and Music Education Hubs.

The project found that the capacity of children with complex needs in the early years to engage with music is likely to be profoundly delayed, in line with their other areas of development, but appropriate music programmes can increase their rate of musical development, and appear to have a greater impact than comparable interventions undertaken when the children are older.

Feedback from the families and carers involved:

- 72% of parents/carers felt their child makes musical sounds or sings on their own more than at the start of the project
- 97% of parents/carers felt that their child's listening and attending had improved since the start of the sessions
- 74% of parents/carers felt that their child's speaking ability had improved since the start of the sessions

Parent and carers comments

"(She) is a very shy girl. Music sessions helped her to build up her confidence. Now she is happy to approach and engage with other participants and children in a nursery"

"(She) and I have really enjoyed the sessions: she even remembers the exact tunes"

"I have seen (him) communicate confidently in a way I haven't seen him do in other group settings"

Sound Futures Transitions Project supported by Bupa UK Foundation

Thanks to funding from Bupa UK Foundation, Soundabout developed a programme of interactive musical activities and resources to support young adults with severe or profound and multiple learning disabilities in their transition from education back to home life.

A total of 113 pupils were involved in the projects, each attending an average of five sessions.

Schools Training

Soundabout continues to provide specialised training for schools in the use of interactive music techniques to enable children and young people with disabilities to communicate through patterns of sound and silence, motivating them to develop other core learning, listening and communication skills.

Delivering on our strategic priority, we have created partnerships with 25 music education hubs across England to deliver inclusive music provision for children with profound and multiple learning disabilities. We do this by creating bespoke CPD training programmes based on the needs of the schools within a hub's geographic area, and by working to build supportive and information-sharing SEND networks across hubs.

In 2018, we provided 122 days of training to 1020 teaching staff and education professionals, at conference and early years' settings, working directly with 454 pupils through our interactive music sessions.

Soundabout & Music8London SEND Network

In partnership with the Music8London network of music education hubs, Soundabout established a new online network and virtual training centre for music practitioners working with children who have additional needs in north London.

The new Soundabout Music8London Network and Training Centre is a training and networking initiative working to provide opportunities for sharing good practice and enhancing skills for those working in the field of music and special needs across the London Boroughs of Barnet, Brent, Camden, Enfield, Ealing, Haringey, Harrow and Hillingdon.

These training events are held in across schools in the area to facilitate school-based learning involving work with the children.

The project manager is Jenny Cooper, seconded to Soundabout for this project by The Village School, Brent, where she is Assistant Head (Expressive Arts lead) and Music Specialist. It has been made possible thanks to funding from The Sisters of the Holy Cross Charitable Trust and the Casey Trust.

BBC Music Day Inclusive Jamming Session

Twenty-three participants from Soundabout's music-making community joined 29 family members and representatives from the Oxford-based Jericho Singers for a relaxed 'jamming session' on Didcot Parkway station to mark BBC Music Day in September 2018, thanks to support from GWR.

The event, which included groups from the Home Farm Trust, Access to Sound, Guideposts, My Life My Choice and Bishopswood School were part of BBC Music Day's 'Platform to Perform' initiative, which saw choirs singing their hearts out on stations up and down the country.

Thanks to the success of the event, the charity went on to set up a Soundabout Inclusive Choir in Oxford which launched in 2019.

Fundraising

During 2018 Soundabout was supported by a range of charitable trusts and foundations and we are most grateful for the grants and donations totalling £284,668. This included a £60,000 legacy, which we were honoured to receive.

The charity received donations over £5,000 from the following donors in 2018:

Clothworkers' Foundation
Northwick Trust
Revere Charitable Trust
Theodore Roussel Memorial Trust
Sisters of the Holy Cross Charitable Trust
Henry Smith Charity
St James's Place Foundation
Youth Music

The charity is enormously grateful to all our donors without whose support of Soundabout, which is entirely dependent on donations, we could not continue to provide this vital work to support people with learning disabilities and their families.

Other highlights included:

- Sarah and Trustee John Hall continued to fundraise for us with their much anticipated annual open-day garden party at Chalkhouse Green Farm, raising just over £3,000
- Christchurch Cathedral School's and Queen Anne's School Caversham launched year-long partnerships with the charity

We were also very grateful to the Hirola Group who chose Soundabout as their Charity of the Year, offering free digital marketing support including the development and launch of the charity's eye-catching new logo.

soundabout
make music change lives

COMPANY INFORMATION

For the Year Ended 31 December 2018

DIRECTORS and TRUSTEES A Ockelford (Chair)
J Hall (Treasurer)
D.Harker
M. Richards
C. Pattinson

PRINCIPAL OFFICERS J Chilver (Fundraising Manager)
C Cook (CEO)
J Colton (Community Programmes Manager)
S Nicholls (Schools and Training Manager)

PRINCIPAL AND REGISTERED OFFICE Cornerstone Arts Centre
25 Station Road
Didcot
Oxon
OX11 8RJ

REGISTERED NUMBER 05023067 (England and Wales)
Company limited by Guarantee

CHARITY NUMBER 1103002

INDEPENDENT EXAMINER D R Kerins FCCA
ECL Howard Watson Smith LLP
Chartered Accountants
ECL House
Lake Street
Leighton Buzzard
Bedfordshire
LU7 1RT

BANKERS CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF SOUNABOUT Ltd

Independent Examiner's Report to the Trustees of Soundabout

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2018 which are set out on pages 13 to 20.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or the accounts do not accord with those records; or

the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or

the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

D R Kerins FCCA



For and on behalf of:
ECL Howard Watson Smith LLP
Chartered Accountants
ECL House
Lake Street
Leighton Buzzard
Bedfordshire
LU7 1RT

Date: 9/9/19

PROFIT and LOSS ACCOUNT

For the Year Ended 31 December 2018

		2018	2017
	Notes	£	£
INCOME			
Voluntary income			
Grants - Trusts and Foundations		147,969	262,034
Individual Donations - one off		1,505	9,309
Individual Donations - regular		240	220
Community fundraising		868	4,315
Legacies		60,000	0
Gift Aid		5,921	4,693
Earned Income			
Sales and Loan of Resources		7,919	2,825
Contributions for activities		9,433	4,097
Training Income		29,185	17,240
Investment Income		65	9
Total Income		263,105	304,742
EXPENSE			
Office Costs		25,033	8,859
Marketing & PR		6,307	2,797
Governance and audit		2,621	1,590
Fundraising		7,468	6,872
Staffing Costs	4	208,729	176,035
Premises		16,887	14,945
Equipment		3,272	12,554
Production of Resources		4,535	1,418
Professional Fees		3,670	8,820
Research		10,800	0
Other Expenses		2,280	5,787
Total Expense		291,602	239,677
PROFIT/(LOSS) ON ORDINARY ACTIVITIES BEFORE TAXATION		(28,497)	65,065
Tax on profit/(loss) on ordinary activities	6	0	0
PROFIT/(LOSS) FOR THE FINANCIAL YEAR		(28,497)	65,065

STATEMENT of FINANCIAL ACTIVITIES

For the Year Ended 31 December 2018

		Unrestricted funds	Restricted funds	Total 2018	Total 2017
	Notes	£	£	£	£
INCOME					
Income from raised funds					
Donations		135,437	81,066	216,503	284,668
Activities for raising funds		0	0	0	0
Income from charitable activities					
Fees for Soundabout training		29,185	0	29,185	17,240
Contributions for activities		9,433		9,433	
Sale of resources		7,919	0	7,919	2,825
Investment Income		65	0	65	9
Total income		182,039	81,066	263,105	304,742
EXPENDITURE					
Costs of raising funds					
Costs of raising donations		7,468	0	7,468	6,872
Fundraising Trading		0	0	0	0
Costs of charitable activities		195,101	86,412	281,513	231,215
Governance Costs		2,621	0	2,621	1,590
Total expenditure	7	205,190	86,412	291,602	239,677
Net income/expenditure before taxation	3	(23,151)	(5,346)	(28,497)	65,065
Tax on profit/(loss) on ordinary activities	6	0	0	0	0
Net income/expenditure		(23,151)	(5,346)	(28,497)	65,065
TRANSFERS					
Gross transfers between funds		0	0	0	0
Net movements in funds		(23,151)	(5,346)	(28,497)	65,065
RECONCILIATION OF FUNDS					
Total funds brought forward		69,486	66,751	136,237	71,172
Total funds carried forward		46,335	61,405	107,740	136,237
The notes form part of these financial statements					

BALANCE SHEET

As at 31 December 2018

			31.12.2018		31.12.2017
	Notes	£	£	£	£
FIXED ASSETS	8				
Intangible Assets			8,958		11,232
Tangible Assets			6,242		3,783
			15,200		15,015
CURRENT ASSETS					
Stocks		0		0	
Debtors	9	18,116		9,389	
Cash at bank and in hand		91,823		124,761	
Total current assets		109,939		134,150	
LIABILITIES					
Creditors: Amounts falling due within one year	10	17,398		12,928	
Net current assets		92,541		121,222	
Total assets less current liabilities			107,740		136,237
Net assets			107,740		136,237
THE FUNDS OF THE CHARITY					
Restricted income funds	12		61,405		66,751
Unrestricted income funds					
Designated Funds					
Contingency Fund		20,000		20,000	
			20,000		20,000
General unrestricted income funds			26,335		49,486
Total unrestricted funds			46,335		69,486
Total charity funds			107,740		136,237
The notes form part of these financial statements					

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2018. The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2018 in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD

A Ockelford - Director 

J Hall - Director and Treasurer



Approved by the Board on 29/8/2019

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 December 2018

1. ACCOUNTING POLICIES

Statutory Information

Soundabout is a private limited company, limited by guarantee, registered in England and Wales. The company's registered number and registered office can be found on the company information page. The presentation currency of the financial statements is pound sterling (£).

Accounting convention

The charity constitutes a public benefit entity as defined by FRS 102.

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice for charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Incoming resources / Turnover

Income has been recognised on the following basis:

- Donations and grants are generally recognised when received.
- Invoiced income is accrued monthly.
- Interest income is recognised on receipt.

Resources expended

Expenditure is recognised on an accruals basis.

Allocation of expenditure

Salary and related staff costs are directly allocated to a charitable activity or other resources expended heading on the basis of time spent. The charity distinguishes between overhead costs in support of its charitable work, for example course administration, marketing and training equipment, and general administration costs. Both categories of overhead are allocated to fundraising, charitable activity and governance costs based on the amount of direct expenditure incurred.

Amortisation

Amortisation is calculated to write off the cost of intangible fixed assets on a straight line basis over their estimated useful lives at the following rate:

Website and software: Straight line, 3 years.

Depreciation

Depreciation is calculated to write off the cost or revalued amount less estimated residual value of fixed assets on a straight line basis over their estimated useful lives at the following rate:

Training equipment: Straight line, 3 years.

Office equipment: Straight line, 3 years.

Fund accounting

Funds held by the charity are:

Unrestricted funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees. Income is recognised as unrestricted income when the charity becomes entitled to the income as a result of activities already performed and any pre-conditions have been met. Where this is not the case the income is deferred and not included in incoming resources until the activities have been performed.

Designated funds - these comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the Trustees Report; any movements are in the notes to the financial statements.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The Trustees monitor and discuss the restricted funds at meetings to ensure the - restricted expenditure is allocated accordingly.

2. TRUSTEES

The trustees/directors have not received any emoluments or benefits or claimed any other expenses in the year (2017: none).

3. OPERATING PROFIT / NET OUTGOING RESOURCES

The operating profit/(loss) is stated after charging:

	2018	2017
	£	£
Amortisation intangible asset	5,674	4,688
Depreciation tangible assets	3,272	2,295
Accountants' remuneration	2,000	1,200

4. STAFF COSTS

	2018	2017
	£	£
Wages and salaries	113,914	105,141
Social security costs	6,778	4,823
Freelance and other staff costs	88,037	66,071
	208,729	176,035
No member of staff earned a full time equivalent (fte) salary of more than £60,000.		

5. AVERAGE NUMBER OF EMPLOYEES

During the year the average number of employees was 6 (2017: 6)

6. TAXATION

The company is a registered charity and is exempt from corporation tax on its income.

7. ANALYSIS OF EXPENDITURE BY ACTIVITY

The company is a registered charity and is exempt from corporation tax on its income.

	Direct Costs	Support Costs	Total Costs	2017
	£	£	£	£
Costs of generating funds				
Costs of generating voluntary income	7,468	0	7,468	6,872
Charitable Activities				
PG Cert	406	220	626	1,364
Schools	42,378	22,999	65,377	35,384
Equipment	18,885	10,249	29,134	17,619
Adults	157	85	242	1,535
Family Community Programme	37,280	20,232	57,512	16,802
Festivals	10,356	5,620	15,976	17,438
Sounds Wild	17,974	9,755	27,729	32,229
Sounds of Intent	30,224	16,403	46,627	84,661
Sounds of Intent Young Champions	1,128	612	1,740	1,584
CPD and Training New Trainers	8,027	4,356	12,383	11,550
Research	11,863	6,438	18,301	11,049
Music Hubs	3,802	2,063	5,865	0
Total charitable activities	182,480	99,033	281,513	231,215
Governance Costs	2,621	0	2,621	1,590
Total resources expended	192,569	99,033	291,602	239,677

8. FIXED ASSETS

	Intangible Asset	Training Equipment	Office Equipment	Total Tangible	Total fixed assets
	£	£	£	£	£
Cost:					
At 1 January 2018	19,872	15,153	12,638	27,791	47,663
Additions	3,400	5,733	0	5,733	9,133
Disposals				0	0
Balance carried fwd 31 Dec 2018	23,272	20,887	12,638	33,524	56,796
Depreciation:					
At 1 January 2018	8,640	13,931	10,079	24,011	32,651
Charge for period	5,674	1,999	1,273	3,272	8,946
Disposals				0	0
Balance carried fwd 31 Dec 2018	14,314	15,931	11,352	27,283	41,597
Net book Value:					
At 31 December 2018	8,958	4,956	1,285	6,242	15,200
At 31 December 2017	11,232	1,222	2,561	3,783	15,015

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.2018	31.12.2017
	£	£
Trade debtors	9,382	6,820
Prepayments	8,734	2,569
	18,116	9,389

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.2018	31.12.2017
	£	£
Trade creditors	5,083	1,412
Social security and other taxes	2,513	3,948
Accruals and other creditors	9,802	7,568
	17,398	12,928

11. STATUS

The company is both a charity and a company limited by guarantee and does not have share capital.

12. SUMMARY OF FUND MOVEMENTS

	Funds at 31.12.2017	Incoming Resources	Outgoing Resources	Transfers	Funds at 31.12.2018
	£	£	£	£	£
Restricted income funds					
Schools	19,635	11,000	16,416		14,219
Sounds of Intent in the Early Years	0	17,716	17,716		0
Early Years	594				594
Family Community Programme	46,522	37,350	37,280		46,592
Festivals	0	3,000	3,000		0
Equipment	0	5,500	5,500		0
Equipment - Clothworkers' Foundation		5,500	5,500		
Music Hubs	0	1,000	1,000		0
Total restricted income funds	66,751	81,066	86,412	0	61,405
Unrestricted income funds					
Designated funds					
Contingency Fund	20,000	0	0	0	20,000
	20,000	0	0	0	20,000
Other unrestricted income funds	49,486	182,039	205,190	0	26,335
Total unrestricted income funds	69,486	182,039	205,190	0	46,335
Total charity funds	136,237	263,105	291,602	0	107,740
Under the Charity's Reserve Policy the Trustees have resolved that total charity funds should be set at approximately three months' operating costs. As at 31st December 2018 approximately two months' operating costs were held in unrestricted funds and the charity is working to build its reserves towards the target level.					

13. RELATED PARTY TRANSACTIONS

Adam Ockelford, a director of Soundabout, is Professor of Music and Director of the Applied Music Research Centre at the University of Roehampton. The University has undertaken research for Soundabout, payments for which are negotiated and approved by other Trustees of the charity. Professor Ockelford receives no personal benefit from these payments.

There have been no other related party transactions in the year.

soundabout

make music change lives

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Office: 01235 797474

For more information about the work of the charity Soundabout's working using music to unlock the potential of people with complex needs you can find us on Facebook, Twitter and Instagram or visit www.soundabout.org.uk



Registered Charity Number: 1103002