



Company number: 5769365

Charity number: 1115740



Advocacy in Barnet Limited

**Report and Financial Statements
For the Year Ended 31 March 2019**



**WE ARE
MACMILLAN.
CANCER SUPPORT**



Garfield Weston
FOUNDATION

**The London
Community
Foundation**

The Hadley Trust

Advocacy in Barnet Limited
(A company limited by guarantee)

Financial Statements
For the Year Ended 31 March 2019

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Advocacy in Barnet Limited
Report of the Management Committee for the year ended 31 March 2019

The Management Committee presents its report and financial statements for the year ended 31 March 2019.

Legal and Administrative Information

Charity Name: Advocacy in Barnet Limited

Charity registration number: 1115740

Company registration number: 5769365

Registered Office and
operational address: One Stop Shop
4-5 The Concourse
Grahame Park
London NW9 5XB

Management Committee (Trustees)

Graham Kirk	Chair and Director
Jon Spain	Treasurer and Director (appointed 20 Nov 2018)
Renie Bowen	Director
Natalie Hacker	Director
Glynnis Joffe	Director
Nick Sigler	Director (appointed 3 July 2018)
Jagdish Ladhani	Treasurer (resigned 21 May 2018)

Secretary

Elizabeth Sturm

Chief Executive Officer

Elizabeth Sturm

Independent Examiners

Cohen Arnold, Chartered Accountants, New Burlington House, 1075 Finchley Road,
London NW11 0PU

Bankers

Unity Trust Bank Plc, 9 Brindley Place, Birmingham B1 2HB

Advocacy in Barnet Limited
Report of the Management Committee for the year ended 31 March 2019

Structure, Governance and Management

Legal Status

Advocacy in Barnet (AIB) was registered with the Charity Commission as Charity number 1115740 on 10th August 2006 and a Company Limited by Guarantee (England and Wales) as company number 5769365 on 4th April 2006.

Objectives and Review activities

Objectives

The objects for which the Company is established are:

- a) to relieve the needs of those aged 16 or over resident in London and throughout England by providing information, representation and support to those who use community and/or health services with a view to developing their capacities and skills so that they may better meet their own needs and participate fully in society; and
- b) to advance the education and training of those providing advocacy, social care, health and related professions or wishing to take up those areas of work in London and throughout England who will assist the aforementioned residents.

The Trustees confirm their compliance with the duty to have due regard to the public benefit guidance published by the Charity Commission when reviewing the Charity's aims and objectives and in planning future activities.

ADVOCACY IN BARNET

1 April 2018 – 31 March 2019

As ever a challenging and, at the same time, satisfying year in that AIB has risen and overcome many problems including financial strictures and changing societal demands and, at the same time, helped and guided many people to a more fulfilled and satisfied lifestyle. To staff, volunteers and Trustees thanks are due for the excellence of their contributions.

Lizzie Sturm, our CEO, has taken a thoroughly deserved sabbatical break after many years of giving sterling service to the Charity. In the interim Julia Shelley is welcomed and is proving invaluable in "taking the reins" and helping the organisation to shape its future.

The provision and commissioning of advocacy is changing with several London Boroughs combining their services and various large organisations bidding to secure the contracts. AIB has recognised and is adapting to the new scenario so that its vital and high quality provision is maintained and improved.

In the light of the current severe lack of charitable and statutory funding, the trustees are considering the charity's long term future. However, AIB continues to strive to maintain a high quality, valued and essential service.



Graham Kirk, Chair

Advocacy in Barnet Limited
Report of the Management Committee for the year ended 31 March 2019

Advocacy in Barnet's work is underpinned by a commitment to quality and the way we work is shaped by our values. We are proud of the calibre of work and outcomes achieved for people using our service undertaken. As a result of the dedication of staff and volunteers, 75% of the specific changes people wanted were either completely or partly achieved in our face-to-face advocacy. We wish to express our heart-felt thanks to the members of staff and volunteers who have achieved so much over the past year and for their commitment and hard work.

We want to ensure that our services reach everyone who needs them and as such have an ongoing programme of outreach in a wide range of community settings.

As expected, it has been a challenging year financially and we have ended this financial year with a year on year deficit resulting from both the demanding financial environment and our planned investment in our quality, ensuring advocacy capacity and preparing for the future. As we anticipate this will continue throughout this coming year, and in the light of the current lack of charitable and statutory funding, we are considering the charity's long term future. Our vision remains that Advocacy in Barnet will have a key role in ensuring all people have access to independent high-quality advocacy in order that they have the same and equal opportunity to live their own lives and achieve the lifestyle they want.

We wish to thank the many people who use our services and help shape our provision, to the funders who have supported the service this year, the agencies who we have worked in partnership with and to the commissioners who recognise the value of what we do.

Advocacy is about making sure that people's thoughts and opinions are heard, especially when significant decisions are being made about their future and life choices. Advocacy supports people to:

- receive and understand independent and accurate information
- think through different choices and options available to them
- make their views and wishes clear to decision makers and family
- understand and assert their rights

Advocacy in Barnet completed a fourth year of delivering Care Act advocacy to older people in Barnet, provided generic advocacy to people living in the community and a second year of in situ advocacy to older people based in Barnet hospitals – Supporting Transitions. We supported over 1,350 people throughout the year with more than 35 outreach events undertaken to build awareness of advocacy in the community.

Supporting Transitions is supported entirely by independent funding, for which we are very grateful. The project supports older people at three crucial stages: whilst they are in hospital, prior to discharge and after discharge to settlement within their own home or care home to make sure their needs and views are listened to and respected and that instances of re-admission are decreased. Advocates remain involved for 8 weeks after discharge. This allows people to experience how they are managing once voluntary and statutory short term interventions have withdrawn. Advocates remain involved so that they are able to respond quickly to any areas that an individual is struggling with before a situation deteriorates.

Advocacy in Barnet Limited

Report of the Management Committee for the year ended 31 March 2019

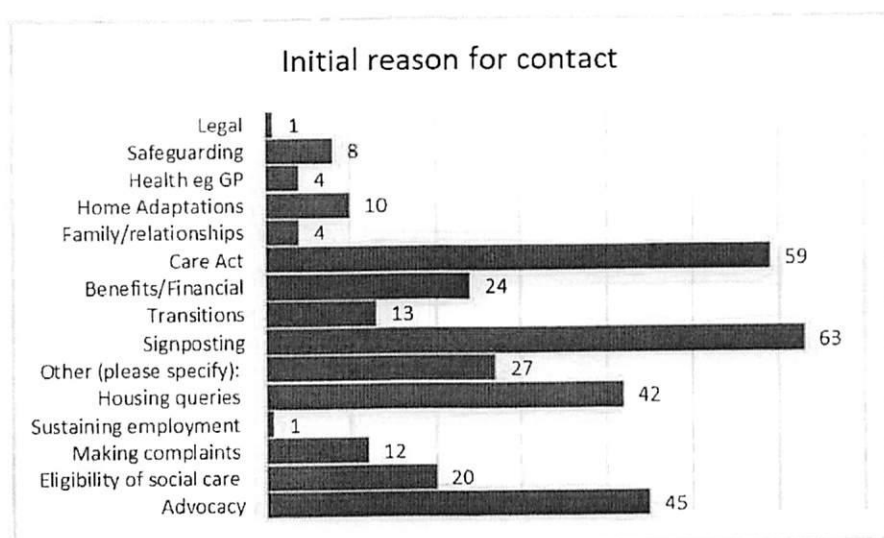
The following examples illustrate how advocacy supports wellbeing and promotes resilience.

Janet is a 77 year old lady living locally to Advocacy in Barnet offices. She was referred by an employee of the One Stop Shop when Janet had encountered difficulties during an activity and was taken home by the referrer. As she was helped up the stairs into her flat, the referrer noticed that her flat appeared unsuitable for her mobility. Janet was wary of outside help and didn't know what she was entitled to and therefore had been coping as she was for a while. The referrer felt that Janet would benefit from an advocate as she struggles to fight her corner and does not like to complain.

During the initial visit Janet explained that she has bad arthritis in her legs, and it had been getting worse. She informed her advocates that there are several areas she struggles with in the household, with the bath being her greatest concern. Janet showed advocates the risky way that she was getting in and out of the bath and her concerns about falling over, exacerbated by her worsening arthritis. With her knee causing her issues she feared that it would give way when she was undertaking these tasks to upkeep her hygiene. Janet had no local family and no one she could call if she had such a fall.

It was agreed that the advocates would send a referral to social care direct, requesting adaptations to protect Janet in her home. Fearing for Janet's safety in the meantime the advocates contacted social care direct and emphasised the potential danger Janet was in due to unsuitable living arrangements. Janet was contacted shortly after and given an appointment with an occupational therapist. With this being the first such interaction she had had, Janet asked for her advocate to be present to ensure she followed the process and did not miss anything.

Following this meeting, adaptations were made, and her advocate returned a couple of weeks later to find that a swivel chair and step had been installed on her bath. She had also been given a security pendant. Janet said that she was very happy with the new chair and now felt significantly safer.



Advocacy in Barnet Limited

Report of the Management Committee for the year ended 31 March 2019

Advocacy is a way to support people to have a stronger voice and to have as much control as possible over their own lives. An independent advocate will support a person to put their views across so they are listened to, this is especially important at the time of discharge from hospital. Outcomes from the work include improving well-being and quality of life for people and/or carers. A further example from work undertaken during the year, illustrates how an advocacy intervention can ensure that a person's wishes are respected. For Wang Shu, without advocacy she may have lost her independence as follows:

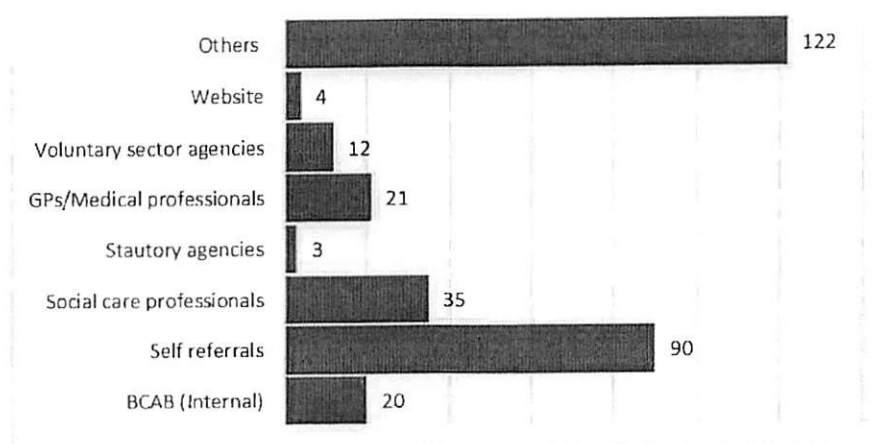
Wang Shu (72 years old) was undergoing rehabilitation following a stroke when hospital advocates met with her. She was concerned as staff had discussed discharging her to a care setting rather than to her own home as she wished. Wang Shu stated to the advocates that she wanted to be in her own environment with her husband. She felt that she could cope with a care package at home as her husband was willing to support her when required.

Advocates were able to request a multidisciplinary meeting with various professionals involved in her care to facilitate the discharge process. The advocates were able to make sure that appropriate social and health care needs were addressed, and arrangements made for these to be provided in the community. This included speech and language professionals and physiotherapy to ensure continued rehabilitation after Wang Shu's discharge and a care plan to support her personal care and nutritional needs was also established.

Returning home, the agreed services were provided and monitored resulting in Wang Shu reaching her baseline by the end of the advocacy involvement regarding her rehabilitation potential. She was able to walk with aids and to transfer independently. Her speech had greatly improved and she was able to feed herself.

Wang Shu felt that advocacy had resulted in her voice being heard and having the opportunity to maintain her independence. She felt that advocacy support had improved her wellbeing as she had regained her family life and achieved her rehabilitation goals.

How people reached Advocacy in Barnet



Advocacy in Barnet Limited
Report of the Management Committee for the year ended 31 March 2019

Volunteering

Volunteers bring in different skills and experiences and enable us to reach more people and offer a more culturally responsive service. Volunteers have worked in every area of the organisation, from advocacy and project work, to awareness raising, marketing and outreach. During 2018/19, 42 volunteers worked across several roles.

In addition to a comprehensive induction training and ongoing mentoring for volunteers, a programme of development training is held ranging from half to full day courses. Speakers are regularly invited to present at monthly volunteer support meetings.

100% of volunteers surveyed felt they had gained new skills and valued the training received rating it as "extremely effective". Evaluation was positive, confirming that it was helpful in understanding their role and responsibilities and to "know my 'do's and 'don'ts It helped me not to cross the line when it was inappropriate".

Volunteers felt they were making a positive difference and giving back to the community. *"Standing up for my clients and resolving their issues. That gave me confidence in speaking up for someone, in order to put unfair hassle away from people's lives"* "Being a volunteer taught me to be more independent and responsible. It felt like I was doing something important"

Training and Support

Advocacy in Barnet ensures a programme of development training throughout the year essential to staff and volunteers' effectiveness. Monthly support meetings offer an opportunity for regular group reviews of work, in house training and information exchange with guest speakers invited to present on a range of topics. These include skills training, network opportunities with other voluntary sector agencies, information presentations on voluntary and statutory services. Training delivered has included sessions on Safeguarding, Mental Capacity Act, Advocacy Skills, Starting the Conversation and Human Rights Training.

Financial Review

Advocacy in Barnet Trustees review the Charity's finances on a monthly basis. In the light of the current severe lack of charitable and statutory funding, the trustees are considering the charity's future from first principles.

Balance Sheet

Details of the major items on the balance sheet can be found in the notes to the accounts.

Reserves Policy

The current beneficiaries of Advocacy in Barnet (AiB) are people aged over 50 living in the London Borough of Barnet who benefit from the provision of advocacy. Our reserves are intended to enable AiB, if necessary, to wind down its programme of support and meet contract obligations and fulfil contractual responsibilities to staff.

A risk assessment is undertaken annually. With the likelihood of reduced income from statutory contracts, AiB is exploring its long term sustainability. Restricted Funds are excluded from the Reserves Policy. Therefore, to demonstrate transparency, accountability and sound financial management, the AiB Reserves Policy seeks to clearly justify the amount of reserves held each year.

Advocacy In Barnet Limited

Report of the Management Committee for the year ended 31 March 2019

In order to make a judgment on the amount of reserves, the Trustees have considered the risks in respect of expenditure and unrestricted income. AiB have no fixed assets which can be sold. Having examined past trends, the principal external risks taken into consideration comprise a lack of opportunities to successfully tender for statutory contracts, the increasing competition for limited charitable funds, reducing opportunities to sell services to other similar organisations and the current economic environment (the possibility of a recession and uncertainty over Brexit).

Current liabilities (including staff notice periods and redundancies) are assessed as "low risk". Whether restricted or unrestricted, income is assessed as "high risk", given that LB Barnet funding for our subcontract with the CAB was reduced from December 2018 and that several grants are coming to an end. Expenditure against the budget is regularly reviewed. No other major risks are currently foreseen.

At the present time, the Trustees agree that it would be prudent for AiB to hold in reserve approximately six months' operating costs (estimated at £110,000), redundancy costs (estimated at £22,000) plus discontinuance professional costs (estimated at £15,000), totalling £147,000. As at 31 March 2019, unrestricted reserves were £190,000. If further grants are not obtained before the end of September 2019, there is a higher risk that the unrestricted reserves may fall below £147,000.

This policy will be reviewed at the February Trustees meeting each year. The CEO will present the Trustee Board with a draft document and supporting materials that enable them to make an informed decision about levels of reserves and feed into their approval of the Annual Operating Budget.

Risk management

The Management Committee has drawn up a risk assessment which provides dates and details of action to be taken to reduce the risks faced by the charity. The charity also purchases a range of insurances.

Responsibilities of the Management Committee

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and the income and expenditure of the charity for that period.

In preparing these financial statements, the Management Committee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

Advocacy In Barnet Limited
Report of the Management Committee for the year ended 31 March 2019

The Management Committee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Management Committee

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 3.

Independent Examiners

Cohen Arnold have signified their willingness to continue in office and a resolution proposing their re-appointment will be put to their forthcoming Annual General Meeting on 17th September 2019.

Remuneration of Trustees

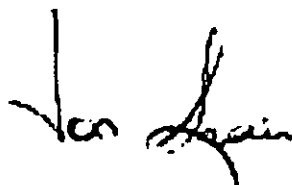
Information on Management Committee remuneration is set out in Note 9.

Special acknowledgement

The Management Committee Trustees are very grateful for all the financial support the organisation receives from our funders listed in the attached accounts. Their extended support has made it possible for us to reach our present stage of development.

- The Hadley Trust
- The London Community Foundation
- The Mercers' Company
- Garfield Weston Foundation
- Macmillan Cancer Support

This financial statement was approved by the Management Committee Trustees of the Charity at their meeting on 5th August 2019 and signed on their behalf by



Jon Spain, Treasurer

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
ADVOCACY IN BARNET LIMITED
COMPANY LIMITED BY GUARANTEE**

YEAR ENDED 31 MARCH 2019

I report to the trustees on my examination of the financial statements of the charity for the year ended 31 March 2019.

RESPONSIBILITIES AND BASIS OF REPORT

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

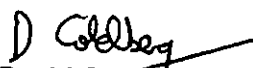
INDEPENDENT EXAMINER'S STATEMENT -- matter of concern identified

I have completed my examination. I have identified a matter of concern in my report because I have concerns about the long term future of the charity. Full details have been disclosed by the trustees under the Financial Review and Reserves Policy headings on pages 8 and 9 of the Trustees' Report and in the Going Concern note 3(g) on page x)

I confirm that no other matters have come to my attention in connection with the examination, other than that disclosed below, giving me cause to believe:

- accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


David Goldberg, FCA DChA
Independent Examiner

Cohen Arnold
New Burlington House
1075 Finchley Road
London NW11 0PU

6 August 2019

Advocacy in Barnet Limited

**Statement of Financial Activities (Including Income & Expenditure Account)
for the year ended 31 March 2019**

	Notes	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total Funds 2019 £	Total Funds 2018 £
INCOME AND ENDOWMENTS					
Donations and legacies		1,020	-	1,020	906
Investment income		-	-	-	-
Income from charitable activities:					
Training		2,820	-	2,820	2,585
Consultation		-	-	-	159
Grants	4	104,370	38,917	143,287	230,586
Refund		1,614	-	1,614	-
TOTAL INCOME		109,824	38,917	148,741	234,236
EXPENDITURE					
Expenditure on Charitable activities	5	152,533	53,853	206,386	187,143
TOTAL EXPENDITURE		152,533	53,853	206,386	187,143
NET INCOME AND NET MOVEMENT IN FUNDS FOR THE YEAR		(42,709)	(14,936)	(57,645)	47,093
RECONCILIATION OF FUNDS					
Total funds brought forward		231,115	19,300	250,415	203,322
TOTAL FUNDS CARRIED FORWARD		188,406	4,364	192,770	250,415

The statement of financial activities includes all gains and losses in the year.

The notes on pages 14 to 19 form part of these financial statements

Advocacy In Barnet Limited

Balance Sheet as at 31 March 2019

		2019		2018	
	Notes	£	£	Restated	£
FIXED ASSETS					
Tangible assets	11		4,632		5,186
CURRENT ASSETS					
Debtors	12	20,556		23,309	
Cash at bank in hand		172,779		250,466	
		<u>193,335</u>		<u>273,775</u>	
Creditors: amounts falling due within one year	13	(5,197)		(28,546)	
		<u></u>		<u></u>	
NET CURRENT ASSETS			188,138		245,229
			<u></u>		<u></u>
NET ASSETS			192,770		250,415
			<u></u>		<u></u>
FUNDS OF THE CHARITY					
Unrestricted Income Funds	15	188,406		231,115	
Restricted Income Funds	14	4,364		19,300	
		<u></u>		<u></u>	
TOTAL CHARITY FUNDS			192,770		250,415
			<u></u>		<u></u>

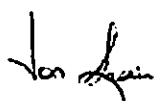
For the year ended 31 March 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the management committee on 5th August 2019 and signed on its behalf by:



Jon Spain, Treasurer

Company Number: 5769365

The notes on pages 14 to 19 form part of these financial statements

Advocacy in Barnet Limited
Notes to the Financial Statements for the year ended 31 March 2019

1. General Information

The Charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is One Stop Shop, 4-5 The Concourse, Grahame Park, London NW9 5XB.

2. Statement of Compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102) and the Companies Act 2008.

3. Accounting Policies

(a) Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in Sterling which is the functional currency of the Charity.

The Charity meets the definition of a public entity under FRS102.

(b) Judgements and key sources of estimation uncertainty

There are no judgements, estimates and assumptions that affect the amounts reported.

(c) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(d) Income

All incoming resources are included in the statement of financial activities when the charity is entitled to the income, it is probable the charity will receive the income and the amount can be quantified with sufficient reliability. The following specific policies are applied to particular categories of income:

- Income is almost entirely received by way of grants except for a minimal amount of income from sundry training and consultancy, and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Advocacy in Barnet Limited
Notes to the Financial Statements for the year ended 31 March 2019

3. Accounting Policies *(continued)*

- Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. The proportion of grants receivable that are not attributable to an accounting period, are carried forward as deferred income and recognised as income in the subsequent accounting period.

(e) Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT, which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis.

(f) Fixed assets

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which in all cases is estimated at 4 years.

(g) Going concern

The Directors are aware that some core sources of funding have been reduced. In light of the current severe lack of charitable funding, the Directors are considering the charity's future from first principles. The future of this charity is currently uncertain, and the Directors may come to the conclusion that it has no long term future.

(h) Financial Instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Advocacy in Barnet Limited
Notes to the Financial Statements for the year ended 31 March 2019

4. Income from Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
Grant income:				
Core advocacy	104,370	38,917	143,287	230,586
	<hr/>	<hr/>	<hr/>	<hr/>

5. Expenditure on Charitable Activities

	Unrestricted Funds £	Restricted Funds 50+ £	Total 2019 £	Total 2018 £
Costs directly allocated to projects				
Staff costs	119,265	36,998	156,263	142,460
Room hire	2,593	1,035	3,628	2,500
Training & Supervision	853	4,264	5,117	3,859
Staff Travel and expenses	605	565	1,170	1,264
Recruitment	555	238	793	2,096
Volunteer expenses	208	2,689	2,897	2,449
	<hr/>	<hr/>	<hr/>	<hr/>
	124,079	45,789	169,868	154,628
	<hr/>	<hr/>	<hr/>	<hr/>

Support costs allocated to projects

Premises	4,527	3,325	7,852	7,623
Telephone & internet	2,002	244	2,246	2,644
Computer costs	3,118	1,077	4,195	4,419
Depreciation	2,790	-	2,790	2,231
Other equipment	2,281	-	2,281	-
Insurance	1,734	1,347	3,081	3,031
Payroll service	652	197	849	848
Subscription	304	104	408	380
PPS	370	490	860	997
Sundry	26	122	148	52
Advertising & publicity	502	577	1,079	971
Bank charges	198	132	330	333
Professional fees	4,730	444	5,174	3,222
Database	20	5	25	-
Travel services	-	-	-	1,735
Governance costs:				
Accountancy fees	4,360	-	4,360	3,900
Trustees expenses	840	-	840	129
	<hr/>	<hr/>	<hr/>	<hr/>
Total costs of Charitable activities	152,533	53,853	206,386	187,143
	<hr/>	<hr/>	<hr/>	<hr/>

The Support costs are allocated on the basis of the Income during the year.
Advocacy In Barnet Limited
Notes to the Financial Statements for the year ended 31 March 2019

6. Net Incoming Resources for the Year

This is stated after charging:	2019	2018
	£	£
Depreciation	2,790	2,231
	<hr/>	<hr/>

7. Independent Examination Fees

	2019	2018
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	4,360	3,900
	<hr/>	<hr/>

8. Staff Costs and Numbers

Staff costs were as follows:

	2019	2018
	£	£
Salaries and wages	148,802	131,867
Employer's Pension contributions	3,538	3,377
Employer's national insurance	3,923	7,218
	<hr/>	<hr/>
Total	156,263	142,460
	<hr/>	<hr/>

No employee received emoluments of more than £60,000. Remuneration paid to key management personnel totalled £35,117.

The average number of employees, all of whom are part time, during the year was as follows:

	2019	2018
	Number	Number
Chief Executive/Project Manager/Finance Officer	3	3
Advocates	2	3
Administration/ Volunteer Co-ordinator	3	3
	<hr/>	<hr/>
Total	8	9
	<hr/>	<hr/>

The charity operates a defined contribution pension scheme on behalf of the directors and staff. The scheme and its assets are held by independent managers.

Advocacy in Barnet Limited
Notes to the Financial Statements for the year ended 31 March 2019

9. Trustee Remuneration & Related Party Transactions

No members of the management committee received any remuneration during the year.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

10. Taxation

As a charity, Advocacy in Barnet Limited is exempt from tax on income and gains falling within section 505 of the Income and Corporation Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

11. Tangible Fixed Assets

	Office Equipment
	£
Cost	
At 1 April 2018	33,168
Additions	2,236
At 31 March 2019	<u>35,404</u>
 Accumulated Depreciation	
At 1 April 2018	27,982
Charge for the year	2,790
At 31 March 2019	<u>30,772</u>
 Net book value	
At 31 March 2019	<u>4,632</u>
At 31 March 2018	<u>5,186</u>

12. Debtors

	2019 £	2018 £
Prepayments and accrued income	<u>20,556</u>	<u>23,309</u>

Advocacy in Barnet Limited
Notes to the Financial Statements for the year ended 31 March 2019

13. Creditors: Amounts Falling Due within One Year

	2019	2018
	£	£
Accruals	3,687	3,379
Deferred Income	1,510	25,167
	<hr/>	<hr/>
Total	5,197	28,546
	<hr/>	<hr/>

14. Restricted Income Funds

	Balance at 1 Apr 2018 Restated £	Income £	Expenditure £	At 31 Mar 2019 £
50+	19,300	38,917	(53,853)	4,364
	<hr/>	<hr/>	<hr/>	<hr/>

15. Unrestricted income funds

	Balance at 1 April 2018 Restated £	Income £	Expenditure £	At 31 Mar 2019 £
General Funds	231,115	109,824	(152,533)	188,406
	<hr/>	<hr/>	<hr/>	<hr/>

16. Analysis of Net Assets between Funds

Funds:	Tangible Assets £	Net Current Assets £	Total £
Restricted Income Funds			
50+	-	4,364	4,364
	<hr/>	<hr/>	<hr/>
	-	4,364	4,364
	<hr/>	<hr/>	<hr/>
Unrestricted Income Funds	4,632	183,774	188,406
	<hr/>	<hr/>	<hr/>
Total Funds	4,632	188,138	192,770
	<hr/>	<hr/>	<hr/>