



Ahmed Iqbal Ullah  
Education Trust  
Annual Report 2017-18





## Annual Statement

The Ahmed Iqbal Ullah Education Trust had another busy year in 2017-18, completing the stage 1 development phase of our large heritage project, 'Coming In From The Cold' and successfully submitting the stage 2 bid, which was awarded in December 2017. We continued to provide learning opportunities for school students in Manchester and programmes of events focused on black history, holocaust memorial and refugee weeks; and continued to support BME community groups to deliver and archive their heritage projects.

The Trust published another book made with Manchester schools: 'The Story of Rosetta Tharpe' was made with Chorlton High School. A history book, 'The World on our Doorstep' was also published this year, produced in collaboration with the Park Range community project.

As always, we provided support for many voluntary sector and community organisations and were the heritage partner to community groups supporting the delivery of their oral history projects through training and advice. We built on the success of our two previous community showcase events organising an event for BME heritage projects in July 2018 this year held at GMCVO. This work will in future take place under the aegis of the Coming In From the Cold Project.

We recruited former Q-step student, Waqar Younis, as graduate intern from July 2017 for one year. The Trust benefitted from the work of Institute of Cultural Practices students Yang Li and Naomi Weaver who were on placement with the Centre and Trust from February to June 2018. 'Coming In From The Cold' has enabled the recruitment of a brilliant new team: Jennie Vickers, Community Engagement and Project Manager; Jo Robson, Archivist; Drew Ellery, Digital Officer; and Laila Benhaida, Archives Trainee. They have already made great strides in achieving the project objectives.

I have been privileged to work with the Ahmed Iqbal Ullah Education Trust for nearly 20 years, serving as Director for the last five. On my retirement I wish all good fortune to my successor and feel that the Trust is a secure organisation both financially and with an excellent complement of staff to carry forward its important mission.

Jackie Ould, July 2018



**MANCHESTER**  
CITY COUNCIL



### Current staff:

Helen Cooley	Finance Officer	Trust staff
Angela Smith	Audience Development Officer	Trust staff
Jennie Vickers	Community Engagement Manager	CIFTC project
Drew Ellery	Digital Officer	CIFTC project
Jo Robson	Archivist	CIFTC project
Laila Benhaida	Trainee placement	CIFTC project

## 1. Funding

### 1.1 Core funding from Manchester City Council & the Office of the Registrar, University of Manchester.

The core funding received by the Trust from the City Council and the University of Manchester is governed by a collaboration agreement between the three parties which was renewed in April 2017. In the period of this report, the City Council provided a cash grant of £23,000 and paid the Education Outreach Coordinator .5 salary through a commission to OneEducation.

The City Council grant covers the costs of delivery of training and resources on BME history and experience to Manchester residents; the events programme promoting BME history and community cohesion, including Black History Month events and Holocaust Memorial Day events; and the production costs of the school fiction and history books.

The University provided a cash-grant to the Trust, to the value of £23,000 (in addition to providing funding for all Centre staffing and the rental/service charge for the Central Library premises). This funding enables the post of the Trust's community engagement officer (.6) and finance officer (.2) as well as numerous activities.

### 1.2 Other income streams.

The Trust continues to receive a small income stream from book sales. Schools that take part in the fiction book projects make a contribution to the activity costs. Support provided to community oral history projects is costed per project. In total these small income streams generated approximately £2900 in 2017-18.

### 1.3 HLF project: 'Coming In From The Cold' Raising the profile of BME communities in the archives.

We were awarded a stage 1 pass on this Heritage grant application in November 2016 and were able to complete the development phase by August 2017. The stage 2 application was submitted in early September 2017 and awarded by the HLF Committee in December. The delivery phase grant is £357,000 over three years from 2018-21 with the project end date set as March 2021.



## **2. Progress Reports**

### **2.1 Coming In from the Cold: raising the profile of BME communities in the archives.**

The first six months of the project focussed on recruitment and establishing basic structures and patterns of work, while also delivering the service to community heritage projects.

- By May 2018 all members of the staff team were in post:  
Jennie Vickers is the project manager and continues to act as the key contact with community heritage projects.  
Jo Robson leads on archiving the results of community heritage projects the Trust supports, also ensuring the Centre archives are effectively managed.  
Drew Ellery was appointed to develop the digital exhibition area, advising community group heritage projects on all digital archiving and exhibition issues and contributing to social media.  
Laila Benhaida was appointed as the archives trainee, to support the team while acquiring skills that may open up further training and posts in the heritage sector.
- By the time of the third progress report made to the Heritage Lottery Fund (August 18, see appendix: Records of Activities/Events Year 1, HLF PR3) the project was already exceeding targets.
- Important local archives had been collected and processing begun. These included the campaign materials of Anwar Ditta and of Farhat Khan; of Cheetham Hill Advice Centre, the Memories of Partition project; a private collection of material of the early Pakistani presence in Manchester; heritage project collections such as Rochdale's Kashmiri Lives.
- An audit, review and update of internal archiving and oral history processes and equipment had been conducted and best practice implemented and a review and refresh strategy of the digital exhibition developed.
- Guidance documents for community groups were begun and a film about the importance of archiving created by the ICP students.
- 22 community heritage projects had been supported and the first Community Showcase, at which these projects are given the opportunity to share and learn from each other, had been held.
- Training had been provided to 6 community heritage projects, to Archives+ volunteers, and to a wider group of community heritage projects through forum events delivered with BME network.
- Numerous talks and presentations had been made to sector organisations, both local and national, developing a high profile for the Trust as a leader in the field.

### **2.2. Working with Local Schools**

#### **2.2.1 Book projects**

The Ahmed Iqbal Ullah Education Trust has been publishing books made with Manchester schools since our first publication (in 2001, *A Long Way From Home*). We were determined to counter the reluctance of the mainstream publishing industry to publish anti-racist and multicultural books that record and celebrate Britain's diversity. We have published biographies of Black British

heroes/pioneers and the series of international folktales, all made with local schools as a unique way for children to understand and contribute to the book-making process.

Unfortunately, the international folktales project that we delivered has become impossible to continue because schools pressured by curriculum demands are now reluctant to allow the time required in school to develop the children's work. We regard this as regrettable having seen how much learning and pleasure a generation of children (and teachers) have gleaned from being part of our projects. So we are working to continue a book-making strand that is less time-intensive in school but allows continued production of books that celebrate Black history and culture.

In this year we have produced a book about singer/songwriter Sister Rosetta Tharpe in a project involving Chorlton High School, a former PHD student of the University of Manchester and the BAME Widening Participation programme.

Art pupils from Chorlton High School took part in a music workshops to learn about the life and history of Sister Rosetta Tharpe. The pupils learnt about some broader historical context for the relationship between music, race and identity in the US - looking at how African American music has been utilised as a form of protest. They listened to spirituals and protest songs from the civil rights era and watched clips of Sister Rosetta performances including the one at Chorlton railway station in 1964. They then drew and painted illustrations to help tell the story of Sister Rosetta's incredible journey through music and fame and overcoming oppression. The pupils hosted a book launch at their school inviting over 100 others to come and read about Sister Rosetta's story.

The Trust also published a book for schools based on the voluntary research by the Park Range Residents group into the changing population of their street over the period 1911 to 2011. Their research has formed part of our programme and a digital exhibition for two years and we wanted to make sure teachers could use the ideas in school-based local history projects. Working with the group we created a book titled 'The World On Our Doorstep'. This book features a group of today's residents compared with the households of the past and is full of activity ideas as well as being wonderfully illustrated by one of the community volunteers.

### **2.2.2 Curriculum Enrichment and Widening Participation**

The Trust works with schools and the BAME Widening Participation officer Catherine Millan to deliver curriculum enrichment activities focused on key times in the BME calendar.

- Black History Month 2017: Workshops and assemblies were delivered to primary and secondary schools during October by Catherine and a group of student ambassadors – reaching 4555 pupils in 14 schools.
- Holocaust Memorial Day 2018: The city's civic event on January 27 as well as workshops and assemblies in schools and a carousel of activities offered with Archives+ reached 782 pupils & 22 teachers across 14 schools.
- Diversity Champions Project: Catherine has developed this pilot project this year, working with two pupils each from a set of 5 secondary schools. These pupils have been trained in all aspects of Diversity and taken part in an educational trip to Auschwitz. They are now charged with delivering activities in their schools to champion diversity work.
- Race Relations Roadshow: Catherine has developed this project to make more intensive use of the books published by the Trust. Student Ambassadors have created activities and taken the books into schools for use as classroom readers, leaving copies so that teachers can continue to make use of the materials.

### 3. Public Engagement and Events

The Trust's community engagement officer, Angela Smith, delivers tours and events, maintains relations with crucial local networks, and delivers the Trust's very effective social media by maintaining our website, facebook and twitter presence. Angela creates and distributes the Trust e-bulletin sending it out to a wide network approximately every six weeks.

The Trust and AIURRRC delivers many public engagement events, including some in partnership with the broader group of Archives+ partners. We also host events for community groups and University departments in the Central Library spaces. The table below lists the major events we have delivered, taken part in or hosted over the 2017-18 academic year.

The Trust and AIURRRC continue to add material to the digital interactive exhibitions in the Archives+ area of Ground Floor of Central Library and to create exhibitions for other spaces in the library. This work now takes place under the aegis of the Coming In From the Cold Project. In 2017-18, new digital exhibitions were created for NBAA's Afro-Solo project and for the Kashmiri Lives project. Various exhibitions were updated and sound excerpts added reflecting the new equipment added to the hardware. We have put up various other small displays in our library area, including a photoset from the Unity Festival from 1994.

The Trust has played an important role in the delivery of Black History Month (October) since 2015, commissioning SuAndi of National Black Arts Alliance to provide a launch event and coordinated online publicity under the banner 'BHMGM' (Black History Month Greater Manchester). Angela does a great deal of work on this. The launch event for BHM 2017 was held on 26<sup>th</sup> at Manchester Cathedral.

<b>August</b>	4 <sup>th</sup> – Children's craft/activity sessions 14 <sup>th</sup> - participation in Memories of Partition launch event, Manchester Museum 30 <sup>th</sup> – Papers given to the Archives and Records Association Conference
<b>September</b>	11th University Museums Group Conference 22 <sup>nd</sup> Taking Action on Race Inequality event, with BME Network 26 <sup>th</sup> Launch of Black History Month, Manchester Cathedral 27 <sup>th</sup> Introductory session for level 3 unit on migration for UoM history students 29 <sup>th</sup> Introduction for level 3 American Studies students
<b>October</b>	<b>Black History Month</b> 3 <sup>rd</sup> & 4 <sup>th</sup> – BHM school carousel <b>Assemblies and workshops across Manchester schools -</b>

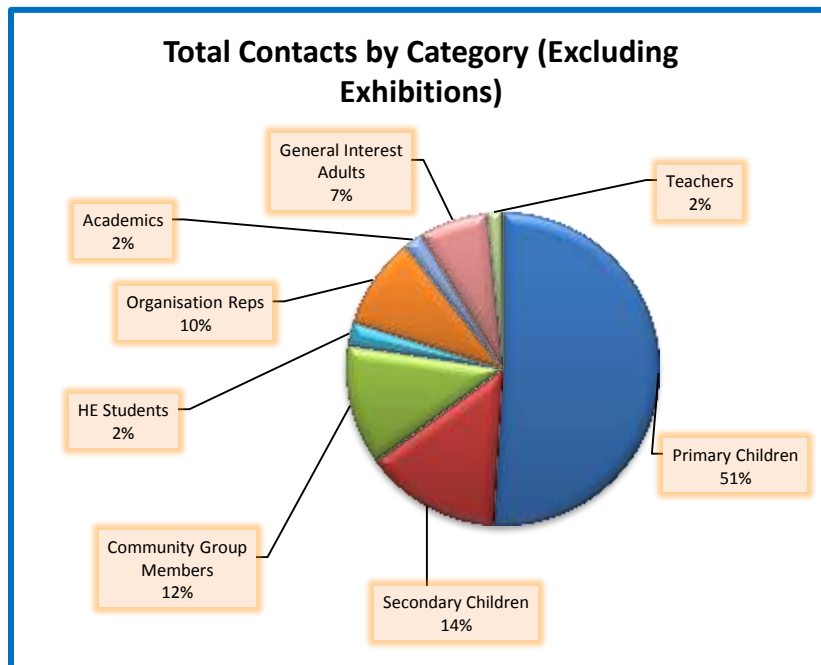
	<p><b>Primary Schools:</b> Cringle Brook, Ladybarn, Green End, St Lukes, St Elizabeths, Cheetwood, St Annes, St Margarets, St Johns, Rolls Crescent</p> <p><b>Secondary Schools:</b> Loreto, St Bedes, Chorlton High School, Oasis Academy, Salford. Input also made to St Mary’s Supplementary School</p> <p><b>Public events</b> 2<sup>nd</sup> Materials &amp; talk provided for Greater Manchester Police BHM exhibition 4<sup>th</sup> UoM Black Staff Network event with Kehinde Andrews 5<sup>th</sup> Young Identity poetry group meetings in activity room 7<sup>th</sup> Tour and workshop for Preston Black History group 7<sup>th</sup> Crafting/Storytelling, Abraham Moss Library Fun Palace 10<sup>th</sup> Film event: Linda Ainouche, Dreadlocks Story 11<sup>th</sup> Capacity Building Training for BME Network 14<sup>th</sup> Cabaret for Freedom Tribute to Maya Angelou, at St John’s Church Old Trafford 14<sup>th</sup> Crafting/Storytelling, Levenshulme Language Day 16<sup>th</sup> NASSEA conference bookstall 16<sup>th</sup> Joint event with NWFA: screening of BBC documentaries of old Moss Side 17<sup>th</sup> Seminar, Lawrence Modeme, Tithing and African Prosperity 21<sup>st</sup> Oral History Training 25<sup>th</sup> Training - African Art books 30<sup>th</sup> film event, Black Britain on Film</p> <table><tr><td>5<sup>th</sup> Introductory session Level 2 and 3 Politics students</td></tr><tr><td>13<sup>th</sup> display material loaned for Faculty BHM event</td></tr><tr><td>18<sup>th</sup> HSROG meeting</td></tr><tr><td>26<sup>th</sup> Supporting L2 and 3 Sociology students research visit</td></tr><tr><td>26<sup>th</sup> Co-delivered taught session for MA History students</td></tr><tr><td>27<sup>th</sup> Co-delivered session for WEA Black History course</td></tr><tr><td>27<sup>th</sup> Supporting L2 and 3 Politics students research visit</td></tr><tr><td>31<sup>st</sup> Exhibition stall at Migration Lab conference</td></tr></table> <p><b>Hip Hop Study Guide project</b> taking place in AIURRRC.</p>	5 <sup>th</sup> Introductory session Level 2 and 3 Politics students	13 <sup>th</sup> display material loaned for Faculty BHM event	18 <sup>th</sup> HSROG meeting	26 <sup>th</sup> Supporting L2 and 3 Sociology students research visit	26 <sup>th</sup> Co-delivered taught session for MA History students	27 <sup>th</sup> Co-delivered session for WEA Black History course	27 <sup>th</sup> Supporting L2 and 3 Politics students research visit	31 <sup>st</sup> Exhibition stall at Migration Lab conference
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November	<p>1<sup>st</sup> Tour for visitors from the National Library of Kosova 2<sup>nd</sup> Tour and archive session, MA students University of Leeds 8<sup>th</sup> OH Training, Crescent Radio project, Rochdale 9<sup>th</sup> Reminiscence Training, Crescent Radio Project 14<sup>th</sup> HipHop and the Library event for American Studies</p>								



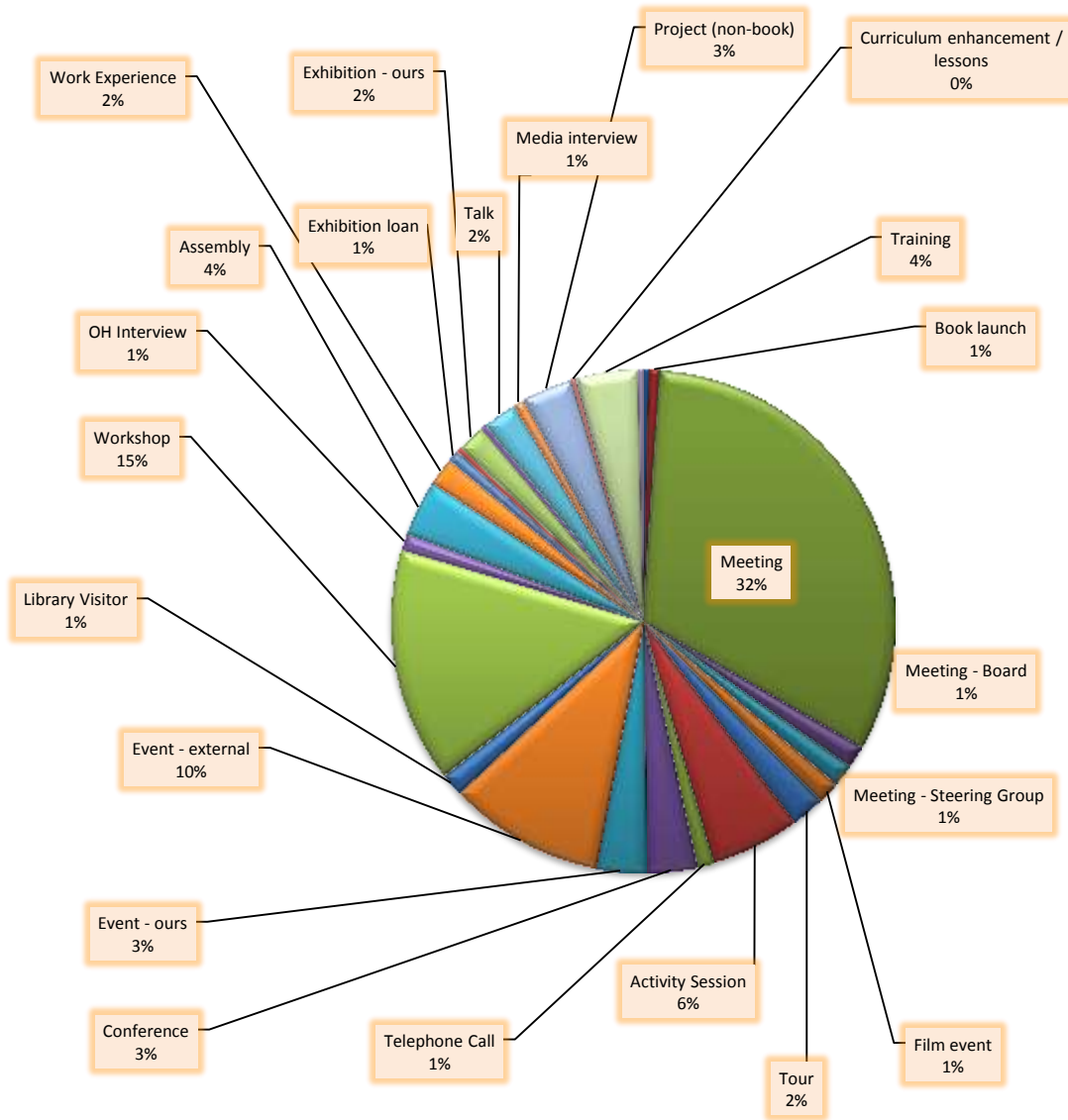
	<p>students</p> <p>16<sup>th</sup> Participate in launch of Manchester Histories Festival</p> <p>29<sup>th</sup> Paper for the National Archives conference</p>
<b>December</b>	<p><b>Southern Voices Exhibition, launch event 6<sup>th</sup> Dec.</b></p> <p>5<sup>th</sup> Mentoring Europia project, HLF bid.</p> <p>5<sup>th</sup> Tour, Crescent Radio project.</p> <p>8<sup>th</sup> Tour, Officers from Borlange Civic Authority, Sweden</p> <p>13<sup>th</sup> Presentation session with L3 History of migration students.</p>
<b>January 2016</b>	<p>24<sup>th</sup> CIFTC project – presentation to ARA</p> <p>25<sup>th</sup> Holocaust Memorial Day event at HOME, 8 schools</p> <p>HMD workshops at Loreto High, Oasis Academy, Chorlton High, East Manchester Academy; Cavendish Primary</p> <p><b>Legacy of Ahmed Exhibition at Avenue Library</b></p>
<b>February</b>	<p>7<sup>th</sup> MAPLE (Major Archive Projects Learning Exchange) event &amp; presentation</p> <p>7<sup>th</sup> Booklaunch, Liz Fekete, Europe's Faultlines.</p> <p>8<sup>th</sup> Racism in the Workplace workshop for RECLAIM</p> <p>10<sup>th</sup> Southern Voices Colonies in the First World War conference.</p> <p>14<sup>th</sup> Presentation to Archives+ Board Meeting</p> <p>20<sup>th</sup> WoWZone OH training</p> <p>21<sup>st</sup> Ros Livshin, Oral history Society Training Day</p> <p>27<sup>th</sup> Activity Session at Avenue Library – North Mcr Primaries</p> <p><b>Diversity Champions Project – LGBTI training</b></p> <p><b>Legacy of Ahmed Exhibition at Avenue Library</b></p>
<b>March</b>	<p>3<sup>rd</sup> Presentation to HLF conference on youth engagement in London</p> <p>6<sup>th</sup> Activity sessions with Legacy Exhibition</p> <p>15<sup>th</sup> Archives+ celebration Event</p> <p>15<sup>th</sup> Book Launch, Mark Krantz, The Cotton Famine</p> <p>16<sup>th</sup> Welcome Centre Open Day</p> <p>20<sup>th</sup> Tour of library for St John's Centre visitors</p> <p>28<sup>th</sup> Presentation to PANDA day event on diversity in heritage</p> <p><b>Diversity Champions Project – Equalities Training</b></p> <p><b>Legacy of Ahmed Exhibition at Avenue Library</b></p>
<b>April</b>	<p>5<sup>th</sup> Memories of partition Evaluation Event</p> <p>11<sup>th</sup> BME Network, Capacity Building Training</p> <p>21<sup>st</sup> OH Training Ensemble Project</p> <p>25<sup>th</sup> MBWO Pitha Party</p> <p><b>Diversity Champions Project anti-extremism training</b></p> <p><b>Legacy of Ahmed Exhibition at Avenue Library</b></p>
<b>May</b>	<p>2<sup>nd</sup> MMU PGCE students workshop</p> <p>4<sup>th</sup> Dissertaion in a Day workshop</p> <p>5<sup>th</sup> Amani Creatives OH training</p> <p>12<sup>th</sup> launch event Armenian Heritage Project</p> <p>26<sup>th</sup> Another England event (with Historic England)</p> <p>St Agnes Primary – RRRoadshow book project</p>

	<b>Legacy of Ahmed Exhibition at Avenue Library</b>
<b>June</b>	<p>1<sup>st</sup> Presentation to the Gerald Aylmer Seminar, London</p> <p>5<sup>th</sup> (and 4 further dates) The Windrush Legacy – community workshops in Moss Side</p> <p>10<sup>th</sup> Manchester Histories Festival</p> <p>12<sup>th</sup> Newton Heath Library activity sessions, legacy exhibition</p> <p>13<sup>th</sup> Tour, Jocinta Sutton, Queensland Record Office</p> <p>16<sup>th</sup> Children's activities and display for University Community Festival</p> <p>21<sup>st</sup> Windrush materials on handling table, with training for Library volunteers.</p> <p>21<sup>st</sup> OH and research skills training for Deans Trust Academy students</p> <p>23<sup>rd</sup> exhibition at the Muslim World Heritage Centre</p> <p>23<sup>rd</sup> Bigger Book Bash – children's activities at Levenshulme Library</p> <p>23<sup>rd</sup> Refugee Week Football Championship</p> <p>30<sup>th</sup> Manchester Armed Forces Day</p> <p><b>Diversity Champions Project – Bystander training</b></p> <p>Refugee Workshops in schools:</p> <p>Mauldeth Road, St Johns, Cedar Mount, Oasis Academy, Loreto</p>
<b>July</b>	<p>Black Lawyers Matter workshops: Chorlton High School &amp; Oasis Media Academy</p> <p>2<sup>nd</sup> Manchester festival of Aging</p> <p>5<sup>th</sup> Tour for young people, Manchester CC young people's team</p> <p>6<sup>th</sup> Community Showcase for HLF projects</p> <p>9<sup>th</sup> Brunswick library, Women's Footprints Activity</p> <p>9<sup>th</sup> CILIP presentation on community projects</p> <p>14<sup>th</sup> Celebration Northern Carnival against racism project</p> <p>12<sup>th</sup> OH training Sudanese Tree Project</p> <p>20<sup>th</sup> OH training Moss View Armenian project</p> <p>25<sup>th</sup> Summer Reading Challenge children's activity sessions</p>

Total Contacts (people count)													
Category	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Totals
Exhibition Attendees	0	125	1500	0	0	4629	4629	4629	4629	4629	62	102	24934
Primary Children	32	0	4666	0	0	133	60	60	0	71	366	20	5408
Secondary Children	88	0	10	0	0	689	29	10	10	10	586	57	1489
Community Group Members	113	163	233	44	46	53	77	96	105	75	260	41	1306
FE Students	0	0	0	0	0	0	0	0	0	0	5	0	5
HE Students	0	50	54	40	22	2	3	32	0	32	24	0	259
Organisation Reps	79	100	152	261	13	64	59	57	28	20	76	103	1012
Academics	0	0	129	22	10	2	3	2	1	11	33	0	213
General Interest Adults	20	35	360	14	16	0	34	102	1	0	132	40	754
Teachers	0	0	130	5	0	11	2	3	0	3	4	0	158
category other 1	0	0	0	0	0	0	0	1	0	2	3	2	8
Total excluding Exhibitions	332	348	5734	386	107	954	267	363	145	224	1489	263	10612
Grand Total	332	473	7234	386	107	5583	4896	4992	4774	4853	1551	365	35546



## No. of Events by Contact Type



**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED  
31ST JULY 2018**

		Unrestricted Funds	Restricted Funds	Total Funds Year Ended 31st July 2018	Total Funds Year Ended 31st July 2017
	Further Details	£	£	£	£
<b>Income from:</b>					
Donations and legacies	(3)	1	-	1	813
Charitable Activities	(4)	36,469	60,969	97,438	140,352
Other Trading Activities	(5)	500	-	500	471
Investment Income		-	-	-	18
Other		182	-	182	1,824
<b>Total</b>		<b>37,152</b>	<b>60,969</b>	<b>98,121</b>	<b>143,478</b>
<b>Expenditure on:</b>					
Charitable Activities	(6)	52,706	74,358	127,064	112,283
<b>Total</b>		<b>52,706</b>	<b>74,358</b>	<b>127,064</b>	<b>112,283</b>
Net gains/(losses) on investments		-	-	-	-
<b>Net income/(expenditure)</b>		<b>(15,554)</b>	<b>(13,389)</b>	<b>(28,943)</b>	<b>31,195</b>
Transfers between funds	(14)	-	-	-	-
<b>Net movement in funds</b>		<b>(15,554)</b>	<b>(13,389)</b>	<b>(28,943)</b>	<b>31,195</b>
<b>Reconciliation of funds</b>					
Total funds brought forward	(14)	62,471	41,332	103,803	72,608
<b>Total funds carried forward</b>	<b>(14)</b>	<b>46,917</b>	<b>27,943</b>	<b>74,860</b>	<b>103,803</b>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 11 to 18 form part of these accounts.

**BALANCE SHEET AS AT 31ST JULY 2018**

	Notes	2018 £	2017 £
<b>Fixed assets:</b>			
Tangible assets	(10)	287	431
		<u>267</u>	<u>431</u>
<b>Current assets:</b>			
Stocks	(11)	40	40
Debtors	(12)	41,297	33,543
Cash at Bank & in Hand		34,549	70,701
Total current assets		<u>75,886</u>	<u>104,284</u>
<b>Liabilities:</b>			
Creditors: Amounts falling due within one year	(13)	1,313	912
Net current assets or liabilities		<u>74,573</u>	<u>103,372</u>
Total assets less current liabilities		74,860	103,803
<b>Total net assets or liabilities</b>		<u>74,860</u>	<u>103,803</u>
<b>The funds of the charity:</b>			
Restricted income funds	(14)	27,943	41,332
Unrestricted income funds	(14)	46,917	62,471
<b>Total charity funds</b>		<u>74,860</u>	<u>103,803</u>

Approved on behalf of the Trustees Management Committee

P Okojie

C Rew



Date: 25th January 2019

The notes on pages 11 to 18 form part of these accounts.

Statement of Cash Flows for the year ending 31st July 2018

Reconciliation of net movement in funds to net cash flow from operating activities

	Year Ended 31st July 2018 £	Year Ended 31st July 2017 £
Net movement in funds	(28,943)	31,195
Add back depreciation	144	-
Deduct investment income	-	(18)
Decrease/(increase) in stocks	-	-
Decrease/(increase) in debtors	(7,754)	(26,301)
Increase/(decrease) in creditors	401	(24,723)
<b>Net cash used in operating activities</b>	<b>(36,152)</b>	<b>(19,847)</b>
<b>Cash flows from investment activities:</b>		
Purchase of fixed assets	-	(431)
Interest	-	18
<b>Net cash provided by investing activities</b>	<b>-</b>	<b>(413)</b>
 Increase/(decrease) in cash and cash equivalents during the year	 (36,152)	 (20,260)
Cash and cash equivalents brought forward	70,701	90,961
<b>Cash and cash equivalents carried forward</b>	<b>34,549</b>	<b>70,701</b>

**The Ahmed Iqbal Ullah Education Trust**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED  
31ST JULY 2018**

Registered Charity No.1089257



# **The Ahmed Iqbal Ullah Education Trust**

## **INDEX**

<u>PAGE NUMBER</u>	<u>CONTENTS</u>
1 - 6	TRUSTEES ANNUAL REPORT
7	INDEPENDENT EXAMINERS REPORT
8	STATEMENT OF FINANCIAL ACTIVITIES
9	BALANCE SHEET
10	STATEMENT OF CASH FLOWS
11 - 18	NOTES TO THE ACCOUNTS
19	TRADITIONAL INCOME & EXPENDITURE ACCOUNT (for management purposes only)

## **The Ahmed Iqbal Ullah Education Trust**

### **Report of the trustees for the year ended 31<sup>st</sup> July 2018**

The trustees present their annual report and financial statements of the charity for the year ended 31<sup>st</sup> July 2018. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland published (FRS 102) (effective 1 January 2015).

### **Reference and administrative information**

Charity Name: The Ahmed Iqbal Ullah Education Trust

Charity Number: 1089257

### **Trustees during the year and up to date of signing**

P Okojie	Chair of Trustees		
L Kushnick		D Collier	Resigned November 2018
S Bolchover		F Devine	
C Rew		B Edwards	Resigned June 2018
A Esmail		V Rosin	Appointed August 2018

### **Chief Executive**

Jacqueline Ould, Education Outreach Co-ordinator (Retired August 2018)

### **Principal Office**

Ahmed Iqbal Ullah Race Relations Resource Centre  
3rd Floor  
Central Library  
St Peter's Square  
Manchester M2 5PD

### **Independent Examiners**

Community Accountancy Service Limited  
The Grange  
Pilgrim Drive  
Beswick  
Manchester  
M11 3TQ

### **Bankers**

Co-operative Bank  
PO Box 250  
Skelmersdale  
WN8 6WT

## **The Ahmed Iqbal Ullah Education Trust**

### **Structure, governance and management**

The Charity is a registered charity and is constituted under a trust deed dated 1<sup>st</sup> May 2001.

### **Appointment of trustees**

New trustees are appointed by existing trustees and may put themselves forward for re-appointment. The Trust Deed provides for a minimum of 5 trustees.

At the trustee meetings (minimum of 2 ordinary meetings per year), the trustees agree the broad strategy and areas of activity for the Charity, including investment, reserves and risk management policies and performance. The day to day administration of the Charity is delegated to Education Outreach Co-ordinator and Finance Officer.

### **Trustee induction and training**

On-the-job and by attending meetings.

### **Objectives and activities**

The Trust actively seeks to encourage use of its services by schools, colleges, supplementary schools, youth and community groups. We provide training for children, young people and practitioners around issues of race and ethnicity in our everyday lives and in history.

We produce our own resources encouraging social inclusion and community cohesion via interview projects and research with practitioners. We make resources available for loan and welcome visits to our sister organisation the Ahmed Iqbal Ullah Race Relations Resource Centre. We work with supporting statutory bodies such as Manchester City Council's Children and Families Services, the University of Manchester and other education and community cohesion support services in the Greater Manchester Area, as well as supporting communities through other voluntary sector organisations, such as refugee support agencies, supplementary schools, and local Oral History groups.

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the Charity's aims and objectives, in planning future activities, and setting the policies for the year.

### **A review of our achievements and performance –**

The Ahmed Iqbal Ullah Education Trust had a busy and productive year in 2017-18.

- The development of the Coming in from the Cold community engagement and archiving project came to a close and we were successful in securing funding by the Heritage Lottery Fund for a 3-year delivery phase, which began in January 2018.
- Continuing to provide learning opportunities for school students in Manchester and a programme of events focused on black history.
- Producing non-fiction and biographies for children, by working with children in schools.
- Continuing to support BME community groups to deliver and archive their heritage projects.

Former Q-step student, Waqar Younis, has stayed with us as graduate intern from July 2017 for one year. Where possible, we strive to provide opportunities for BME staff to acquire experience in the library and heritage sector in the hope that this opens doors to future employment. As part of the Coming in from the Cold project we are offering 3 x 1-year trainee placements with us, our first is Laila Benhaida, who is undertaking external training as well as working with us.

## The Ahmed Iqbal Ullah Education Trust

We have provided support for many voluntary sector and community organisations in the past, and are now able to do so on a much larger scale through the Coming in from the Cold project, providing training, supporting the delivery of their oral history projects through training and advice, and encouraging and curating the archiving of their project materials.

### Financial review -

The continued support from Manchester City Council and the University of Manchester provide core costs to enable the charity to continue its work.

Funding has been received from the Heritage Lottery Fund for the Coming in from the Cold Delivery phase. This is ongoing for 3 years and costs are claimed in arrears.

Earned income from outreach work, training and book sales has added to our unrestricted funds held.

#### 1.1 Core funding from Manchester City Council & the Office of the Registrar, University of Manchester.

The core funding received by the Trust from the City Council and the University of Manchester is governed by a collaboration agreement between the three parties. In the period of this report, the City Council provide core annual funding of £23,000 and paid the Education Outreach Coordinator salary (0.5 of a full time salary) through a commission to OneEducation.

This funding covers the costs of delivery of training and resources on BME history and experience to Manchester residents; the events programme promoting BME history and community cohesion, including Black History Month events; and the production costs of the school fiction and biography books.

The University provides a cash-grant to the Trust, to the value of £23,000 (in addition to providing funding for the rental/service charge for the Central Library premises).

The collaboration agreement, dated June 2016, has now been agreed and signed, effective for a period of three years. It is imperative that this agreement is renewed in 2019 to sustain core funding into the future.

#### 1.2 Other income streams.

The Trust continues to receive a small income stream from book sales. Schools that take part in the fiction book projects make a contribution to the activity costs. Support provided to community oral history projects is costed per project. In total these small income streams generated £3365

1.3 HLF project: 'Coming in from the Cold': delivery phase. Our project bid to the HLF was successful and the Trust was awarded a grant of £357k over 3 years to deliver and continue to develop a sustainable support service for BME heritage projects



## **The Ahmed Iqbal Ullah Education Trust**

### **Investment powers and policy**

The trustees, having regard to the liquidity requirements of operating the charity, have kept available funds in an interest bearing deposit account.

### **Reserves policy and going concern**

The balance held in unrestricted reserves at 31<sup>st</sup> July 2018 was £46,917 all of which are free reserves, after allowing for funds tied up in tangible fixed assets.

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately six months of unrestricted charitable expenditure. The trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that support and governance costs are covered.

The Charity's main source of income is grants and project fees. The Trustees consider that it is appropriate to prepare the accounts on a going concern basis and, consequently, the accounts do not include any adjustments that would be necessary if these sources of income should cease.

### **Risk management**

The trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks.

## **The Ahmed Iqbal Ullah Education Trust**

### **Plans for Future Periods**

Angela Smith is the community engagement officer for the Trust, delivering tours and events, maintaining our relations with crucial local networks, and delivering the very effective social media presence of the Trust by maintaining our website, blog, facebook and twitter presence. Angela creates and distributes the Trust e-bulletin sending it out to a wide network approximately every six weeks.

With the AIURRRC, the Trust delivers many public engagement events, including some in partnership with the broader group of Archives+ partners. We also host events for community groups and University departments in the Central Library spaces.

It is notable that the Trust and Centre continue to add material to the digital interactive exhibitions in the Archives+ area of Ground Floor of Central Library and to create exhibitions for other spaces in the library. The Coming in from the Cold project is also aiming to bring in further community heritage archive material as part of the engagement programme.

Trust staff have been involved for many years in the delivery of Black History Month activities and events, especially those for schools. In recognition of the diminishing profile of Black History Month since the collapse of 'Acts of Achievement', the Trust has played an expanded role since 2015, working with National Black Arts Alliance to provide a launch event and coordinated online publicity for Black History Month under the banner 'BHMGM' (Black History Month Greater Manchester).

In August 2017 the development stage of our "Coming in from the Cold" project working with minority groups came to a close. Since the completion of this project we have successfully secured funds to continue into the delivery phase which will last for 3 years from January 2018 and provide a solid footing for the continued sustainability of the Trust.

The project employs 4 new staff, Jennie Vickers (Community Engagement Manager), Jo Robson (Archivist), Drew Ellery (Digital Officer) and Laila Benhaida is our training placement for year 1.

## The Ahmed Iqbal Ullah Education Trust

### Trustees responsibilities in relation to the financial statements

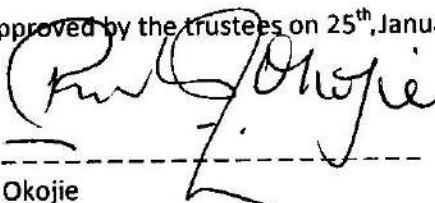
The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provision of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 25<sup>th</sup>, January 2019 and signed on their behalf by:

  
-----  
P Okojie  
CHAIR of TRUSTEES



**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF  
THE AHMED IQBAL ULLAH EDUCATION TRUST  
REGISTERED CHARITY NO. 1089257**

I report on the accounts of the charity, for the Year Ended 31<sup>st</sup> July 2018 which are set out on pages 8 to 18.

**Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

**Basis of Independent Examiners Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out below.


**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention :

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records have in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act,
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....  .....

E.L Anderson MA FCA CTA  
Date: 25<sup>th</sup> January 2019

Community Accountancy Service Ltd  
The Grange, Pilgrim Drive, Beswick,  
Manchester, M11 3TQ



**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED**  
**31ST JULY 2018**

		Unrestricted Funds	Restricted Funds	Total Funds Year Ended 31st July 2018	Total Funds Year Ended 31st July 2017
	Further Details	£	£	£	£
<b>Income from:</b>					
Donations and legacies	(3)	1	-	1	813
Charitable Activities	(4)	36,469	60,969	97,438	140,352
Other Trading Activities	(5)	500	-	500	471
Investment Income		-	-	-	18
Other		182	-	182	1,824
<b>Total</b>		<b>37,152</b>	<b>60,969</b>	<b>98,121</b>	<b>143,478</b>
<b>Expenditure on:</b>					
Charitable Activities	(6)	52,706	74,358	127,064	112,283
<b>Total</b>		<b>52,706</b>	<b>74,358</b>	<b>127,064</b>	<b>112,283</b>
<b>Net gains/(losses) on investments</b>					
		-	-	-	-
<b>Net income/(expenditure)</b>		<b>(15,554)</b>	<b>(13,389)</b>	<b>(28,943)</b>	<b>31,195</b>
<b>Transfers between funds</b>					
	(14)	-	-	-	-
<b>Net movement in funds</b>		<b>(15,554)</b>	<b>(13,389)</b>	<b>(28,943)</b>	<b>31,195</b>
<b>Reconciliation of funds</b>					
Total funds brought forward	(14)	62,471	41,332	103,803	72,608
<b>Total funds carried forward</b>	<b>(14)</b>	<b>46,917</b>	<b>27,943</b>	<b>74,860</b>	<b>103,803</b>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 11 to 18 form part of these accounts.

**BALANCE SHEET AS AT 31ST JULY 2018**

	Notes	2018 £	2017 £
<b>Fixed assets:</b>			
Tangible assets	(10)	287	431
		<u>287</u>	<u>431</u>
<b>Current assets:</b>			
Stocks	(11)	40	40
Debtors	(12)	41,297	33,543
Cash at Bank & in Hand		34,549	70,701
Total current assets		<u>75,886</u>	<u>104,284</u>
<b>Liabilities:</b>			
Creditors: Amounts falling due within one year	(13)	1,313	912
Net current assets or liabilities		<u>74,573</u>	<u>103,372</u>
Total assets less current liabilities		74,860	103,803
<b>Total net assets or liabilities</b>		<u><u>74,860</u></u>	<u><u>103,803</u></u>
<b>The funds of the charity:</b>			
Restricted income funds	(14)	27,943	41,332
Unrestricted income funds	(14)	46,917	62,471
<b>Total charity funds</b>		<u><u>74,860</u></u>	<u><u>103,803</u></u>

Approved on behalf of the Trustees Management Committee

P Okojie

C Rew



Date: 25th January 2019

The notes on pages 11 to 18 form part of these accounts.

**Statement of Cash Flows for the year ending 31st July 2018****Reconciliation of net movement in funds to net cash flow from operating activities**

	<b>Year Ended 31st July 2018 £</b>	<b>Year Ended 31st July 2017 £</b>
Net movement in funds	(28,943)	31,195
Add back depreciation	144	-
Deduct investment income	-	(18)
Decrease/(increase) in stocks	-	-
Decrease/(increase) in debtors	(7,754)	(26,301)
Increase/(decrease) in creditors	401	(24,723)
<b>Net cash used in operating activities</b>	<b>(36,152)</b>	<b>(19,847)</b>
<b>Cash flows from investment activities:</b>		
Purchase of fixed assets	-	(431)
Interest	-	18
<b>Net cash provided by investing activities</b>	<b>-</b>	<b>(413)</b>
 Increase/(decrease) in cash and cash equivalents during the year	 (36,152)	 (20,260)
Cash and cash equivalents brought forward	70,701	90,961
<b>Cash and cash equivalents carried forward</b>	<b>34,549</b>	<b>70,701</b>

**Notes to the accounts****1. Accounting policies****(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 1st January 2015 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011. The charity constitutes a public benefit entity as defined by FRS 102. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**(b) Funds structure**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose. There are 9 restricted funds. Further details of each fund are disclosed in note 14.

**(c) Income recognition**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

**(d) Expenditure Recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (g) below.

**(e) Irrecoverable VAT**

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

**(f) Allocation of support and governance costs**

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on usage. The allocation of support and governance costs is analysed in note 7.

**(g) Costs of raising funds**

There were no costs related to the raising of funds.

**(h) Charitable Activities**

Costs of charitable activities include governance costs and an apportionment of support costs as shown in note 6.

**(i) Tangible fixed assets and depreciation**

All assets costing more than £500 are capitalised and valued at historical cost. Depreciation is charged on the following basis:

Office Equipment	25% on cost
------------------	-------------

**(j) Realised gains and losses**

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their varying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

**(k) Pensions**

The charity does administer contributions to an automatic enrolment pension scheme on behalf of individuals.

**2. Related party transactions and trustees' expenses and remuneration**

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2017: £nil). Expenses paid to the trustees in the year totalled £nil (2017: £nil).

**3. Donations and Legacies**

	Unrestricted	Restricted	Total Funds	Total Funds
	Year Ended	Year Ended	Year Ended	Year Ended
	31st July 2018	31st July 2018	31st July	31st July
	£	£	2018	2017
Donations	1	-	1	813
	1	-	1	813

**4. Income from charitable activities**

	Unrestricted	Restricted	Total Funds	Total Funds
	Year Ended	Year Ended	Year Ended	Year Ended
	31st July 2018	31st July 2018	31st July	31st July
	£	£	2018	2017
Restricted grants:				
MCC (Ongoing Core Costs)	-	-	-	44,771
MCC - small grants	-	1,340	1,340	-
Arts Council	-	-	-	1,069
US Embassy	-	-	-	1,350
HLF - Coming in From the Cold	-	58,116	58,116	-
HLF Community Event	-	-	-	350
HLF - Ahmed Legacy Project	-	1,513	1,513	51,840
Trust Expenses Recharged	10,709	-	10,709	15,902
Project Work	24,510	-	24,510	24,204
Training Provided	1,250	-	1,250	250
Ticket Sales	-	-	-	616
	36,469	60,969	97,438	140,352

**5. Income from other trading activities**

	Unrestricted	Restricted	Total Funds	Total Funds
	Year Ended	Year Ended	Year Ended	Year Ended
	31st July 2018	31st July 2018	31st July	31st July
	£	£	2018	2017
Book Sales	500	-	500	471
	500	-	500	471

**6. Expenditure**

	Activities	Year Ended 31st July 2018	Year Ended 31st July 2017
	£	£	£
<b>Expenditure on charitable activities:</b>			
Activity Costs	1,100	1,100	4,895
Wages	75,565	75,565	51,493
Printing & Publicity	4,716	4,716	6,729
Event Catering & Refreshments	1,312	1,312	1,539
Event Speaker/Performer	1,250	1,250	3,352
Event Printing	3,000	3,000	4,350
Travel & Refreshments	8,569	8,569	1,331
Postage	231	231	111
Freelancers	19,995	19,995	30,225
Contributions to Travel	800	800	-
Project Intern	-	-	540
Participant expenses	-	-	10
Project Costs	-	-	303
Venue Hire	2,175	2,175	-
Donations	-	-	813
Volunteer Refreshments & Travel	913	913	227
Depreciation	144	144	144
Support Costs	6,454	6,454	5,381
Governance Costs	840	840	840
	<u>127,064</u>	<u>127,064</u>	<u>112,283</u>

**7. Allocation of governance and support costs**

The breakdown of support costs and how these were allocated between governance and other support costs is shown below:

	General Support	Governance	Total
Membership Fees	392	-	392
Accountancy Fees	-	840	840
Bank Charges	19	-	19
Miscellaneous Expense	127	-	127
Minor Equipment	24	-	24
Conferences	39	-	39
Recruitment Costs	794	-	794
Insurance	709	-	709
Payroll Bureau	631	-	631
Bad Debts	443	-	443
Training	2,947	-	2,947
Post, Printing & Stationery	329	-	329
	<u>6,454</u>	<u>840</u>	<u>7,294</u>

## 8. Analysis of staff costs

	Year Ended 31st July 2018	Year Ended 31st July 2017
	£	£
Wages and Salaries	74,759	50,457
Redundancy	-	692
Social Security Costs	137	27
Pension Costs	669	317
	<u>75,565</u>	<u>51,493</u>

The average number of employees during the year was 6 (previous year: 4).

The charity considers its key management personnel comprises of the trustees. The total employment benefits, including employer pension contributions of the key management personnel were £nil (previous year: £nil). No employees has benefits in excess of £60,000 (previous year: none).

One employee was made redundant during the year.

## 9. Independent Examiner Fees

	Year Ended 31st July 2018	Year Ended 31st July 2017
	£	£
Independent examination fees	840	840
	<u>840</u>	<u>840</u>

## 10. Tangible Fixed Assets

	Office Equipment	Total
	£	£
<b>Cost</b>		
At 1st August 2017	575	575
Additions	-	-
Disposals	-	-
Revaluations	-	-
At 31st July 2018	<u>575</u>	<u>575</u>
<b>Depreciation</b>		
At 1st August 2017	144	144
Charge for Year	144	144
Eliminated on disposals	-	-
Impairment	-	-
At 31st July 2018	<u>288</u>	<u>288</u>
<b>NET BOOK VALUE</b>		
At 31st July 2018	<u>287</u>	<u>287</u>
At 31st July 2017	<u>431</u>	<u>431</u>



# 11. Stocks

	2018	2017
	£	£
Stock	40	40
	<u>40</u>	<u>40</u>

Stock held is a selection of our own publications; childrens fiction, children's non fiction and teaching packs.

# 12. Analysis of debtors

	2018	2017
	£	£
Debtors	7,280	33,180
Other Debtors	33,385	192
Prepayments	632	171
	<u>41,297</u>	<u>33,543</u>

Debtors and prepayments related to restricted funds £33,186 (2017: £23,000), and unrestricted funds £8,532 (2017: £10,543).

# 13. Creditors: amounts falling due within one year

	2018	2017
	£	£
Accounts payable	473	72
Other creditors and accruals	840	840
	<u>1,313</u>	<u>912</u>

## 14. Analysis of charitable funds

## Analysis of movements in unrestricted funds

	Balance at 1st August 2017	Incoming Resources	Resources Expended	Transfers	Balance at 31st July 2018
	£	£	£	£	£
Designated: -					
Training	1,751	1,250	(232)	-	2,769
Archiving	4,730	-	(4,033)	-	697
University of Manchester	6,826	22,999	(19,771)	-	10,054
Community Heritage	8,760	-	(8,760)	-	-
Donations	-	1	(1)	-	-
Sage	5,824	-	-	-	5,824
Writer in Residence	943	-	(85)	-	858
General Fund	33,637	12,902	(19,824)	-	26,715
Total	62,471	37,152	(52,706)	-	46,917

## Name of unrestricted fund:

## Description, nature and purpose of the fund

Training	~ towards training costs
Archiving	~ designated for archivists costs
University of Manchester	~ designated for events
Community Heritage	~ designated for Trust work
Donations	~ designated for Ahmed School in Bangladesh
Sage	~ designated for Trust work
Writer in Residence	~ project with writer in residence creating work to be held in our archives
General Fund	The "free reserves" after allowing for all designated funds

**Analysis of movements in restricted funds**

	Balance at 1st August 2017	Incoming Resources	Resources Expended	Transfers	Balance at 31st July 2018
	£	£	£	£	£
U.S Embassy	1,350	-	(1,035)	-	315
HEFCE - Embroidery	413	-	(413)	-	-
HLF Community Event	600	-	(600)	-	-
HLF - CIFTC 2	-	58,116	(37,988)	-	20,128
HLF - Ahmed Legacy Project	30	1,513	(1,543)	-	-
HLF - CIFTC 1	2,895	-	(2,895)	-	-
Irish Traveller Pack	7,500	-	-	-	7,500
Manchester City Council	28,544	-	(28,544)	-	-
University of Manchester	-	1,340	(1,340)	-	-
	<b>41,332</b>	<b>60,969</b>	<b>(74,358)</b>	<b>-</b>	<b>27,943</b>

**Name of restricted fund:**

U.S Embassy  
 HEFCE - Embroidery  
 HLF Community Event  
 HLF - CIFTC 2  
 HLF - Ahmed Legacy Project  
 HLF - CIFTC 1

**Description, nature and purpose of the fund**

~ Towards design & production of teacher's resource pack  
 ~ Identity through stitching project  
 ~ Towards community showcase event  
 ~ To deliver, support and build sustainability  
 ~ Towards legacy project costs  
 ~ To assess feasibility of ongoing support & training for community heritage projects  
 ~ Towards community heritage archiving  
 ~ Funds for core costs  
 ~ UoM social responsibility curriculum support

Irish Traveller Pack  
 Manchester City Council  
 University of Manchester

**15. Analysis of net assets between funds**

	Unrestricted funds	Restricted funds	Total
	£	£	£
Cash at Bank & In Hand	40,049	(5,500)	34,549
Other net current assets/(liabilities)	6,868	33,156	40,024
Fixed Assets	-	287	287
<b>Total</b>	<b>46,917</b>	<b>27,943</b>	<b>74,860</b>

**16. Financial Instruments**

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

## Traditional Income and Expenditure Account

19

	Year Ended 31st July 2018 £	Year Ended 31st July 2017 £
<b>Income</b>		
Donations	1	813
Restricted grants:		
MCC (Ongoing Core Costs)	-	44,771
MCC - small grants	1,340	-
Arts Council	-	1,069
US Embassy	-	1,350
HLF - Coming in From the Cold	58,116	-
HLF Community Event	-	350
HLF - Ahmed Legacy Project	1,513	51,840
Trust Expenses Recharged	10,709	15,902
Project Work	24,510	24,204
Training Provided	1,250	250
Book Sales	500	471
Ticket Sales	-	616
Investment Income	-	18
Other Income	182	1,824
<b>Total Income</b>	<b>98,121</b>	<b>143,478</b>
<b>Expenditure</b>		
Activity Costs	1,100	4,895
Wages	75,565	51,493
Printing & Publicity	4,716	6,729
Event Catering & Refreshments	1,312	1,539
Event Speaker/Performer	1,250	3,352
Event Printing	3,000	4,350
Travel & Refreshments	8,569	1,331
Postage	231	111
Freelancers	19,995	30,225
Contributions to Travel	800	-
Project Intern	-	540
Participant expenses	-	10
Project Costs	-	303
Venue Hire	2,175	-
Donations	-	813
Volunteer Refreshments & Travel	913	227
Depreciation	144	144
Support Costs	6,454	5,381
Governance Costs	840	840
<b>Total Expenditure</b>	<b>127,064</b>	<b>112,283</b>
<b>Surplus/(deficit for year)</b>	<b>(28,943)</b>	<b>31,195</b>

**The Ahmed Iqbal Ullah Education Trust**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED  
31ST JULY 2018**

Registered Charity No.1089257

# **The Ahmed Iqbal Ullah Education Trust**

## **INDEX**

<u>PAGE NUMBER</u>	<u>CONTENTS</u>
1 - 6	TRUSTEES ANNUAL REPORT
7	INDEPENDENT EXAMINERS REPORT
8	STATEMENT OF FINANCIAL ACTIVITIES
9	BALANCE SHEET
10	STATEMENT OF CASH FLOWS
11 - 18	NOTES TO THE ACCOUNTS
19	TRADITIONAL INCOME & EXPENDITURE ACCOUNT (for management purposes only)

## **The Ahmed Iqbal Ullah Education Trust**

### **Report of the trustees for the year ended 31<sup>st</sup> July 2018**

The trustees present their annual report and financial statements of the charity for the year ended 31<sup>st</sup> July 2018. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland published (FRS 102) (effective 1 January 2015).

### **Reference and administrative information**

Charity Name: The Ahmed Iqbal Ullah Education Trust

Charity Number: 1089257

### **Trustees during the year and up to date of signing**

P Okojie	Chair of Trustees		
L Kushnick		D Collier	Resigned November 2018
S Bolchover		F Devine	
C Rew		B Edwards	Resigned June 2018
A Esmail		V Rosin	Appointed August 2018

### **Chief Executive**

Jacqueline Ould, Education Outreach Co-ordinator (Retired August 2018)

### **Principal Office**

Ahmed Iqbal Ullah Race Relations Resource Centre  
3rd Floor  
Central Library  
St Peter's Square  
Manchester M2 5PD

### **Independent Examiners**

Community Accountancy Service Limited  
The Grange  
Pilgrim Drive  
Beswick  
Manchester  
M11 3TQ

### **Bankers**

Co-operative Bank  
PO Box 250  
Skelmersdale  
WN8 6WT

## **The Ahmed Iqbal Ullah Education Trust**

### **Structure, governance and management**

The Charity is a registered charity and is constituted under a trust deed dated 1<sup>st</sup> May 2001.

### **Appointment of trustees**

New trustees are appointed by existing trustees and may put themselves forward for re-appointment. The Trust Deed provides for a minimum of 5 trustees.

At the trustee meetings (minimum of 2 ordinary meetings per year), the trustees agree the broad strategy and areas of activity for the Charity, including investment, reserves and risk management policies and performance. The day to day administration of the Charity is delegated to Education Outreach Co-ordinator and Finance Officer.

### **Trustee induction and training**

On-the-job and by attending meetings.

### **Objectives and activities**

The Trust actively seeks to encourage use of its services by schools, colleges, supplementary schools, youth and community groups. We provide training for children, young people and practitioners around issues of race and ethnicity in our everyday lives and in history.

We produce our own resources encouraging social inclusion and community cohesion via interview projects and research with practitioners. We make resources available for loan and welcome visits to our sister organisation the Ahmed Iqbal Ullah Race Relations Resource Centre. We work with supporting statutory bodies such as Manchester City Council's Children and Families Services, the University of Manchester and other education and community cohesion support services in the Greater Manchester Area, as well as supporting communities through other voluntary sector organisations, such as refugee support agencies, supplementary schools, and local Oral History groups.

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the Charity's aims and objectives, in planning future activities, and setting the policies for the year.

### **A review of our achievements and performance –**

The Ahmed Iqbal Ullah Education Trust had a busy and productive year in 2017-18.

- The development of the Coming in from the Cold community engagement and archiving project came to a close and we were successful in securing funding by the Heritage Lottery Fund for a 3-year delivery phase, which began in January 2018.
- Continuing to provide learning opportunities for school students in Manchester and a programme of events focused on black history.
- Producing non-fiction and biographies for children, by working with children in schools.
- Continuing to support BME community groups to deliver and archive their heritage projects.

Former Q-step student, Waqar Younis, has stayed with us as graduate intern from July 2017 for one year. Where possible, we strive to provide opportunities for BME staff to acquire experience in the library and heritage sector in the hope that this opens doors to future employment. As part of the Coming in from the Cold project we are offering 3 x 1-year trainee placements with us, our first is Laila Benhaida, who is undertaking external training as well as working with us.



## The Ahmed Iqbal Ullah Education Trust

We have provided support for many voluntary sector and community organisations in the past, and are now able to do so on a much larger scale through the Coming in from the Cold project, providing training, supporting the delivery of their oral history projects through training and advice, and encouraging and curating the archiving of their project materials.

### Financial review -

The continued support from Manchester City Council and the University of Manchester provide core costs to enable the charity to continue its work.

Funding has been received from the Heritage Lottery Fund for the Coming in from the Cold Delivery phase. This is ongoing for 3 years and costs are claimed in arrears.

Earned income from outreach work, training and book sales has added to our unrestricted funds held.

#### 1.1 Core funding from Manchester City Council & the Office of the Registrar, University of Manchester.

The core funding received by the Trust from the City Council and the University of Manchester is governed by a collaboration agreement between the three parties. In the period of this report, the City Council provide core annual funding of £23,000 and paid the Education Outreach Coordinator salary (0.5 of a full time salary) through a commission to OneEducation.

This funding covers the costs of delivery of training and resources on BME history and experience to Manchester residents; the events programme promoting BME history and community cohesion, including Black History Month events; and the production costs of the school fiction and biography books.

The University provides a cash-grant to the Trust, to the value of £23,000 (in addition to providing funding for the rental/service charge for the Central Library premises).

The collaboration agreement, dated June 2016, has now been agreed and signed, effective for a period of three years. It is imperative that this agreement is renewed in 2019 to sustain core funding into the future.

#### 1.2 Other income streams.

The Trust continues to receive a small income stream from book sales. Schools that take part in the fiction book projects make a contribution to the activity costs. Support provided to community oral history projects is costed per project. In total these small income streams generated £3365

1.3 HLF project: 'Coming in from the Cold': delivery phase. Our project bid to the HLF was successful and the Trust was awarded a grant of £357k over 3 years to deliver and continue to develop a sustainable support service for BME heritage projects



## **The Ahmed Iqbal Ullah Education Trust**

### **Investment powers and policy**

The trustees, having regard to the liquidity requirements of operating the charity, have kept available funds in an interest bearing deposit account.

### **Reserves policy and going concern**

The balance held in unrestricted reserves at 31<sup>st</sup> July 2018 was £46,917 all of which are free reserves, after allowing for funds tied up in tangible fixed assets.

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately six months of unrestricted charitable expenditure. The trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that support and governance costs are covered.

The Charity's main source of income is grants and project fees. The Trustees consider that it is appropriate to prepare the accounts on a going concern basis and, consequently, the accounts do not include any adjustments that would be necessary if these sources of income should cease.

### **Risk management**

The trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks.

## **The Ahmed Iqbal Ullah Education Trust**

### **Plans for Future Periods**

Angela Smith is the community engagement officer for the Trust, delivering tours and events, maintaining our relations with crucial local networks, and delivering the very effective social media presence of the Trust by maintaining our website, blog, facebook and twitter presence. Angela creates and distributes the Trust e-bulletin sending it out to a wide network approximately every six weeks.

With the AIURRRC, the Trust delivers many public engagement events, including some in partnership with the broader group of Archives+ partners. We also host events for community groups and University departments in the Central Library spaces.

It is notable that the Trust and Centre continue to add material to the digital interactive exhibitions in the Archives+ area of Ground Floor of Central Library and to create exhibitions for other spaces in the library. The Coming in from the Cold project is also aiming to bring in further community heritage archive material as part of the engagement programme.

Trust staff have been involved for many years in the delivery of Black History Month activities and events, especially those for schools. In recognition of the diminishing profile of Black History Month since the collapse of 'Acts of Achievement', the Trust has played an expanded role since 2015, working with National Black Arts Alliance to provide a launch event and coordinated online publicity for Black History Month under the banner 'BHMGM' (Black History Month Greater Manchester).

In August 2017 the development stage of our "Coming in from the Cold" project working with minority groups came to a close. Since the completion of this project we have successfully secured funds to continue into the delivery phase which will last for 3 years from January 2018 and provide a solid footing for the continued sustainability of the Trust.

The project employs 4 new staff, Jennie Vickers (Community Engagement Manager), Jo Robson (Archivist), Drew Ellery (Digital Officer) and Laila Benhaida is our training placement for year 1.

## The Ahmed Iqbal Ullah Education Trust

### Trustees responsibilities in relation to the financial statements

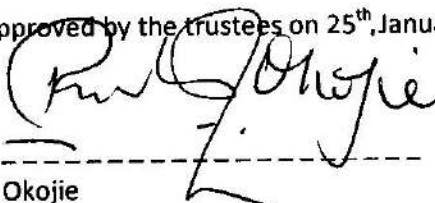
The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provision of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 25<sup>th</sup>, January 2019 and signed on their behalf by:

  
-----  
P Okojie  
CHAIR of TRUSTEES

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF  
THE AHMED IQBAL ULLAH EDUCATION TRUST  
REGISTERED CHARITY NO. 1089257**

I report on the accounts of the charity, for the Year Ended 31<sup>st</sup> July 2018 which are set out on pages 8 to 18.

**Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

**Basis of Independent Examiners Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out below.


**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention :

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records have in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act,
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....  .....

E.L Anderson MA FCA CTA  
Date: 25<sup>th</sup> January 2019

Community Accountancy Service Ltd  
The Grange, Pilgrim Drive, Beswick,  
Manchester, M11 3TQ

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED**  
**31ST JULY 2018**

		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds Year Ended 31st July 2018</b>	<b>Total Funds Year Ended 31st July 2017</b>
	<b>Further Details</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income from:</b>					
Donations and legacies	(3)	1	-	1	813
Charitable Activities	(4)	36,469	60,969	97,438	140,352
Other Trading Activities	(5)	500	-	500	471
Investment Income		-	-	-	18
Other		182	-	182	1,824
<b>Total</b>		<b>37,152</b>	<b>60,969</b>	<b>98,121</b>	<b>143,478</b>
<b>Expenditure on:</b>					
Charitable Activities	(6)	52,706	74,358	127,064	112,283
<b>Total</b>		<b>52,706</b>	<b>74,358</b>	<b>127,064</b>	<b>112,283</b>
<b>Net gains/(losses) on investments</b>					
		-	-	-	-
<b>Net income/(expenditure)</b>		<b>(15,554)</b>	<b>(13,389)</b>	<b>(28,943)</b>	<b>31,195</b>
<b>Transfers between funds</b>					
	(14)	-	-	-	-
<b>Net movement in funds</b>		<b>(15,554)</b>	<b>(13,389)</b>	<b>(28,943)</b>	<b>31,195</b>
<b>Reconciliation of funds</b>					
Total funds brought forward	(14)	62,471	41,332	103,803	72,608
<b>Total funds carried forward</b>	<b>(14)</b>	<b>46,917</b>	<b>27,943</b>	<b>74,860</b>	<b>103,803</b>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 11 to 18 form part of these accounts.

**BALANCE SHEET AS AT 31ST JULY 2018**

	Notes	2018 £	2017 £
<b>Fixed assets:</b>			
Tangible assets	(10)	287	431
		<u>287</u>	<u>431</u>
<b>Current assets:</b>			
Stocks	(11)	40	40
Debtors	(12)	41,297	33,543
Cash at Bank & in Hand		34,549	70,701
Total current assets		<u>75,886</u>	<u>104,284</u>
<b>Liabilities:</b>			
Creditors: Amounts falling due within one year	(13)	1,313	912
Net current assets or liabilities		<u>74,573</u>	<u>103,372</u>
Total assets less current liabilities		74,860	103,803
<b>Total net assets or liabilities</b>		<u><u>74,860</u></u>	<u><u>103,803</u></u>
<b>The funds of the charity:</b>			
Restricted income funds	(14)	27,943	41,332
Unrestricted income funds	(14)	46,917	62,471
<b>Total charity funds</b>		<u><u>74,860</u></u>	<u><u>103,803</u></u>

Approved on behalf of the Trustees Management Committee

P Okojie

C Rew



Date: 25th January 2019

The notes on pages 11 to 18 form part of these accounts.

**Statement of Cash Flows for the year ending 31st July 2018****Reconciliation of net movement in funds to net cash flow from operating activities**

	<b>Year Ended 31st July 2018 £</b>	<b>Year Ended 31st July 2017 £</b>
Net movement in funds	(28,943)	31,195
Add back depreciation	144	-
Deduct investment income	-	(18)
Decrease/(increase) in stocks	-	-
Decrease/(increase) in debtors	(7,754)	(26,301)
Increase/(decrease) in creditors	401	(24,723)
<b>Net cash used in operating activities</b>	<b>(36,152)</b>	<b>(19,847)</b>
<b>Cash flows from investment activities:</b>		
Purchase of fixed assets	-	(431)
Interest	-	18
<b>Net cash provided by investing activities</b>	<b>-</b>	<b>(413)</b>
 Increase/(decrease) in cash and cash equivalents during the year	 (36,152)	 (20,260)
Cash and cash equivalents brought forward	70,701	90,961
<b>Cash and cash equivalents carried forward</b>	<b>34,549</b>	<b>70,701</b>



**Notes to the accounts****1. Accounting policies****(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 1st January 2015 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011. The charity constitutes a public benefit entity as defined by FRS 102. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**(b) Funds structure**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose. There are 9 restricted funds. Further details of each fund are disclosed in note 14.

**(c) Income recognition**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

**(d) Expenditure Recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (g) below.

**(e) Irrecoverable VAT**

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

**(f) Allocation of support and governance costs**

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on usage. The allocation of support and governance costs is analysed in note 7.

**(g) Costs of raising funds**

There were no costs related to the raising of funds.

**(h) Charitable Activities**

Costs of charitable activities include governance costs and an apportionment of support costs as shown in note 6.

**(i) Tangible fixed assets and depreciation**

All assets costing more than £500 are capitalised and valued at historical cost. Depreciation is charged on the following basis:

Office Equipment	25% on cost
------------------	-------------

**(j) Realised gains and losses**

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their varying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

**(k) Pensions**

The charity does administer contributions to an automatic enrolment pension scheme on behalf of individuals.

**2. Related party transactions and trustees' expenses and remuneration**

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2017: £nil). Expenses paid to the trustees in the year totalled £nil (2017: £nil).

**3. Donations and Legacies**

	Unrestricted	Restricted	Total Funds	Total Funds
	Year Ended	Year Ended	Year Ended	Year Ended
	31st July 2018	31st July 2018	31st July	31st July
	£	£	2018	2017
Donations	1	-	1	813
	1	-	1	813

**4. Income from charitable activities**

	Unrestricted	Restricted	Total Funds	Total Funds
	Year Ended	Year Ended	Year Ended	Year Ended
	31st July 2018	31st July 2018	31st July	31st July
	£	£	2018	2017
Restricted grants:				
MCC (Ongoing Core Costs)	-	-	-	44,771
MCC - small grants	-	1,340	1,340	-
Arts Council	-	-	-	1,069
US Embassy	-	-	-	1,350
HLF - Coming in From the Cold	-	58,116	58,116	-
HLF Community Event	-	-	-	350
HLF - Ahmed Legacy Project	-	1,513	1,513	51,840
Trust Expenses Recharged	10,709	-	10,709	15,902
Project Work	24,510	-	24,510	24,204
Training Provided	1,250	-	1,250	250
Ticket Sales	-	-	-	616
	36,469	60,969	97,438	140,352

**5. Income from other trading activities**

	Unrestricted	Restricted	Total Funds	Total Funds
	Year Ended	Year Ended	Year Ended	Year Ended
	31st July 2018	31st July 2018	31st July	31st July
	£	£	2018	2017
Book Sales	500	-	500	471
	500	-	500	471

**6. Expenditure**

	Activities	Year Ended 31st July 2018	Year Ended 31st July 2017
	£	£	£
<b>Expenditure on charitable activities:</b>			
Activity Costs	1,100	1,100	4,895
Wages	75,565	75,565	51,493
Printing & Publicity	4,716	4,716	6,729
Event Catering & Refreshments	1,312	1,312	1,539
Event Speaker/Performer	1,250	1,250	3,352
Event Printing	3,000	3,000	4,350
Travel & Refreshments	8,569	8,569	1,331
Postage	231	231	111
Freelancers	19,995	19,995	30,225
Contributions to Travel	800	800	-
Project Intern	-	-	540
Participant expenses	-	-	10
Project Costs	-	-	303
Venue Hire	2,175	2,175	-
Donations	-	-	813
Volunteer Refreshments & Travel	913	913	227
Depreciation	144	144	144
Support Costs	6,454	6,454	5,381
Governance Costs	840	840	840
	<u>127,064</u>	<u>127,064</u>	<u>112,283</u>

**7. Allocation of governance and support costs**

The breakdown of support costs and how these were allocated between governance and other support costs is shown below:

	General Support	Governance	Total
Membership Fees	392	-	392
Accountancy Fees	-	840	840
Bank Charges	19	-	19
Miscellaneous Expense	127	-	127
Minor Equipment	24	-	24
Conferences	39	-	39
Recruitment Costs	794	-	794
Insurance	709	-	709
Payroll Bureau	631	-	631
Bad Debts	443	-	443
Training	2,947	-	2,947
Post, Printing & Stationery	329	-	329
	<u>6,454</u>	<u>840</u>	<u>7,294</u>

## 8. Analysis of staff costs

	Year Ended 31st July 2018	Year Ended 31st July 2017
	£	£
Wages and Salaries	74,759	50,457
Redundancy	-	692
Social Security Costs	137	27
Pension Costs	669	317
	<u>75,565</u>	<u>51,493</u>

The average number of employees during the year was 6 (previous year: 4).

The charity considers its key management personnel comprises of the trustees. The total employment benefits, including employer pension contributions of the key management personnel were £nil (previous year: £nil). No employees has benefits in excess of £60,000 (previous year: none).

One employee was made redundant during the year.

## 9. Independent Examiner Fees

	Year Ended 31st July 2018	Year Ended 31st July 2017
	£	£
Independent examination fees	840	840
	<u>840</u>	<u>840</u>

## 10. Tangible Fixed Assets

	Office Equipment	Total
	£	£
<b>Cost</b>		
At 1st August 2017	575	575
Additions	-	-
Disposals	-	-
Revaluations	-	-
At 31st July 2018	<u>575</u>	<u>575</u>
<b>Depreciation</b>		
At 1st August 2017	144	144
Charge for Year	144	144
Eliminated on disposals	-	-
Impairment	-	-
At 31st July 2018	<u>288</u>	<u>288</u>
<b>NET BOOK VALUE</b>		
At 31st July 2018	<u>287</u>	<u>287</u>
At 31st July 2017	<u>431</u>	<u>431</u>

# 11. Stocks

	2018	2017
	£	£
Stock	40	40
	<u>40</u>	<u>40</u>

Stock held is a selection of our own publications; childrens fiction, children's non fiction and teaching packs.

# 12. Analysis of debtors

	2018	2017
	£	£
Debtors	7,280	33,180
Other Debtors	33,385	192
Prepayments	632	171
	<u>41,297</u>	<u>33,543</u>

Debtors and prepayments related to restricted funds £33,186 (2017: £23,000), and unrestricted funds £8,532 (2017: £10,543).

# 13. Creditors: amounts falling due within one year

	2018	2017
	£	£
Accounts payable	473	72
Other creditors and accruals	840	840
	<u>1,313</u>	<u>912</u>

## 14. Analysis of charitable funds

## Analysis of movements in unrestricted funds

	Balance at 1st August 2017	Incoming Resources	Resources Expended	Transfers	Balance at 31st July 2018
	£	£	£	£	£
Designated: -					
Training	1,751	1,250	(232)	-	2,769
Archiving	4,730	-	(4,033)	-	697
University of Manchester	6,826	22,999	(19,771)	-	10,054
Community Heritage	8,760	-	(8,760)	-	-
Donations	-	1	(1)	-	-
Sage	5,824	-	-	-	5,824
Writer in Residence	943	-	(85)	-	858
General Fund	33,637	12,902	(19,824)	-	26,715
Total	62,471	37,152	(52,706)	-	46,917

## Name of unrestricted fund:

## Description, nature and purpose of the fund

Training	~ towards training costs
Archiving	~ designated for archivists costs
University of Manchester	~ designated for events
Community Heritage	~ designated for Trust work
Donations	~ designated for Ahmed School in Bangladesh
Sage	~ designated for Trust work
Writer in Residence	~ project with writer in residence creating work to be held in our archives
General Fund	The "free reserves" after allowing for all designated funds

**Analysis of movements in restricted funds**

	Balance at 1st August 2017	Incoming Resources	Resources Expended	Transfers	Balance at 31st July 2018
	£	£	£	£	£
U.S Embassy	1,350	-	(1,035)	-	315
HEFCE - Embroidery	413	-	(413)	-	-
HLF Community Event	600	-	(600)	-	-
HLF - CIFTC 2	-	58,116	(37,988)	-	20,128
HLF - Ahmed Legacy Project	30	1,513	(1,543)	-	-
HLF - CIFTC 1	2,895	-	(2,895)	-	-
Irish Traveller Pack	7,500	-	-	-	7,500
Manchester City Council	28,544	-	(28,544)	-	-
University of Manchester	-	1,340	(1,340)	-	-
	<b>41,332</b>	<b>60,969</b>	<b>(74,358)</b>	<b>-</b>	<b>27,943</b>

**Name of restricted fund:**

U.S Embassy  
HEFCE - Embroidery  
HLF Community Event  
HLF - CIFTC 2  
HLF - Ahmed Legacy Project  
HLF - CIFTC 1

Irish Traveller Pack  
Manchester City Council  
University of Manchester

**Description, nature and purpose of the fund**

~ Towards design & production of teacher's resource pack  
~ Identity through stitching project  
~ Towards community showcase event  
~ To deliver, support and build sustainability  
~ Towards legacy project costs  
~ To assess feasibility of ongoing support & training for community heritage projects  
~ Towards community heritage archiving  
~ Funds for core costs  
~ UoM social responsibility curriculum support

**15. Analysis of net assets between funds**

	Unrestricted funds	Restricted funds	Total
	£	£	£
Cash at Bank & In Hand	40,049	(5,500)	34,549
Other net current assets/(liabilities)	6,868	33,156	40,024
Fixed Assets	-	287	287
<b>Total</b>	<b>46,917</b>	<b>27,943</b>	<b>74,860</b>

**16. Financial Instruments**

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.



## Traditional Income and Expenditure Account

19

	Year Ended 31st July 2018 £	Year Ended 31st July 2017 £
<b>Income</b>		
Donations	1	813
Restricted grants:		
MCC (Ongoing Core Costs)	-	44,771
MCC - small grants	1,340	-
Arts Council	-	1,069
US Embassy	-	1,350
HLF - Coming in From the Cold	58,116	-
HLF Community Event	-	350
HLF - Ahmed Legacy Project	1,513	51,840
Trust Expenses Recharged	10,709	15,902
Project Work	24,510	24,204
Training Provided	1,250	250
Book Sales	500	471
Ticket Sales	-	616
Investment Income	-	18
Other Income	182	1,824
<b>Total Income</b>	<b>98,121</b>	<b>143,478</b>
<b>Expenditure</b>		
Activity Costs	1,100	4,895
Wages	75,565	51,493
Printing & Publicity	4,716	6,729
Event Catering & Refreshments	1,312	1,539
Event Speaker/Performer	1,250	3,352
Event Printing	3,000	4,350
Travel & Refreshments	8,569	1,331
Postage	231	111
Freelancers	19,995	30,225
Contributions to Travel	800	-
Project Intern	-	540
Participant expenses	-	10
Project Costs	-	303
Venue Hire	2,175	-
Donations	-	813
Volunteer Refreshments & Travel	913	227
Depreciation	144	144
Support Costs	6,454	5,381
Governance Costs	840	840
<b>Total Expenditure</b>	<b>127,064</b>	<b>112,283</b>
<b>Surplus/(deficit for year)</b>	<b>(28,943)</b>	<b>31,195</b>