

THE POTTERS HOUSE CHRISTIAN CENTRE
(LEICESTER)

**ANNUAL REPORT AND
STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2019**

Charity Registration No: 1109790

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THE POTTERS HOUSE CHRISTIAN CENTRE LEICESTER

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1109790
START OF FINANCIAL YEAR	01 April 2018
END OF FINANCIAL YEAR	31 March 2019
TRUSTEES AS AT 31 MARCH, 2019	Peter Temple Irvine Ruzvidzo Eric Darko

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

GOVERNING INSTRUMENT	Constitution adopted 7th February, 2005
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OBJECTS

- a) The advancement of the Christian religion in accordance with the statement of beliefs set out in the 1st schedule and in particular in Leicester and at the discretion of the church council elsewhere in the United Kingdom or in the world.
- b) The relief of poverty and sickness regardless of nationality, religious, political or other opinion in the said location and at the discretion of the Church council elsewhere in the United Kingdom or the world.

CORRESPONDENCE ADDRESS:	235 Scraftoft Lane Leicester LE5 2HT
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PRIMARY BANKERS:	Barclays Bank Plc Leicester LE87 2BB
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INDEPENDENT EXAMINER:	John Galt Accounting Services 129 Newmarket Road Norwich Norfolk NR4 6SZ
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THE POTTERS HOUSE CHRISTIAN CENTRE LEICESTER

STATEMENT OF RECEIPTS AND PAYMENTS

FOR THE YEAR ENDED 31 March, 2019

<u>RECEIPTS:</u>	<u>Notes</u>	Unrestricted Funds	Restricted Funds	Total 2019	Total 2018
		£	£	£	£
Voluntary Receipts	2a	92,217	4,385	96,602	98,747
Charitable Activities	2b	1,433	0	1,433	1,293
Other Incoming Resources	2c	1,705	0	1,705	1,065
TOTAL RECEIPTS		95,355	4,385	99,740	101,104
<u>PAYMENTS:</u>					
Costs of activities in furtherance of the objectives of the Charity	3a	89,450	4,385	93,835	96,134
Resources Expended on Managing and Administering the Charity	3b	8,308	0	8,308	3,914
TOTAL PAYMENTS		97,759	4,385	102,144	100,048
<u>NET INCOMING / (OUTGOING) RESOURCES</u>		-2,404	0	-2,404	1,056
<u>Total Funds Brought Forward</u>		4,076	0	4,076	3,020
<u>Total Funds Carried Forward</u>		1,673	0	1,673	4,076

The notes on pages 4 - 6 form part of these accounts.

All operations are classified as continued operations.

THE POTTERS HOUSE CHRISTIAN CENTRE LEICESTER

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 MARCH, 2019

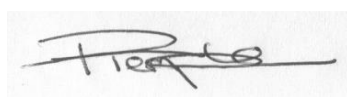
	31-Mar-19 £	31-Mar-18 £
<u>ASSETS</u>		
Cash Funds:		
Barclays Business Account	1,033	2,040
Barclays Savings Account	640	2,037
	<hr/> 1,673	<hr/> 4,076
Represented By:		
General Fund	1,673	4,076
Restricted Funds	0	0
	<hr/> 1,673	<hr/> 4,076
 Assets Retained for the Charitie's Own Use:		
Equipment	13,579	12,154
LIABILITIES		
Independant Examiners Fee	400	400
	<hr/> 400	<hr/> 400

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 2 and 3.

Approved by the trustees on 30 June 2019

Signed on their behalf by



, (Peter Temple) Trustee

THE POTTERS HOUSE CHRISTIAN CENTRE LEICESTER

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2019

NOTE 1 ACCOUNTING POLICIES

Basis of Accounting

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

Change of Basis

There has been no change to the valuation rules and methods of accounting since last year.
There has been no change to last year's accounts.

NOTE 2 RECEIPTS

	Unrestricted Funds £	Restricted Funds £	Total <u>2019</u> £	Total <u>2018</u> £
a) Voluntary Receipts				
Church Offerings	60,404	0	60,404	52,903
Gift Aid Tax Reclaimed	22,316	0	22,316	29,792
Special Offerings	0	4,385	4,385	4,305
Pledges	9,498	0	9,498	11,746
	92,217	4,385	96,602	98,747
b) Charitable Activities				
Revival Meetings	1,433	0	1,433	1,293
	1,433	0	1,433	1,293
c) Other Incoming Resources				
Sundry Income	1,175	0	1,175	201
New Church Tithe	530	0	530	864
	1,705	0	1,705	1,065

THE POTTERS HOUSE CHRISTIAN CENTRE LEICESTER

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2019

NOTE 3 PAYMENTS

a) Cost of activities in the furtherance of the Charities' objects

	Unrestricted Funds	Restricted Funds	Total 2019	Total 2018
£	£	£	£	£
Accommodation Costs	5,216	0	5,216	5,397
Housing Allowance	9,278	0	9,278	13,472
Air Fare Costs	1,350	0	1,350	4,324
Benevolence	527	0	527	668
Books & Publications	583	0	583	1,035
Building Rent & Rates	14,066	0	14,066	14,039
Building Repairs	410	0	410	923
Conference & Seminar Costs	1,750	0	1,750	1,466
Equipment Costs	5,951	0	5,951	3,835
Equipment Rent & Repairs	484	0	484	1,201
Fellowship Tithe	5,794	0	5,794	5,410
Nursery & Cleaning	339	0	339	209
Hospitality & Subsistence	7,810	0	7,810	9,083
Motor Vehicle Expenses	4,838	0	4,838	2,043
Outreach & Evangelism	2,448	0	2,448	1,101
Printing & Advertising	2,634	0	2,634	2,321
Revival Expenses	3,573	0	3,573	1,849
Stationery & Postage	648	0	648	623
Sundry Expenses	1,109	0	1,109	707
Telephone Costs	2,111	0	2,111	1,957
Travel / Impact Teams	5,774	0	5,774	8,143
Utility Costs	5,150	0	5,150	4,543
Visiting Speakers	3,196	4,385	7,581	5,270
Wages & Salaries	0	0	0	250
World Evangelism	4,410	0	4,410	6,265
	89,450	4,385	93,835	96,134

b) Resources expended on managing and administering the Charity

Taxation Costs	2,123	0	2,123	818
Insurance Costs	2,691	0	2,691	2,696
Legal & Professional Fees	3,095	0	3,095	0
Independent Examiners Fee	400	0	400	400
	8,308	0	8,308	3,914

THE POTTERS HOUSE CHRISTIAN CENTRE LEICESTER

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2019

NOTE 4 RESTRICTED FUNDS

The Charity held no restricted fund during this financial period.

NOTE 5 PAYMENTS TO TRUSTEES

No trustees received remuneration during the year except for the Pastor Peter Temple

		Total	Total
		<u>2019</u>	<u>2018</u>
		£	£
Pastor P. Temple	Wages & Housing Allowances	9,278	13,722

No transactions were undertaken by (or on behalf of) the charity in which a trustee or connected person has a material interest.

NOTE 6 RISK ASSESSMENT

The Trustees actively review the major risks which the Charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirmed that they have established systems to mitigate the significant risks.

NOTE 7 RESERVES POLICY

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The Trustees aim to ensure that the charity will be able to continue to fulfill its charitable objectives even if there is a temporary shortfall in income or unforeseen increase in expenditure. The trustees will endeavour not to set aside funds unnecessarily.

NOTE 8 PUBLIC BENEFIT

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or "aims" that are for the public benefit. The Trustees confirm that they have paid due regards to the Charity Commission guidance on public benefit before deciding what activities the charity are to undertake.

NOTE 9 OTHER DISCLOSURE ISSUES

The charity has no other commitments, guarantees, loans, contingent liabilities other than those disclosed in the accounts. There are no other disclosure issues.

THE POTTERS HOUSE CHRISTIAN CENTRE LEICESTER
TRUSTEES REPORT FOR THE YEAR TO 31 MARCH, 2019

The Trustees present their report along with the financial statements of the charity for the year to 31 March, 2019. The financial statements have been prepared in accordance with the accounting policies set out on page 4 and comply with the Charity's trust deed and applicable law.

Trustees

The trustees named in the Notes to the Accounts have served throughout the year. Appointment of trustees is governed by the Constitution of the Charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies through resignation or death of an existing trustee.

Investment Powers

The Constitution authorises the trustees to make and hold investments using general funds of the charity. No such investments are presently held.

Constitution, Objects and Policies

The Charitable Trust is constituted by Constitution, and its objects are to promote the Christian faith through worship. In order to do this regular activities are carried out and invitations given out to the public.

Finance is raised purely from members contributions. The day to day running of the church is delegated by the Trustees to the Pastor.

Development, Activities and Achievements

The trustees, Pastor, and church council are committed to enabling as many people as possible to worship at our church and to become active members and followers of Jesus Christ. Our services and worship put faith into practice through prayer and scripture, music and preaching.

When planning our activities for the year, the Pastor and the church council have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our local community through:

Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.

Provision of Pastoral Care for all who enter our doors and to the local community.

Missionary and local community outreach work.

The trustees, Pastor, and church council are also delighted in the fact that the charity now has a viable church home, albeit a rental property. The building should be sufficient to allow for the much prayed for growth in church membership.

Financial Review

Overall income has remained at the same levels as the church continued to give to world evangelism and outreach.

New and existing members have also been giving with the vision of seeing others come to Christ.

Overall expenditure has increased by 2%. Most expenditure is on the Charity's objects of promoting the Christian faith and giving to world evangelism.

Future Developments

The trustees are looking to invest funds in planting further churches.

Reserves Policy

The Charity's policy is to maintain sufficient unrestricted funds to cover the next month's expenditure. This has been achieved throughout the year.

Restricted funds are normally used up when raised. Exceptions to this are when the funds have been raised but the cause raised for is not yet completed. There are correct accounting policies in place to identify each restricted fund and the available balance at any point in time.

Statement of Trustees Responsibilities

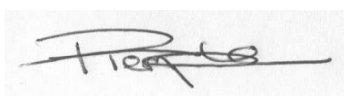
Law applicable to Charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the year end. In preparing those financial statements, the Trustees are required to:

- a. Select suitable accounting policies and apply them consistently;
- b. make judgements and estimates that are reasonable and prudent;
- c. state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- d. prepare the financial statements on an ongoing concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the Trustees on 30 June, 2019
and signed by the Pastor of the church who chaired the meeting.



Peter Temple
Pastor

Independent examiner's report to the trustees of The Potters House Christian Fellowship Leicester

I report on the accounts of the Trust for the year ended 31 March, 2019 which are set out on pages 1 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the Charities Act;

to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and

to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the Charities Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr. John Galt MAAT
129 Newmarket Road
Norwich
Norfolk
NR4 6SZ

29-Jun-19