

## ST PETER'S CHURCH, HAMMERSMITH



### ANNUAL REVIEW AND REPORT 2018

St Peter's Church is a Registered Charity No: 1135462

The Annual Report contains informal reports from the various church groups, including some of the events and activities that took place in 2018. It also contains the Treasurer's Report, as well as the Independent Examiner's Report and the Financial Statements. We hope you will find it of interest.

The document is available in printed form and on St Peter's website: [www.stpetersw6.org](http://www.stpetersw6.org)

St Peter's Church Parish Office  
Black Lion Lane, W6 9BE.  
020 8741 4848 or [office@stpetersw6.org](mailto:office@stpetersw6.org)

**Office hours: Mon, Tues & Fri 9am-2pm**  
**Website: [www.stpetersw6.org](http://www.stpetersw6.org)**

**Churchwardens:**  
**Jane Fryer**  
**Richard Woods**

## Vicar's Report

When I'm asked to describe St Peter's, I talk about it as a church which aspires to be a generous, inclusive, all-age community, with a commitment to mission and growth. Each element of this description seems to me significant.

In terms of generosity, we are committed as a church to giving strong support (financial and practical) to two specific local projects which work with refugees, the homeless, and those in need; as well as our link church in Messumba. Many of the congregation also give time and expertise in various capacities as governors, trustees or volunteers in a variety of charitable or educational projects. With regard to inclusion, we want to be a church where everyone – rich and poor, black and white, straight and gay, the devout and the sceptical – can find a welcome, and where we can provide worship, learning and social activities for all ages. As a community, we have a vibrant social life and seek to be a place where those who are new to the area can quickly make friends and build relationships. If we can keep building on these values, with a commitment to growth, we are doing what we can to fulfil our mission here.

Building on the appointment in 2017 of Lulu Crutchley as a children's worker and the launch of the Quidam programme noted in last year's Annual Review, 2018 has seen us to develop that vision in two significant areas, with the appointment of Heike Prentice as a curate, and with our nomination to be a Diocesan Resource church.

Heike has brought considerable skills and experience from her work as a life coach and from previous leadership roles in range of churches (including Chelmsford Cathedral), together with great warmth and likeability, and she and her husband Alistair have very quickly become valued and very positive additions to St Peter's.

We were also pleased last year to be identified by the Bishops as one of only 20 or so 'resource churches' in the London diocese, with the potential to help support smaller or struggling churches elsewhere. At the moment, a small group from St Peter's are participating in a training programme run by the diocese as we explore what this might mean for the future, to ensure we keep our vision for a thriving, open-minded and inclusive Anglicanism alive for the next generation.



As always, I am hugely grateful to those numerous individuals and groups who work so hard – often quietly and behind the scenes – to make St Peter's work. It would be impossible to name them all here, but please know your work and dedication is appreciated. We are all in your debt!

***(Revd Dr) Charles Clapham***  
***Vicar, St Peter's Hammersmith***

## Curate's Report

It is hard to believe that I arrived only eight months ago, on the 1st of July 2018 to be precise. 'Only' because the settling in process was made incredibly easy and smooth by the warm welcome and kindness both my husband Alistair and I received.

The first year of curacy is primarily spent getting to know people and the area, as well as watching and learning from Charles, whose task it is to conduct regular evaluations covering all aspects of parish life, give feedback on preaching and assemblies and ensure continued theological reading. Additionally there are regular Post Ordination Training events organised by the Kensington area of London Diocese,

and we are now beginning to prepare for my ordination as priest on the 22nd of June 2019 at All Saints Fulham.

I am genuinely grateful for the privilege of being able to serve my title post at St Peter's, at a time when the church has also been designated as one of the Resource Churches in London. This is first of all a well earned recognition of incumbent and church community, which are working well together and flourishing. And it is also an opportunity for us to share the life and values which characterise us with others: offering community, being inclusive, open minded and generous.

I am excited to be part of this journey of working out what it means to be a Resource Church and how we can imaginatively and generously resource the wider church. I have no doubt that my time at St Peter's will fly - which it does when you are having fun. So thank you for investing in my development, my prayer is that I will be able to contribute to the life and development of St Peter's in turn.

***Revd Heike Prentice***

### **Churchwardens' Reports**

Charles, our vicar, continued to do a marvellous job taking our services, initiating and strengthening work with the young, and leading in many other aspects of parish life. The most notable feature of 2018 was the arrival of our curate, Heike Prentice. She rapidly began assisting Charles, not least in taking over some of the preaching duties. We are indeed fortunate in having two such admirable speakers.

Also notable during the year was the rapid development of the Quidam programme of music, talks and films. Many thanks to Caroline Langton, David Broad, Milly Forrest and the others who have contributed to this success, which has among other benefits brought many people into our church for the first time.

For the two wardens themselves, the introduction of a system whereby seven former wardens take turns as senior stewards for the Sunday services has made a big difference, as the wardens are now required to be on duty only once a month. I am most grateful to our seven illustrious predecessors for taking on this duty.

We must all be grateful to the many other people, paid and unpaid, too numerous to list here, who contribute in many ways. I mention only two – Lucy, our indefatigable and efficient administrator, and Steve, our dependable and resourceful virger; without their work, much of it unseen and unsung, we would not be able to function.

***Richard Woods***

Regular formal and informal inspections of the fabric of the church have been ongoing - to keep it in good condition and head off any problems. Recent issues include the pillar bases at the entrance – a cosmetic, rather than fundamental problem – and a bit of pointing near the roof. There is an ongoing problem with a leak near the A4 boundary of the church.

Discussions continue to circle both about different possible storage options for the chairs and tables and the altar rails – do we or don't we trim the latter back a bit?

The new sound system has been put through its paces at endless events, Quidam and other, and the lighting is generally a triumph – particularly when complimented by six 'atmospheric' standard lamps in the parish rooms.

The vestry cupboards are finally finished and snagging issues with organ panels and the on / off switch have been sorted thanks to our wonderful Verger, Steve Haude.

Meanwhile, the community of the church has benefitted from endless excellent social events – including a cocktail party, whisky tasting, harvest supper, a fantastic family Burns' Night, Christmas parties and children's art mornings galore. In the pipeline are a quiz night and an Italian wine tasting evening and possibly even a James Bond-themed Casino night.

After last year's excitement of a new cooker, our dreams of an industrial dishwasher (to help our events run even more smoothly and save hours of washing up) are threatening to become a reality with plans for a fundraising auction now in full swing.

Quotes are being provided for work necessary to improve the buttry facilities.

*Jane Fryer*

### **Virger's Report**

This has been a year of great contrast for us all. A year that has seen our beautiful church so joyfully filled, not only for our services, but also for concerts and recitals as part of Quidam. The Nine Lessons and Carols service was the most uplifting triumph for congregation, choir and musicians under the direction of David Corum.

We all share the great sadness of the untimely death of David. But what a legacy he has left St Peter's, his home. The organ has been transformed with his skill as an organ builder. He fitted a new powerful silent blower motor carefully crafted and hidden in cupboards that fit the original decore of the building. He hand-made a whole new oboe rank of pipes and completely renovated the complex workings of this important and historic instrument.

David also designed a complete wall unit for the choir room to store music, vestments and altar frontals. All the parts were there, but the job not quite finished. It has been my great privilege to be able to finish the job that David started. It will always remain a lovely reminder of David as we use it week by week.

Fr Charles kindly celebrated a Eucharist for the Guild of Vergers at St Peter's this month after which we held our Annual General Meeting. I will be attending the Guild Training Conference at Malvern in August and also the Episcopal Vergers Conference near Houston, Texas in October.

St Peter's is unique in so many wonderful ways. Being your virger, for me is a calling. I love and thank you all for the support that you give so freely to my ministry. You make it all worthwhile.

*Stephen Haude*

### **Music**

The shock of David Coram's passing is still raw. And as a choir we are still grappling with his loss. "Music dripped from his fingers" was how he was described to me in an email from one parishioner, and that is an undoubted truth. His knowledge of church music was encyclopedic, and one only had to watch (and listen) to his energetic direction of the carol service last December, to appreciate his unparalleled imagination for profound and uplifting musical worship, and his sheer genius as a musician. David will remain a very real part of who we are.

A memorial service is due to be held at St Peter's on 4<sup>th</sup> May and we are hugely thankful to Ashley Stafford and Josie Goddard, among others, for working so hard on this.

We must, however, start to look towards the future for music at St Peter's and celebrate the music that is ongoing.

St Peter's is a real focus of music-making within our community, acting as both a rehearsal and a performance space for a variety of choirs and instrumentalists. The Quidam events have provided an especially rich and interesting voyage through different musical genres and experiences, and we look forward to welcoming more musicians into the building as part of this programme, and also working to expand the appeal of the church to other music groups in and around West London.

At some point in the next few months, we will start the process of appointing a Director of Music, and the choir will be actively involved in the selection process. We also have some further work that needs doing to the organ, including the decoration of the pipes. The multi-talented David built some fantastic shelving for the choir vestry in which to house all our music, and we are most grateful to the Virger for installing this securely. A good sort out of all the choir music is currently in progress.

The choir are always happy to welcome people who would like to come and sing with us. Please email me or ask any choir member about coming along to a rehearsal on Sunday morning, before the service!

I would also like to thank Michael Maxtone-Smith, who has stepped in to play the piano for us on Sunday mornings. His calm and professional musicianship, his patience and modesty are very much appreciated by us all. Thank you, Michael.

**Mark Levesley**

## **Sunday Clubs**

### **Adventurers**

2018 was another busy year for the Adventurers Sunday Club. The number of children attending was consistently high with an average of 10-14 children participating each Sunday. The boys and girls mix very well together and always seem engaged in the craft, song and prayer.

Adventurers have some new volunteers which has made planning much easier as the duties are shared across a wider group of teachers. There is a lovely sense of community within the Adventurers group. The children listen carefully to the themes and ideas being taught and discussed and they show great creativity and imagination in their questions and observations. Many of the themes discussed are brought to life in creative ways that help the children understand and absorb deeper meanings.

The group have a lot of fun together.

The children participate wholeheartedly by reading the prayers, reading the bible stories and giving their attention and energy to creative crafts that illustrate what has been talked about.

All of the activity is designed to help the children understand the teachings of the church and help them to be able to apply those teaching to their own lives and the lives of their family and friends. Although the half hour goes by incredibly fast, it is amazing how much can be covered in that time.



The children are always well behaved and attentive and seem to return to Church invigorated and excited by what they have learnt and the crafts that they have created. Each week the Adventurers try to reflect what is being explored in Church that day through the weekly bible reading and/or the Gospel reading.

**Polly Arnold**

### **Voyagers**

We are very lucky to have a wonderful team of dedicated volunteers who provide a fun, creative and interactive environment for children aged three to seven, introducing them to their first taste of Sunday School at St Peter's Church.

We are in the process of producing a two-year curriculum for both Sunday Clubs to make it more child friendly and to create some continuity within the clubs.

Whilst the emphasis is on enjoyment, we aim to instil simple routines during the half hour: seated on a carpet around a candle, we say a short prayer then sing a welcoming 'hello' song to make sure everyone

is included. This is followed by short bible story or theme directly related to what the main church body is considering that week.

There is some time for the children to share what they have heard before a much anticipated craft activity which also relates to the story/theme of the week.

It must be said that the parents enjoy the cutting, sticking and colouring as much as the children! I think we all enjoy the 'show and tell' element that the children bring once they are back in the body of the church – they are so proud to show off their creations to the vicar and congregation alike.

This year we saw a migration of quite a few children to the Adventurers Sunday Club. The Voyagers continues to maintain the same numbers as last year, averaging 17 each week. Although there have been weeks when there have been in excess of 25 children. The success comes from the excellent teaching provided by the volunteers. There are many supportive families who join in at Sunday school and may this continue to grow and prosper.

### **Children's Work**

We continue to run many events for both the young and older children. The younger children enjoy a range of activities and events including Christmas Art, Christmas Party, Mother's Day Art and the Teddy Bears Picnic. These events are all very well attended and create a wonderful feeling of community.

Our aim this year to provide more events for the children in KS2 (7-11 year olds). We have organised our first ever Pancake Party this year and are also putting on an older Mother's Day Art Afternoon for this age group. We would like to do a group outing in the summer



and have some ideas of other events such as a sleepover in the church. This is an area that needs to be developed and it would be great to have these events in the calendar every year.



The CWNN ran up until December 2018. It provided many great experiences for children, but sadly proved unsustainable. We hope our relationship with BEST will provide this age group a suitable alternative forum to meet and have fun.

### **Crèche**

**Lulu Crutchley**

The Sunday crèche is available to children (0-3 year olds) and their parents/carers, providing the opportunity to play, sing and reflect together.

For many new members of the congregation, the crèche provides a happy introduction to the thriving community of parents and children at St Peter's. Indeed, there has been continued support from many parents who help to run the crèche. We now have four successful events, which run yearly for this age group and above, including The Teddy Bear's Picnic, The Christmas Party and two art mornings. The events have been running for a number of years now and solely rely on the parents of these children to help run and support them.

The crèche continues to be an important part of the church and we offer a very welcoming and wonderful introduction to new families through both the crèche and Sunday clubs.

**Charlotte Reed**

## **Deanery Synod**

The principal task of our local Deanery Synod - a subordinate body which reports to the Church of England's governing General Synod - is to co-ordinate parishes' contributions to the London Diocese's Common fund. The Deanery Synod is chaired by the Rev Tim Stilwell, vicar of St Dionis Church, Parsons Green. Deanery Synod met in June, September, November 2018 and February 2019.

Synod meetings include financial reports, any voting and appointments which require to be made, and the major part of the evening is given to a presentation and interactive session, which allow for discussion, networking and learning from each other.

The topics of the last sessions included:

- Mission & Social Action: raising awareness of the numerous activities the churches represented in the deanery are involved in, which ranged from a wide variety of provision of child care, projects to tackle homelessness, community activities, job placement schemes, integration services for refugees, debt counselling a.o.
- Evangelism: How to encourage and support people in our churches to articulate their faith journey confidently to others, with an emphasis on evangelism through people, friendship and relationship, which a high number of people cited as their entry into faith.
- Youth Work: Raising awareness of the impact parents' faith has on their children: higher than any other experience or event at church or elsewhere. Therefore an encouragement for churches to support and work with parents.

***Heike Prentice***

## **St Peter's and St Peter's**

The Church continues to enjoy its positive links with St Peter's School; Charles or Heike lead whole school assemblies once a week.

In addition the whole school community worships at a service in Church twice a term; readings and prayers are led by the children and a talk is given by Charles or Heike.

The school also leads a Christmas service in Church of carols and lessons (spoken by heart).

The school happily provides the Scott Hall as a venue for Sunday Clubs.

***Emma Bruce***

## **Events**

Every year we try to ring the changes, putting on some well-tried, popular events and trialling some new ideas, aiming to cater across the ages, for all pockets and with some outreach.

In February the ever-popular Quiz Night, compiled & hosted by our Quiz Master, Simon Crutchley, was a sell out. Heads were scratched, bodies fuelled by curry and large quantities of alcohol consumed.

The Jumble Sale in April provided a morning of fun for bargain hunters and in May we provided tea and cakes for the Leigh-Woods' Open Garden afternoon. Bingo, Bangers and Beer was a new venture and an evening where competitors aged from 7 - 70 raced for a full house.

Back by popular demand in June was the Cocktail Party in the Garden - always a success.

At the end of June people from near and far gathered for wine and canapés at the evening viewing of the Art Exhibition and then, perhaps the highlight of the whole year, was the Parish Lunch and Teddy Bears' Picnic on July 1. The sun shone on a garden packed with people and, in addition to the children having their picnic, we fed 90 people at the buffet and barbecue.



The Harvest Supper was once again a convivial evening with tables in the body of the church and this year we had families in the Parish Rooms too, which was a great success.

A whisky tasting at the vicarage in November took participants on a "Tour of Scotland", sampling some of the finest malts and, later that month, we had 60 people from all over West London playing Bridge in the Parish Rooms and enjoying a break for supper.

The smaller members of the church community, in addition to their Teddy Bears' Picnic, enjoyed Art Mornings for Mothering Sunday and Christmas, an Easter Egg Hunt in the garden and their annual Christmas Party.

My huge thanks to the terrific Events team - Rory Breen, Georgina Callander, Simon Crutchley, Caroline Downer, Jane Fryer, MP Moine, Angela Ridgeon, Bridget Stevenson, Jennifer Usher, Emily Weston-Price and Joanna Woods - for their enormous energy, imagination, good humour and support in pulling all these things off.

***Caroline Illingworth***

## **Messumba**

Parish links with the Cathedral Parish of Messumba on the shore of Lake Niassa in western Mozambique during 2018 have been maintained through, i) our contribution to The Angola, London and Mozambique Association (ALMA) based at London Diocesan House; ii) the visits on 11 February and 11 July of the Bishop of Niassa Diocese, Rt Rev Bishop Msossa based in Lichinga; and iii) the exchange of greetings and prayers between our two parishes.

ALMA-funded staff in London and on the ground have supervised the repair of the well project in Messumba. Henry Barda, who has worked in Angola and speaks Portuguese, has taken over as our representative at ALMA's regular meetings, where London parishes share information on their visits to Mozambique and hear from Mozambiquan visitors. Each July ALMA Sunday is celebrated at St Paul's Cathedral.

In July Bishop Msossa followed-up on his meeting with Rev Charles Clapham in February with a visit to St Peter's itself and to St Peter's School to identify ways of solidifying our links. While seeking specific projects, we have continued to raise money for ALMA's own diocese-wide appeals, especially a residential training centre in Lichinga.

Our weekly Sunday prayers for the people of Messumba help keep alive our concern for their welfare and for the health of the Anglican church throughout Mozambique.

***David Broad***

## **Talkback**

Talkback meets on the first Wednesday of every month at 55 Ashfield Road. We have a cup of tea and a chat for around 30 minutes and then start around 8.30. Someone leads the session and this past year we have discussed topics such as anger, terrorism, different passages in the bibles to name a few of the sessions. We talk about the topic, how relevant our faith is in the topic and look at relevant bible verses to the topic. This lasts for around an hour. It is a time of thought, discussion and reflection on our world and our lives today. We end the session with prayer.

We would love for any new members to join us. To be able to spend an hour out of our hectic and busy lives thinking about different aspects of life and our faith is very special. Please do come and join us.

**Vicky Lambert**

## **QUIDAM**

The Quidam programme of singing, lectures, music and art, was launched in December 2017 in response to two things - the growing number of enquiries coming in to the church office from potential performers and the PCC's declared commitment to opening up our lovely building to the wider local community, and 'growing' the church by putting it on the west London cultural map.

The first free Lunchtime Recital given by Milly Forrest and Lauren Kosty on 22<sup>nd</sup> December brought in more than 70 people, and the feedback following that recital was so positive that we knew almost immediately that we had identified a real opportunity for St Peter's. Since then a further 33 Quidam events have been put on - some by individuals, some by groups or societies - which have ranged from talks, through recitals, operas and concerts, to film nights and drop-in art sessions.

We try and keep a record of attendance at all the events, as we believe that, rather than profit, is the key indicator of success. And a success it has been. Across the lifetime of the Quidam project we have welcomed more than **2,200 people** to our events. This number does not include the SingWest community choirs, the first of which started in late October 2017 with a core group of 40 people. The average weekly attendance is now more than 80 adults and 25 children, with audiences at the Christmas and summer concerts well in excess of 200. Additionally, more than 200 people now receive the email newsletter.



All performers are paid at the going rate (unless they specifically donate their services), and all reasonable expenses incurred by the organisers are reimbursed. Guest speakers are offered a modest remuneration (which they often donate back to the church or to another charity). In 2018 Quidam made a net profit of just over **£5,000**. All monies are paid into the general church account and invoices are paid by the bookkeeper.

The Quidam programme was not set up to be in competition with other St Peter's church events, which are brilliantly aimed at enhancing the social life of our own community; Quidam is separate and different and is aimed outwards to attract the mostly secular local community who might otherwise never visit the church. That was the brief and we have been very grateful for all the support we've received throughout our first year.

Quidam certainly couldn't have done it without the huge energy and stalwart support of David Broad, Milly Forrest and Lauren Kosty, as well as their own loyal teams of helpers. Huge thanks go to all our guest performers and speakers who have given us so much to enjoy and remember.

We have more and more ideas coming in to the Quidam project so do watch out for news and do come to the events.

NB: *Quidam* is Latin for 'some'...hence, some singing, some lectures, some music and some art etc.

**Caroline Langton**

**The following comprises additional information required by the Charities Commission and the Diocese.**

## **INTRODUCTION**

St Peter's is part of the Church of England, following a moderate, catholic, Anglican tradition. It is a parish church in the Diocese of London. The church was built in 1827-1829, the architect being Edward Lapidge, and it complements the Regency houses in St Peter's Square and Black Lion Lane. The parish is bordered by the River Thames on the south side, Goldhawk Road on the western and northern sides and parts of Ravenscourt Road and Furnival Gardens on the eastern side. The Parish is bisected by the A4 Great West Road which runs beside the church garden.

The Annual Review and Report sets out the mission and objectives of St Peter's and describes our activities during 2018.

## **MISSION**

**The mission of St Peter's in Hammersmith is to make God known within its community through Anglican worship, the preaching of the Gospel, outreach into society, young and old, and by being inclusive in its service of God through Jesus Christ.**

## **BANKERS**

National Westminster Bank PLC  
22 King's Mall  
London W6 0QD

## **TREASURER**

Charlie Pryor

## **INDEPENDENT EXAMINER**

Griffin Stone Moscrop & Co  
Chartered Accountants  
21-27 Lamb's Conduit Street  
London  
WC1N 3GS

## **THE PAROCHIAL CHURCH COUNCIL ('PCC')**

The PCC works with the Vicar in promoting our mission. It shares the pastoral, evangelistic, social and ecumenical work of the church. The PCC is responsible for the administration of the church property, the setting of an annual budget and the raising of funds to carry out the mission and to maintain and preserve the fabric.

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity, number 1135462.

The PCC comprises the Vicar, the Churchwardens, the Treasurer, the Deanery Synod Representatives and members who are elected at an Annual Parochial Church Meeting to serve for a period of three years. The appointment of PCC members is governed by and set out in the Church Representation Rules.

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### **The following served during 2018:**

<b>The Vicar</b>	The Revd Dr Charles Clapham
<b>The Curate</b>	Heike Prentice (joined June 2018)
<b>Churchwardens</b>	Jane Fryer (first elected Warden APCM 2017) Richard Woods (first elected Warden APCM 2016)
<b>Treasurer</b> Charlie Pryor	(elected to PCC APCM 2015)
<b>Director of Music</b> David Coram	
<b>Deanery Synod Representatives:</b>	
David Broad	(re- elected APCM 2017)
Trelawny Williams	(re- elected APCM 2017)
Eleanor Peers	(elected APCM 2018)
<b>Elected members of PCC:</b>	
Nicholas Heaton	(re- elected APCM 2017)
Stephen Downer	(re - elected APCM 2017)
Ewan Thomson	(re - elected APCM 2017)
Sara Kaprielian	(elected APCM 2016)
Caroline Illingworth	(elected APCM 2017)
Katherine Park	(elected APCM 2017)
Amanda Willis	(elected APCM 2018)
Leslie DuCane	(elected APCM 2018)

The Events committee is responsible to the PCC. The PCC also receives reports from those who are responsible for: Messumba, Fabric and Sunday Clubs. Reports of the activities of the committees can be found in the Annual Review for 2018.

The PCC met on seven occasions in 2018. In addition to discussing administrative and financial matters, the PCC covered many areas over the year including new Stewards training, implemented by Richard Woods, the new GDPR rules, appointment of, and accommodation for, our new curate Heike Prentice, altar repairs, buttery upgrades and chancel railings. Becoming a resource church and all that this would mean has been also been discussed. Quidam has continued to flourish with marvellous music, art and lectures throughout the year. A Gardening Club has been started under Sarah Heaton, with the aim of making the gardens more beautiful and provide a group activity for all to enjoy. Youth work went well over 2018 with high levels of attendance at CWNN, and a steady stream of teens at BEST.

### **Looking forward**

Following the success of the Club with No Name, and the BEST@StPeter's programme in 2018, we continue to review how we find ways to engage children and young people in the life of St Peter's. A new choir for young people was launched by SingWest in 2018, and we have recently agreed changes with the BEST programme which will involve launching a new after-school programme for primary children in the summer term of 2019, to replace the Club with No Name, whilst Lulu will be working with Charles and others to increase the number of focused children's events at St Peter's throughout the year.

This Lent, Heike is also running a small confirmation group with some of the older children and younger teenagers, and we will explore after Easter whether we can develop an ongoing youth group at St Peter's for this age group.

Having been identified last year by the bishop as a Diocesan Resource church, we are also participating in a diocesan training programme this year where we explore how we can support smaller struggling churches elsewhere in the diocese, particular those with a similar ethos to St Peter's. As things stand, we still don't quite know how this will develop, but we are excited about the possibilities!

### **Electoral Roll**

Helen Kelly, the Electoral Roll Officer, reported that there were 285 names on the Roll at the APCM in 2018.

### **Church Attendance**

Figures submitted to the Diocese for usual Sunday attendance in 2018 were 134 adults and 40 children.

At the main Festivals in 2018, the numbers were substantially greater, with nearly 1,000 attending the Service of Nine Lessons and Carols, Children's Crib Service, Midnight Communion and Christmas Morning Communion Services.

There were 19 baptisms during 2018. Zero candidates were presented for confirmation in 2018. St Peter's was used for 3 weddings and for 6 funeral services during the year.

### **SAFEGUARDING**

The PCC confirms that it has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, in relation to having due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. Jackie Hall serves as the church's safeguarding officer, and Cythia Sparke is the DBS checker. The church operates in accordance with the Diocesan policy and good practice guidelines in terms of safeguarding.

## **FINANCE**

The Accounts and the Treasurer's Report which follow set out the financial position. In summary, income exceeded expenditure by £24,000. By the end of 2018 our reserves were £78,500.

### **Reserves Policy**

The PCC aims to maintain general (unrestricted) reserves of around £100,000, which equates to approximately six months' unrestricted expenditure.

However, in 2016 the PCC decided to reduce the reserves to a minimum of £50,000 and use the remaining capital to fund the fabric project.

We are still working to rebuild the reserve. At the end of 2018, thanks to the surplus, we moved significantly closer to achieving the reserve of £100,000.

### **Risk**

The PCC annually assesses the major financial risks affecting St Peter's Church and makes plans accordingly.

**Richard Woods and Jane Fryer**  
**Churchwardens, on behalf of the PCC**  
**March 2019**

This report was approved by the PCC on 20<sup>th</sup> March 2019 and signed on their behalf by:

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***(Revd Dr) Charles Clapham***  
***Vicar, St Peter's Hammersmith***

**THE PARISH OF ST PETER'S CHURCH, HAMMERSMITH**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2018**

	Note	Unrestricted Funds £	Restricted Funds £	2018 Total £	2017 Total £
<b>Income from:</b>					
Donations and legacies	2	159,306	-	159,306	122,565
Activities for generating funds	2	10,723	-	10,723	10,814
Church activities	2	5,648	-	5,648	5,196
Investments	2	47,440	-	47,440	34,176
<b>Total income</b>		<u>223,116</u>	<u>-</u>	<u>223,116</u>	<u>172,751</u>
<b>Expenditure on:</b>					
Church activities	3	195,642	-	195,642	210,807
Costs of generating funds	3	1,794	-	1,794	1,945
Governance costs	3	1,740	-	1,740	1,560
<b>Total expenditure</b>		<u>199,175</u>	<u>-</u>	<u>199,175</u>	<u>214,312</u>
<b>Net income/(expenditure) before other gains and losses</b>		23,941	-	23,941	(41,561)
<b>Net movement in funds</b>		<u>23,941</u>	<u>-</u>	<u>23,941</u>	<u>(41,561)</u>
<b>Balances at 1 January 2018</b>		54,593	-	54,593	96,154
<b>Balances at 31 December 2018</b>		<u>78,534</u>	<u>-</u>	<u>78,534</u>	<u>54,593</u>

*The notes on pages 15 to 20 form part of these financial statements.*

*Incoming resources and the resulting net movement in funds in each period arise from continuing operations.*

**THE PARISH OF ST PETER'S CHURCH, HAMMERSMITH**

**BALANCE SHEET  
FOR THE YEAR ENDED 31 DECEMBER 2018**

	Note	£	2018 £	£	2017 £
<b>Fixed Assets</b>					
Tangible fixed assets	5		157		236
<b>Current Assets</b>					
Cash at Bank		83,466		57,601	
Other cash		344		156	
Debtors		157		-	
		<u>83,967</u>		<u>57,757</u>	
<b>Creditors, amounts falling due within one year</b>					
Creditors and accruals	6	<u>(5,590)</u>		<u>(3,400)</u>	
		(5,590)		(3,400)	
<b>Net current Assets</b>			<u>78,377</u>		<u>54,357</u>
<b>Net assets less net current liabilities</b>			<u>78,534</u>		<u>54,593</u>
<b>Net Assets</b>			<u>£78,534</u>		<u>£54,593</u>
<b>Charity Funds</b>					
Designated	7		-		-
General	7		<u>78,534</u>		<u>54,593</u>
Unrestricted			78,534		54,593
Restricted	7		-		-
			<u>£78,534</u>		<u>£54,593</u>

Approved on behalf of the Parochial Church Council on  
April 2019, and signed by:

Revd Dr Charles Clapham - Chairman of the P.C.C.

*The notes on pages 16 to 21 form part of these financial statements.*

## THE PARISH OF ST PETER'S CHURCH, HAMMERSMITH

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

#### 1 Accounting Policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the financial statements.

##### 1.1 Basis of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (the Charities SORP (FRS 102)) the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a "true and fair" view. This departure has involved following the Charities SORP (FRS 102) rather than Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the Parochial Church Council ("P.C.C.") is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

There are no material uncertainties regarding the Church's ability to continue as a going concern.

The trust constitutes a public benefit entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Church, and are rounded to the nearest £1.

##### 1.2 Legal form

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

##### 1.3 Fund accounting

*Restricted funds* comprise revenue donations or grants for a specific P.C.C. activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

*Unrestricted funds* are income funds which are to be spent on the general purposes of the P.C.C.

*Designated funds* are general funds set aside by the P.C.C. for use in the future. Project funds are designated for particular projects for administration purposes only. Designated funds remain unrestricted and the P.C.C. will move any surplus to other general funds.

Details of all P.C.C. funds are set out in Note 7 to the financial statements.

**THE PARISH OF ST PETER'S CHURCH, HAMMERSMITH**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2018**

**1.4 Income**

*Donations and legacies*

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the P.C.C. is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are reliably quantifiable.

*Investment income*

Rental income from the letting of church premises is recognised when it becomes due. Dividends are accounted for when declared receivable, interest as and when accrued by the payer.

*Gains/(losses) on investments*

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

All other incoming resources are accounted for gross.

**1.5 Expenditure**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the P.C.C. The Diocesan Parish Share is accounted for when paid; any contributions unpaid at 31 December are provided for in these accounts as an operational (though not a legal) liability, and are shown as a creditor in the Balance Sheet.

All other expenditure is accounted for on an accruals basis and is recognised once there is a legal or constructive obligation to make payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenses including governance costs are allocated to the applicable expenditure heading.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

**1.6 Fixed assets and depreciation**

*Consecrated property and movable church furnishings*

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the P.C.C., and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory, which can be inspected (at any reasonable time). For inalienable property, acquired prior to 2000, there is insufficient cost information available, and therefore such assets are not valued in the accounts.

Subsequent to 2000, all expenditure on consecrated or beneficed buildings and on movable church furnishings, whether maintenance or improvement, has been written off when incurred.

*Other fixtures, fittings and office equipment*

Musical instruments used within the church premises are depreciated on a straight-line basis over 10 years. Office equipments are depreciated on a straight-line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

**1.7 Investments**

Except where otherwise indicated in the notes to the financial statements, investments are valued at market value at 31 December.

**1.8 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

**1.9 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.10 Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**THE PARISH OF ST PETER'S CHURCH, HAMMERSMITH**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2018**

**1.11 Financial instruments**

The church only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**1.12 Judgements in applying accounting policies**

In the application of the Church's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates but are unlikely to be material.

<b>2 Income</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2018 £</b>	<b>Total 2017 £</b>
<i>Income from donations and legacies</i>				
Donations: Planned Giving	103,597	-	103,597	97,298
Donations: Other	10,865	-	10,865	10,139
Donations: Gift Aid tax recovered	28,865	-	28,865	16,156
Collections: Services	10,693	-	10,693	5,336
Collections: Special	-	-	-	-
Appeals: Quidam income	5,286	-	5,286	1,707
Appeals: Gift Aid tax recovered	-	-	-	-
Correction of income reported pre 2016	-	-	-	(8,071)
Grants: Other	-	-	-	-
	<u>159,306</u>	<u>-</u>	<u>159,306</u>	<u>122,565</u>
<i>Activities for generating funds</i>				
Fundraising events	10,723	-	10,723	10,814
	<u>10,723</u>	<u>-</u>	<u>10,723</u>	<u>10,814</u>
<i>Income from church activities</i>				
Wedding and funeral fees	5,648	-	5,648	2,289
Grants: Listed Places of Worship	-	-	-	1,802
Insurance claims	-	-	-	1,105
	<u>5,648</u>	<u>-</u>	<u>5,648</u>	<u>5,196</u>
<i>Income from investments</i>				
Rent	47,374	-	47,374	34,166
Interest	66	-	66	10
	<u>47,440</u>	<u>-</u>	<u>47,440</u>	<u>34,176</u>
<i>Total income</i>	<u>£223,116</u>	<u>-</u>	<u>£223,116</u>	<u>£172,751</u>

In the comparative year £4,494 of income was to restricted funds and £168,257 was in respect of unrestricted funds.

**THE PARISH OF ST PETER'S CHURCH, HAMMERSMITH**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2018**

<b>3 Resources Expended</b>	<b>Notes</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2018 £</b>	<b>Total 2017 £</b>
<i>Church activities</i>					
Missionary and charitable giving		6,622	-	6,622	332
St Peter's school		-	-	-	5,000
Diocesan parish share		84,630	-	84,630	101,790
Fees payable to the Diocese		1,548	-	1,548	1,083
Curate Premises Costs		25,574	-	25,574	-
Curate expenses		124	-	124	-
Clergy working expenses		1,449	-	1,449	646
Staff costs	4	26,417	-	26,417	26,314
Quidam expenditure		4,105	-	4,105	-
Choir and music		3,715	-	3,715	4,985
Church services		479	-	479	691
Education		435	-	435	793
Youth group		4,323	-	4,323	797
Insurance, repairs and maintenance		21,324	-	21,324	22,088
Interior redecoration project		-	-	-	14,478
Accessibility projects (underprov pre 2016)		-	-	-	14,354
Organ works		215	-	215	1,481
Administration		6,785	-	6,785	7,371
Bookkeeping		6,000	-	6,000	6,350
Bank charges		928	-	928	985
Other		969	-	969	1,269
		<u>195,642</u>	<u>-</u>	<u>195,642</u>	<u>210,807</u>
<i>Costs of generating funds</i>					
Fundraising costs		1,794	-	1,794	1,945
		<u>1,794</u>	<u>-</u>	<u>1,794</u>	<u>1,945</u>
<i>Governance costs</i>					
Independent examiner's fee		1,740	-	1,740	1,560
		<u>1,740</u>	<u>-</u>	<u>1,740</u>	<u>1,560</u>
<i>Total resources expended</i>		<u>£199,175</u>	<u>-</u>	<u>£199,175</u>	<u>£214,312</u>

In the comparative year £4,494 was charged to restricted funds and £209,818 was charged to unrestricted funds.

**THE PARISH OF ST PETER'S CHURCH, HAMMERSMITH**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2018**

<b>4 Staff Costs</b>	2018 £	2017 £
Staff salaries	25,958	25,967
Employer's NI	459	347
	<u>26,417</u>	<u>26,314</u>

During the year the P.C.C. employed a Director of Music, a Parish Administrator, and for part of the year a Children's worker was employed. All of these employments were part-time.

	2018	2017
The average number of employees was:	3.0	2.5

This equated to the equivalent of 1.5 (2017 - 1.25) full-time employees on average over the year.

The PCC members are considered to be the key management personnel of the church. No remuneration was paid directly to Key management personnel.

<b>5 Tangible Fixed Assets</b>	Fixtures & Fittings £	Office Equipment £	Musical Instruments £	Total £
<i>COST</i>				
Balance at 31 December 2017	27,844	9,148	8,000	44,992
Additions	-	-	-	-
Disposals	-	-	-	-
Balance at 31 December 2018	<u>27,844</u>	<u>9,148</u>	<u>8,000</u>	<u>44,992</u>
<i>DEPRECIATION</i>				
Balance at 31 December 2017	27,844	8,912	8,000	44,756
Charge for the year	-	79	-	79
Disposals	-	-	-	-
Balance at 31 December 2018	<u>27,844</u>	<u>8,991</u>	<u>8,000</u>	<u>44,835</u>
<i>NET BOOK VALUE</i>				
As at 31 December 2017	-	236	-	236
As at 31 December 2018	<u>-</u>	<u>157</u>	<u>-</u>	<u>157</u>

<b>6 Creditors due within one year</b>	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
Trade creditors	3,910	-	3,910	1,840
Accrued expenses	1,680	-	1,680	1,560
	<u>£5,590</u>	<u>-</u>	<u>£5,590</u>	<u>£3,400</u>

**THE PARISH OF ST PETER'S CHURCH, HAMMERSMITH**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR TO 31 DECEMBER 2018**

<b>7 Funds</b>	Balance b/f £	Incoming Resources £	Resources Expended £	Transfers £	Gains/ (Losses) £	Balance c/f £
<i>Unrestricted Funds</i>						
General fund	54,593	223,116	(199,175)	-	-	78,534
<i>Total Funds</i>	<u>54,593</u>	<u>223,116</u>	<u>(199,175)</u>	<u>-</u>	<u>-</u>	<u>78,534</u>
<u>Prior year</u>						
<i>Unrestricted Funds</i>						
General fund	96,154	168,257	(209,818)		-	54,593
	<u>96,154</u>	<u>168,257.00</u>	<u>(209,818)</u>		<u>-</u>	<u>54,593</u>
<i>Restricted Funds</i>						
Fabric funds	-	4,494	(4,494)	-	-	-
	<u>-</u>	<u>4,494</u>	<u>(4,494)</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Total Funds</i>	<u>96,154</u>	<u>172,751</u>	<u>(214,312)</u>	<u>-</u>	<u>-</u>	<u>54,593</u>

**8 Related parties**

During the year, excluding reimbursement for costs incurred on behalf of the P.C.C., no payments or expenses were paid to any P.C.C. member, persons closely connected to them or related parties (2017 - £Nil).

Included within incoming resources is an amount of £6,299 (2017 - £4,110) known to have been donated from PCC members during the year.

## **Independent Examiner's Report to the Trustees of St Peter's Church, Hammersmith**

I report to the charity trustees on my examination of the accounts of the church for the year ended 31 December 2018 which are set out on pages 13 to 20.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Richard Hill FCA  
For and on behalf of  
Griffin Stone Moscrop & Co  
21-27 Lamb's Conduit Street  
London WC1N 3GS

Date: April 2019