

York Foodbank

(Charity Number: 1154149)

Trustees Annual Report & Financial Statements for the year ended

31 March 2019

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**Charity Accounts Preparation &
Independent Examination Service**

York Foodbank

(Charity Number: 1154149)

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Trustees' Annual Report

From: 01 April 2018

To: 31 March 2019

Charity's full name York Foodbank

Registered Company number N/A

Registered Charity number 1154149

Objectives and activities

Summary of the purposes of the charity set out in its governing document

To relieve poverty, hardship or distress through the provision of food to people in need of emergency supplies in York and the surrounding area and by such other means as the trustees may determine.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

The collecting of donated food by members of the public, the training of care professionals in giving out emergency food vouchers, the supporting of four local churches (Gateway Church, Living Word Church, York Community Church and York City Church) who run Foodbank sessions where vouchers can be redeemed for three days' worth of food. We continue to rely heavily on the support of a great team of volunteers who give their time to help people in need. We could not function without them.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

This year we have continued to operate at a similar level to last year, providing weekly sessions at four separate locations across York. In this financial year we received and distributed 37,793.7kg of food. This was given out to 1,729 voucher holders, representing 2,524 adults and 1,502 children (4,026 individuals in total) over the year. This has contributed to the relief of hardship for many vulnerable families and individuals, who otherwise would have gone hungry.

Financial review

Review of the charity's financial position at the end of the period

Our finances continue to remain healthy, with good levels of public giving and low overheads. We ran a small surplus of over £1,500 this year.

Statement explaining the policy for holding reserves stating why they are held

The trustees of York Foodbank have set an aim to have more than 3 months running costs in reserve. Because income for the charity is sporadic, reserves of up to 12 months running costs are acceptable.

Amount of reserves held

£53,862

Reasons for holding zero reserves

None

Funds materially in deficit

None

Explanation of any uncertainties about the charity continuing as a going concern

None

Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, royal charter) Trust Deed

How the charity is constituted (e.g. unincorporated association, CIO) Charitable Trust

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees Current trustees vote on the election of trustees to the charity. We aim to have (and currently have) each of the 4 distributing churches represented on the board of trustees by at least one trustee.

Reference and administration details

Charity's full name York Foodbank

Other names the charity is known by None

Charity's principal address Unit 5, Bleriot Way
Clifton Moor
York

Postcode YO30 4WU

Names of the trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
Caleb Ellwood	Chair		
Peter Roderick	Treasurer		
Angela Moore			
James Topliss			

Corporate trustees – names of the directors at the date the report was approved

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
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Funds held as custodian trustees on behalf of others	
Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Names and addresses of advisers (OPTIONAL)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (OPTIONAL)

Kevin Baker (Foodbank Manager - part of the year)

Adam Raffell (Project Coordinator - part of the year)

Declaration

The trustees declare that they have approved the Trustees Annual Report and Accounts

Signed on behalf of the charity's trustees

Signature Caleb Ellwood
Full Name Caleb Ellwood
Position Chair
Date 31/07/2019

Independent examiner's report to the trustees of York Foodbank

I report on the accounts of: **York Foodbank**
for the year ended: **31 March 2019** which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

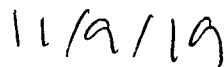
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jeff Todd (FCA)

Outsource independent examination
service

The Hiscox Building
Peaseholme Green
York YO1 7PR



Date:

York Foodbank
(Charity Number: 1154149)

Receipts & Payments Accounts for the year ended:			31 March 2019	
	Unrestricted funds	Restricted funds	2019 Total funds	2018 Total funds
	£	£	£	£
Receipts				
Grants	-	6,000	6,000	2,340
On-line giving pages	14,803	-	14,803	14,456
Individual donations	10,202	200	10,402	7,146
Tesco Topup	2,251	-	2,251	5,481
Church donations	4,079	-	4,079	3,532
Organisation donations	9,838	-	9,838	3,280
Total receipts	41,173	6,200	47,373	36,235
Payments				
Staff salaries & pension costs	16,599	-	16,599	15,398
Staff training & other costs	305	-	305	925
Session advisor	-	6,000	6,000	2,220
Van maintenance & other costs	633	315	948	687
Van hire & fuel costs	-	-	-	313
Utilities (electricity, gas, water etc)	1,147	-	1,147	739
Distribution point costs	27	-	27	116
Office rental	2,400	-	2,400	1,200
Office costs	2,181	-	2,181	1,374
New office set up	3,472	-	3,472	-
Warehouse costs	10,813	-	10,813	861
Donations	-	-	-	-
Trussell Trust Annual fee	360	200	560	360
Insurance	457	-	457	613
Volunteer expense	612	-	612	351
Accountancy and sundry costs	350	-	350	350
Total payments	39,356	6,515	45,871	25,507
Net of receipts/(payments)	1,817	(315)	1,502	10,728
Balance brought forward	51,719	641	52,360	41,632
Balance carried forward	53,536	326	53,862	52,360

York Foodbank
(Charity Number: 1154149)

Statement of Assets and Liabilities at:			31 March 2019	
	Unrestricted funds	Restricted funds	2019 Total funds	2018 Total funds
	£	£	£	£
Assets				
Cash at bank and in hand				
Current bank account	53,529	326	53,855	52,358
Petty cash	7	-	7	2
	<u>53,536</u>	<u>326</u>	<u>53,862</u>	<u>52,360</u>
Assets retained for own use				
			2019 £	2018 £
Van at cost			<u>6,220</u>	<u>6,220</u>
Liabilities				
	Unrestricted funds	Restricted funds	2019 Total funds	2018 Total funds
	£	£	£	£
Independent Examination fee	350	-	350	350
	<u>350</u>	<u>-</u>	<u>350</u>	<u>350</u>

York Foodbank
(Charity Number: 1154149)

Notes to the Accounts for the year ended:

31 March 2019

1. Basis of accounts

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

2. Analysis of funds

Funds	Restriction	Purpose			
City of York Council	Restricted	To be used towards purchase of a van			
Eat Well Spend Less	Restricted	To run a cookery and budgeting course			
City of York Council	Restricted	To be used towards a session advisor			
ACTS435	Restricted	To be used for specified individual needs			
 General	 Unrestricted	 General unrestricted funds			
 Movement of major funds	 Balance b/fwd	 Incoming resources	 Resources expended	 Transfers	 Balance c/fwd
	£	£	£	£	£
Restricted funds					
City of York Council	315	-	315		-
Eat Well Spend Less	206	-	-	-	206
CYC Advisor	120	6,000	6,000	-	120
ACTS435	-	200	200	-	-
	<u>641</u>	<u>6,200</u>	<u>6,515</u>	<u>-</u>	<u>326</u>
 General funds	 <u>51,719</u>	 <u>41,173</u>	 <u>39,356</u>	 <u>-</u>	 <u>53,536</u>
Total funds	<u>52,360</u>	<u>47,373</u>	<u>45,871</u>	<u>-</u>	<u>53,862</u>

Approval of Accounts for the year ended:	31 March 2019
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The report and accounts were approved at a meeting of the Trustees held on:

VIA EMAIL BY 9/9/2019
Date

Signed for and on behalf of the Trustees:

	10/9/2019
Signed for and on behalf of the Trustees Date	

CALEB ELLWOOD	CHAIR
Print Name	Position (e.g. Chair etc)