



Society of Genealogists

Annual Report & Financial Statements
for the year ended 31 December 2018



Society of Genealogists

Founded 1911

A Message from the Chairman

2018 saw the culmination of Angela Buckley's six-year term, with three years as the Society's chair. I am very grateful that, during her time in office, Angela made exceptional progress in assembling a Trustee board with the blend of skills, experience and passion to guide the society through its next phase.

There is much to be proud of. Our programme of educational lectures is going from strength to strength, increasing in number, attendance and revenue. We had a successful conference in September in joint venture with GOONS, Halsted Trust and AGRA. The end of the 'Who Do You Think You Are?' Live show saw much activity and discussion with potential partners on replacements. We will play a large role in the Family Tree Live show in April at Alexandra Palace.

We are fully committed to finding the best options for all family historians, whilst offering members excellent value for money. The Members' Area of the SoG website adds many new opportunities for researching, learning and sharing with others.

However, the challenges we face remain as they have been in recent years. In the face of enormous, and well-funded commercial competition, we have to recognise that our existing model is under pressure, while new opportunities may present themselves.

Each year sees a diminishing of our membership numbers and revenue. In turn, our dedicated team of employees and volunteers work harder and harder to stretch our meagre resources to keep the society running. The stark reality is that this is not sustainable. We recognise that we have to look at major changes in the way that we operate.

The society's vision remains valid - 'A world in which everyone has convenient, affordable access to records,

finding aids, knowledge and skills necessary to conduct authoritative research into family history'.

We have begun a strategic review. The board is considering many different alternatives for our future form and will in time be sharing these with staff and members to seek their input. Consultations have started and will continue, such as a new Library User Forum. We will be inviting all members to take part in our survey. We have to be open to the idea of possibly quite radical change. We have new working committees focused on membership, IT and on fundraising and another group reviewing how we best utilise the space we have available.

Our premises are beginning to show their age, and maintenance costs and major repairs to our heating and lift pose challenges to our budget which we will seek to overcome.

On behalf of the Board of Trustees, I'd like to take the opportunity to thank Laura Doyle for her time spent as our Treasurer, but work commitments mean that she has had to step down, though she remains an active member of our board. I'm delighted that Ray O'Connell has taken her place.

Ray has been a member since 2012. He is a keen genealogist who has 20 years of experience of genealogy and family history research.

My gratitude also to our CEO, June Perrin and her team for their continued resilience and efforts, and our army of volunteers, without whom nothing would be possible. Finally, I thank our members in supporting our work. It is through the dedication of all members of our SoG community working together that we have achieved so much and that we can be confident that the Society of Genealogists will continue to flourish in the years ahead.

Edward Percival
Chair of Trustees
Society of Genealogists

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Governance

Patron

HRH Princess Katarina of Yugoslavia
from 25 June 2013

President

Patric Dickinson, LVO, MA, FSG, Clarenceux King of Arms
from 2010

Vice-Presidents

From 24 June, 2014

William Bortrick
Colin Chapman, FSG
Miriam Margolyes, OBE
Sir Mervyn Medlycott, FSG
Dan Snow
The Rt Hon Lord Sudeley, FSA

Constitution & Organisation

Constitution

The Society of Genealogists is a company limited by guarantee and a registered charity governed by its Memorandum (25/6/2013) and Articles of Association (24/6/2014). Charity number 233701. Company number 115703.

The Board of Trustees

For the purposes of charity law, a Board of Trustees are directors of and administer the charitable company. The Board consists of up to 10 members who receive no emoluments for their service. As set out in the Articles of Association, the Trustees are elected by the charity's members, serving for a term of three years and for a maximum of two successive terms. These Trustees have the power to appoint an honorary treasurer and an honorary solicitor, who *ex-officio* serve as members of the Board. No honorary solicitor has been appointed for many years. The Trustees also have the power to elect any eligible member of the Society to the Board to fill any casual vacancy arising between one Annual General Meeting and the next; any person so elected shall retire at the AGM next following their election but shall be eligible for re-election. The Trustees serving during the year 2018 and up to the date of this report are listed on pages 5 and 6.

Committees

The Board of Trustees appoints other committees and working parties as it considers expedient from time to time. During the year there was one Business Committee. A full list of members of committees for the year 2018 is given on page 6.

A Chief Executive Officer is appointed by the Trustees to manage the day-to-day activities of the charity.

Reference and administrative details and advisors of the group:

Registered office: 14 Charterhouse Buildings, Goswell Road, London EC1M 7BA.

Auditors: Richard Place Dobson, 1-7 Station Road, Crawley, West Sussex RH10 1HT.

Bankers: HSBC, 74 Goswell Road, London EC1V 7DA.

Solicitors: Field Fisher Waterhouse, 5 Vine Street, London EC3N 2AA.

Management team

Chief Executive Officer: June M. Perrin
Head of Library Services: Francisca Mkandawire
Genealogist: Else Churchill, BA (Hons), Dip Lib

Society of Genealogists Enterprises Limited Management Team

Chief Executive Officer: June M. Perrin

Society of Genealogists Enterprises Ltd

Directors of SoG Enterprises Limited during the year and to the date of this report

Angela Buckley, Sue Hourizi and Dr Richard Sturt, OBE
(Chairman)

Company Secretary: June M Perrin

Directors & Trustees

Directors and Trustees of the charity during 2018 to the date of this report:

Neil Allcock - Co-opted March 2019
Amelia Bennett
Mrs Angela Buckley - Chairman to term end in June 2018.
Tom Coppin - Resigned in April 2018
Laura Doyle - Treasurer to March 2019
Rob George
Sue Hourizi
Ray O'Connell - Elected July 2018 - Treasurer from March 2019
Ed Percival - Chairman from July 2018
Janice Tullock
Graham Walter - Co-opted March 2019

Trustee recruitment, induction & training

The Society's Governing documents require all Trustees to become a Member once successful in applying for Board membership. By not having to be a member for a requisite time in advance, it means particular skillsets (e.g. Marketing) can be advertised for more broadly.

Whilst recruitment traditionally took place via the main instruments of communications with Members (i.e. the *Genealogists Magazine*, the Website and on the Notice Boards in the Society) we have now actively approached organisations where skilled people put themselves forward for positions on the Board. For some years we had large gaps in the skills required on the Board but no-one from the membership put themselves forward. The 2017 and 2018 process was enormously successful and in addition to committed Genealogists we boosted the skillsets needed with Marketing, IT development, Archive Strategy, Fundraising and Business Strategy. We found the majority of the candidates had an active interest in Genealogy too (hence their applications). We now carry out an audit of skillsets when considering any gaps for new applicants. Applicants wishing to put themselves forward are invited for an interview and fill in a form to ensure they satisfy the criteria of Trustee along with a 200 word CV. Formal election takes place at the Annual General Meeting where all Members have a right to vote if there are more candidates than vacancies.

The Society accepts it requires a good cross section of skills on its board of Trustees to cover all the areas the Charity encompasses. Previously this has been carried out informally but in 2006 attention was paid to formalising processes to ensure there are no major gaps in necessary skillsets and that all Trustees are aware of their responsibilities. Formal Interviews are held with all new Trustees to assess their knowledge of the Society, the Charity Sector, the Companies sector (all Trustees are also Directors as the Society is a Company Limited by Guarantee) and to assess their skill sets. A checklist was produced of documents to be issued and discussed as well as a skills audit to be completed. New Job Profiles were agreed and issued for the Chairman, Vice-Chairman, Treasurer and Trustees and issued to all. Ongoing it has been agreed any applicants from prospective Trustees shall be subject to a formal interview process to assess suitability in filling any specific skillset gaps on the Board. This process is currently under review to ensure it is still adequate for our needs.

To assist ongoing awareness Trustees receive any updates received from the Charity Commission etc. The Trustees employ a full-time Chief Executive whose job it is to ensure any arising issues are highlighted to the Trustees. Training is continual as needs arise.

New Trustees have an induction to assess the new skill sets being added to the Society. The whole process is another useful tool to aid focusing on the well-being of the Society.

Business, Enterprises & Finance Committees

During 2018 and to the date of this report

Business Committee: Amelia Bennett, Else Churchill, Laura Doyle (ex-officio as Treasurer to March 2019), David Horwill (Minute Secretary), Sue Hourizi, Francisca Mkandawire, June Perrin (Chairman), Nicholas Spence, FSG and Marcus Turner.

Enterprises Committee: Angela Buckley, Sue Hourizi, June M. Perrin (CEO, Company Secretary) and Dr Richard Sturt, OBE (Chairman).

Finance Committee: Laura Doyle (Treasurer to March 2019), Angela Buckley (Chairman to July 2018), Ed Percival (Chairman from July 2018), June Perrin (Chief Executive) and Tim Hillyer (Finance Manager to August 2018) and Mahz Misty (Finance Manager from September 2018).

Strategic Overview

Present

During 2018 the Strategic Review was re-visited and work commenced on looking at the long term future for the Society. A new Library user forum was commenced and more communication will be carried out to assist in this task.

The new Members Area has continued to be added to during 2018. However the Membership fall in numbers has been a concern. A new Membership working party was started and some of the initiatives raised have been commenced. There is, however, a bigger issue in the Genealogy community as a whole with falling memberships due to increased competition from the larger commercial organisations. This will be addressed along with Strategy on the way forward for the Society.

In fundraising, bequests continued to come in, along with the regular donor and friends initiatives. New data privacy and fundraising regulations caused a lot of work in house and we were not yet in a position to go out with a major campaign.

Data licences provided by partner services continued strong in 2018, our programme to add to our own data was improved and we have reached the KPI set for the year.

The plan to develop on the roof top was cancelled as the developer did not have a final plan to satisfy both Islington Council and ourselves. Any future potential building development will be included in the Strategic Review.

The building itself presented a challenge in 2018 with both the heating and the lift out of action. This led to the unprecedented step of having to close due to the very cold weather. Repairs have been carried out but surveys are being done for new systems.

Operational focus in 2018 was in developing the Members Area, increasing the lecture capability, new show developments (in light of the previous *Who Do You Think You Are Live* show ending) and the joint conference held in August.

In 2018 the Society has:

- Added learning modules including a new Beginners course and leaflets to the Members Area of the website.
- Convened the Membership Working Party to assess current needs and future developments.
- Convened the Fundraising Working Party to assess current needs and future developments.
- Commenced a fresh look at the Strategic Review.
- The Society continues to represent and speak on behalf of its members and the genealogical community and liaises with record keepers and genealogical and related organisations.
- Continued the Friends of the Society and the Fund for the Future initiatives.

- Hosted a joint conference.
- Held many discussions with potential partners for new Family History Shows.
- Concluded the building development for the moment.
- Continued to build on its extensive education programme.
- Continued to add to the vast array of resources in the Library with new special collections arriving almost weekly.
- Battled challenges with both the heating system and the lift.
- Carried out reviews and commenced the process of ensuring it meets legislation in relation to the new GDPR rules.
- Began a process to improve the internet and Wi-Fi function in the building.

Future

2019 once again will be concentrating on membership, marketing and raising the profile of the Society.

We will build on the learning modules on the website to include an intermediate Course.

The outputs from the Working Parties will be monitored and reviewed.

IT delivery mechanisms will all be reviewed at a new IT Working Party. Some of our software/website delivery mechanisms fall short of expectations.

The new leased internet line will be installed to improve internet and Wi-Fi.

Surveys and quotes will be obtained for a new heating system. A new panel will be installed in the lift.

The Strategic process will continue with added consultation with Members, users and interested parties.

The Society will continue to prepare itself to embrace any opportunity to widen its delivery of genealogical knowledge and material.

Objectives & Aims of the Society

The objectives and aims of the charity are to promote, encourage and foster the study, science and knowledge of genealogy. The Society's principal activities in achieving this aim continue to relate to education:

- maintains the foremost specialist library in the country.
- provides a comprehensive programme of lectures, tutorials and courses.
- publishes textbooks and indexes of genealogical material.

- maintains co-operative relationships with allied organisations.
- lobbies government and other relevant organisations on behalf of the genealogical community.
- continue making data available online.

The objectives we set ourselves for the year were to increase membership numbers, to increase lecture delivery, to increase accessibility to material by increasing data on-line, to continue providing excellent customer service, to improve accessibility by ensuring prompt cataloguing of library material and to follow a strategic plan with income generation as its major component, albeit recognising that cost control has to be a due consideration to ensure the Society maintains a break even position.

Achievements & Performance

Detailed descriptions of the different departments' performance are made throughout this Annual Report. However, the Trustees recognise the need to have some Key Performance Indicators to assess the Society is achieving its Objectives.

The following Key Performance Indicators were approved and instigated in 2018. An assessment is made each year on the continuing suitability of the Indicators and the Trustees monitor them regularly.

Membership took a dip when we changed the structure from a one fee fits all to the two tiered system. A new Membership Working Group was started and recommendations have been commenced to try and slow the downturn. The Board of

Trustees take this very seriously and are working on the Strategic Plan to determine the direction that should be taken.

Lectures have again had an excellent year. All the onsite courses have been very well subscribed as demand is still increasing. The increase in lecture attendance is positive. Further online courses are in development and due to be released soon. These will be in addition to the free modules we have added during the year to the Members area.

Data Online uploads recommenced but at a slower rate. Due to new members of staff and an unwieldy internet connection progress has not been as good as we would like. The internet cable to the building is currently being renewed and should be in place by the end of 2019 but we expect figures to be similar to this year for 2019.

Customer Care surveys continued and useful feedback comes from them to enable us to improve services. The Library User Forum commenced and the points raised were all constructive with the majority of them being able to be dealt with immediately.

Our main cataloguing continues to go well and the backlog is visible on the catalogue. Although all the items are not on the open shelves, the Library staff can issue items as requested. Displaced material from the Winter Palace has now been placed on the open shelves thanks to volunteers, the cataloguer and the library staff.

Bequests have been hugely helpful in 2018. Thanks go to our Legacy benefactors, Friends, Fund for the Future donors and all general donors for their continued support.

Another mixed and very busy year. The building has thrown up challenges and we must look to the future to re-position ourselves.

Key Performance Indicators:

Department	Objective	2017	2018	Target	Variance
Membership	To raise numbers by 100	9,187	8,543	9,287	-8.01%
Lectures	To achieve £40,000	£39,368	£44,234	£40,000	+10.58%
Lectures	To achieve attendance of 2,500	2,816	3,288	2500	+31.52%
Data On-line	To add at least 500,000 names/images	104,778	167,748	500,000	-66.45%
Fundraising	To raise £56,000	£63,355	£131,389	£54,200	+142.41%
Customer Care	To achieve 95% satisfaction rate	98%	98%	95%	+3.0%
Cataloguing	To ensure material is catalogued within 3 months of receipt	Dec 2017	Dec 2018	Sep 2018	+3 months

Public Benefit

The Trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit.

The purpose of the Charity is encapsulated in its objects to make available its resources to as wide an audience as possible, to encourage the study of Family History. One excellent example is the free Open Access area which provides a good resource to newcomers in starting their educational journey. By reading this report it will be clear what wider services the Society offers to ensure all the public can benefit from its services. The membership fees are kept as low as possible and membership is available for the equivalent of only just over £1 per week.

Risk Statement

The Society recognises that it has a responsibility to manage risks effectively in order to control its assets and liabilities, protect its employees and community against potential losses or against obstacles in the way of achieving its objectives. The Trustees have given consideration to the major risks to which the charity is exposed and satisfied themselves that systems or procedures are established in order to manage and minimise those risks.

The Library

Staff and volunteers continued to work hard in 2018 to make our collections accessible to library users.

We acquired a new scanner Bookeye 4 through the generous donation of one of our dedicated members. This enabled the Library to make 30,517 scans for digitisation from February to December. Some of the images were uploaded on our website on SoG data Online for accessibility to our members.

We will continue in our efforts to increase the accessibility of our collections online. To this effect, we have been working with our new Volunteer Manager to recruit more volunteers for scanning, checking and editing scanned images, and also uploading images to SoG Data online. This will enable our users to have more material available online in the event that they are unable to physically visit our library. Please let us know if you would be interested in helping with any of these tasks.

All resources that were previously in the Winter Palace have now been integrated in the main sequence of the library. Our appreciation go to our volunteers who have worked so hard to complete this move and update records on the catalogue.

We held the Library Forum on 30th October, 2018. Members raised and highlighted issues and solutions to make the Library service effective. The Society have already started and will be implementing some of the changes suggested in the Forum and a follow up meeting will be arranged this year.

We welcome all who are able to come to our library in Charterhouse Buildings for research and to use our facilities as we offer many more records within the library than are available online.

In 2018, we had 39 tours of U3As and family history societies that visited the Library, with a total of 307 visitors. We look forward to seeing many more family historians in 2019.

Acquisitions

The Society continued to make additions to the Library through donations from members and friends. We are indebted to our well-wishers who continuously contribute to the enrichment of our collections. We are very grateful to all those individuals and organisations who have donated material to the library in the past year. Thanks are also due to Findmypast and Ancestry for providing access to their websites from the Society's library.

A complete list of all items accessioned in 2018 can be found in the *Genealogists' Magazine* and they are all shown on the catalogue. The Library catalogue holding is now standing at 150,744 items.

In addition to the book stock, 34 Special Collections were received from members and friends. The library issued 724 LDS films to 318 users in the library in 2018. Since we attained FamilySearch affiliate library status, visitors to the library have the additional option of viewing the microfilms that have been digitised online.

Our own microfilms are on open access and we do not keep statistics for their use.

In addition to library collections, we continue to offer access to the following subscription websites in the library:

- British Newspaper Archive
- Ancestryinstitution.com
- Findmypast.co.uk
- National Archives - Discovery

Library usage:

The statistics of the usage of library collections that are on closed access by members and day visitors are as follows:

Microfiche	631
CD-ROMs	111

Document Collection, Special Collections	146
Roll & Sheet Pedigree	46
Store A	107
Shelf 9	59
Maps	11
Memory stick and digital camera permits	180
LDS Films	724
Summer Palace	27
Total	2042

The number of people consulting the main book collection and our collection of films was not monitored as it is on open access.

Cataloguing

At the end of the year there were 1,519 items shown as 'available on request' (down from 1,986 in 2017). These can be consulted by filling out a closed access slip in the normal way.

Projects

Current indexing projects include the following:

- Business index
- Poll books
- Indian monumental inscriptions
- Memorial Cards Index
- Birmingham and Midland Society for Genealogy and Heraldry (BMSGH) certificates
- Great Card index
- 1831 Census
- Birth Briefs

Open Access area

The Society's Open Access area continued at the front of house to aid people getting started online.

Membership

Membership at the end of 2018 was 8,544 (9,187 - 2017). The overall decrease in membership by 643 was higher than previous years.

The new Membership Development Working Party commenced and produced a development plan to widen membership by several different avenues. The marketing plan has taken longer to develop but some aspects have been implemented for 2019. Membership models are being challenged across many different sectors not just genealogy.

Membership fees were not increased for 2018 for Full Members prior to 19th September, 2017. New Members pay £80 for Full Membership and £56 for Associate Membership. Day entry fees remain at £5 for two hours, £10 for four hours and £18 for a day. Associate Members receive 50% discount on the four-hour and day rates.

Publications

The *Genealogists Magazine* continues to be edited by Michael Gandy and the members' monthly e-newsletter is edited by Emma Jolly. Graham Collet continues to work on production and graphic design for both. Work continues on editing new titles, and reprints and Kindle editions are available online. Whilst no new Society titles were made available, we do have some in the pipeline.

Electronic Publishing

Updates to SoG Data Online during 2018 include almanacs, directories and poll books from the library; a large number of Monumental Inscriptions for various counties and more school registers and magazines. Having resolved the browsing issue that arose last year and some (but not all) of the uploading issues, there are now over 14,000,000 images made available exclusively for members. A full list of the online datasets can be found on the website.

Communication

Work has continued on updating the website as the Society's main means of communication. Various pages have been updated and the members area continues to be populated with new learning material and offers. Sign-ups to the direct mail monthly e-newsletter have increased. News and information is also published on the website and the *Genealogists' Magazine*. Members can communicate with each other via the members area community hub and, though it was out of action for a while, the SoG Rootsweb email list does continue.

Volunteers continue to support the Society's telephone genealogy advice line on Thursday evenings and Saturdays and to offer one to one genealogy consultations in the library along with one-to-one advice sessions on using major genealogy websites in the library on a Saturday. Further information can be found on the website.

External Liaison, Media Coverage & Outreach

The Society remains active on social media with the Genealogist maintaining a Twitter account with nearly 8,000 followers. The SoG Facebook page has 4,200 followers. Thanks are due to Alec Tritton who helps administer the SoG Facebook page and to Sherryl Abrahart for her work on the SoG Pinterest genealogy pages and for helping to add web presence to our publications and events.

Education, Lectures, Courses & Shows

The free beginners course written and presented by Emma Jolly has been uploaded onto the Members Learning Zone along with other free lectures, hints tips and record guides. Work continued on the online Intermediate Family History course. These courses mirror the Society's existing evening classes which saw an increase in attendance this year.

The Society's Education Programme of lectures, seminars and courses held at the Society's premises, along with a series of popular walks and visits remains popular and are in accordance with the Society's charitable aims and objectives. Attendance and income figures were excellent and well up on last year with some 3,288 attendees (2,816 in 2017). This year's Summer Genealogy Getaway study on 21st Century Ancestors was very well attended and popular courses included researching a 16th and 17th Century English Family Tree and Getting Organised - Organise your Work, your Computer, your Desk and Yourself! There were several sessions on popular websites and genealogy programmes; regional genealogy courses; and courses on overcoming genealogical brick walls. Thanks are due to the various tutors who work with the Society and to Lori Weinstein and her assistant Catherine Hopkins for their sterling work on the programme.

The Family History Skills and Strategies (advanced) and (intermediate) online certified courses continue in partnership with Pharos Tutors.

Planning was underway throughout the year as the Society has agreed to partner with two major UK genealogical shows for 2019 and is invited to attend the 2019 RootsTech event in Salt Lake City.

Free Talks on Using the Library, the Library Catalogue and Getting the Best out the SoG Website and Collections were given by the Genealogist as part of the regular Library users and new members induction days. A PDF of the presentation slides can be found on the website.

The Society continues to be a FamilySearch Affiliate Library providing access to microfilm and digital material. It also hosts and provides space for the Irish Genealogical Research Society and the Jewish Genealogical Society of Great Britain. The IGRS opens its collections and resources to visitors at the SoG on Saturdays and the JGSGB makes its library available when the Society is closed on Friday and uses the SoG lecture room on some Sundays. Plans are in hand to offer joint membership discounts and activities for SoG and JGSGB members.

The Society was a partner in 2018's major genealogical conference on the Secret Lives of Our Ancestors held in Leicestershire in association with the Association of Genealogists and Researchers in Archives, the Guild of One Name Studies and the Halsted Trust. The conference was very well attended and well received. The three stream speakers' programme was placed online for attendees.

The Genealogist joined the board of the Hearth Tax Project and assisted in two Royal Academy funded workshops in London and Birmingham looking at the application of the historical hearth tax and other 17th century sources to local community history groups.

The Genealogist attended various user forums of both the National Archives and the London Metropolitan Archives and was invited to attend the evening celebrating the 40th anniversary of the 'new' TNA building at Kew. She also presented at the 20th anniversary day for the Free BMD website held at TNA where plans were announced for the Society of Genealogists and the Free UK Genealogy charity joint partnership to integrate the GRO indexes onto the SoG website.

As part of the regular partnership with Brigham Young University student, McKall Ruell spent 6 weeks at the Society on a work experience programme.

In addition to regular Saturday library tours and new member orientations, the Society hosted visits from the Association of Genealogists and Researchers in Archives, London Six Blue Badge Tours, the London Historians and the London Appreciation Society as well as various local genealogy groups.

The Genealogist gave talks to a number of family history societies and special interest groups including the Phyllis Court Club, the Egham WI and the Jewish Genealogical Society of Great Britain who this year honoured her by inscribing her name on their Roll of Honour marking her 'support for, and her enthusiastic championing of, the work of the JGSGB'. The Genealogist also visited Salt Lake City where she was one of the tutors for the annual British Institute hosted by the International Society for British Genealogy and Family History. She also recorded a webinar about the SoG for this group. While in Utah, she met with the

Fellowship & Awards

Brigham Young University Genealogy Intern Programme team and gave a talk to Family History students.

The Society was invited as a guest blogger for *Family Tree Magazine* as part of Family Tree Week. Sadly the Genealogists regular column in *Your Family Tree Magazine* ended as the magazine ceased publication. The Society gave several radio interviews on surnames or genealogy throughout the year.

As part of the SoG outreach programme, an initial Library user group meeting was convened and reported on the website.

Premises

2018 was very challenging in terms of premises maintenance. Having spent most of the summer trying to resolve issues with plumbers and safety certificates for the boilers we found ourselves in the midst of a very cold few weeks with no heating. In an unprecedented step we had no choice but to close the Society for a short period. The issues were finally resolved but it still seems to be a 'sticking patch' repair and we are currently carrying out surveys and quotes for whole new systems.

We had similar problems with the lift which is now nearly twenty years old. Parts become hard to source for older equipment. We have been given a high quote for even just the new panel it requires.

The roof too needs major work although this managed to see us through the worst of last winter.

The Jewish Genealogical Society of Great Britain and the Irish Genealogical Research Society continued their residency with the Society.

The major development project did not receive pre-planning permissions with Islington council. The developer wished to continue with another plan for commercial space but this was not in the Society's interest. The contract was ended. The Trustees will continue to explore the possibility of building development.

The usual Health and Safety assessments and fire risks have been undertaken during the year and thanks go again to Frank Hardy for his assistance. Regular maintenance continues for all standard items e.g. lift, air conditioning, fire extinguishers, fire alarms, burglar alarm, etc. When Tim Hillyer left, we appointed a dedicated Premises member of staff (Neil Fludger) who keeps on top of regular maintenance items and liaises with contractors.

The Articles of Association of the Society prescribes three 'classes' of members. They are Ordinary Members, Fellows and Honorary Fellows. The constitution sets a maximum of 100 Fellows and just 10 Honorary Fellows. Those put forward for Fellowship must have been members for at least five consecutive years, but those proposed for Honorary Fellowship do not need to be members of the Society at the time of their nomination. Candidates for either honour must be proposed by not fewer than six Fellows and a secret ballot is then held among all the Fellows. Successful nominees must secure a two-thirds majority. In weighing their vote, Fellows must judge whether those proposed for Fellowship have rendered 'distinguished services to the Society or to genealogy' and whether they wish to honour those proposed for Honorary Fellowship for their 'very distinguished services to genealogy'.

There were no new Fellows announced in 2018.

At 31 December 2018 there were two Honorary Fellows.

Anthony Camp, MBE, 1982

Jeremy Gibson, Fellow 1963, Hon 1999

There were 71 Fellows:

John Addis-Smith, 1999

Colin Allen, 2002

Norma Allum, 1993

Michael Armstrong, 1994

Dr Morris Bierbrier, 1993

Paul Blake, 1994

Christopher Broomfield, 2007

Robert Michael Bunting, 2007

Yvonne Jean Bunting, 2002

Michael Burchall, 1975

Dr Colin Chapman, 1990

Peter Christian, 2000

Miss Lydia Collins, 2011

Patric Dickinson, 2000

Thomas Doig, 2013

Dr Andrea Duncan, 1998

Michael Gandy, 1987

Susan Gibbons, 2016

Paul Gorry, 1999

Jan Gow, 2012

Stephen Hale, 1989

John Hanson, 2005

Frank Hardy, 1998

John Harnden, 1999

Duncan Wilson Harrington, 2007

David Hawgood, 1987

Mark David Herber, 2007

Ian Jeffery Hilder, 2003

Miss Sharon Hintze, 2015
 David Mervyn Horwill, 2007
 Cecil Humphery-Smith, 1970
 Kingsley Ireland, 1973
 Keith Johnson, AM, 1992
 Dr Anthony Joseph, 1970
 Charles Kidd, 2000
 Patricia Kirkland, 1991
 Brian Loomes, 1993
 Susan Lumas, 1997
 Hilary Marshall, 2000
 Sir Mervyn Medlycott, Bt, 1990
 Joy Wade Moulton, 1992
 Nicholas Newington-Irving, 1999
 Peter Nutt, 2004
 Derek Palgrave, 1982
 Pamela Palgrave, 2005
 Peter Park, 1989
 Eric Probert, 1994
 Doris E Pullen, 1992
 Prof Brian Randell, 2000
 Richard Ratcliffe, 2001
 Dr Colin Rogers, 1986
 John Rowlands, 1995
 Sheila Rowlands, 1995
 Malcolm Sainty, AM, 1996
 Beryl Schumer, 2008
 Dr Michael Siddons, 1998
 Paul Floyd Smart, 1988
 Nicholas Spence, 2015
 David Squire, 1998
 Monnica Stevens, 1998
 Dr Geoffrey Swinfield, 2012
 Neville Taylor, 1995
 Dr Stephen Taylor, 2006
 Rt Hon the Lord Teviot, 1975
 John Titford, 2004
 Jean Tooke, 1992
 Peter Towey, 2015
 Ian Waller, 2011
 Cliff Webb, 1981
 James Willerton, 2002
 Dr David Wright, 2009

We are sorry to report that Brian Brooks and William Michael Wood died in 2018.

Awards

The Board of Trustees is able to recognise the contribution of members, non-members and appropriate organisations through the award of a Certificate of Appreciation. His Royal Highness Prince Michael of Kent has graciously agreed that a special award may be made from time to time bearing his name. In 2018, the Prince Michael of Kent Award was awarded to Cyndi Ingle for her sterling work on 'Cyndi's List'.

The Society commenced a new award during 2013 to recognise individuals and organisations who did not qualify for Fellowship under the five year membership rule. It is for recognition of efforts and activities that have made some exceptional contribution to genealogy to the benefit of anyone wishing to study family history. There were no awards in 2018.

In 2018, Certificates of Appreciation were awarded to Angela Buckley, Mike Cooper, Graham Ford, Sue Gibbons, David Horwill, Oliver Levy, Jo McGlynn, Nick Newington-Irving, Val Palmar, Alan Pursell, Alison Ross, Neville Taylor, Barbara Tomlinson, Marcus Turner and Grant White.

Volunteers

The Society is supported by some very committed and dedicated volunteers in various capacities.

We are indebted to our wonderful and committed team of volunteers, without whom the Society would not be able to provide a service. We sincerely thank all the volunteers who carried out different tasks in the Society for the past year and look forward to working together in the New Year.

During the closed week in 2018, the Library, supported by a team of volunteers over the four days, undertook various projects.

In addition to the library volunteers we have many others helping us throughout the Society in different capacities and from home with indexing and web monitoring.

Where possible we name volunteers throughout this report but when not possible we would like to thank all the volunteers that help us, they are greatly appreciated.

Finance Section

The new Volunteer Manager, Gary Taylor-Raebel, did a good job in including all our volunteers in the community of the Society. He organized a new summer party which was held in the daytime for our volunteers and kept them up to date with emails and news. Unfortunately Gary left in early 2019 and we are currently seeking a replacement.

A volunteers' Christmas party was held in December to thank those who had helped the Society during the course of the year.

Fundraising

Fundraising has remained stable and Members have continued to support us financially and we thank all those who can and do.

The Friends of the Society initiative continued and in 2018 raised £10,696 (2017: £7,014).

The Society would like to encourage people to make a regular standing order donation of any sum small or large, monthly or annually with our Fund for the Future programme. Income during 2018 was £1,343 (2017: £1,374). Details can be found on our website.

Legacies did well with very generous bequests adding to the overall total.

A new Fundraising Development Plan Working Group was commenced and an overall plan for action raised. This will take time as we tackle membership and premises issues first but it is essential we carry out more fundraising.

Treasurer's Report

The Society set a deficit budget for 2018 to account for new staff posts and the increase to the staff budget with a full year of staff in post. A combination of strong cost management and generous legacies, resulted in a surplus in excess of £78,000.

As stated last year, such generosity should not be relied upon to achieve a similar position in future as the underlying operating position is in deficit. The Society is revisiting its strategic direction to address this situation and to put in place a sustainable medium-term financial strategy.

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charitable group for the year ended 2018. The Trustees have adopted the provisions of the Accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Trustees' Responsibility Statement for the year ended 31 December 2018

The Trustees (who are also the directors of The Society Of Genealogists for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees have forecast the level of free reserves (that is those funds not tied up in fixed assets, and designated and restricted funds) the Charity will require to sustain its operations and make appropriate adjustments should there

be a material reduction in the Charity's income. The Trustees consider that the most appropriate level of free reserves is a sum equivalent to six months of the Charity's running costs estimated at £200,000. The current level is £217,256. It is the Trustees' view that the balance of income and expenditure should be managed to maintain the appropriate level of free reserves.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable group's auditor is unaware; and

- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This report was approved by the Board of Trustees on 23 April 2019 and signed on its behalf by:



Ed Percival
Chairman

23 April 2019



Ray O Connell
Treasurer

23 April 2019

Independent Auditor's Report

to the Members and Trustees of The Society of Genealogists

Opinion

We have audited the financial statements of The Society of Genealogists (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 December 2018 which comprise the group statement of financial activities, the group and parent entity Balance Sheet, the group cashflow statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 December 2018, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of [Companies Act 2006 and the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or

- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or parent charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006.

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Act 2011 requires us to report to you if, in our opinion:

- adequate and sufficient accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit. [; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies' regime [and take advantage of the small companies' exemptions in preparing the directors' report

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement set out on page 13, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic

decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

This report is made solely to the charitable company's members, as a body, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members and its Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body and the charitable company's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Richard Place Dobson Services Limited

Chartered Accountants

1-7 Station Road

Crawley

West Sussex

RH 10 1HT

Richard Place Dobson Services Limited is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

Richard Place Dobson Services Ltd
17/06/19

Society of Genealogists

Consolidated Statement of Financial Activities for the year ended 31 December 2018

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
INCOME FROM						
Donations and legacies	2	128,889	-	2,500	131,389	63,335
Charitable Activities						
Membership income	4	407,340	-	-	407,340	399,897
Library income		2,015	-	2,175	4,190	3,022
Event income		130,734	-	-	130,734	65,471
Genealogy income		832	-	-	832	2,367
Book shop and publications		52,604	-	-	52,604	59,612
Investment Income	3	1,262	-	-	1,262	1,877
Other Income		6,434	-	-	6,434	5,724
Total		730,110	-	4,675	734,785	601,305
EXPENDITURE						
Cost of Raising Funds	5	1,900			1,900	1,181
Charitable Activities						
Membership expenditure	6	148,095	-	-	148,095	151,625
Library expenditure		242,393	-	532	242,925	224,701
Event expenditure		186,229	-	-	186,229	123,332
Genealogy expenditure		19,870	-	-	19,870	20,928
Bookshop & publications expenditure		57,422	-	-	57,422	55,231
Total		655,909	-	532	656,441	576,998
NET INCOME/(EXPENDITURE)		74,201	-	4,143	78,344	24,307
Transfers between funds	18	63	-	(63)	-	-
Net movement in funds before gains and losses on investments		74,264	-	4,080	78,344	24,307
Gain on revaluation of fixed assets		-	-	-	-	-
RECONCILIATION OF FUNDS						
Net movement in funds		4,264	-	4,080	78,344	24,307
Total Funds brought forward		300,336	3,076,621	30,095	3,407,052	3,382,745
Total Funds carried forward		374,600	3,076,621	34,175	3,485,396	3,407,052

Society of Genealogists

Consolidated Balance Sheet at 31. December 2018

Consolidated

Unrestricted	Note	fund £	Designated fund £	Restricted fund £	2018 Total funds £	2017 Total funds £
Fixed Assets						
Tangible assets	13	78,958	3,076,621	-	3,155,579	3,159,700
Current Assets						
Stock of goods for resale		20,642	-	-	20,642	24,013
Debtors	15	137,050	-	-	137,050	57,072
Cash at bank and in hand		273,313	-	34,175	307,488	318,866
		431,005	-	34,175	465,180	399,951
Creditors: Amounts falling due within one year	16	(135,363)	-	-	(135,363)	(152,599)
Net Current Assets		295,642	-	34,175	329,817	247,352
Total Assets less Current Liabilities		374,600	3,076,621	34,175	3,485,396	3,407,052
Funds	18					
Unrestricted funds:						
General fund					374,600	300,336
Designated fund					3,076,621	3,076,621
					3,451,221	3,376,957
Restricted funds:						
Restricted fund					34,175	30,095
TOTAL FUNDS					3,485,396	3,407,052

The charitable group is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2018.

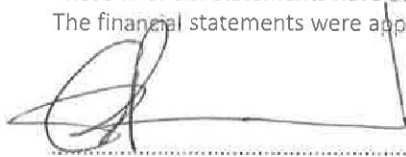
The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The Trustees acknowledge their responsibilities for:

- (a) ensuring that the charitable group keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the group and parent charitable company as at the end of each financial year and of its consolidated surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable group.

These financial statements have been audited under the requirements of Section 144 of the Charities Act 2011.

The financial statements were approved by the Board of Trustees on 23 April 2019 and were signed on its behalf by:


Ed Percival - Chairman of Board of Trustees


Ray O Connell - Treasurer

Company Number 115703

Society of Genealogists

Charity Balance Sheet at 31 December 2018

Charity Only	Note	Unrestricted fund £	Designated fund £	Restricted fund £	2018 Total funds £	2017 Total funds £
Fixed Assets						
Tangible assets	13	78,958	3,076,621	-	3,155,579	3,159,700
Investments	14	20,000	-	-	20,000	20,000
		<u>78,958</u>	<u>3,076,621</u>	<u>-</u>	3,175,579	3,179,700
Current Assets						
Stock of goods for resale		20,642	-	-	20,642	24,012
Debtors	15	162,631	-	-	162,631	99,697
Cash at bank and in hand		253,857	-	34,175	288,032	291,331
		<u>437,130</u>	<u>-</u>	<u>34,175</u>	471,305	415,040
Creditors: Amounts falling due within one year	16	<u>(161,488)</u>	<u>-</u>	<u>-</u>	(161,488)	(187,688)
Net Current Assets		275,642	-	34,175	309,817	227,352
Total Assets less Current Liabilities		<u>374,600</u>	<u>3,076,621</u>	<u>34,175</u>	3,485,396	3,407,052
Funds	18					
Unrestricted funds:						
General fund					374,600	300,336
Designated fund					3,076,621	3,076,621
					3,451,221	3,376,957
Restricted funds:						
Restricted fund					34,175	30,095
TOTAL FUNDS					3,485,396	3,407,052

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2018.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The Trustees acknowledge their responsibilities for:

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its consolidated surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 144 of the Charities Act 2011.

The financial statements were approved by the Board of Trustees on 23 April 2019 and were signed on its behalf by:


Ed Percival - Chairman of Board of Trustees


Ray O Connell - Treasurer

Company Number 115703

Society of Genealogists

Statement of Cash Flows and Consolidated Statement of Cash Flows for the year ended 31 December 2018

		Group
		2018 2017
	Note	
Cash used in operating activities	21	9,782 67,539
Cash flows from investing activities		
Interest Income		1,262 1,877
Purchase of tangible fixed assets		(22,424) (52,941)
Disposal of Asset		- -
Cash provided by (used in) investing activities		(21,162) (51,064)
Cash flows from financing activities		- -
Increase / (decrease) in cash and cash equivalents in the year		(11,380) 16,475
Cash and cash equivalents at the beginning of the year		318,868 302,393
Cash and cash equivalents at the end of the year		307,488 318,868

Society of Genealogists

Notes to the Financial Statements for the year ended 31 December 2018

1 ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The Society of Genealogists is a charitable company, limited by guarantee, registered in England and Wales. The registered office is 14 Charterhouse Buildings, Goswell Road, London EC1M 7BA.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The Trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern. The principal accounting policies adopted are set out below:

Basis of Consolidation

The group accounts consolidate the accounts of the Society of Genealogists and its subsidiary undertaking drawn up to 31 December. As permitted by Section 480 of the Companies Act 2006, no separate statement of financial activities for the Society of Genealogists is presented.

Income

Income is recognised in the Statement of Financial Activities once the charity has entitlement to receipt and the amount can be measured with reasonable certainty. Income is deferred only when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Donations and legacies

Donations are accounted for gross when receivable, so long as they are capable of financial measurement. The Society recognises legacies when they have been informed they are to be in receipt of a legacy. This represents a change in accounting policy, as in previous years legacies were only recognised when there was adequate certainty and reliability of their value and could be accurately measured. The accounting policy has changed on adoption of FRS 102.

Grants

Grants receivable are recognised when there is reasonable assurance of their receipt, whether capital or revenue in nature. Grants are recognised on an accruals basis.

Membership income

Membership income represents subscriptions for membership of the charity and is recognised in the period to which it relates.

Event income

Event income represents sponsorship and entrance fees for events and is recognised in the accounts when the event takes place.

Genealogy income

Genealogy income represents sums paid for specific genealogical consultation.

Bookshop, magazine and publications income.

Bookshop, magazine and publication income represents income from sales of genealogy books and the Society of Genealogist magazine and is recognised on the day the sale takes place.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

Society of Genealogists

Notes to the Financial Statements - continued for the year ended 31 December 2018

1. ACCOUNTING POLICIES (Continued)

Allocation and apportionment of costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office and governance costs which support membership, library, event, genealogy and bookshop and publication activities. These costs have been allocated and apportioned to the various charitable activities. A percentage basis has been used to apportion the support costs to the charitable activities. Staff support costs are by time allocation and all other support costs are by space allocation.

Tangible Fixed Assets and Depreciation

Tangible fixed assets other than books and manuscripts are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, for items over £250. No depreciation is provided on freehold land or on books, manuscripts, and typescripts, since it is the Society's practice to maintain these in a continual state of sound repair and any depreciation involved would not be material. Provision will be made should any permanent diminution in the value of these documents occur. The Charity has chosen to take advantage of the transitional relief available on adoption of FRS102-1A and have elected to include the land and building at its valuation which is its deemed cost for the purposes of these accounts. The rates currently used are as follows:"

Freehold Building	2% straight line per annum Where residual value exceeds cost there will be no depreciation
Plant and machinery	50% straight line per annum
Furniture, fixtures, fittings, computers and equipment	20% on book value per annum
Microfilm	10% on book value per annum

Foreign Currency translation

Transactions denominated in foreign currencies are recorded at the rate ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. All differences are included in net outgoing resources.

Foreign Currency translation

Transactions denominated in foreign currencies are recorded at the rate ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. All differences are included in net outgoing resources.

Pensions

The charity operates a defined contribution scheme. The pension costs charged to the SOFA represent the amount of the contributions payable to the scheme in respect of the accounting period.

Taxation

No provision has been made for corporation tax or deferred tax as the charity is a registered charity and is therefore exempt.

Irrecoverable VAT

Irrecoverable VAT is included in Resources Expended within administration costs.

Operating Leases

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

Stocks

Stocks of publications and other items for sale are stated at the lower of cost and net realisable value, after providing for slow moving items.

Investments

The investment in the subsidiary is stated at cost less provision for any diminution in value.

Society of Genealogists

Notes to the Financial Statements - continued for the year ended 31 December 2018

Fund Accounting

The Unrestricted Fund consists of funds to be used for the purposes of the Charity at its discretion. Designated Funds are unrestricted funds which have been set aside by the Trustees for particular purposes. The Restricted Fund consists of funds to be used for specific purposes determined by the donor.

Debtors, cash and creditors

Debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any discounts due.

Basic financial assets.

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

Judgements and key sources of estimation uncertainty

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Critical judgements

The following judgements (apart from those involving estimates) have had the most significant effect on amounts recognised in the financial statements.

Valuation of Library

The valuation of the books which are included within fixed assets is a material figure in the accounts and is based primarily on the historical cost value that the society paid a number of years ago. Given that the majority of these items are not available to be purchased on the open market, it has been estimated that their value has not fluctuated since the original cost incurred by the society. For insurance purposes the library is valued at £2,937,887.

Valuation of Land and Buildings

Freehold land and building was included in the accounts at historic cost. No depreciation is charged on the building on the basis that the estimated residual value is in excess of the cost included in the accounts and depreciation would be immaterial.

The Society has taken advantage of the transitional relief available on adoption of FRS102 to include land and buildings in the accounts at its valuation of £2,800,000 as at 29 April 2014. This valuation is on a freehold vacant possession value and was conducted by Gerald Eve LLP. On adoption this valuation has become deemed cost.

Society of Genealogists

Notes to the Financial Statements - continued
for the year ended 31 December 2018

2. DONATIONS AND LEGACIES

	Unrestricted funds £	Restricted funds £	2018 Total funds £	2017 Total funds £
Grants and donations received	26,344	2,500	28,844	12,096
Legacies	102,545	-	102,545	51,239
	<u>128,889</u>	<u>2,500</u>	<u>131,389</u>	<u>63,335</u>

3. INVESTMENT INCOME

	Unrestricted funds £	Restricted funds £	2018 Total funds £	2017 Total funds £
	1,262	-	1,262	1,877

4. INCOME FROM CHARITABLE ACTIVITIES

	2018 £	2017 £
Membership Income comprises:		
Subscriptions	402,817	392,266
Magazine	4,427	4,212
Entrance fees and lost cards	96	3,419
	<u>407,340</u>	<u>399,897</u>

5. COST OF RAISING FUNDS

	Unrestricted funds £	Restricted funds £	2018 Total funds £	2017 Total funds £
Other Trading activities				
Fundraising costs	1,900	-	1,900	1,181

6. CHARITABLE ACTIVITIES COSTS

2018 Resources expended include:	Direct staff costs £	Direct other costs £	Support costs £	2018 Total £
Charitable activities				
Membership expenditure	48,404	64,435	35,256	148,095
Library expenditure	113,627	26,010	103,288	242,925
Event expenditure	70,230	94,222	21,777	186,229
Genealogy expenditure	19,870	-	-	19,870
Bookshop & publications expenditure	26,015	15,933	15,474	57,422
	<u>278,146</u>	<u>200,600</u>	<u>175,795</u>	<u>654,541</u>

Society of Genealogists

Notes to the Financial Statements - continued
for the year ended 31 December 2018

6. CHARITABLE ACTIVITIES COSTS (Continued)

2017 Resources expended include:	Direct staff costs £	Direct other costs £	Support costs £	2017 Total £
Charitable activities				
Membership expenditure	49,363	67,132	35,131	151,626
Library expenditure	103,379	28,055	93,267	224,701
Event expenditure	70,220	31,819	21,293	123,332
Genealogy expenditure	20,928	-	-	20,928
Bookshop & publications expenditure	26,220	13,423	15,588	55,231
	<u>270,110</u>	<u>140,429</u>	<u>165,279</u>	<u>575,818</u>

7. SUPPORT COSTS

Support costs for 2018:	Staff costs £	Premises Depreciation £	Administration costs £	2018 costs £	Total £
Charitable activities					
Membership expenditure	19,197	1,431	5,866	8,762	35,256
Library expenditure	22,875	18,680	57,279	4,454	103,288
Event expenditure	10,499	1,421	5,316	4,541	21,777
Bookshop & publications expenditure	8,944	475	1,871	4,184	15,474
	<u>61,515</u>	<u>22,007</u>	<u>70,332</u>	<u>21,941</u>	<u>175,795</u>

Support costs for 2017:

	Staff costs £	Premises Depreciation £	Administration costs £	2017 costs £	Total £
Charitable activities					
Membership expenditure	19,534	1,472	4,667	9,458	35,131
Library expenditure	23,674	19,213	45,572	4,808	93,267
Event expenditure	10,700	1,461	4,230	4,902	21,293
Bookshop & publications expenditure	9,093	489	1,489	4,517	15,588
	<u>63,001</u>	<u>22,635</u>	<u>55,958</u>	<u>23,685</u>	<u>165,279</u>

8. NET INCOME/(EXPENDITURE)

Net Income/(expenditure) is stated after charging:

	2018 £	2017 £
Auditors remuneration - current year Charity	6,650	5,525
Auditors remuneration - current year Company	500	500
Auditors remuneration - 2017 not accrued for Non-Audit work	2,875	250
Depreciation	<u>22,006</u>	<u>22,635</u>

Society of Genealogists

Notes to the Financial Statements - continued for the year ended 31 December 2018

9. TRUSTEES REMUNERATION AND BENEFITS

The directors of the company, being members of the Board of Trustees, received no emoluments during the year (2017: £nil).

However, travelling expenses to the amount of £1,099 (2017: £121) were reimbursed to 5 (2017: 2) committee members for travel to Society related activities.

10. STAFF COSTS

	2018 £	2017 £
Wages and salaries	301,460	298,045
Social security cost	22,930	21,094
Pension cost	16,776	15,153
	<u>341,166</u>	<u>334,292</u>

The average number of employees during the year was made up as follows:

	2018 Number	2017 Number
Direct charitable activities	13.0	13.0
Governance	2.0	3.0
	<u>15.0</u>	<u>16.0</u>

No employee had emoluments in excess of £60,000 in the year (2017: none).

	2018 £	2017 £
Remuneration for key members of staff:	<u>150,490</u>	<u>143,389</u>

11. FINANCIAL PERFORMANCE OF THE CHARITY

The consolidated statements of financial activities includes the results of the charity's wholly owned subsidiary, Society of Genealogists Enterprises Limited. The summary financial performance of the charity alone is:

	2018 £	2017 £
Incoming resources	699,987	564,561
Building Revaluation	-	-
Gift aid from subsidiary company	<u>33,855</u>	<u>36,219</u>
	<u>733,842</u>	<u>600,780</u>
Expenditure on charitable activities	<u>(655,497)</u>	<u>(576,473)</u>
Net incoming resources	<u>78,345</u>	<u>24,307</u>
Total funds brought forward	<u>3,407,052</u>	<u>3,382,745</u>
Total funds carried forward	<u>3,485,396</u>	<u>3,407,052</u>
Represented by:		
Restricted income funds	34,175	30,095
Designated funds	3,076,621	3,076,621
Unrestricted income funds	<u>374,600</u>	<u>300,336</u>
	<u>3,485,396</u>	<u>3,407,052</u>

Society of Genealogists

Notes to the Financial Statements - continued
for the year ended 31 December 2018

11. FINANCIAL PERFORMANCE OF THE CHARITY (Continued)

The consolidated statements of financial activities includes the results of the charity's wholly owned subsidiary, Society of Genealogists Enterprises Limited. The summary financial performance of the subsidiary alone is:

The trading results of the subsidiary company are set out as follows:

	2018 £	2017 £
Turnover	61,472	63,865
Donation	-	-
Interest receivable	-	-
Total income	<u>61,472</u>	<u>63,865</u>
Cost of sales	-	-
Distribution cost	-	-
Administrative expenses	27,617	27,646
Corporation Tax	-	-
Donation to Society	33,855	36,219
Total expenditure	<u>61,472</u>	<u>63,865</u>
Net income from trading	<u>-</u>	<u>-</u>

At 31 December, the aggregate amount of this company's assets, liabilities, share capital and reserves was:

	2018 £	2017 £
Fixed assets	-	-
Current assets	58,060	76,799
Creditors: amounts falling due within one year	(38,060)	(56,799)
	<u>20,000</u>	<u>20,000</u>
This represented:		
Share capital	20,000	20,000
Reserves	<u>20,000</u>	<u>20,000</u>

Society of Genealogists

Notes to the Financial Statements - continued
for the year ended 31 December 2018

12. 2017 STATEMENT OF FINANCIAL ACTIVITIES BY FUND

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total funds £
INCOME FROM				
Donations and legacies	63,335	-	-	63,335
Charitable activities				
Membership income	399,897	-	-	399,897
Library income	2,130	-	892	3,022
Event income	65,471	-	-	65,471
Genealogy income	2,367	-	-	2,367
Book shop and publications	59,612	-	-	59,612
Investment Income	1,877	-	-	1,877
Other Income	5,724	-	-	5,724
Total	<u>600,413</u>	<u>-</u>	<u>892</u>	<u>601,305</u>
EXPENDITURE ON				
Cost of raising funds	1,181	-	-	1,181
Charitable activities				
Membership expenditure	151,626	-	-	151,626
Library expenditure	222,034	-	2,666	224,700
Event expenditure	123,332	-	-	123,332
Genealogy expenditure	20,928	-	-	20,928
Bookshop, magazine & publications expenditure	55,231	-	-	55,231
Total	<u>574,332</u>	<u>-</u>	<u>2,666</u>	<u>576,998</u>
NET INCOME/(EXPENDITURE)	26,081	-	(1,774)	24,307
Transfers between funds	<u>(1,144)</u>	<u>1,499</u>	<u>(355)</u>	<u>-</u>
Net movement in funds	24,937	1,499	(2,129)	24,307
Gain on revaluation of fixed assets	-	-	-	-
RECONCILIATION OF FUNDS				
Total funds brought forward	<u>275,399</u>	<u>3,075,122</u>	<u>32,224</u>	<u>3,382,745</u>
Total funds carried forward	<u>300,336</u>	<u>3,076,621</u>	<u>30,095</u>	<u>3,407,052</u>

Society of Genealogists

Notes to the Financial Statements - continued
for the year ended 31 December 2018

13. TANGIBLE FIXED ASSETS

Group	Freehold Land and Buildings £	Building Development £	Books, Manuscripts & Typescripts £	Furniture, Fixtures and Fittings £	Microforms £	Total £
Cost or Valuation						
At 1 January 2018	3,159,869	4,539	222,813	573,570	159,383	4,120,174
Additions	-	-	1,523	20,879	22	22,424
Charge back to p&l	-	(4,539)	(4,539)			
At 31 December 2018	3,159,869	-	224,336	594,449	159,405	4,138,059
Depreciation						
At 1 January 2018	327,264	-	-	495,030	138,180	960,474
Charge for the year	-	-	-	19,884	2,122	22,006
At 31 December 2018	327,264	-	-	514,914	140,302	982,480
Net Book Value						
At 31 December 2018	2,832,605	-	224,336	79,535	19,103	3,155,579
At 31 December 2017	2,832,605	4,539	222,813	78,540	21,203	3,159,700
Charity						
	Freehold Land and Buildings £	Building Development £	Books, Manuscripts & Typescripts £	Furniture, Fixtures and Fittings £	Microforms £	Total £
Cost or Valuation						
At 1 January 2017	3,159,869	4,539	222,813	561,974	159,383	4,108,578
Additions	-	-	1,523	20,879	22	22,424
Charge back to P&L	-	(4,539)	(4,539)			
At 31 December 2017	3,159,869	-	224,336	582,853	159,405	4,126,463
Depreciation						
At 1 January 2017	327,264	-	-	483,434	138,180	948,878
Charge for the year	-	-	-	19,884	2,122	22,006
At 31 December 2017	327,264	-	-	503,318	140,302	970,884
Net Book Value						
At 31 December 2018	2,832,605	-	224,336	79,535	19,103	3,155,579
At 31 December 2017	2,832,605	4,539	222,813	78,540	21,203	3,159,700

The valuation of books, manuscripts and typescripts is a 1952 professional valuation amounting to £8,195. Additions since then have been included at cost. The insured value of books, manuscripts, typescripts, microform, plant and machinery, fixtures and fittings is £2,937,887 (2017: £2,845,654).

The freehold land and buildings have been revalued and deemed as at cost as per the FRS102. The cost being ascertained as £2,800,000 by Gerald Eve LLP on 29 April 2014. In 2017 a major refurbishment was carried out and this has been added to the building value.

The majority of fixed assets of the society are used for direct charitable activities. The assets used for non-charitable activities are of immaterial value and therefore have not been disclosed separately in the financial statements.

The freehold property is the subject of a legal charge dated 12th October 2001 in respect of all bank borrowings. Currently there are no such borrowings.

The Building Development did not go ahead as a capital project so the costs have been moved to expenditure for the year.

Society of Genealogists

Notes to the Financial Statements - continued
for the year ended 31 December 2018

14. FIXED ASSETS INVESTMENTS

Shares in group
undertakings
£

Market Value	
At 1 January 2018 and 31 December 2018	20,000
Net Book Value	
At 31 December 2018	20,000
At 31 December 2017	20,000

There were no investment assets outside the UK

The company's investments at the balance sheet date in the share capital of companies include the following:

Society of Genealogists Enterprises Limited

Nature of business: Providers of Genealogy material

Class of share:

Ordinary

holding
100%

2018	2017
£	£
20,000	20,000

Aggregate capital and reserves

Profit/(loss) for the year

-	-
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15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Charity	
	2018	2017	2018	2017
	£	£	£	£
Trade debtors	7,203	10,075	120	3,290
Amount owed by subsidiary undertakings	-	-	33,855	50,561
Other debtors	100,963	25,845	99,772	24,693
Taxation and social security	9,372	4,271	9,372	4,271
Prepayments and accrued income	19,512	16,881	19,512	16,881
	137,050	57,072	162,631	99,696

Society of Genealogists

Notes to the Financial Statements - continued
for the year ended 31 December 2018

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Charity	
	2018	2017	2018	2017
	£	£	£	£
Trade creditors	12,263	18,640	12,263	12,341
Amounts due to subsidiary	-	-	30,330	41,326
Taxation and social security	10,768	5,737	7,063	6,299
Other creditors	-	-	-	-
Accruals and deferred income	112,332	128,222	111,832	127,722
	<u>135,363</u>	<u>152,599</u>	<u>161,488</u>	<u>187,688</u>

	Group		Charity	
	2018	2017	2018	2017
	£	£	£	£
Deferred income brought forward	101,862	92,931	101,862	92,931
Released to income in the year	(101,862)	(92,931)	(101,862)	(92,931)
Income deferred in the year	92,928	101,862	92,928	101,862
Deferred income carried forward	<u>92,928</u>	<u>101,862</u>	<u>92,928</u>	<u>101,862</u>

17. OPERATING LEASE COMMITMENTS

There are no operating lease commitments

18. RESTRICTED FUNDS

Restricted funds of group and charity:

	At 01.01.2018	Incoming Resources	Resources Expended	Transfers	At 31.12.2018
	£	£	£	£	£
Fellows fund	226	-	-	-	226
Library funds	26,374	2,175	(532)	(63)	27,954
Binding funds	3,495	-	-	-	3,495
Digitisation	-	2,500	-	-	2,500
	<u>30,095</u>	<u>4,675</u>	<u>(532)</u>	<u>(63)</u>	<u>34,175</u>

2017

Restricted funds of group and charity:

	At 01.01.2017	Incoming Resources	Resources Expended	Transfers	At 31.12.2017
	£	£	£	£	£
Fellows fund	226	-	-	-	226
Library funds	27,250	862	(1,383)	(355)	26,374
Binding funds	4,748	30	(1,283)	-	3,495
	<u>32,224</u>	<u>892</u>	<u>(2,666)</u>	<u>(355)</u>	<u>30,095</u>

The **Fellows Fund** is to be used by the Fellows for any purpose deemed appropriate.

The **Library Funds** are to be used specifically for library purchases. The transfer to unrestricted funds represents capital expenditure incurred in the year.

The **Binding Funds** are to be used towards the cost of binding records.

The **Halstead donation** is intended to fund the purchase of library equipment.

The **Digitisation Funds** are to be used towards digitisation of library material.

Society of Genealogists

Notes to the Financial Statements - continued for the year ended 31 December 2018

18. RESTRICTED FUNDS (Continued)

2018

Designated funds of group and charity:

	At 01.01.2018	Incoming Resources	Resources Expended	Transfers	At 31.12.2018
	£	£	£	£	£
Land and Buildings	2,832,605	-	-	-	2,832,605
Library Fund (Books, Manuscripts, Microform)	244,016	-	-	-	244,016
Development Fund	-	-	-	-	-
	<u>3,076,621</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,076,621</u>

2017

Designated funds of group and charity:

	At 01.01.2017	Incoming Resources	Resources Expended	Transfers	At 31.12.2017
	£	£	£	£	£
Land and Buildings	2,800,000	-	-	32,605	2,832,605
Library Fund (Books, Manuscripts, Microform)	245,122	-	-	(1,106)	244,016
Development Fund	30,000	-	-	(30,000)	-
	<u>3,075,122</u>	<u>-</u>	<u>-</u>	<u>1,499</u>	<u>3,076,621</u>

The development fund represents funds put aside by the Trustees to be used in development of the charity. This was used for a major refurbishment in 2017.

The Library fund represents the funds of the charity that are to be used to add to the holdings of the library

The land and buildings fund represents the funds of the charity that are tied up in the land and the buildings that the charity operates out of.

19. RELATED PARTY TRANSACTIONS

Prior permission by the Charity Commission has been given for Trustees to receive lecture fees and any authors royalties. In 2018 there were £0 payments (£0 2017).

20. STATUS OF THE SOCIETY

The Society is a company limited by guarantee and does not have a share capital. The liability of members is limited to £2 each.

21. RECONCILIATION OF NET MOVEMENT OF FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

Group	2018	2017
Net movement in funds	78,344	24,307
Add back depreciation charge	22,006	22,635
Add back development costs	4,539	-
Deduct interest income	(1,262)	(1,877)
Decrease (increase) in stock	3,371	3,073
Decrease (increase) in debtors	(79,979)	(5,832)
(Decrease) increase in creditors	(17,237)	25,233
Net cash used in operating activities	<u>9,782</u>	<u>67,539</u>