



## Trustees' Annual Report for the period 01/01/2018 to 31/12/2018

### Section A Reference and administration details

Charity Name : **Moreton Baptist Preschool Playgroup**  
Other names the charity is known by **Moreton Baptist Preschool**  
Registered charity number **1102143**  
Charity's principal address: **326 Hoylake Road**  
**Moreton**  
**Wirral**  
**CH46 6DE**

#### Charity Trustees who manage the charity

Trustee name	Office	Dates acted if not whole year	Name of person (or body) entitled to appoint trustee (if any)
Rev Andrew Mark Frith	Chairman		Moreton Baptist Church
Mr David Ivison		Until resignation on 01/04/2019	Moreton Baptist Church
Mr James C Laird			Moreton Baptist Church
Mr Alistair Bardsley			Moreton Baptist Church
Mr Peter Henry		Until resignation on 1/2/2019	Diaconate of Moreton Baptist Church

## Section B            Structure, governance and management

The Charity is governed by a Constitution dated 22/7/03, as amended on 23/3/04 and 28/2/11

The Charity is constituted as a Trust.

Trustees are selected as follows. The Church Minister is a trustee. At least two other trustees are selected from among the diaconate and the diaconate may appoint church members as trustees such that the trustees drawn from the diaconate are in the majority.

## Section C            Objectives and activities

The governing document of the charity sets out the objects, summarised as:

**The advancement of the education (including spiritual development) of children below compulsory school age**

and

**The provision of facilities for recreation for such children in the interest of social welfare and with the object of improving their conditions**

Main activities undertaken for the public benefit in relation to these objects.

**The Preschool is open for thirty eight weeks per year and ten three hour sessions per week.**

**Most children attend Preschool for between two and five three hour sessions per week, but the Preschool has successfully created up to twelve places per day for children to use the thirty hour entitlement.**

**Children may commence Preschool after their second birthday such that they have the opportunity of two years of preschool education before starting at school.**

**The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.**

## Section D Achievements and performance

In October 2018 the Preschool was rated Outstanding by Ofsted. Here is a quote from the report of key findings for parents.

- Leaders are highly ambitious for the future development of the pre-school. They embrace every opportunity to consult with parents, staff and children and act upon their feedback. This has resulted in sharply focused improvement planning, which has enhanced children's learning to the highest level.
- Partnerships with parents are superb. Families praise the wonderful care, support and learning opportunities that staff provide for their children. Children's individual needs are exceptionally well met. Home learning opportunities are maximised.
- The extremely knowledgeable special educational needs coordinator supports all staff to develop highly effective partnerships with other professionals. Staff support children who have special educational needs and/or disabilities and those children who speak English as an additional language exceptionally well. They ensure that every child is able to make the best possible progress, from their starting points.
- Children flourish during their time at this welcoming pre-school. Children show very high levels of motivation and are extremely eager to join in with the wealth of activities provided. Children are exceptionally well prepared for their move on to school.
- Children's behaviour is outstanding. Staff clearly communicate their high expectations and children demonstrate an excellent understanding of the pre-school rules and routines. This creates a calm and purposeful learning environment.

The Preschool was open for thirty eight weeks, with ten sessions per week. During the year the Preschool offered up to twelve places per day for children who attended all day. Over 2018 this permitted more than twenty five families to make use of the thirty hour funding entitlement. In total over fifty children were on the register at any one time, attending for between six hours and thirty five hours per week.

The Preschool employs an Early Years Professional, a qualified teacher and one person holding a Foundation Degree in Early Years. Five further employees have at least Level Three in a full and relevant qualification and one staff member continued to be supported in studying for her Level three qualification.

The Preschool Leader has continued to lead a cluster of other local Preschools, supplying a forum for mutual support and development in a way which is suited to the distinctive needs of a local Preschool setting.

Two children with Disability Living Allowance have continued to attend the setting and in 2018 the SENCO began the process of applying for an EHCP for one child, with another child receiving a considerable degree of support to access the setting's curriculum. Six children with English as an additional language have been supported in the setting, with their families.

Families receive loans of resources to take home, use with their child and bring back. These are tailored to the needs of individual children and encourage parental involvement in learning. The Preschool runs a Drop-In each week for parents or carers to come into the setting and play with their child for part of the session. Each family is encouraged to access the online Learning Journal, Tapestry which gives them another way to engage with their child's learning, add photos, narratives and comments to the record.

The Preschool continues to work with Speech and Language therapists and other professionals as required to support the children, welcoming visits from primary schools to facilitate transition to F2 for the children in its care.

## Section E

## Financial review

### Reserves Policy

The charity holds reserves of £40,000 to meet fluctuations in receipts (being approximately one term's expenditure) plus £20,000 for any necessary investment. The Trustees are aware that equipment requires regular investment to keep the facilities up to date and suitable for the children.

At the year-end, unrestricted cash reserves were just under £83,000.

On a Receipts and Payments basis, the charity has made a £11,000 loss in 2018 but this is more to do with phasing of payments from the local authority than an actual deficit. Adjusting for the timing of the grant funding received, the charity has effectively made a surplus of approximately £3,500, which is slightly higher than last years' adjusted surplus of approximately £2,000

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	A M Frith	J C Laird
Full names	Andrew Mark Frith	James C Laird
Position	Chair of Trustees	Trustee
Date	24/06/2019	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Moreton Baptist Preschool

1102143

## Receipts and payments accounts

CC16a

For the period  
from

01-Jan-18

To

31-Dec-18

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
2,3 and 4 year old EYE funding	97,536	-	-	97,536	114,346
Grant funding paid for additional support	-	3,267	-	3,267	-
fees paid by parents	14,060	-	-	14,060	19,843
school photos	55	-	-	55	135
uniform sales	349	-	-	349	335
bank interest	42	-	-	42	29
WRFU milk scheme	666	-	-	666	856
Red Nose/Pudsey collections	499	-	-	499	126
<b>Sub total (Gross income for AR)</b>	<b>113,207</b>	<b>3,267</b>	<b>-</b>	<b>116,474</b>	<b>135,670</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>113,207</b>	<b>3,267</b>	<b>-</b>	<b>116,474</b>	<b>135,670</b>
<b>A3 Payments</b>					
Staffing	103,417	3,057	-	106,474	97,317
room hire	9,348	-	-	9,348	9,348
insurance	1,441	-	-	1,441	1,410
craft, food supplies etc	3,697	-	-	3,697	4,072
Staff training / Subscriptions	1,511	-	-	1,511	3,308
Stationery	521	-	-	521	428
maintenance	-	-	-	-	224
Admin costs	1,552	-	-	1,552	1,090
Uniform	179	-	-	179	414
Designated Pudsey /Red Nose	499	-	-	499	126
<b>Sub total</b>	<b>122,165</b>	<b>3,057</b>	<b>-</b>	<b>125,222</b>	<b>117,737</b>
<b>A4 Asset and investment purchases. (see table)</b>					
Purchase of toys/books etc	497	210	-	707	1,017
new furniture / outdoor area	1,382	-	-	1,382	3,707
<b>Sub total</b>	<b>1,879</b>	<b>210</b>	<b>-</b>	<b>2,089</b>	<b>4,724</b>
<b>Total payments</b>	<b>124,044</b>	<b>3,267</b>	<b>-</b>	<b>127,311</b>	<b>122,461</b>
<b>Net of receipts/(payments)</b>	<b>- 10,837</b>	<b>- 0</b>	<b>-</b>	<b>- 10,837</b>	<b>13,209</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>93,677</b>	<b>-</b>	<b>-</b>	<b>93,677</b>	<b>80,468</b>
<b>Cash funds this year end</b>	<b>82,840</b>	<b>- 0</b>	<b>-</b>	<b>82,840</b>	<b>93,677</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	CASH	351	-	-
	CAFCASH account	25,149	-	-
	CAFGOLD account	57,340	-	-
	<b>Total cash funds</b>	<b>82,840</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
	none	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	none		-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Equipment (insurance value)	unrestricted fund	-	25,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	HMRC (Jan)	unrestricted fund	534	January
	Independent examination of accounts (Stewardship)	unrestricted fund	630	
	EYE grant received in advance for Spring term	unrestricted fund	9,500	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	AM Frith	Andrew Mark Frith	24/06/2019	
	JCLaird	James C Laird	24/06/2019	

Independent Examiner's Report  
To the Trustees of  
**Moreton Baptist Preschool Playgroup**

I report to the trustees on my examination of the accounts of the charity for the year ended 31 December 2018 on pages 5 and 6 which have been prepared on the receipts and payments basis.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mary Evans  
For and on behalf of:  
Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

2 July 2019