

Charity Registration no: 1154122

THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF PEASEDOWN ST JOHN  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2018

**Administrative Office:**

The Vicarage  
Church Road  
Peasedown St John  
BATH, BA2 8AA

**Incumbent:**

Reverend Matthew Street  
The Vicarage  
Church Road  
Peasedown St John  
BATH, BA2 8AA

**Bankers:**

National Westminster Bank Plc  
Midsomer Norton Branch  
3 High Street  
Midsomer Norton  
RADSTOCK, BA3 2ZY

**Independent Examiner:**

RHW Beath BSc FCCA  
Ashlar House  
58A Combe Road  
Combe Down  
BATH, BA2 5HZ

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### **The Parochial Church Council**

The Parochial Church Council (PCC) has the responsibility of co-operating with the Incumbent in promoting within this parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical. The PCC registered with the Charity Commission on 7<sup>th</sup> October 2013. Members of the Council are either ex-officio or elected by the Annual Parochial Church Meeting. The appendix to this report lists those who served as members of the Council from March 2014. PCC membership remained at ??? members this year. Four PCC meetings were held in 2018 with an average attendance of ???

### **Buildings**

The principal buildings available to the Church Family are:

St. John Baptist Church, Church Road, Peasedown St John – consecrated 1892

The Church Hall, Church Road, Peasedown St John

### **Governing Document**

The charity is governed by the Parochial Church Council Powers Measure (1956) as amended and church representation rules.

### **Public Benefit**

The charity has due regard to the guidance published by the Charity Commission on public benefit.

### **Risk Management**

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

### **Review of the Year**

The PCC, in its leadership role in the church made possible a wide range of activities this year by supporting financially and prayerfully the following events and people.

#### Regular Sunday Worship

Services take place each Sunday morning in St John's Church and in the afternoon, Soul Food, our informal family friendly service followed by tea takes place in the Peasedown Youth Centre.

#### Somer Valley Foodbank

This Trussell Trust foodbank continues to operate in co-operation with other local churches to provide three days of emergency food for those in crisis.

#### Pre-School Ministry

Little Lights, Sanctuary and the Toy Library are enabling us to engage with young families in the area on a weekly basis.

Salvation Symbols

Our 2018 sermon series enabled us to study in depth twelve of the most important symbols used in the Bible

Primary Schools

Weekly visits to three Church of England primary schools to conduct an act of worship and breakfast and after school clubs in the local community school.

Mission and Outreach

Donations of £12,128 (£10,148 in 2017) to our mission partners: The Filling Station Trust, Bibles for Children, People Against Poverty and Flame International.

**Financial Review of the Year**

Total incoming resources for 2018 were £239,933 (2017 £224,271). This is made up of £198,570 of unrestricted funds and £41,362 of restricted funds.

Expenditure for 2018 was £246,012 (2017 £188,835). This is made up of unrestricted expenditure of £188,501 and restricted expenditure of £57,511.

At the end of the year, the charity had unrestricted cash reserves that represented approximately three months worth of unrestricted expenditure on its activities based on the 2018 budget.

**Conclusion**

We end the year seeing how faithful God has been in providing for our needs as we seek to do his work in the parish of Peasedown St John and looking forward to the continued growth of activity in the coming year.

### **Statement as to Disclosure of Information to Auditor**

In so far as the trustees are aware:

- there is no relevant audit information of which the charity's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

### **Statement of Trustees Responsibilities**

The trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for the period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charity SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements in the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**On behalf of the PCC**



**Reverend Matthew Street**

**Date: 13<sup>th</sup> March 2017**

**Independent Examiner's Report to the PCC of Saint John's Peasedown for the year ended 31<sup>st</sup> December 2018**

This report on the financial statements of the PCC for the year ended 31<sup>st</sup> December 2018, which are set out on pages 1 to 5, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and section 43 of the Charities Act 1993 ("the Act")

**Respective responsibilities of the PCC and the examiner**

As members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirements of the Regulations and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the Church Guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - To keep accounting records in accordance with section 41 of the Act; and
  - To prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met:or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Richard HW Beath BSc FCCA  
58a Combe Road  
Combe Down  
Bath BA2 5HZ  
22<sup>nd</sup> February 2019

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF PEASEDOWN ST JOHN  
ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2018**

**Statement of Financial Activities  
For the period ended 31st December 2018**

**Income and Expenditure**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
<b>Incoming Resources</b>					
Voluntary income	2	128,856	16,984	145,840	150,564
Activities for generating funds		3,879	0	3,879	253
Investment income		334	0	334	131
Incoming Resources from Charitable Activities		65,502	24,379	89,880	73,324
<b>Total Incoming Resources</b>		<b>198,570</b>	<b>41,362</b>	<b>239,933</b>	<b>224,271</b>
<b>Resources Expended</b>					
Costs of generating voluntary income		0	0	0	0
Fundraising trading costs		0	0	0	129
Investment management costs		0	0	0	0
Charitable expenditure	3	161,166	57,511	218,677	164,836
Governance costs		27,335	0	27,335	23,870
<b>Total Resources Expended</b>		<b>188,501</b>	<b>57,511</b>	<b>246,012</b>	<b>188,835</b>
<b>Net Movement in Revenue Funds</b>		<b>10,069</b>	<b>(16,149)</b>	<b>(6,079)</b>	<b>35,436</b>
<b>Transfer from unrestricted to restricted funds</b>		2,159	(2,159)	0	
<b>Balances brought forward 1/1/18</b>		279,174	53,052	332,226	257,443
<b>Total Funds to carry forward 31/12/18</b>		<b>291,403</b>	<b>34,744</b>	<b>326,147</b>	<b>292,879</b>

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF PEASEDOWN ST JOHN  
BALANCE SHEET AS AT 31 DECEMBER 2018**

**Balance Sheet**

**At 31st December 2018**

		<b>Dec-18</b>	<b>Dec-17</b>
	Notes	£	£
<b>Fixed Assets</b>			
Tangible fixed assets	4	232,391	232,391
		<u>232,391</u>	<u>232,391</u>
<b>Current Assets</b>			
Debtors		0	0
Cash at Bank and in Hand		18,923	64,382
Deposit, food bank, CBF accounts		74,833	10,694
Total current assets		<u>93,756</u>	<u>75,075</u>
Creditors: amounts falling due within one year		0	0
Net Current Assets		<u>93,756</u>	<u>75,075</u>
Total Assets less Current Liabilities		<u>326,147</u>	<u>307,466</u>
Creditors: amounts falling due after more than one year		0	0
Net Assets		<u><b>326,147</b></u>	<u><b>307,466</b></u>
<b>Represented by:</b>			
Funds			
Restricted Funds	5	34,744	53,052
Unrestricted Funds	6	291,403	279,174
Revaluation Reserve		0	0
		<u><b>326,147</b></u>	<u><b>332,226</b></u>

Approved at the Annual Parochial Church Meeting held on Sunday ??<sup>th</sup> February 2018 and signed on their behalf by:



**Reverend Matthew Street**

The notes on pages 9 to 11 form an integral part of these accounts.



**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF PEASEDOWN ST JOHN  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2018**

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**1. ACCOUNTING POLICIES**

The principal accounting policies are summarised below.

**(a) Basis of accounting**

The financial statements have been prepared on a cash basis and have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities issued in 2015 and applicable UK Accounting Standards and the Charities Act 2011.

**(b) Fund accounting**

Unrestricted funds are available for use at the discretion of the Trustees in the furtherance of the general objects of The Charity.

Restricted funds are to be used for specific purposes as specified by the donor.

**(c) Incoming resources**

All incoming resources are included in the Statement of Financial Activities when The Charity receives the cash into the bank accounts.

Investment income is included when actually received.

**(d) Resources expended**

Expenditure is recognised on a cash basis as a liability is incurred.

**(e) Tangible fixed assets and depreciation**

Tangible assets are stated at cost. No depreciation is attributed:

<b>2. VOLUNTARY INCOME</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total 2018</b>	<b>Total 2017</b>
	<b>£</b>	<b>£</b>	<b>£</b>	
Planned Giving under gift aid	77,506	3,165	80,671	68,236
Planned giving not under gift aid	0	12,935	12,935	46,681
Collection under gift aid	0	0	0	0
Collections not under gift aid	26,304	130	26,433	684
Loose collections in services	2,053	0	2,053	2,375
Carlingcott donations	0	0	0	0
Legacies and major grants / donations	0	0	0	0
Income tax Recoverable	22,993	755	23,748	32,588
	<b>128,856</b>	<b>16,984</b>	<b>145,840</b>	<b>150,564</b>

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF PEASEDOWN ST JOHN  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2018**

**3. COSTS OF CHARITABLE ACTIVITIES**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Grants	12,128	10,148
Parish Share	42,041	36,557
Staffing	27,688	9,256
Services Expenses	9,634	12,360
Outreach and Mission	26,218	23,944
Buildings and Grounds	17,042	7,836
Establishment	5,986	8,424
Miscellaneous and Other	18,736	50,426
	<b>159,472</b>	<b>158,951</b>

**4.**

**Statement of Assets & Liabilities as at 31st December 2018**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>All funds</b>
	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cash Funds under control of the PCC</b>				
Current account	26,947	(8,024)	18,923	64,382
Carlincott account	1,823		1,823	1,823
CBF deposit	30,241		30,241	130
<b>TOTAL Cash Funds</b>	<b>59,012</b>	<b>(8,024)</b>	<b>50,988</b>	<b>66,336</b>
<b>Other accounts associated with PCC</b>				
Movement	0	27,150	27,150	24,760
Food bank	0	15,618	15,618	8,740
<b>Total associated funds</b>	<b>0</b>	<b>42,768</b>	<b>42,768</b>	<b>33,500</b>
<b>Fixed Assets</b>				
Computers	2,539		2,539	2,539
Office equipment	1,834		1,834	1,834
Heating and hot water systems	17,047		17,047	17,047
Sound systems	7,126		7,126	7,126
Storage shed	1,504		1,504	1,504
Church hall fixtures	4,990		4,990	4,990
Property	197,351		197,351	197,351
<b>Total Fixed Assets</b>	<b>232,391</b>	<b>0</b>	<b>232,391</b>	<b>232,391</b>
<b>Liabilities</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>Total Liabilities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers from and to restricted funds</b>			<b>0</b>	<b>0</b>
<b>Total transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ASSETS EMPLOYED</b>	<b>291,403</b>	<b>34,744</b>	<b>326,147</b>	<b>332,226</b>

**THE PAROCHIAL CHURCH COUNCIL OF THE  
 ECCLESIASTICAL PARISH OF PEASEDOWN ST JOHN  
 NOTES TO THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 31 DECEMBER 2018**

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<b>5. RESTRICTED FUNDS</b>	<b>Balance at 01.01.18 £</b>	<b>Changes in year £</b>	<b>Balance at 31.12.18 £</b>
Football coach, O&C pastor	0	0	0
YOP including soul survivor	0	0	0
School clubs	1,114	(1,114)	0
Hardship fund	798	33	831
Toy Library	1,046	(1,046)	0
SJs Peasedown	1,527	(1,527)	0
SJ's A&S Club	0	0	0
Sanctuary	1,132	0	1,132
Re-ordering	13,935	(23,922)	(9,987)
Food Bank	8,740	6,878	15,618
Movement	24,760	2,390	27,150
	<b>53,052</b>	<b>(18,308)</b>	<b>34,744</b>

<b>6. ANALYSIS OF FUNDS</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total funds 2,018</b>
Fixed Assets	232,391	0	232,391
Investments	0	0	0
Current Assets	59,012	34,744	93,756
Current Liabilities	0	0	0
	<b>291,403</b>	<b>34,744</b>	<b>326,147</b>

**7. PCC MEMBERS WHO ARE TRUSTEES' REMUNERATION, EXPENSES AND TRANSACTIONS**

The PCC members who are also Trustees did not receive any remuneration for their role as Trustees and were not reimbursed for any expenses incurred in carrying out their duties as Trustees.

## Appendix 1

### **Membership of the Parochial Church Council**

The Following have served as members of the Council from April 2014

#### **Clergy**

Rev Matthew Street	Incumbent from January 2005
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#### **Church Wardens**

Nigel Vening	(elected 2015 for a 1 year term to 2016)
Richard Elsip	(elected 2015 for a 1 year term to 2016)

#### **PCC Members**

Ben Attenborough	(elected 2013 for a 3 year term to 2016)
Claire Carr	(elected 2013 for a 3 year term to 2016)
Sarah Bubyer	(elected 2014 for a 3 year term to 2017)
Joy Fraser	(elected 2015 for a 3 year term to 2018)
Heather Morgan	(elected 2015 for a 3 year term to 2018)
Steve Schuster	(elected 2015 for a 3 year term to 2018)
David Williams	(elected 2015 for a 3 year term to 2018)
Elaine Williams	(elected 2015 for a 3 year term to 2018)

#### **Deanery Synod Members**

Jo Vening	(elected 2014 for a 3 year term to 2017)
Jane Street	(elected 2014 for a 3 year term to 2017)

#### **PCC Secretary**

Jo Vening
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# **Independent Examiner's Report to the PCC of Saint John's Peasedown for the year to 31<sup>st</sup> December 2018**

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