

SKEGNESS AND WINTHORPE
PAROCHIAL CHURCH COUNCIL

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST DECEMBER 2018

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**DUNCAN
& TOPLIS**
CHARTERED ACCOUNTANTS
AND BUSINESS ADVISERS

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**SKEGNESS AND WINTHORPE
PAROCHIAL CHURCH COUNCIL**

31ST DECEMBER 2018

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Chairman :

Revd R. Holden

Secretary :

Mrs G. Drury

Independent Examiners:

**Mr P McCooey FCA
Chartered Accountant
Duncan & Toplis Limited
27-29 Lumley Avenue, Skegness, Lincolnshire.
PE25 2AT**

Skegness & Winthorpe Parochial Church Council

Annual Report for the Year 2018

Overview

The Skegness and Winthorpe Parochial Church Council (PCC) acts as Trustees for four buildings; St. Matthews Church (Grade 2 listed), St. Marys Church (Grade 1 listed) and St. Clements Church (Grade 1 listed) and St. Clements Community Hall. In all four buildings both community and religious activities are promoted. We have one paid member of staff the Parish Secretary in an administrative support role. The annual accounts reflect both the income and expenditure of being the church in Skegness. Additionally the PCC is part of the Skegness Group which includes the Parishes of St. Peter and St. Paul Ingoldmells and St. Nicholas Addlethorpe.

Ministry Team

The ministry team consists of a Rector, an Assistant Priest, a Permanent Deacon, 2 Lay Readers and 4 ALM's.

Community Activities in Skegness

St. Matthews church is situated in the centre of Skegness and operates as a church and also a community hub.

Childrens and Families Chaplaincy

Christian Assemblies were delivered to the six primary schools. Children from the local schools also visit church to learn about the Christian faith in Skegness. The toddlers group meet weekly during term time and Messy church meets monthly. The Omega group for the elderly meets once a month as do the Mothers Union.

Bereavement Chaplaincy

Memorial services were held this year which bring some comfort to the bereaved. New Horizons Bereavement Support Group meet once a month to give support by providing friendship and encouragement.

Workplace Chaplaincy

The chaplaincy continues to work with a variety of different businesses in the area. Two working lunches were provided for business leaders. With the demise of Lincolnshire Chaplaincy service this is a particularly important link to businesses in the town and is going to be renamed – Link (Christians in the workplace)

Shoreline Magazine

The Shoreline magazine is produced monthly. Well done all who produce and support the Shoreline magazine.

St Matthews Church

St. Matthews is open every morning from Monday to Friday. The building is well used as a community hub and for community events. Community events include the Friday morning pop-in when refreshments are served. There is also a service of morning prayer from Monday to Friday and services on Thursday at 10.30 and Sunday at 11.00a.m. There are also services for festivals, Saints days, memorial services, civic occasions and Remembrance Day services. There are also the usual pastoral services.

St. Clements Church/Hall

The church has services on Sundays at 09.30 with the exception of the first Sunday of the month and also on Thursdays at 10.30. There are also the usual pastoral services.

The hall continues to be popular with regular bookings and has made a profit.

St. Marys Church

The cost of upkeep of the Chancel is the responsibility of the church commissioners under an ancient liability & the remainder of the building is the liability of the PCC.

There are services on two Sundays at 09.30. There are also the usual pastoral services.

Skegness Parish Office and Community Hub

Situated in St. Matthews this is the base for the community hub and the Parish Secretary. We produce a weekly sheet which is distributed widely free of charge. The Parish secretary is supported by a number of volunteers who help with a variety of tasks.

Summary

There is considerable time and effort put into a variety of links that the church has with the community it serves. We seek to build on these links and to bring the presence of Christ to the people of Skegness.

Approved by the members on 24 April 2019 and signed on their behalf by

Revd R Holden

SKEGNESS AND WINTHORPE PAROCHIAL CHURCH COUNCIL

Independent Examiner's Report to the Members of Skegness and Winthorpe Parochial Church Council

We report on the financial statements of the Parochial Church Council of Skegness and Winthorpe for the year 31st December 2018, which are set out on pages 4 to 10.

Respective duties of PCC members and examiner

As the members of the PCC you are responsible for the preparation of the accounts. The members of the PCC consider that the audit requirement of section 144 of the Charities Act 2011 ("the Charities Act") does not apply to our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145 (5)(b) of the Act, whether particular matters have come to our attention.

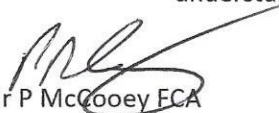
Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. Our examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as PCC members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Mr P McGooley FCA
Chartered Accountant
Duncan & Toplis Limited
27 - 29 Lumley Avenue
Skegness
Lincolnshire
PE25 2AT

SKEGNESS AND WINTHORPE PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2018

1. ACCOUNTING POLICIES

Basis of accounting

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared in accordance with the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCCs, and within the Regulations "true and fair view" provisions, it is also the first year that they have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

Incoming resources

All incoming resources are included in the Income and Expenditure account when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Voluntary income received by way of donations and gifts is included in the Income and Expenditure accounts. Gross fundraising income from events organised by the charity itself is included in the Income and Expenditure accounts when received.

Resources expended and basis of allocation of expenditure

Expenditure is included on an accrual basis. Resources expended include attributable VAT, which cannot be recovered. Resources expended are allocated to the particular activity where the costs relate directly to that activity.

Taxation

No provision for taxation is included in the financial statements as the charity is considered to be entitled to the exemption from tax afforded by Section 505 of the Income and Corporation Taxes Act 1988.

Fund accounting

Funds held by the charity are either:

Unrestricted general funds – these are funds, which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanations of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND EXPENSES AND EMPLOYEES

No remuneration was paid directly or indirectly out of the funds of the charity to any other trustee or to any person or persons known to be connected with any of them.

3. CONTROLLING PARTY

The charity is controlled by the trustees.

SKEGNESS AND WINTHORPE PAROCHIAL CHURCH COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST DECEMBER 2018

		2018	2017
	Note	£	£
INCOME			
Planned giving		16,064	18,442
Tax refunded		-	5,903
Donations and collections		10,437	10,195
Legacies		92,752	
Fees - Weddings		14,689	16,642
Fees - Funerals		13,597	18,294
Investment income		204	200
Project - Children		90	180
Project - St Matthews		-	315
Project - Workplace		2,500	315
Project - St Clement's		271	294
St Mary's Income		-	3
Newsletter sponsorship		70	135
St. Clement's Hall hire		12,175	9,893
Miscellaneous		814	1,937
Fund raising		3,092	2,291
Mother & toddlers		-	115
Martha's		2,047	1,266
Shoreline Income		3,843	3,175
St Matthews Room Hire		-	35
Insurance claim and Vat refund		14,653	
ACTS435 donations received		2,110	590
TOTAL INCOME		189,407	90,220
DEDUCT EXPENDITURE			
Ministry	4	16,347	18,899
Churches running costs	5	78,293	34,986
Services	6	3,400	4,260
Church Hall running costs	7	6,421	5,729
Fees and Expenses	8	8,091	13,521
Other expenditure	9	31,660	29,825
		144,212	107,220
(DEFICIT) / EXCESS OF INCOME OVER EXPENDITURE		45,195	(17,000)

SKEGNESS AND WINTHORPE PAROCHIAL CHURCH COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST DECEMBER 2018

		Unrestricted Funds	Restricted Funds Movement	2018	2017
	Note	£	£	£	£
INCOME					
Planned giving		16,064	-	16,064	18,442
Tax refunded		-	-	-	5,903
Donations and collections		10,437	-	10,437	10,195
Legacies		92,752	-	92,752	-
Fees - Weddings		14,689	-	14,689	16,642
Fees - Funerals		13,597	-	13,597	18,294
Investment income		204	-	204	200
Project - Children		-	90	90	180
Project - St Matthews		-	-	-	315
Project - Workplace		-	2,500	2,500	315
Project - St Clement's		-	271	271	294
St Mary's Income		-	-	-	3
Shoreline Income		3,843	-	3,843	3,175
Newsletter sponsorship		70	-	70	135
St. Clement's Hall hire		12,175	-	12,175	9,893
St. Matthews Hall Hire		-	-	-	35
Miscellaneous		814	-	814	1,937
Fund raising		3,092	-	3,092	2,291
Mother & toddlers		-	-	-	115
Martha's		-	2,047	2,047	1,266
Insurance claim and VAT refund		14,653	-	14,653	-
ACTS435 donations received		2,110	-	2,110	590
TOTAL INCOME		184,500	4,907	189,407	90,220
DEDUCT EXPENDITURE					
Ministry	4	16,347	-	16,347	18,899
Churches running costs	5	71,564	6,729	78,293	34,986
Services	6	3,400	-	3,400	4,260
Church Hall running costs	7	6,421	-	6,421	5,729
Fees and expenses	8	8,091	-	8,091	13,521
Other expenditure	9	30,841	818	31,660	29,825
		136,665	7,548	144,212	107,220
EXCESS / (DEFICIT) OF INCOME OVER EXPENDITURE		47,835	(2,640)	45,195	(17,000)

SKEGNESS AND WINTHORPE PAROCHIAL CHURCH COUNCIL

BALANCE SHEET

AS AT 31ST DECEMBER 2018

	Note	2018 £	2018 £	2017 £	2017 £
Current Assets					
Bank balance		4,283		3,811	
Repairs deposit account		282		281	
CBF Church of England deposit fund		18,860		63,860	
Cash in hand		100		100	
HSBC account		97,339		5,439	
		<u>120,864</u>		<u>73,491</u>	
Current Liabilities					
Creditors		<u>11,760</u>		<u>9,582</u>	
			<u>109,104</u>		<u>63,909</u>
NET ASSETS			<u><u>109,104</u></u>		<u><u>63,909</u></u>
GENERAL FUND					
	10	Unrestricted Funds		Restricted Funds	
		Designated	Undesignated		Total
		£	£	£	£
Balance at 1st January 2018		6,601	(14,188)	71,496	63,909
(Deficit) / excess of income over expenditure			47,835	(2,640)	45,195
Balance at 31st December 2018		<u><u>6,601</u></u>	<u><u>33,647</u></u>	<u><u>68,856</u></u>	<u><u>109,104</u></u>
					<u><u>63,909</u></u>

Approved by the members on and signed on their behalf by

Revd R Holden

SKEGNESS AND WINTHORPE PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

31ST DECEMBER 2018

4. MINISTRY

	2018 £	2017 £
Parish share	12,247	15,461
Clergy allowances	2,860	3,025
Bereavement chaplaincy	-	-
Workplace chaplaincy	1,148	324
Children and families chaplaincy	92	89
	<u>16,347</u>	<u>18,899</u>

5. CHURCHES RUNNING COSTS

	St Matthews £	St Clements £	St Marys £	Total 2018 £	2017 £
Water rates	254	-	379	633	357
Heating and lighting	15,168	547	810	16,525	9,178
Insurance	4,301	1,143	2,869	8,313	7,027
Repairs and maintenance	1,182	1,719	36,323	39,224	10,402
Project - church renovation	1,237	-	5,493	6,729	1,691
Architects fees	-	-	395	395	-
Cleaning	821	-	-	821	1,304
Churchyard upkeep	890	2,709	2,054	5,653	5,027
	<u>23,852</u>	<u>6,119</u>	<u>48,323</u>	<u>78,293</u>	<u>34,986</u>

6. SERVICES

	Unrestricted £	Restricted £	2018 £	2017 £
Altar expenses	1,050	-	1,050	1,895
Organists honoraria	2,350	-	2,350	2,365
	<u>3,400</u>	<u>-</u>	<u>3,400</u>	<u>4,260</u>

SKEGNESS AND WINTHORPE PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

31ST DECEMBER 2018

7. CHURCH HALL RUNNING COSTS

	2018	2017
	£	£
Heating and lighting	1,278	1,641
Insurance	1,292	1,554
Cleaners wages	16	1,216
Repairs and maintenance	394	812
Caretaker	3,441	506
	<u>6,421</u>	<u>5,729</u>

8. FEES AND EXPENSES

	2018	2017
	£	£
Fees paid to Lincoln Diocese	3,906	5,404
Expenses paid for funerals and weddings	4,185	8,117
	<u>8,091</u>	<u>13,521</u>

9. OTHER EXPENDITURE

	Unrestricted	Restricted	2018	2017
	£	£	£	£
Telephone	404	-	404	780
Printing, stationery and postage	5,513	-	5,513	5,227
Office expenses	481	-	481	834
Community activity support costs	3,813	-	3,813	3,991
Clerical assistance	10,433	-	10,433	9,725
Fundraising costs	85	-	85	224
Martha expenses	-	818	818	2,273
Mother and Toddlers	-	-	-	165
Shoreline Costs	8,001	-	8,001	6,016
ACTS435 beneficiaries	2,110	-	2,110	590
	<u>30,841</u>	<u>818</u>	<u>31,660</u>	<u>29,825</u>

SKEGNESS AND WINTHORPE PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

31ST DECEMBER 2018

10. GENERAL FUND

	At 01.01.18 B/F £	Movement in Year £	At 31.12.18 C/F £
<u>Unrestricted Funds: Designated</u>			
St. Clement's Church (Capital)	5,059	-	5,059
St. Mary's Church (Revenue)	1,542	-	1,542
	6,601	-	6,601
<u>Unrestricted Funds: Undesignated</u>			
Opening surplus on Income and Expenditure	(14,188)	-	(14,188)
Surplus / (Deficit) for the year		47,835	47,835
	(14,188)	47,835	33,647
<u>Restricted Funds</u>			
St. Clement's Project	9,603	271	9,874
St. Matthew's Project	25,409	(1,237)	24,172
St. Mary's Project	29,647	(5,493)	24,154
Workplace Chaplaincy	4,754	2,500	7,254
Toddlers	587	90	677
Martha's	886	1,229	2,115
Skeg.Co	610	-	610
	71,496	(2,640)	68,856
TOTAL	63,909	45,195	109,104

