

Company registration number: 09253306

Charity registration number: 1178924

Disability Support Ltd

(A company limited by guarantee)

Annual Report and Financial Statements

for the period from 1 November 2017 to 31 December 2018

Community Accounting Plus
7 Mansfield Road
Nottingham
NG1 3FB

Disability Support Ltd

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Disability Support Ltd

Reference and Administrative Details

Trustees	Brenda Yong Toni Marie Jarvis Jade-Su-Armstrong ——— - ———
Secretary	Charlotte Throssel
Senior Management Team	Charlotte Throssel, CEO
Principal Office	Old Basford Community Centre Bramble Close Nottingham NG6 0QG
Company Registration Number	09253306
Charity Registration Number	1178924
Independent Examiner	John O'Brien, employee of Community Accounting Plus 7 Mansfield Road Nottingham NG1 3FB

Disability Support Ltd

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the period ended 31 December 2018.

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 07/10/2014 and most recently amended 30/05/2019. It has no share capital and the liability of each member in the event of winding-up is limited to £10.

Recruitment and appointment of trustees

Potential trustees are invited to apply for vacant positions, applications are then reviewed by the Board of Trustees.

Objectives and activities

Objects and aims

- 1) To provide relief for disabled people in Nottingham, by the provision of information and advice which directly relieves the need of the beneficiaries and the development of services which either directly or indirectly facilitates disabled people's ability to live independently;
 - 2) To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.
- For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of their age or disability.

Objectives, strategies and activities

Disability Support Ltd (previously known as Disability Direct Nottingham) is an advice and support service for disabled people living in Nottingham and Nottinghamshire. Activities include:

- Providing welfare rights services, advice and information, peer support, mentoring and developing communities;
- Welfare Rights Support;
- Benefits form filling;
- Volunteer services;
- Provide information and advice on a range of topics such as accessible transport, activities/social groups, personal budgets, Equality Act/Discrimination, finding grants, equipment, employment and adjustments, peer support, loneliness and isolation, and training.

Public benefit

Our activities facilitate disabled people's ability to live independently and improve their mental wellbeing through offering our support and activities to relieve social isolation.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Disability Support Ltd

Trustees' Report

Principal risks and uncertainties

Major Risk

We are currently reliant on grant funding and fundraising to allow us to provide our activities which can leave us with a deficit. We are focused on a range of fundraising activities to stabilise our cash flow.

Achievements and performance

This year we have been successful in securing a small grant from Awards for All. This grant was used for reducing isolation and loneliness by supplying drivers to assist vulnerable people to get to and from social groups, provide refreshments and meals as well as setting up new peer support groups and activities. We encouraged people to share life skills and knowledge and try something new.

During this year we became more focused on the set up of the organisation as it was confirmed that Disability Direct based in Derby would not be running a satellite office in Nottingham after October 2018. With this in mind, clients and professionals alike were consulted as to whether support was still needed and wanted. Feedback was overwhelmingly positive and a clear picture emerged that disabled people, carers and older people still wanted the types of services that Disability Direct had supplied.

Part of the consultation went into the Reaching Communities application which was successfully awarded to us in December 2018.

Financial review

The trustees are content with our financial situation as this was our first year of running services. We can build on this to become more stable and sustainable.

Policy on reserves

We do not have a specific policy on reserves.

Disability Support Ltd

'Trustees' Report

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Disability Support Ltd for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial period. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

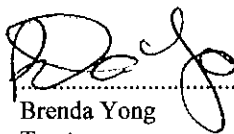
- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 15/09/2019 and signed on its behalf by:


Brenda Yong
Trustee

Disability Support Ltd

Independent Examiner's Report to the trustees of Disability Support Ltd

Independent examiner's report to the trustees of Disability Support Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2018.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

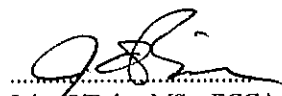
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

7 Mansfield Road
Nottingham
NG1 3FB

Date: 23/9/19

Disability Support Ltd

Statement of Financial Activities for the Period from 1 November 2017 to 31 December 2018

(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 31 December 2018 £
Income and Endowments from:				
Donations and legacies	2	11,584	-	11,584
Charitable activities	3	<u>20,821</u>	<u>48,023</u>	<u>68,844</u>
Total income		<u>32,405</u>	<u>48,023</u>	<u>80,428</u>
Expenditure on:				
Charitable activities	5	<u>(20,602)</u>	<u>(9,780)</u>	<u>(30,382)</u>
Total expenditure		<u>(20,602)</u>	<u>(9,780)</u>	<u>(30,382)</u>
Net income		<u>11,803</u>	<u>38,243</u>	<u>50,046</u>
Net movement in funds		11,803	38,243	50,046
Reconciliation of funds				
Total funds brought forward		<u>1,357</u>	<u>-</u>	<u>1,357</u>
Total funds carried forward	13	<u>13,160</u>	<u>38,243</u>	<u>51,403</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 13.

Disability Support Ltd

(Registration number: 09253306)
Balance Sheet as at 31 December 2018

	Note	31 December 2018 £	31 October 2017 £
Current assets			
Debtors	10	837	-
Cash at bank and in hand		<u>54,008</u>	<u>1,356</u>
		54,845	1,356
Creditors: Amounts falling due within one year	11	<u>(3,442)</u>	<u>-</u>
Net assets		<u>51,403</u>	<u>1,356</u>
Funds of the charity:			
Restricted funds		38,243	-
Unrestricted income funds			
Unrestricted funds		<u>13,160</u>	<u>1,356</u>
Total funds	13	<u>51,403</u>	<u>1,356</u>

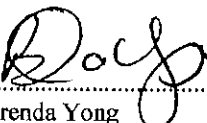
For the financial period ending 31 December 2018 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the period in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 6 to 15 were approved by the trustees, and authorised for issue on 18/01/19, and signed on their behalf by:


Brenda Yong
Trustee

Disability Support Ltd

Notes to the Financial Statements for the Period from 1 November 2017 to 31 December 2018

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Disability Support Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Exemption from preparing a cash flow statement

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Prior period

The previous period's figures have not been included for comparison as they were Company only, Micro-entity accounts, therefore does not lend itself to clear comparison.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Disability Support Ltd

Notes to the Financial Statements for the Period from 1 November 2017 to 31 December 2018

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Gift aid

Incoming resources from tax reclaims are included in the Statement of Financial Activities at the same time as the gift to which they relate.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Disability Support Ltd

Notes to the Financial Statements for the Period from 1 November 2017 to 31 December 2018

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.

2 Income from donations and legacies

	Unrestricted funds	Total 31 December 2018
	General £	£
Donations and legacies;		
Donations from companies, trusts and similar proceeds	4,000	4,000
Grants, including capital grants;		
Government grants	4,000	4,000
Other income from donations and legacies	3,584	3,584
	<u>11,584</u>	<u>11,584</u>

3 Income from charitable activities

	Unrestricted funds		Total 31 December 2018
	General £	Restricted funds £	£
Grants	-	48,023	48,023
Charitable activities	16,267	-	16,267
Services	4,247	-	4,247
Sundry receipts	307	-	307
	<u>20,821</u>	<u>48,023</u>	<u>68,844</u>

Disability Support Ltd

Notes to the Financial Statements for the Period from 1 November 2017 to 31 December 2018

4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
Big Lottery	-	38,243	38,243
Awards for All	-	9,780	9,780
Nottingham Together	4,000	-	4,000
The Jones 1986 Charitable Trust	3,000	-	3,000
The Lady Hind Trust	1,000	-	1,000
Sundry grants & donations	3,584	-	3,584
	<u>11,584</u>	<u>48,023</u>	<u>59,607</u>

5 Expenditure on charitable activities

	Unrestricted General funds £	Restricted funds £	Total 31 December 2018 £
Advertising & promotional	434	73	507
Bank charges	185	-	185
Cleaning	4,306	-	4,306
Events	-	1,063	1,063
Insurances	120	-	120
IT & website	2,909	-	2,909
Office & general admin	350	11	361
Other professional fees	1,207	-	1,207
Telephones	168	1,522	1,690
Printing, postage & stationery	581	513	1,094
Rent & services	-	2,500	2,500
Wages, NI & pension	10,312	4,098	14,410
Travel & accommodation	30	-	30
	<u>20,602</u>	<u>9,780</u>	<u>30,382</u>

Disability Support Ltd

Notes to the Financial Statements for the Period from 1 November 2017 to 31 December 2018

6 Trustees remuneration and expenses

During the period the charity made the following transactions with trustees:

Charlotte Throssel

Charlotte Throssel received remuneration of £30,000 (2017: £Nil) during the period.

No trustees have received any reimbursed expenses from the charity during the year.

7 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	1 November 2017 to 31 December 2018 £
Independent examination	750
Other financial services	166
	<hr/>
	916
	<hr/>

Disability Support Ltd

Notes to the Financial Statements for the Period from 1 November 2017 to 31 December 2018

8 Staff costs

The aggregate payroll costs were as follows:

	2018
	£
Staff costs during the period were:	
Wages and salaries	13,404
Social security costs	816
Pension costs	190
	<hr/>
	14,410
	<hr/>

The monthly average number of persons (including senior management team) employed by the charity during the period was as follows:

	31 December
	2018
	No
Average number of employees	<hr/> 7

5 (2017 - Nil) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the period totalled £190 (2017 - £Nil).

No employee received emoluments of more than £60,000 during the period.

The total employee benefits of the key management personnel of the charity were £30,000 (2017 - £Nil).

Disability Support Ltd

Notes to the Financial Statements for the Period from 1 November 2017 to 31 December 2018

9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

10 Debtors

	31 December 2018 £
Prepayments	810
Other debtors	27
	<u>837</u>

11 Creditors: amounts falling due within one year

	31 December 2018 £
Other taxation and social security	2,083
Other creditors	1,359
	<u>3,442</u>

12 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	31 December 2018 £
Land and buildings	
Within one year	10,000
Between one and five years	8,333
	<u>18,333</u>

Disability Support Ltd

Notes to the Financial Statements for the Period from 1 November 2017 to 31 December 2018

13 Funds

	Balance at 1 November 2017 £	Incoming resources £	Resources expended £	Balance at 31 December 2018 £
Unrestricted funds				
<i>General</i>				
Unrestricted	1,357	32,405	(20,602)	13,160
Restricted funds				
Share to Care	-	9,780	(9,780)	-
REACH	-	38,243	-	38,243
Total restricted funds	-	48,023	(9,780)	38,243
Total funds	1,357	80,428	(30,382)	51,403

The specific purposes for which the funds are to be applied are as follows:

Share to Care fund - Awards for All - fund for social eating project designed to reduce loneliness and isolation;
REACH - Big Lottery - fund for providing advice, support and guidance for disabled people, carers and older people in Nottingham City and Nottinghamshire.

14 Analysis of net assets between funds

	Unrestricted funds		31 December 2018 Total funds £
	General £	Restricted funds £	
Current assets	16,602	38,243	54,845
Current liabilities	(3,442)	-	(3,442)
Total net assets	13,160	38,243	51,403

15 Related party transactions

There were no related party transactions in the period.

