

**ELY FOODBANK**  
**(A Charitable Incorporated Organisation)**

REPORT AND FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 DECEMBER 2018

Address: 10 Chapel Street, Ely CB6 1AD  
Charity Number: 1150746

Bankers: Lloyds Bank plc, Blackheath London Branch

Independent Examiner: Dr Michael Williamson

The Trustees present their annual report and financial statement of the trust for the period  
1 January - 31 December 2018

**Status**

The Charity was incorporated on 8 February 2013 and registered with the Charity Commission as a Charitable Incorporated Organisation with the charity number 1150746

**Trustees**

There shall be not less than 5 and no more than 8 trustees. The Trustees are recommended by the Trustees, with regard to the skills, knowledge and experience needed for the effective administration of the Trust, and approved in consultation with the churches in Ely).

Karl Relton (Chairman)  
Gordon Foster (Treasurer)  
Peter Whale (Secretary)  
Mark Bonney  
Jenny Gage (from October 10<sup>th</sup>. 2018)  
Keith Rawson  
Jenny Webb (from July 25<sup>th</sup>. 2018)  
Martin Wells

Matthew Lavis (retired October 10<sup>th</sup>. 2018)  
Alan Williams (retired January 31<sup>st</sup>. 2018)

**Objectives and Activities**

**Objectives:**

The prevention or relief of poverty within a 15 mile radius of the City of Ely by providing grants, items and services to individuals in need and/or to charities or other organisations working to prevent or relieve poverty.

## Activities:

Food is donated by members of the public, stored and sorted into emergency food boxes. Frontline Care Professionals issue foodbank vouchers to people in crisis. These vouchers are exchanged for sufficient food for 3 days at the foodbank distribution centres where volunteers also take time to listen, and point clients towards further sources of support.

During 2018 49.4 tonnes [including 1.7 tonnes direct purchases], (46.3 tonnes in 2017) of food was donated and 44.5 tonnes (45.1 tonnes in 2017) was distributed as food boxes. This was the equivalent of approximately 50,000 meals (53,000 in 2017) for people, adults and children, in crisis in the area stretching from Soham, through Ely, out to Chatteris and March. Food is distributed via points operated by the charity in Ely, Soham, Cottenham, March, Haddenham and Chatteris. During 2018 operations in Sutton were discontinued due to a lack of usage of that distribution point.

The Charity relies upon the general public donations at the regular Foodbank collections at Sainsburys, Tesco and Waitrose in Ely, Asda at Soham, and Sainsburys and Tesco at March and at other shops and centres in local villages. Churches and schools have donated produce from their Harvest festival celebrations.

The Charity could not operate without the loyal support of a team of dedicated volunteers; and the financial support of over 50 individual donors, local churches, and a number of local schools, charities and other organisations. The Trustees have been able to keep the operating costs very low because premises used for storage and food distribution are rented by the Trust at very generous rates or in some cases at no charge at all. However, the scale of the operation is now such that the Trustees have just leased a secondary storage facility at near commercial rates.

Through the year we retained a Project Director as a paid position, but with the two other part time staff during the year leaving we reorganised those roles into a single Ely Manager role. The Charity has sought no funds from local charities for several years but anticipate that there may be a need for additional fundraising.

## **Serious Incidents**

The Trustees confirm that there are no serious incidents to report regarding operations in 2018

## **Risk Analysis and Reserves Policy**

The Trustees confirm that major risks to which the Trust is exposed are reviewed regularly.

The Trust aims to hold free reserves sufficient to cover 3 months of charitable expenditure currently estimated at £9,000. The balances at the period end amounted to £36,317 (£31,730 in 2017). These reserves are needed to meet the additional costs of renting larger storage facilities at commercial rates in the following years.

The Rev Karl Relton  
(Chairman of Trustees)

Gordon Foster  
(Treasurer)

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ELY FOODBANK**

I report on the accounts of the Charity for the period ended 31 December, 2016, which are set out on page 4

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dr R M Williamson Cert ICSA  
MiJan Ltd  
The Willows  
Long Drove  
Waterbeach  
Cambridge CB25 9LW

## Receipts and Payments for the year to 31 December 2018

	Unrestricted funds	Restricted funds	TOTAL 2018	TOTAL 2017
	£	£	£	£
<b>Receipts</b>				
Charities	300		300	9,500
Churches	496		496	3,667
Schools	1,500		1,500	1,340
Local organisations	3,063		3,063	1,960
Companies	6,128		6,128	6,974
Internet & Facebook	8,272		8,272	6,999
Single donations	4,848		4,848	3,389
Standing orders	8,121		8,121	7,519
Gift Aid	1,611		1,611	1,079
Cash & misc.	50		50	783
Fuel Poverty grant	500	500	1,000	-
Building society interest	263		263	-
<b>Totals</b>	<b>35,152</b>	<b>500</b>	<b>35,652</b>	<b>43,210</b>
	Unrestricted funds	Restricted funds	TOTAL 2018	TOTAL 2017
	£	£	£	£
<b>Payments</b>				
Trussell Trust	360		360	360
Rent	2,727		2,727	2,586
Insurance	600		600	550
Fitments for food store	243		243	689
Equipment	247		247	97
Admin	1,063		1,063	692
Stationery	101		101	551
Training	125		125	500
Internet giving subscription	96		96	72
Travel expenses	1,046		1,046	613
Van hire	5,320		5,320	5,890
Employment	17,815		17,815	20,158
Food purchases	104		104	-
Client help	98		98	264
Fuel Poverty - client help	1,030	90	1,120	-
<b>Totals</b>	<b>30,975</b>	<b>90</b>	<b>31,065</b>	<b>33,022</b>
Net receipts / payments	4,177	410	4,587	10,188
Cash Funds last year end	31,730	-	31,730	21,542
Cash Funds this year end	35,907	410	36,317	31,730

## Statement of assets and liabilities at 31 December 2018

	Unrestricted funds	Restricted funds	TOTAL 2018	TOTAL 2017
	£	£	£	£
Bank account	4,643	410	5,053	31,370
Building Society deposit	31,264	-	31,264	-
<b>Totals</b>	<b>35,907</b>	<b>410</b>	<b>36,317</b>	<b>31,370</b>