LONDON HIV CHAPLAINCY

(Formerly London HIV/AIDS Chaplaincy Limited) Company Limited by Guarantee No 8039638 Registered Charity No 1149729 REPORT AND FINANCIAL STATEMENTS PERIOD ENDED 30 APRIL 2019

REFERENCES AND ADMINISTRATIVE DETAILS OF THE CHARITY, During the year the Charity formally changed its name from London HIV/AIDS Chaplaincy Limited to London HIV Chaplaincy. This has been registered with both the Charity Commission and with Companies House. ITS TRUSTEES AND ADVISERS

For the period from 1 May 2018 to 30 April 2019

Trustees	The Baroness Richardson of Calow Mr Bala Gnanapragasam Mr Paul Infield Mr Paul Kybird Mr Kanley McHayle Ms Pamela Mhlophe (From September 2018) The Revd Richard Stephen James Penrose (Chair) Ms Odette Penwarden Mr David Jason Powell (Until November 2018) Mr Nicholas Sayer (From September 2018) Rabbi Mark Solomon
Company Reg No	8039638
Charity Reg No	1149729
Registered Office	101 Heybridge Avenue London SW16 3DS
Independent Examiner	The Revd Joshua Rey Trinity House 4 Chapel Court London SE1 1HW
Bankers	The Co-operative Bank plc P.O. Box 101 1 Balloon Street Manchester M60 4EP

TRUSTEES' REPORT

For the period 1 May 2018 to 30 April 2019

The Trustees, who are also the directors of the Company for the purposes of the Companies Act, and trustees for charity law purposes, submit their annual report and the financial statements of London HIV Chaplaincy for the period ended 30 April 2019. The Trustees confirm that the annual report and financial statements of the Company comply with current statutory requirements, the requirements of the Company's governing document and the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities (revised 2015)'.

Structure, governance and management

Governing document:

The organisation is a charitable company limited by guarantee, incorporated on 20 April 2012 and registered as a charity on 13 November 2012. The company was established under a Memorandum of Association, which established its objects and powers, and is governed by its Articles of Association. In the event of the company being wound up, each of its members is required to contribute an amount not exceeding £10.

Recruitment and appointment of members of the Trustee Board:

The directors of the company are also charity Trustees for the purposes of charity law. The Chair of Trustees is responsible for the induction of new Trustees, when the occasion arises. This involves ensuring awareness of a Trustee's responsibilities, the governing document and the work of the charity.

Risk management:

Our current Risk Management Plan is presented at the end of this Trustees' Report.

Organisational Structure:

The Trustees are responsible for setting policy and strategy. Day-to-day project management is delegated to the Chaplain, who is line managed by the Chair of 'the Board'.

Membership:

During the year the board accepted the resignation of Mr David J Powell and appointed Ms Pamela Mhlophe and Mr Nicholas Sayer.

The membership of the charity on 30 April 2019 therefore comprises the Baroness Richardson of Calow, Mr Bala Gnanapragasam, Mr Paul Infield, Mr Paul Kybird, Mr Kanley McHayle, Ms Pamela Mhlophe, Ms Odette Penwarden, Mr Nicholas Sayer, Rabbi Mark Solomon, and the Revd Stephen Penrose.

Objectives and activities

The objective of the Charity is to relieve the needs of people living with HIV/Aids by providing a counselling service which acknowledges and supports their religious faith and also (by articulating their experiences to the wider community) equips others to respond to their needs more sensitively and effectively.

Public benefit

When planning activities for the period, the Trustees have paid regard to and have considered the Charity Commission's guidance on public benefit.

GDPR

The Trustees have reviewed during the year its data protection policy and are satisfied that they comply with the act that came into force in 2018.

Operations

In 2003 people with HIV were beginning to face having to live with the virus rather than waiting to die, this was the beginning of a big change in HIV healthcare. The situation has moved a great deal from that time. Now, in 2018-19, our Chaplain meets with clients out in the community rather than in hospital or other institutions, providing pastoral care, counselling and support for individuals diagnosed with HIV. Clients are referred by medical professionals and contacts through faith based agencies, however the majority of clients come by word of mouth and or referred by existing clients. Clients have received medical care from their respective healthcare units who, on the whole, have provided appropriate psychological support. However, what is not being provided, and what the chaplaincy endeavours to offer the clients, is the support in wrestling with "the making sense of one's life".

We seek to provide a responsive and aware support for all people living with HIV who seek our support. This is care that attempts to resource the client to deal with any and all issues that arise with the explicit purpose that they will find meaning and direction when encountering the difficulties connected with their condition or the knock on issues connected with medication, or stigma and isolation that are also connected with being HIV positive.

The care we offer takes place strictly within a protected and ideology free space. This means that the client not only gets anonymity but also freedom to raise any and all issues that they need to tackle. We never use the language 'improvement' or healthcare templates. Rather we recognise the right of people who have been hurt or had trust broken resulting in their turning away from institutions and people responsible for breaking trust. Our aim therefore is to allow articulation and processing of experience in a way that permits and encourages the client to draw their own conclusions and evaluations, and thereafter to act on them for their own happiness.

We provide one-to-one sessions and reading groups using literature to stimulate imagination, creativity and social activity. We also provide at least two specific issues reading groups, one for older people and the other for clients with depression. In these groups clients may find/talk about their own age related issues, depression issues which is now widely recognised to be a major cost on the NHS and reasons for sick leave, struggling with secondary medical conditions etc. It is worth repeating that we are constantly seeking new means of responding to issues that clients raise with us. We therefore seek new forms of support as we recognise major areas.

The community we work with comprises those living with HIV in Greater London. More than 50% of our clients are women, the majority of which are of colour. However, it is important to state after that, that despite the usual stereotypes about sexuality and gender what represents the real diversity among our clients are values, and it is these that we seek to nurture in each client as they see fit. So many of our institutions draw up profiles that are reductive and ignore the motivations of the clients. We have long learned that this is the way to failure. Our community therefore is diverse, disagreeing and even argumentative. They are also courageous, intelligent, self-sacrificing and fascinating. They are a resource whose opinions and experience are all too often overlooked and whose needs are rounded down to the lowest common denominator. At present the major challenge our clients face is the general belief that 'HIV is no longer a problem'. Clients are reduced to the combination therapy that they are given with little knowledge of the secondary conditions that these drugs cause after prolonged exposure. Connected with this is the idea that there is no longer any stigma attached to the condition. Both generalised and overconfident assertions that bear no relation to the experience of those living with HIV.

The character resources that our clients bring are truly remarkable and are inspiring individuals with a wealth of experience and that experience is a resource we need for societies growth in

understanding. There is a deep honest and reflectiveness that truly is amazing. The opportunities that surround this issue reside firstly in providing the self-confidence for clients to draw on and share that experience, and the opportunity to restore basic bonds of trust by being trustworthy. These have been overlooked yet are vital in a social context.

In the year May 2018 to April 2019 the chaplain has worked with 365 clients, most of these will, at some point in any one month, have had a one-to-one face to face meeting with the Chaplain for counselling and support; and 84 of these will have met weekly in the 7 reading/book groups facilitated by the Chaplain. These reading groups prove to be extremely successful. This group activity, sharing what has been read, has enabled many to feel able to narrate their own stories to one another thus have grown in confidence in themselves. If the client is able to say, without interference from others, their own experience and it is accepted by others as truth then clients are able to begin to connect with themselves. Many of these clients have been isolated for some time but the reading groups are helping them to become less isolated. The group members agree amongst themselves as to where they will meet and what books they will read, although the Chaplain is allowed to make suggestions.

Clients very much reflect the cultural and ethnicity of the population of London; including gay and bi-sexual men and heterosexual women (the latter often from minority ethnic backgrounds who have been infected by promiscuous husbands). For many, meeting with the Chaplain is a new experience as it has been the first time they have been taken seriously and not been judged on the basis of their sexuality, health status or even for being a drug addict. The chaplain stresses the importance for regular STI checks after an increase nationally in the diagnosis of gonorrhoea and syphilis. The chaplain can discuss openly with clients the pitfalls of drug abuse and to encourage them to end misusing recreational drugs.

Due to the very nature of the work the Chaplain meets clients on an informal but confidential basis. Many of the clients are on the fringes of both society and faith communities. They have suffered from bad experiences of their faith community; they are well informed on the many negative attitudes of the various religious denominations. They are, in particular, well informed on the negative pronouncements of some leading figures (both past and present) from their particular faith community. The response of some of the clients to these statements means that the support offered is of a very sensitive nature.

We still have found it difficult to break into sharing with faith leaders and with the wider theological world the insights we have learnt over the years from our work with our clients who live with HIV. We believe that a reason for this is that this area of pastoral ministry is, to say the least, on the edge and many of the faith leaders think they already know best. Many faith leaders are only concerned to maintain the status quo and therefore not able to consider the impact of their own negativity on those with whom we work. Our clients are some of the most excluded individuals in society who face being stigmatised by their families and communities. Our task is to find ways of sharing the chaplaincy's experiences and learning with others who, in particular, offer a pastoral ministry. However, thanks to the 2018/19 President and Vice-President of the Methodist Conference the work of the chaplaincy gained some publicity during the 2018 Methodist Conference and received 50% of their Sunday collection.

The year ended on a high with the publication of the book 'Who Cares About HIV?' with a sub title 'Challenging Attitudes and Pastoral Practices that do More Harm than Good'. The book concentrates on putting the experiences of our clients and our own into written form. The artist, Mark Cazalet has produced all the illustrations in the book. However the importance of this book is to challenge all people in the role of pastoral care about how they do their work. Ultimately the contents of the book belong to our clients, it is theirs and theirs alone. There was some difficulty in persuading a publisher to publish this book despite the fact that the former Archbishop of Canterbury, Dr Rowan Williams had written the forward commending the book. In the end the trustees managed to persuade SPCK to publish the book and finally it was published on 15 April 2019.

The ignorance within all sections of our society about HIV continues, society no longer talks about it. The result is that HIV is still very much on the increase; HIV has been left off institutional lists of healthcare issues. Most importantly it can be observed in the way charitable bodies (including faith ones) no longer view HIV as 'sexy' and an important cause. All that this really means in practice is that some of the most bitter burdens of living with HIV are not being addressed or supported. Those living with HIV are right to feel that they have been abused by various groups in that they were given some support in the late 20th century and very early 21st century when they were 'dropping like flies', but now are left with atrocious burdens and to cope with the side effects of expensive toxic drugs.

We believe that to make the costly HIV medication more effective, society, including healthcare institutions, needs to address the issues of isolation, prejudices, stigmatism and to give more practical support to people who are struggling to live with HIV.

We believe that a far more outspoken line needs to be taken by those who work in HIV care when it comes to keeping clients' real total lives in view, and not separating as 'none of our business' the social and justice aspects of clients' lives.

The chaplain is in regular contact with healthcare professionals, has regular line management supervision and weekly client supervision from an independent therapist.

Financial review

The Charity's accounting period ended on 30 April 2019. Unrestricted free reserves at 30 April 2019 stood at £23,854. This is after making up from unrestricted funding an over-spend on restricted funds of £3,816.

Principal Funding Sources

The main funders for the year and income relating to the year for each funder were as follows:

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London District of the Methodist Church	4,500
National Connexion of the Methodist Church	10,000
Methodist Conference	3,268
Pargiter Trust	6,656
Southwark Cathedral	2,690
Paul Kybird	5,250
Other donations	3,935

Investment Policy

The funds received during the period under review were not sufficient to justify separate investment.

Reserves Policy

The Trustees have reviewed and recognise the need for a reasonable level of reserves to protect the charity from fluctuations in funding and sudden emergency requirements. We therefore seek to maintain a reserve representing three months of regular monthly outgoings from unrestricted funds.

Plans for future periods

Once again the Trustees look forward to the next year with confidence. We have a strong and valuable base, which we feel has insights that are useful and engages in quality care of those living with HIV. The HIV drug companies are still slow in taking up any of our findings; however, we will aim to continue to work at sharing our findings with them but our clients have to be our first priority.

We hope that the publication of 'Who Cares About HIV?' will bring invitations to share our finding and develop theological practices with the academic world, theological students, ministers of religion and other interested parties to enhance their pastoral skills.

Preparation of the report

This report of the Board of Trustees has been prepared taking advantage of the small companies' exemption of section 415A of the Companies Act 2006.

This report was approved and authorised for issue by the Trustees on 2 September 2019 and signed on their behalf by:

R. Stephen g. Penrox

Stephen Penrose Board Chair

Further Action Required				Cash position reviewed regularly	Independent examiner complete external examination on the accounts		
Monitoring Process		Trustees meetings and Chaplain's quarterly report to Trustees		Reports to Trustees by Treasurer	External Independent examiner vigilance by bank and board member	Reports to Trustees	Reports to Trustees
Person(s) Responsible		Chairperson and Chaplain		Independent Examiner	Treasurer and Board member on Finance Committee	Board Chair	Chaplain and/or Board of Trustees
Retained Risk		1		1	Σ	T	T
Control Procedure		Quarterly Board meetings Fortnightly contact between the Chaplain and Chair person		Monitoring by Finance Committee and Independent Examiner	Financial procedures and controls, reviews by Independent examiner. Very careful vetting of the transactions by the finance committee	Annual review	Advisors chosen on recommendation and ability checked by references where needed
Overall Risk		Σ		Σ	Σ	Σ	Σ
Severity of Impact		I		т	т	Σ	Σ
Likelihood of Occurrence		Σ		Σ	_	L	_
Risk Areas, and Specific Risks Identified	1. OPERATIONAL	Loss of staff	2. FINANCIAL	Not meeting cash-flow target	Fraud, theft and bribery	Inadequate insurance	External advisers

RISK MANAGEMENT PLAN

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Risk Areas, and Specific Risks Identified	Likelihood of Occurrence	Severity of Impact	Overall Risk	Control Procedure	Retained Risk	Person(s) Responsible	Monitoring Process	Further Action Required
3. EXTERNAL FACTORS								
Government policy and change in charitable status	¥	Σ	Σ	Review of activities with advisors and restructuring		Board of Trustees	Reports from external advisors	Monitoring of charity legislation
Downturn in economy	Σ	н	Н	Ongoing review by Finance Committee	Σ	Board of Trustees	Reports by external advisors	
Changes in tax / VAT rules	-1	_	ſ	Obtain advice and consider planning options		Treasurer and Independent examiner	Finance Committee	
4. GOVERNANCE AND MANAGEMENT								
Strategic planning		Σ	Σ		L	Board of Trustees	Annual report	
5. HUMAN RESOURCES								
Recruitment process	Σ	т	Σ	Recruitment and selection policy	l	Chairperson and Secretary together with a third board member	Reports to Trustees	
Dismissal and retirement procedures	Σ	Σ	Σ	Procedures in place; advice taken from legal advisors.	ľ	Board of Trustees	Reports to Trustees	

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LONDON HIV CHAPLAINCY (cc

Risk Areas, and Specific Risks Identified	Likelihood of Occurrence	Severity of Impact	Overall Risk	Control Procedure	Retained Risk	Person(s) Responsible	Monitoring Process	Further Action Required
6 TECHNICAL								
IT collapse	ſ	н	¥	Accounts to be backed up weekly		Treasurer	Board meetings	Disaster document to be established
7 LAW AND REGULATIONS								
Tax / VAT compliance	ſ	L		Chaplain receive regular updates and consult advisors as required		Treasurer and Chair person	Annual External examination of the accounts	
Employment	Σ	т	Σ	Chaplain receive regular updates and consult advisors as required	1	Treasurer	Treasurer's report to Trustees	
Charities and Company legislation	Σ	Σ	Σ	Treasurer has an ongoing review of activities with respect to public benefit		Treasurer	Annual external examination of the accounts	Monitor developments
Data Protection	L	L		Review of information held		Board Secretary		
Health and safety legislation	×	×	×	Procedures in place. Advice taken from legal advisors		Board Secretary		Annual review
8. CHARITABLE OBJECTS AND, MISSION						-		
Trustees decisions. Supporting activities outside objects	L	×	Σ	Major decisions discussed with advisers, objects clearly written	L	Board of Trustees	External Independent examiner	

STATEMENT OF FINANCIAL ACTIVITIES

For the period from 1 May 2018 to 30 April 2019 (and also for period ended 30 April 2018)

	Unrestricted funds (£)	Restricted funds (£)	Endowmen t funds (£)	Total funds (£)	Prior year funds (£)
Incoming resources					
Donations and legacies	7500	0	0	7500	0
Charitable activities	28799	0	0	28799	56379
Other trading activities	0	0	0	0	0
Investments	0	0	0	0	0
Total	36299	0	0	36299	56379
Resources expended					
Raising funds	0	0	0	0	0
Charitable activities	42798	15741	0	58539	38153
Total	42798	15741	0	58539	38153
Net income	-6499	-15741	0	-22240	18226
Transfers between					
funds	-3816	3816	0	0	0
Net movement in funds	-10315	-11925	0	-22240	18226
Funds brought forward	34169	12136	0	46305	28079
Funds carried forward	23854	211	0	24065	46305

BALANCE SHEET

As at 30 April 2019 (and at 30 April 2018)

FIXED ASSETS	30 April 2019 (£) 0	30 April 2018 (£) 0
CURRENT ASSETS	24083	46323
Debtors	0	0
Current asset investments	0	0
Cash at bank and in hand Cash at bank Petty cash	24083 24083 0	46323 46323 0
CURRENT LIABILITIES	18	18
NET CURRENT ASSETS	24065	46305
TOTAL NET ASSETS	24065	46305
Represented by funds Unrestricted funds Restricted funds Endowment funds	23854 211 0	34169 12136 0
Total funds	24065	46305

For the period ended 30 April 2019 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

(1) The members have not required the Company to obtain an audit of its accounts for the period in question in accordance with section 476 of the Companies Act;

(2) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014.

They were approved, and authorised for issue, by the directors on and signed on their behalf by:

R. Stoller Konon

Stephen Penrose Board Chair

The following notes form part of these financial statements.

1. ACCOUNTING POLICIES

Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014.

Company Status

London HIV Chaplaincy is a company limited by guarantee. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the Charity.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objects of the Charity and which have not been designated for other purposes. Restricted funds have designated purposes; they must be applied only in respect of these purposes.

The effects of events relating to the period ended 30 April 2019 which occurred before the date of approval of the financial statements by the Board of Trustees have been included in the financial statements to the extent required to show a true and fair view of the state of affairs at 30 April 2019 and the results for the 12 month period ended on that date. *(Corresponding information is also shown for the period ending 30 April 2018.)*

Incoming resources

All incoming resources are included in the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources Expended

All expenditure is accounted for gross and when incurred.

Tangible fixed assets and depreciation

There are no assets costing more than £500.

2. INCOMING RESOURCES (All in unrestricted funds except as shown)

2019	2018
£	£
27114	38156
0	18100
9185	123
0	0
36299	56379
0	0
0	0
	£ 27114 0 9185 0 36299 0

3. RESOURCES EXPENDED

	2019	2018
	£	£
Salaries (net of deductions)	23922	22687
Income Tax	4384	3758
National Insurance (employee & employer)	3282	2658
Pension contributions(employee &		
employer)	2582	2593
Fees and charges	1606	1469
Expenses	1459	3091
Reading group costs	3840	n/a
Book* illustrations	5250	n/a
External book* editor	5250	n/a
Book* publisher	5004	n/a
Travelcard	1960	1892
Adjustment	0	0
	58539	38148
* Who Cares About HIV? (see page 5 above)		
Number of salaries in excess of £60,000	Nil	Nil
4. TRUSTEES REMUNERATION, BENEFITS AND EXPENSE	S	
	2019	2018
	£	£
Remuneration, benefits-in-kind or		
reimbursement of expenses	0	0
E SUPPOPT COSTS (included in "Foos and Charges" in a	ate 2 about)	
5. SUPPORT COSTS (included in "Fees and Charges" in r		
	2019	2018
In some new lange law of a sector with the Park Physics	£	£
Insurance (employer's and public liability,	COO	500
including insurance premium tax)	688	599
Payroll administration	468	334
Pension administration	400	400
Subscriptions Professional fees	50	123
Professional fees	0	0

N.B. Thanks to the continuing generosity of the Anglican Diocese of Southwark in providing accommodation for the Trustees' meetings, the chaplaincy has not incurred costs in respect of these meetings. The value of this provision is estimated to be £400 over the year.

6. GOVERNANCE COSTS

	2019	2018
	£	2018 £
Accounts examination and preparation	0	0
Accounts examination and preparation	Ū	U
T SINANGIAL COSTS		
7. FINANCIAL COSTS		
	2019	2018
	£	£
Bank charges	0	5
8. DEBTORS AND CREDITORS		
The following debits and credits were outstanding at 30	April 2019 (and 30 April 2	2018):
	2019	2018
	£	£
Expenses to be paid	18	18
	18	18
9. MOVEMENT IN FUNDS		
	2019	2018
	£	£
Cash at bank: brought forward	46323	28097
Incoming resources (section 2 above)	36299	56379
Resources expended (sections 3-6 above)	-58539	-38153
Debits and credits settled	-18	-18
Debits and credits outstanding (section 7		
above)	18	18
	24083	46323
·		
10. REPRESENTED BY:		
	2019	2018
	£	£
Deposits at Cooperative Bank	24083	46323
	24083	46323

11. GOING CONCERN

As the charity has no endowed funds, the level of activities in the coming period will depend almost entirely on its ability to secure continuing grant and donation income. The Trustees are monitoring the situation carefully and are confident of being able to manage and indeed grow the charity's operations.

INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF TRUSTEES OF LONDON HIV CHAPLAINCY

I report on the financial statements for the 12-month period ended 30 April 2019 set out below. This report is made solely to the Trustees, as a body, in accordance with regulations made under section 154 of the Charities Act 2011. My work has been undertaken so that I might state to the Trustees matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trustees for my Independent Examination work, for this report or for the statement I have given below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 386 of the Companies' Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent Financial Examiner The Revd Joshua Rey