

The Parish of

**ST JAMES'**

Tong

**ST CHRISTOPHER'S**

Holme Wood

**ST MARY'S**

Laisterdyke

and



The Parochial Church Council of the Ecclesiastical  
Parish of Tong and Laisterdyke  
(known as Tong and Laisterdyke PCC)

Charity Number 1130777

Trustee Report and Accounts  
For the year ending  
31 December 2018

**FAITH.HOPE.LOVE**

TONG AND LAISTERDYKE PCC  
REPORT AND ACCOUNTS

for the year ended 31 December 2018

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## PARISH OF TONG AND LAISTERDYKE - TRUSTEES REPORT 31/12/2018

### **Aims and Purposes:**

The Parochial Church Council of the Parish of Tong and Laisterdyke in the Diocese of Leeds, together with the clergy and churchwardens, is responsible for the pastoral, evangelistic, and social mission of the Church of England. It also has responsibility for the maintenance of the Church and Church Community Centre of St Christopher's Church, Holme Wood, St. James Church, Tong, and St. Mary's Church Laisterdyke. The charity is registered with the Charity Commission as The Parochial Church Council of the Ecclesiastical Parish of Tong and Laisterdyke (Charity number 1130777). The governing documents are the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules.

During the past year it has continued to lease a shop for the Good Neighbour Project, but this stopped to an end of the year and the shop was returned to the Landlord. In Tong it is also responsible for the Village School Room.

### **Objectives and Activities:**

The Parish of Tong and Laisterdyke exists to serve the communities of Tong Village, the Holme Wood estate and Laisterdyke.

Through a varied programme of activities and services for all ages, the staff, volunteers and congregations of the three churches seek to support those in most need, offer pastoral care, love and friendship and build communities of faithful people both inside and outside the church.

The churches of the Parish choose to do this through their Good Neighbours project at St Christopher's Church as well as working closely with other local churches and partners, including Primetime at the Vine and St Christopher's Family Centre.

### **Achievement and Performance**

#### ***St Christopher's, Holme Wood:***

- Support for Young Families through Toddler Groups, Baby Massage, Parenting Courses and developing a Healthy Eating Programme are provided by a separate charity called St Christopher's Family Centre, which works in close partnership with St Christopher's.
- Support for children and young people through the provision of after school and Saturday morning clubs which create safe space, help build skills and confidence and provide support and different experiences for those with limited options are provided by a separate charity called St Christopher's Family Centre, which works in close partnership with St Christopher's.
- Support for Older People through the provision of day care and activities for older people.
- Support for people across the community through an affordable fruit and veg cooperative, a community café, an affordable second hand furniture and clothes shop and a range of activities which include line dancing. Unfortunately, due to spiralling rent and rates costs, the furniture and cloths shop was closed at the end of 2018.
- Spiritual support for people across the estate who seek weddings, baptisms and funerals as well as a welcoming community of faith providing a contemporary style of Anglican worship as well as a weekly all age café style service called Connect aimed at those with no church background explore faith through fun, activities, craft, discussion prayer and reflection.

#### ***St Mary's, Laisterdyke:***

- Support for Young Families toddler groups, children after school clubs, young people through a leadership programme, older people day care provision and a community café are provided by a separate charity called The Vine which works in close partnership with St Mary's.
- Spiritual support for people across Laisterdyke who seek weddings, baptisms and funerals as well as a welcoming community of faith, Messy Church and Friday Feast Family Church, which encourage families with no church background to explore faith through creativity, stories, songs and a meal together.

#### ***St James', Tong:***

- Support for Young Families through the provision of a toddler group.
- Spiritual support for people from Tong and beyond who seek weddings, baptisms and funerals as well as a welcoming community of faith and Big Bible Breakfast, which encourages families with little or no church background to explore faith through creativity, stories, songs and a breakfast together.

## **Review of Activities**

A more detailed Parish Report of the work of the PCC & its three churches during 2018 is available.

## **Training**

We seek to develop all our valued workers, both paid and volunteers, by providing appropriate training and personal development opportunities.

## **Financial Review**

Total receipts on unrestricted funds were £68,294, of which £35,044 was unplanned voluntary donations, and a further £8,238 from Gift Aid. Restricted grants and donations of £109,214 were also received, the details are shown in the financial statement.

£62,903 was spent from unrestricted funds to provide Christian ministry from the three churches, including the contribution to the parish share, which largely provides the stipends and housing for the clergy.

Net movement in unrestricted funds was £5,391. During the financial year the total fund balances have in/decreased by £22,992.

## **Future Strategy**

The charity plans to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

## **Reserves Policy**

The Trustees, are working towards a policy whereby the unrestricted funds, not committed or invested in tangible assets ('the free reserves') held by the charity should be between 1 and 3 months of the resources expended. At the proposed reserves level the Trustees recognise the need to continue to attract major funding in order to maintain activities.

## **Investment Policy**

The Trustees have considered the most appropriate policy for investing funds. Short term reserves will be held in the Trustees' interest-bearing bank account. Future long-term reserves will be held in accounts designed for the charity sector, with the requirement to generate income and/or capital growth.

## **Risk Review**

The Trustees have conducted their own review of the major risks to which the charity is exposed, and systems have been established to mitigate those risks. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding activities. Internal risks are minimised by the use of professional consultants, and the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. The procedures are periodically reviewed to ensure they still meet the needs of the charity.

## **Structure, Governance and Management.**

Members of the P.C.C. are either ex-officio, elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation rules, or co-opted. Elected members serve for a period of one year. Elections are conducted in such a way as to try to ensure that our three congregations are represented on the P.C.C and are set out in a Bishop's Instrument.

During 2018 the following have served as members of our P.C.C. following our APCM in April.:

### *Ex-officio*

Revd Canon Gary Hodgson	Incumbent
Revd Helen Hodgson	Associate Vicar

Revd Philippa Slingsby  
Mr John Wilson

Curate  
Reader

*Elected:*

Mr Paul Coates-Black	Churchwarden
Mrs Jackie Shepherd	Churchwarden
Mr Liam Jagger	Churchwarden
Mrs Margaret Ealham	Deanery Synod Rep
Mrs Margaret Powell	Deanery Synod Rep
Mrs Joyce Astbury	Deanery Synod Rep
Mrs Jean Black	
Miss Aimi Walton	
Mrs Louise Connacher	

*Co-opted*

Mr Andrew Sykes	Lay Chair
Mrs Sandra Walton	Secretary

*Joint Treasurers*

Mrs Joan Greenfield  
Mrs Elaine O'Connell

**P.C.C. Committees that operated in 2018:**

The P.C.C. functioned through a number of Sub Committees and Management Committees, which met between full meetings of the P.C.C. They were as follows:

1. **St. James' Church Meeting:** (building, worship, fellowship, discipleship and mission).
2. **St. Christopher's Church Meeting:** (building, worship, fellowship, discipleship and mission).
3. **St. Mary's Church Meeting:** (building, worship, fellowship, discipleship and mission).
4. **Good Neighbours Project Management Committee:**
5. **Tong School Room Management Committee:** (day to day running of the School Room).
6. **Staffing Subcommittee**
7. **Finance Subcommittee**

Trustees report approved by the PCC on 23<sup>rd</sup> July 2019



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Signed  
Revd Canon Gary Hodgson.



Independent examiner's report on the  
accounts

**Section A Independent Examiner's Report**

Report to the trustees/ members of	The Parochial Church Council of the Ecclesiastical Parish of Tong and Laisterdyke		
On accounts for the year ended	31 December 2018	Charity no (if any)	1130777

**Responsibilities and basis of report**

**IER**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2018.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination.

I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

 Date: 27/09/2019

Signed: Philip Deane

Name: Chartered Institute of Management Accountants

Relevant professional qualification(s) or body: Address:

Leeds DBF  
Church House, 17-19 York Place, Leeds  
LSI 2EX

## Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total 2018	2017
<b>Income and endowments from:</b>						
Donations and legacies	43,283	—	109,215	—	152,498	127,811
Income from charitable activities	3,311	—	—	—	3,311	93,694
Other trading activities	17,249	—	76,029	—	93,278	95,596
Investments	354	—	679	—	1,033	786
Other income	4,097	—	2,008	—	6,105	5,354
<b>Total income</b>	<b>68,294</b>	<b>—</b>	<b>187,931</b>	<b>—</b>	<b>256,225</b>	<b>323,241</b>
<b>Expenditure on:</b>						
Raising funds	—	—	7,138	—	7,138	4,850
Expenditure on charitable activities	61,759	—	163,142	—	224,901	329,742
Other expenditure	1,144	—	49	—	1,193	38
<b>Total expenditure</b>	<b>62,903</b>	<b>—</b>	<b>170,329</b>	<b>—</b>	<b>233,232</b>	<b>334,630</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>5,391</b>	<b>—</b>	<b>17,602</b>	<b>—</b>	<b>22,993</b>	<b>(11,389)</b>
Funds gifted to St Christophers family centre	—	—	—	—	—	(32,945)
<b>Other recognised gains / losses</b>						
<b>Net movement in funds</b>	<b>5,391</b>	<b>—</b>	<b>17,602</b>	<b>—</b>	<b>22,993</b>	<b>(44,334)</b>
<b>Total funds brought forward</b>	<b>51,801</b>	<b>—</b>	<b>164,445</b>	<b>1,825</b>	<b>218,071</b>	<b>262,405</b>
<b>Total funds carried forward</b>	<b>57,192</b>	<b>—</b>	<b>182,047</b>	<b>1,825</b>	<b>241,064</b>	<b>218,071</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
General fund	57,192	—	—	—	57,192	51,801
<b>Restricted</b>						
CCLA Investment	—	—	468	—	468	213
Fabric Fund	—	—	2,508	—	2,508	2,492
Family Project	—	—	—	—	—	—
Good Neighbours	—	—	136,570	—	136,570	123,781
Parish Administrator	—	—	871	—	871	1,056
Parish Weekend	—	—	1,388	—	1,388	1,388
St Christopher Projects	—	—	10,989	—	10,989	9,924
St Christopher Stair Lift Appeal	—	—	927	—	927	927
St James Projects and Furnishings	—	—	12,499	—	12,499	10,559
St Marys	—	—	2,612	—	2,612	3,450
Tong Schoolroom	—	—	13,215	—	13,215	10,655
Youth Project	—	—	—	—	—	—
<b>Endowment</b>						
CBF Fixed Interest Securities Fund	—	—	—	1,825	1,825	1,825
<b>Total funds carried forward</b>	<b>57,192</b>	<b>—</b>	<b>182,047</b>	<b>1,825</b>	<b>241,064</b>	<b>218,071</b>

## Balance sheet

Class and code	Description	2018	2017
<b>Fixed assets</b>			
6432	CBF Fixed Interest Securities Fund	1,825	1,825
	<b>Total Fixed assets</b>	<b>1,825</b>	<b>1,825</b>
<b>Current assets</b>			
6501	HSBC Tong Bank Account	36,528	29,967
6502	HSBC Good Neighbours Bank Account	42,681	15,834
6503	HSBC Money Manager	20,057	37,032
6504	HSBC Mini Bus Savings Account	8,427	5,419
6505	HSBC Schoolroom Bank Account	13,316	10,655
6506	Youth Project	—	—
6507	Family Project	—	—
6508	St Mary's	1,534	1,534
6510	CCLA Fabric Fund	1,968	2,972
6511	CCLA Investment Fund	36,731	36,475
6512	CCLA Investment Management Ltd	78,028	77,642
6590	Cash in hand	35	1,088
6591	Cash in Hand G N	870	1,336
Z05	Accounts Receivable	2,100	5,847
	<b>Total Current assets</b>	<b>242,275</b>	<b>225,801</b>
<b>Liabilities</b>			
6699	Agency collections	337	344
Z04	Accounts Payable	2,699	9,211
	<b>Total Liabilities</b>	<b>3,036</b>	<b>9,555</b>
	<b>Net Asset surplus(deficit)</b>	<b>241,064</b>	<b>218,071</b>
<b>Reserves</b>			
Z01	Excess / (deficit) to date	22,993	—
	Starting balances	218,071	218,071
	<b>Total Reserves</b>	<b>241,064</b>	<b>218,071</b>
	<b>Represented by funds</b>		
	Unrestricted	57,191	51,801
	Designated	—	—
	Restricted	182,047	164,445
	Endowment	1,825	1,825
	<b>Total</b>	<b>241,064</b>	<b>218,071</b>

Approved on behalf of the PCC by Revd Canon Gary Hodgson on 23<sup>rd</sup> July 2019



Signed  
Revd Canon Gary Hodgson.



## **Notes to the Accounts**

### **Accounting policies**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing individual accounts of PCC's and with the Regulations "true and fair view" provisions. The accounts are prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting for Charities (SORP(FRS102)).

### **Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those of informal gatherings of church members.

### **Incoming resources**

Voluntary income and capital resources:-

Collections are recognized when received on behalf the PCC.

Planned giving receivable under covenant is recognized only when the income is received.

Income tax recoverable on Gift Aid donations is recognized when income is recognized.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due

Funds raised from events are accounted for gross.

### **Other ordinary income**

Rental income from the letting of church premises is recognised when the rental is due.

### **Income from investments**

Dividends and interest are accounted for when receivable.

### **Activities directly relating to the work of the church**

The diocesan share is accounted for when paid.

## **Fixed assets**

Consecrated land and buildings and moveable church furnishings

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10 (2) (a) and (c) of the Charities Act 2011 such assets are not capitalized in the financial statements. No value is placed on moveable church furnishings held by the church wardens on special trust to the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

All expenditure incurred during the year on such items, whether maintenance or improvement is written off as expenditure in the SOFA and separately disclosed

## **Other fixtures, fittings and office equipment**

Individual items costing £1,000 or less are written off when the asset is acquired. Other items are depreciated on a straight line basis over 4 years.

## **Investments**

Investments are stated at market value

## **Current assets**

Amounts owing to the PCC at the year-end are shown as debtors, less any provision for uncollectable amounts. Short term deposits include cash held on deposit with CCLA or the bank.

## Analysis of income and expenditure

	Unrestricted	Designated	Restricted	Endowment	Total 2018	2017
<b>INCOME AND ENDOWMENTS</b>						
<b>Donations and legacies</b>						
0101 - Gift Aid - Bank	22,465	—	—	—	22,465	24,909
0110 - Gift Aid - Envelopes	480	—	—	—	480	887
0201 - Other planned giving	2,451	—	—	—	2,451	2,587
0301 - Loose plate collections	9,363	—	—	—	9,363	9,568
0550 - Donations appeals etc	286	—	7,375	—	7,661	7,031
0551 - Church Flowers	—	—	78	—	78	—
0601 - Tax recoverable on Gift Aid	8,238	—	—	—	8,238	7,370
0802 - Social Services	—	—	51,826	—	51,826	64,782
0803 - Bradford & Airedale PCT	—	—	—	—	—	4,548
0804 - City Challenge	—	—	4,395	—	4,395	4,035
08A1 - Non-recurring one-off grants	—	—	43,477	—	43,477	2,025
0901 - Other funds generated	—	—	2,064	—	2,064	—
Discontinued activities	—	—	—	—	—	69
Total	43,283	—	109,215	—	152,498	127,811
<b>Income from charitable activities</b>						
0938 - Printing, Postage, Stationery	114	—	—	—	114	32
0939 - Repairs & Renewals reimbursements	—	—	—	—	—	30
0940 - Worship & Sunday School	50	—	—	—	50	10
1101 - Fees for funerals & weddings	2,807	—	—	—	2,807	6,393
1103 - Church Electric Reimbursement	302	—	—	—	302	28
1211 - Church running - Electric	38	—	—	—	38	73
1312 - Governance Income/Audit	—	—	—	—	—	330
Discontinued activities	—	—	—	—	—	86,798
Total	3,311	—	—	—	3,311	93,694
<b>Other trading activities</b>						
0910 - Refreshments	189	—	—	—	189	272
0911 - Christmas Fayre	637	—	—	—	637	928
0912 - Bus Stop	110	—	—	—	110	110
0917 - Church Diaries	13	—	—	—	13	14
0918 - Let There Be Light	—	—	—	—	—	12
0921 - Salary The Vine	—	—	1,339	—	1,339	670
0922 - Cafe takings	—	—	18,361	—	18,361	16,493
0923 - Day Centre	—	—	20,104	—	20,104	21,873
0924 - Cleaning income	—	—	244	—	244	80
0925 - Clothes Shop	—	—	171	—	171	272
0926 - Line Dancing	—	—	842	—	842	967
0927 - Mini Bus income	—	—	6,445	—	6,445	7,819
0928 - Hairdressing	—	—	352	—	352	356
0929 - In Kind income	—	—	92	—	92	281
0930 - Lunch Club	—	—	212	—	212	164
0931 - Wednesday Club income	—	—	391	—	391	475
0932 - Volunteer Lunches	—	—	—	—	—	696
0933 - Furniture Shop income	—	—	14,306	—	14,306	13,907
0934 - Fruit & Veg income	—	—	3,144	—	3,144	2,622
0935 - Sundry income	455	—	872	—	1,327	464
0937 - Avon	—	—	499	—	499	655
1230 - Rent Projects	11,611	—	—	—	11,611	14,554
1240 - Church hall lettings - fund raising	4,234	—	—	—	4,234	2,677
1241 - St. Mary's Flat	—	—	3,300	—	3,300	4,040
1250 - Schoolroom - Income from Hall	—	—	5,355	—	5,355	5,195

Total	17,249	—	76,029	—	93,278	95,596
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## Investments

1020 - Bank and building society interest	354	—	679	—	1,033	783
Discontinued activities	—	—	—	—	—	3
Total	354	—	679	—	1,033	786

## Other income

1310 - Insurance claims	—	—	—	—	—	990
1311 - Insurance income	404	—	—	—	404	563
1330 - Recycle Credits	—	—	2,008	—	2,008	2,249
6700 - Wedding fees received in advance	3,693	—	—	—	3,693	1,552
Total	4,097	—	2,008	—	6,105	5,354
<b>INCOME TOTAL</b>	<b>68,294</b>	<b>—</b>	<b>187,931</b>	<b>—</b>	<b>256,225</b>	<b>323,241</b>

## EXPENDITURE

### Raising funds

1701 - Fees paid to fund raisers	—	—	6,718	—	6,718	4,850
1710 - Costs of applying for grants	—	—	420	—	420	—
Total	—	—	7,138	—	7,138	4,850

### Expenditure on charitable activities

1801 - Giving to missionary societies	1,600	—	—	—	1,600	2,200
1850 - Home mission	—	—	—	—	—	(600)
1901 - Parish Share	30,000	—	—	—	30,000	37,117
2001 - Rent	—	—	8,611	—	8,611	8,611
2002 - Telephone	754	—	614	—	1,368	1,249
2003 - Repairs & Renewals	5,325	—	337	—	5,662	2,184
2003Q - Quinquennial repairs and renewals	—	—	—	—	—	9,211
2005 - Sundries	450	—	906	—	1,356	74
2006 - Volunteer Expenses	—	—	193	—	193	1,669
2007 - Volunteer Lunches	—	—	8,766	—	8,766	7,318
2008 - Supplies	—	—	16,988	—	16,988	16,118
2009 - Mini Bus expenses	—	—	3,632	—	3,632	4,249
2010 - Furniture Shop expenses	—	—	16,761	—	16,761	15,054
2011 - Pest Control	—	—	288	—	288	444
2012 - Line Dancing	—	—	680	—	680	720
2013 - Wednesday Club	—	—	330	—	330	375
2014 - Fruit & Veg	—	—	6,395	—	6,395	6,359
2015 - In Kind	—	—	85	—	85	381
2016 - Home from Home	—	—	310	—	310	500
2017 - Funding Costs	—	—	1,293	—	1,293	3,475
2018 - Bank Charges	—	—	99	—	99	—
2019 - Good Neighbour Salaries	—	—	75,851	—	75,851	70,996
2020 - Good Neighbours PAYE	—	—	7,243	—	7,243	8,113
2021 - Good Neighbours NEST pension	—	—	1,474	—	1,474	1,175
2050 - Salary of parish administrator	—	—	—	—	—	2,232
2101 - Working expenses of incumbent	1,646	—	—	—	1,646	1,081
2102 - Travel Expenses	185	—	44	—	229	244
2150 - Vicar's telephone	534	—	—	—	534	333
2173 - Staff Training	—	—	67	—	67	166
2301 - Church running - insurance	4,208	—	—	—	4,208	4,560

2320 - Organ / piano tuning	—	—	60	—	60	—
2331 - Cleaning	1,823	—	445	—	2,268	1,796
2332 - Worship & Sunday School	1,101	—	—	—	1,101	1,626
2333 - Fees for funerals	574	—	—	—	574	625
2340 - Upkeep of services	—	—	—	—	—	20
2350 - Upkeep of churchyard	—	—	—	—	—	40
2360 - Printing, Postage, Stationery	1,288	—	396	—	1,684	1,318
2361 - Computer and Internet	79	—	706	—	785	1,324
2362 - Miscellaneous	—	—	50	—	50	200
2365 - Christmas Fayre	31	—	—	—	31	156
2366 - Gift Aid	—	—	—	—	—	100
2367 - Tax Recoverable on Gift Aid	—	—	—	—	—	20
2368 - St James Projects	—	—	330	—	330	50
2369 - St Christopher's Projects	—	—	3,254	—	3,255	—
2370 - Refreshments	35	—	—	—	35	—
2401 - Church running - electric	2,410	—	—	—	2,410	1,038
2410 - Church running - gas	7,959	—	—	—	7,959	7,092
2420 - Church running - water	1,257	—	—	—	1,257	1,318
2530 - Schoolroom running - electricity	—	—	312	—	312	252
2540 - Schoolroom running - gas	—	—	536	—	536	254
2550 - Schoolroom running - insurance	—	—	403	—	404	1,107
2560 - Schoolroom running - maintenance	—	—	1,322	—	1,322	4,326
2580 - Schoolroom running - water	—	—	221	—	221	134
2601 - Governance costs examination/audit fee	500	—	—	—	500	880
2840 - St. Mary's Flat	—	—	4,138	—	4,138	2,400
Discontinued activities	—	—	—	—	—	98,058
Total	61,759	—	163,142	—	224,901	329,742

#### Other expenditure

2364 - Church Flowers	—	—	49	—	49	38
6701 - Wedding Fees Paid	1,144	—	—	—	1,144	—
Total	1,144	—	49	—	1,193	38
<b>EXPENDITURE TOTAL</b>	<b>62,903</b>	<b>—</b>	<b>170,329</b>	<b>—</b>	<b>233,232</b>	<b>334,630</b>
<b>GRAND TOTAL</b>	<b>5,391</b>	<b>—</b>	<b>17,602</b>	<b>—</b>	<b>22,993</b>	<b>(11,389)</b>

## Statement of assets and liabilities

	General	Designated	Restricted	Endowment	2018	2017
<b>Fixed assets - Investments</b>						
CBF Fixed Interest Securities Fund -	—	—	—	1,825	1,825	1,825
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,825</b>	<b>1,825</b>	<b>1,825</b>
<b>Current assets - Cash at bank and in hand</b>						
HSBC Tong Bank Account -	41,061	—	(4,533)	—	36,528	29,967
HSBC Good Neighbours Bank Account -	302	—	42,379	—	42,681	15,834
HSBC Money Manager -	5	—	20,052	—	20,056	37,032
HSBC Mini Bus Savings Account -	7	—	8,420	—	8,427	5,419
HSBC Schoolroom Bank Account -	—	—	13,316	—	13,315	10,655
Youth Project -	—	—	—	—	—	—
Family Project -	—	—	—	—	—	—
St Mary's -	(276)	—	1,810	—	1,533	1,534
CCLA Fabric Fund -	(1,260)	—	3,228	—	1,967	2,972
CCLA Investment Fund -	33,962	—	2,769	—	36,730	36,475
CCLA Investment Management Ltd -	218	—	77,810	—	78,027	77,642
Cash in hand -	(28,795)	—	28,830	—	35	1,088
Cash in Hand G N -	(379)	—	1,249	—	869	1,336
<b>Totals</b>	<b>44,845</b>	<b>—</b>	<b>195,330</b>	<b>—</b>	<b>240,175</b>	<b>219,954</b>
<b>Current assets - Debtors</b>						
Accounts Receivable -	2,100	—	—	—	2,100	5,847
<b>Totals</b>	<b>2,100</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>2,100</b>	<b>5,847</b>
<b>Liabilities - Agency accounts</b>						
Agency collections -	—	—	337	—	337	344
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>337</b>	<b>—</b>	<b>337</b>	<b>344</b>
<b>Liabilities - Creditors: Amounts falling due in one year</b>						
Accounts Payable -	2,711	—	(12)	—	2,699	9,211
<b>Totals</b>	<b>2,711</b>	<b>—</b>	<b>(12)</b>	<b>—</b>	<b>2,699</b>	<b>9,211</b>
<b>Grand total</b>	<b>44,234</b>	<b>—</b>	<b>195,005</b>	<b>1,825</b>	<b>241,064</b>	<b>218,071</b>

## Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
<b>Admin - Parish Administrator</b>						
Restricted	1,056	520	705	—	—	871
<b>Sub-total for Admin</b>	<b>1,056</b>	<b>520</b>	<b>705</b>	<b>—</b>	<b>—</b>	<b>871</b>
<b>CCLA - CCLA nvestment</b>						
Restricted	213	255	—	—	—	468
<b>Sub-total for CCLA</b>	<b>213</b>	<b>255</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>468</b>
<b>ChrisProj - St Christopher Proje</b>						
Restricted	9,924	3,664	2,599	—	—	10,989
<b>Sub-total for ChrisProj</b>	<b>9,924</b>	<b>3,664</b>	<b>2,599</b>	<b>—</b>	<b>—</b>	<b>10,989</b>
<b>Culture - Cross Culture</b>						
Restricted	—	—	—	—	—	—
<b>Sub-total for Culture</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Fabric - Fabric Fund</b>						
Restricted	2,492	16	—	—	—	2,508
<b>Sub-total for Fabric</b>	<b>2,492</b>	<b>16</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>2,508</b>
<b>Family - Family Project</b>						
Restricted	—	—	—	—	—	—
<b>Sub-total for Family</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>FixedInt - CBF Fixed Interest S</b>						
Endowment	1,825	—	—	—	—	1,825
<b>Sub-total for FixedInt</b>	<b>1,825</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,825</b>
<b>Good - Good Neighbours</b>						
Restricted	123,781	172,552	159,763	—	—	136,570
<b>Sub-total for Good</b>	<b>123,781</b>	<b>172,552</b>	<b>159,763</b>	<b>—</b>	<b>—</b>	<b>136,570</b>
<b>James - St James Projects an</b>						
Restricted	10,559	2,269	329	—	—	12,498
<b>Sub-total for James</b>	<b>10,559</b>	<b>2,269</b>	<b>329</b>	<b>—</b>	<b>—</b>	<b>12,498</b>
<b>Marys - St Marys</b>						
Restricted	3,450	3,300	4,137	—	—	2,613
<b>Sub-total for Marys</b>	<b>3,450</b>	<b>3,300</b>	<b>4,137</b>	<b>—</b>	<b>—</b>	<b>2,613</b>
<b>School - Tong Schoolroom</b>						
Restricted	10,655	5,355	2,796	—	—	13,214
<b>Sub-total for School</b>	<b>10,655</b>	<b>5,355</b>	<b>2,796</b>	<b>—</b>	<b>—</b>	<b>13,214</b>
<b>Stairlift - St Christopher Stair</b>						
Restricted	927	—	—	—	—	927
<b>Sub-total for Stairlift</b>	<b>927</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>927</b>
<b>Weekend - Parish Weekend</b>						
Restricted	1,388	—	—	—	—	1,388
<b>Sub-total for Weekend</b>	<b>1,388</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,388</b>
<b>Youth - Youth Project</b>						
Restricted	—	—	—	—	—	—
<b>Sub-total for Youth</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>General - General fund</b>						
Unrestricted	51,801	68,294	62,903	—	—	57,192
<b>Sub-total for General</b>	<b>51,801</b>	<b>68,294</b>	<b>62,903</b>	<b>—</b>	<b>—</b>	<b>57,192</b>
<b>Grand total</b>	<b>218,071</b>	<b>256,225</b>	<b>233,232</b>	<b>—</b>	<b>—</b>	<b>241,064</b>

**Parish of Tong & Laisterdyke – Good Neighbours Project**  
**Receipts and payments**  
**Selected period: 01 January 2018 to 31 December 2018**

Note	From To	01 January 2018 31 December 2018	01 January 2017 31 December 2017
<b>Good Neighbours (Restricted) Fund</b>			
<b>Income and endowments</b>			
Donations and legacies			
		—	241
		1,000	2,382
		51,826	51,826
		—	4,547
		4,395	4,035
		43,477	2,025
		2,063	—
	<i>Total Donations and legacies</i>	<u>102,762</u>	<u>65,057</u>
Income from charitable activities			
		—	30
	<i>Total Income from charitable activities</i>	<u>—</u>	<u>30</u>
Other trading activities			
		1,339	669
		18,361	16,570
		20,104	21,873
		244	79
		171	271
		842	967
		6,444	7,818
		352	355
		92	281
		212	164
		391	474
		—	695
		14,305	13,907
		3,144	2,621
		871	464
		498	654
	<i>Total Other trading activities</i>	<u>67,374</u>	<u>67,870</u>
Investments			
		408	—
	<i>Total Investments</i>	<u>408</u>	<u>—</u>
Other income			
		2,007	2,249
	<i>Total Other income</i>	<u>2,007</u>	<u>2,249</u>
<b>Total income and endowments</b>		<b>172,552</b>	<b>135,206</b>
<b>Expenditure</b>			
Raising funds			
		6,718	—
		420	4,850
	<i>Total Raising funds</i>	<u>7,138</u>	<u>4,850</u>

*There may be minor discrepancies in the totals if the pence are not being shown*



<i>Note</i>	<b>To</b>	<b>01 January 2018</b>	<b>01 January 2017</b>
		<b>31 December 2018</b>	<b>31 December 2017</b>
Expenditure on charitable activities			
Rent		8,611	8,611
Telephone		614	517
Repairs & Renewals		336	873
Sundries		905	74
Volunteer Expenses		192	1,668
Volunteer Lunches		8,766	7,318
Supplies		16,988	16,117
Mini Bus expenses		3,632	4,249
Furniture Shop expenses		16,760	15,053
Pest Control		288	444
Line Dancing		680	720
Wednesday Club		330	375
Fruit & Veg		6,395	6,359
In Kind		85	381
Home from Home		310	500
Funding Costs		1,292	3,474
Bank Charges		99	—
Good Neighbour Salaries		75,850	70,995
Good Neighbours PAYE		7,242	8,112
Good Neighbours NEST pension		1,474	1,174
Travel Expenses		44	54
Staff Training		66	165
Organ / piano tuning		60	—
Cleaning		444	625
Printing, Postage, Stationery		396	110
Computer and Internet		706	710
Miscellaneous		50	200
Governance costs examination/audit fee		—	110
	<i>Total Expenditure on charitable activities</i>	<u>152,624</u>	<u>148,998</u>
<b>Total expenditure</b>		<b>159,762</b>	<b>153,848</b>
	Excess of Income and endowments over Expenditure	<u>12,789</u>	<u>(18,641)</u>
	Brought forward balance	<u>123,780</u>	<u>142,422</u>
<b>Total carried forward balance</b>		<b>136,570</b>	<b>123,780</b>

*There may be minor discrepancies in the totals if the pence are not being shown*