

# Autism Inclusive Annual Accounts

1st January 2018 - 31st December 2018

(12 months - 365 days)

## Receipts and Payments Accounts

	Totals	Restricted	Unrestricted
<b>Receipts</b>			
Donations	£ 5,859.85	£ -	£ 5,859.85
Grants	£ 12,352.50	£ 12,352.50	£ -
Fundraising	£ 782.53	£ -	£ 782.53
Other	£ 333.29	£ -	£ 333.29
	<u>£ 19,328.17</u>	<u>£ 12,352.50</u>	<u>£ 6,975.67</u>
<b>Expenses</b>			
General	£ 10,300.53	£ 8,354.92	£ 1,945.61
Refurbishment of units	£ 2,219.74	£ -	£ 2,219.74
Equipment	£ 1,562.91	£ 870.99	£ 691.92
Volunteer expenses	£ 555.54	£ 113.75	£ 441.79
Employment of staff	£ 840.00	£ 840.00	£ -
Charity Activities	£ 7,723.87	£ 7,650.00	£ 73.87
	<u>£ 23,202.59</u>	<u>£ 17,829.66</u>	<u>£ 5,372.93</u>
<b>Surplus for the Year</b>	<u>£ (3,874.42)</u>	<u>£ (5,477.16)</u>	<u>£ 1,602.74</u>
Starting Balance brought forward	£ 25,848.66	£ 15,664.35	£ 10,184.31
Surplus	<u>£ (3,874.42)</u>	<u>£ (5,477.16)</u>	<u>£ 1,602.74</u>
Ending Balance	<u>£ 21,974.24</u>	<u>£ 10,187.19</u>	<u>£ 11,787.05</u>
Main bank account	£ 13,925.93		
Reserve bank account	£ 8,006.11		
Cash in Hand	<u>£ 42.20</u>		
	<u>£ 21,974.24</u>		

I certify these Accounts are a True and Fair View of the charities Income and Expenditure during the stated period.

Chair: Elly Holstead Date.

Treasurer : Lucy Lee Date

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## Breakdown of Income

	Totals	Restricted	Unrestricted
Donations			
Donations by members	£ 3,859.85	£ -	£ 3,859.85
Donations by companies	£ 2,000.00		£ 2,000.00
	<u>£ 5,859.85</u>	<u>£ -</u>	<u>£ 5,859.85</u>
Grants			
Comic Relief	£ 4,896.00	£ 4,896.00	
Children in Need	£ 4,464.00	£ 4,464.00	
Tesco	£ 2,992.50	£ 2,992.50	
	<u>£ 12,352.50</u>	<u>£ 12,352.50</u>	<u>£ -</u>
Fundraising			
Car boot and table top sales	£ 358.53		£ 358.53
Sale of excess stock and donated supermarket stock	£ 424.00		£ 424.00
	<u>£ 782.53</u>	<u>£ -</u>	<u>£ 782.53</u>
Other			
Hire of room to third parties for events	£ 316.00		£ 316.00
Other	£ 10.00		£ 10.00
Bank account interest	£ 7.29		£ 7.29
	<u>£ 333.29</u>	<u>£ -</u>	<u>£ 333.29</u>

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(12 months - 365 days)

## Breakdown of Expenditure

	Totals	Restricted	Unrestricted
<b>General Expenses</b>			
Bills	£ 405.15	£ -	£ 405.15
Rent	£ 8,000.00	£ 8,000.00	£ -
Insurance	£ 267.41	£ -	£ 267.41
Professional membership / licences	£ 65.00	£ -	£ 65.00
Website hosting	£ 83.52	£ -	£ 83.52
Bank charges	£ 23.00	£ -	£ 23.00
Sundries and consumables	£ 1,456.45	£ 354.92	£ 1,101.53
	<u>£ 10,300.53</u>	<u>£ 8,354.92</u>	<u>£ 1,945.61</u>
<b>Refurbishment of units</b>			
Decorating	£ 311.70	£ -	£ 311.70
Purchase of furniture	£ 753.30	£ -	£ 753.30
Purchase of games consoles for gaming room	£ 747.34	£ -	£ 747.34
Purchase of interior décor	£ 407.40	£ -	£ 407.40
	<u>£ 2,219.74</u>	<u>£ -</u>	<u>£ 2,219.74</u>
<b>Equipment</b>			
Craft items	£ 28.00	£ 28.00	£ -
Furniture	£ 153.97	£ -	£ 153.97
IT Kit	£ 331.22	£ -	£ 331.22
Lego	£ 550.00	£ 550.00	£ -
Books	£ 292.99	£ 292.99	£ -
Other	£ 206.73	£ -	£ 206.73
	<u>£ 1,562.91</u>	<u>£ 870.99</u>	<u>£ 691.92</u>
<b>Volunteer expenses</b>			
Travel expenses	£ 113.75	£ 113.75	£ -
Other expenses	£ 441.79	£ -	£ 441.79
	<u>£ 555.54</u>	<u>£ 113.75</u>	<u>£ 441.79</u>
<b>Employment of staff</b>			
Project Development coordinator role	£ 840.00	£ 840.00	£ -
	<u>£ 840.00</u>	<u>£ 840.00</u>	<u>£ -</u>
<b>Charity Activities</b>			
Art Classes and workshops	£ 3,270.00	£ 3,270.00	£ -
Workshops by professionals	£ 4,380.00	£ 4,380.00	£ -
Fundraising event expenses	£ 73.87	£ -	£ 73.87
	<u>£ 7,723.87</u>	<u>£ 7,650.00</u>	<u>£ 73.87</u>



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2018		31	12	2018

## Section A Reference and administration details

Charity name

Autism Inclusive

Other names charity is known by

AI (Acronym for Autism Inclusive)

Registered charity number (if any)

1162587

Charity's principal address

Units 8 and 9, Brierley Business Centre

Mirion Street

Crewe

Postcode

CW1 2AZ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elly Holstead	Co-chair	October 2018	
2	Linda Hesketh	Co-chair	October 2018	
3	James Faddes	Treasurer	May 2019	
4	Kirstie Scott		June 2019	
5	Gem Moloney			
6	Auldan Massey			
7	Sharon Robinson			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Charity Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation - CIO
Trustee selection methods (eg. appointed by, elected by)	<p>Apart from the first charity trustees, every trustee must be appointed for a term of two years by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p> <p>In addition to sub-clause (2) of this clause, the Trustees of Autism Inclusive with a diagnosis of Autism Spectrum Conditions must always hold a majority over non-Autistic trustees.</p>

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

n/a

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The objects of the CIO are;

1. The relief of those in need and the promotion of social inclusion for the public benefit of individuals with an autism diagnosis or those awaiting diagnosis, who are socially excluded from society in particular, but not exclusively, by:

i) Promoting their independence and self-confidence or supporting their equal access to essential services,

ii) Enabling such individuals (and those who support them) to develop coping mechanisms in order to improve their mental, physical and emotional health and well-being. iii) Promoting autism awareness in order to improve understanding, tolerance and acceptance of all individuals with autism in the wider community.

2. The promotion of any other charitable purposes (charitable under English law) for the benefit of any individuals with an autism diagnosis or those awaiting one, principally but not exclusively in the local government areas of Cheshire East Council and Cheshire West and Chester Council as the trustees see fit from time to time.

**Weekly Activities:**

- Monday – Fantastic Fandoms – A group for teenagers and young adults to discuss their favourite ‘fandoms’, DC Comics, Marvel, Harry Potter, Doctor Who etc.
- Wednesday – Parent/Carer Coffee Morning – A group for Parents and Carers to come, chat and have a coffee while offering peer support to each other in a safe environment.
- Wednesday – Adult Drop-In Session Afternoon– A group for Adults on the Autism Spectrum to come to chat and share experiences of being on the Autism Spectrum, offering each other peer support in a safe environment, this group usually attracts people who are unemployed or part-time employed.
- Friday – Youth Club – A fun session where young children and teenagers who are on the Autism Spectrum meet to watch movies and take part in craft events to have a safe place to chat about their condition or their daily lives. This session is a session where the adults are invited to leave the children here for two hours in order to get some respite.

**Monthly Events:**

- Training Sessions – We offer training sessions in Autism Awareness for Families, Professionals and those on the Autism Spectrum and we also offer sessions dealing with specific issues that parents of children with ASC may encounter.
- Art Classes – We offer regular kids and family art classes where children and families affected by ASC can bond and work on art projects that have therapeutic value.

**Other Activities:**

- Community Days – We do Community Days during the summer to bring the community together as well as raise funds for our charity to help support people on the Autism Spectrum.
- Parties – We do various parties for the children on the spectrum to engage with the larger community and have fun without fear of being judged, allowing them to just be children, we also use these parties to sell cakes and do tombola’s, games and raffles to raise money for the charity to help the continued support for those on the Autism Spectrum.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Significant hours have been contributed by volunteers to run events, clubs and activities, without which activities would not happen.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The sessions we are holding continue to be well attended.

Parent carer sessions – These are popular, and parents enjoy meeting other parents who are going through similar issues to themselves. They can ask for advice on solving issues they may be experiencing and reduce the sense of isolation many of them feel.

Adult sessions – Adults with ASC enjoy coming together in a nonjudgemental space where they can discuss any issues they may be having or just enjoy hanging out with people who understand, reducing their isolation

Fandoms / Youth Club – The young people who attend these sessions really enjoy them and get a lot out of attending.

Training sessions – We have run several sessions led by professionals looking at different issues that may occur when parenting a child with ASC. Parents have enjoyed these and found them useful to apply to their own situations.

Art Classes – These continue to be very popular and the children and adults who participate find the sessions really relaxing and enjoy bonding with their children whilst participating.

We have held 2 Christmas parties, a summer fayre and a Halloween party. These have been good fundraisers and have also allowed the children to experience and enjoy a party when often they may struggle to attend events like this.



## Section E Financial review

### Brief statement of the charity's policy on reserves

We decided, in a trustees meeting, to hold £8,000 in a reserve account which is to be used to keep the charity going if all our other funding is used. This equates to approximately 18 months of basic running costs.

### Details of any funds materially in deficit

n/a

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principal sources of funding are grants, donations and fundraising.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elly Holstead	Linda Hesketh
Position (eg Secretary, Chair, etc)	Co-chair	Co-chair
Date		