

**REGISTERED CHARITY NUMBER: 502273**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31 DECEMBER 2018  
FOR  
FRIENDS OF PERSHORE HOSPITAL**

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**YEAR ENDED 31 DECEMBER 2018****CHAIRMAN'S REPORT**

In 2018 I was unfortunate enough to have a small accident in which I damaged my Achilles tendon. However, I was fortunate that part of my treatment and rehabilitation took place in Pershore Community Hospital. Thus, I was able to experience, first hand, the high level of treatment and care that is so often reported to us. If I was proud, before this, to be associated with the Hospital, I am even more so now.

The way the staff looked after me was exemplary and in observing the general level of nursing care, it was clear to me that this was the case for all the patients, even those with dementia problems who posed a particular challenge for the nurses. Sadly, an increasing number of patients do have such afflictions these days, and this situation adds just a further layer of difficulty to the staff's efforts to get those they care for fit to return to their homes.

So, I would like to repeat my thanks to the whole staff of the Hospital and tell them, once again, what a fine job they are doing for local people. How can anyone even consider that Community Hospitals should be closed? I do hope we have heard the last of that nonsense!

Although it doesn't seem that long since the new Hospital was opened by the Duchess of Gloucester (14years?), quite a lot of the equipment and furnishings that the Friends donated (costing nearly half a million Pounds) is starting to show its age so has had to be replaced. Unfortunately, as usual, no funds are available from the NHS to do this, so the Friends have stepped in to the tune of nearly £40,000 this year. In addition to this, as you may remember, we contributed to the cost of some of the medical equipment needed in the newly redeveloped Abbottswood surgery – which is very smart and efficient, patients tell me. We are about to make a similar contribution that will help to expand the range of treatment provided locally at the Pershore Medical Practice.

St.Richard's Hospice staff have told us that the training mannequin that the Friends funded last year has proved to be a great boon in the training of staff in the handling of terminally ill patients. There are many families in and around Pershore who have benefitted from the wonderful end-of-life care that St. Richard's provides, both at their Hospice in Worcester and in the community. We are proud to be able to support this Charity.

None of this would be possible without the continued flow of funds to the Friends. For this we have to thank, in the main, the local residents who make bequests and legacies to us. These are our major source of income and one for which we are very grateful.

There is no doubt that, quite apart from the obvious importance of supplementing NHS funds in local healthcare, people who have been patients in the Hospital and their relatives recognise the need and are generous in the bequests they make to us. As you may remember, we have decided not to carry out fundraising programmes and events. We do have, as you will see from the accounts, a healthy reserve. We shall only carry out additional fund-raising if we are called upon and agree to help fund a significant development in local healthcare.

There are very many Charities, both local and national, that compete for public donations and by adopting this policy we can reduce the element of competition just a little. So, we thank the people who have remembered the Friends in their Wills and hope that this will continue.

What we do need, however, is more Members – and the minimum subscription is only £10 per annum. For your information, Ann Stephens, our Membership Secretary, acting on advice, recommended that we investigated the effect of Data Protection legislation on the Friends. We asked our solicitor's advice and as a result we have registered with the Information Commissioner's Office who can provide us with any changes to legislation that could affect the Friends and how we handle membership details in the future. At present our processes comply and we can continue to manage as we are. The sum of £35 is paid annually for this protection.

Although the fees are important as an earnest of commitment, the voluntary support of Members for the Committee is very valuable. We are always on the lookout for people who would like to become more closely involved by joining us on the Committee. So please see our Membership Secretary after the Meeting if you would like to join the Committee, pay your sub, make a donation or, even better, can recommend anyone to us that you think might like to be involved in our valuable and valued work.

**YEAR ENDED 31 DECEMBER 2018**

**CHAIRMAN'S REPORT (continued)**

Our Matron, Dan Marshall continues to manage and inspire the Hospital team and was pleased to tell us that the Hospital Staff is now almost up to full strength, following an intensive recruiting programme. It seems that our Hospital is an attractive place to work – certainly I found, during my stay, that the whole place has a happy and efficient air about it.

As you may know, Dan is also responsible for the management and deployment of the District Nurses, so is having a big impact on health locally. We understand that the average length of stay in our Hospital is just over 17 days – this is well below the National average and is tribute to our team's ability to get people well enough to go home – something that I can tell you, all us patients crave!

So that's it for this year. We are grateful to all of you for your support but wish there were more of you. I hope that next year I shall be able to report again on a healthy, happy Hospital, more people cared for and cured and a continued investment by the Friends in this process.

Mrs Patricia Freeman - Trustee and Chairman

Date: 4 March 2019

**YEAR ENDED 31 DECEMBER 2018**

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>Charity Registration Number</b>	502273
<b>Principal Address</b>	Pershore Hospital Queen Elizabeth Drive Pershore Worcestershire WR10 1PS
<b>Chairman</b>	Mrs Patricia Freeman
<b>Vice Chairman</b>	Mr Michael Amies
<b>Treasurer</b>	Mr Peter John Belcher
<b>Membership Secretary</b>	Ms Elizabeth Ann Stephens
<b>Secretary</b>	Mrs Karen Hodges
<b>Trustees</b>	Mr Stephen Cook Mrs Linda Hamlin Mr John Charles Ogle Mrs Elizabeth Gill Mrs Jan Garratt Mrs Primula Mary Harwood Dr Judith Dale Mrs Sally Bishop (from 4 April 2018) Mrs Mary Coburn (from 4 April 2018)
<b>Independent Examiner</b>	Baldwins (Evesham) Limited Chartered Accountants and Statutory Auditor Almswood House 93 High Street Evesham Worcestershire WR11 4DU
<b>Bankers</b>	Lloyds Bank plc 19 High Street Evesham Worcestershire WR11 4DQ
<b>Patrons</b>	The Mayor of Pershore Lord Spicer of Crophorne Mrs Harriett Baldwin M.P. Rev. Clare Lording Dr Kate Young Dr Clare Wunch Mr John Hine

**YEAR ENDED 31 DECEMBER 2018****REPORT OF THE TRUSTEES**

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2018. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

**Governing document**

The charity is governed by the Objects and Rules Report originally accepted in January 1952, most recently approved and updated by the members on 21 April 2009.

The charity was registered as the Friends of Pershore Cottage Hospital in 1973, which has since been shortened to the Friends of Pershore Hospital and is a member under the Charity Commission of England and Wales.

**Committee**

The Committee members in office during the year are shown on page 2.

Committee members are selected from members of the Friends by election at the Annual General Meeting, or by election by the Committee to fill a casual vacancy which can be held until the conclusion of the subsequent Annual General Meeting. The Object and Rules declares that the Committee shall consist of the Chairman, Secretary and Treasurer of the Society and not less than eleven, nor more than seventeen other persons at any time. This has been honoured throughout 2018.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The risk management programmes in place provide assurance to the Trustees and supporters of the Friends of Pershore Hospital. The Committee has assessed the major risks to which the charity is exposed, in particular, those related to the operations and finances of the Society and is satisfied that systems are in place to mitigate the exposure to the major risks. The assessments of risk controls are under continual review.

The day to day procedures are overseen by the charity's Chairman, Mrs Patricia Freeman.

**Trustees' responsibilities statement**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- educate the public in the needs of the patients of the Pershore Hospital
- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP 2015 (FRS 102)
- make judgements and estimates that are reasonable and prudent

**YEAR ENDED 31 DECEMBER 2018**

**REPORT OF THE TRUSTEES (continued)**

**Trustees' responsibilities statement (continued)**

- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities

(Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The key object of the charity is to be that of relieving the patients and former patients of the Hospital and other invalids in the community who are sick, convalescent, disabled, infirm or in need of financial assistance and generally to support the charitable work of the Hospital and other hospitals at which the patients from Pershore and District normally received treatment.

The Objects and Rules Report indicates that the Friends have the power and responsibility to carry out the above object through the ability to:

- educate the public in the needs of the patients of the Pershore Hospital

- foster co-operation and inter-communication between its members, other charitable institutions, Local Authorities, Hospital Authorities, local doctors and the National Health Service

- recruit, and assist in the recruitment of, volunteers in and for the Hospital

**Objectives and aims**

- take and accept gifts or property for the objects of the Society

The Friends of Pershore Hospital is an unincorporated charity and is a non-sectarian, non-political charitable organisation with no subsidiaries.

**Significant activities**

The principal activity of the Friends is to support the work of Pershore Hospital.

**Public benefit**

In pursuance of the charity's objective, the Friends of Pershore Hospital have had regard to the guidance from the Charities Commission on the provision of public benefit. The first principle requires the Friends to identify the benefits and the second to demonstrate that these benefit the public or a section of the public. The principal object of the charity identifies the benefits, and the Chairman's Report details how the charity has delivered those benefits to the patients of Pershore Hospital, their relatives and friends as well as others requiring care in the community.

**YEAR ENDED 31 DECEMBER 2018**

**REPORT OF THE TRUSTEES (continued)**

**FINANCIAL REVIEW**

**Results and reserves**

The results for the year are set out in the financial statements on pages 8 and 9. During the year income amounted to £33,659 (2017: £140,489) and expenditure to £61,064 (2017: £59,570).

The Committee recognises the importance of establishing a reserves policy to provide a prudent level of cover to meet future obligations. As a result, the Committee reviews its reserves on a regular basis and is holding funds in cash to fund its continuing programme of providing equipment for the new hospital.

**REPORT OF THE TRUSTEES (continued)**

**Results and reserves (continued)**

The net outgoing resources therefore, amounted to £27,405 (2017: £80,919 net incoming resources).

**Exemptions from disclosures**

The Charity claims exemption from the requirement to prepare a Statement of Cash Flows under Section 1A of the FRS 102 for Small Companies (Update Bulletin 1 as published on 2 February 2016) where income is less than £500,000 (see note 1 to the accounts).

Approved by order of the board of trustees on 4 March 2019 and signed on its behalf by:

Mrs Patricia Freeman - Trustee and Chairman



**YEAR ENDED 31 DECEMBER 2018**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF PERSHORE HOSPITAL**

I report to the trustees on my examination of the accounts of Friends of Pershore Hospital (the Charity) for the year ended 31 December 2018 set out on pages 8 to 9.

**Responsibilities and basis of report**

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given under section 145(5)(b) of the Act.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required in section 130 of the Act; or
2. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

William Bailey CTA ATT  
Baldwins (Evesham) Limited  
93 High Street  
Evesham  
Worcestershire  
WR11 4DU

Date: 11 March 2019

YEAR ENDED 31 DECEMBER 2018

## STATEMENT OF FINANCIAL ACTIVITIES

	Notes	2018 Unrestricted funds £	2017 Unrestricted funds £
<b>INCOMING RESOURCES</b>			
<b>Incoming resources from generated funds:</b>			
Voluntary income	2	32,581	140,019
Investment income	3	1,078	470
<b>Total incoming resources</b>		<b>33,659</b>	<b>140,489</b>
<b>RESOURCES EXPENDED</b>			
<b>Charitable activities:</b>			
Hospital expenses	4	768	1,151
Donations	5	12,000	9,410
Equipment and furnishings		46,485	46,990
Governance costs	6	1,811	2,019
<b>Total resources expended</b>		<b>61,064</b>	<b>59,570</b>
<b>NET OUTGOING RESOURCES</b>		<b>(27,405)</b>	<b>80,919</b>
<b>Reconciliation of funds:</b>			
Total funds brought forward	11	273,830	192,911
<b>Total funds carried forward</b>		<b>246,425</b>	<b>273,830</b>

The notes on pages 10 to 14 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2018

## BALANCE SHEET

	Note	2018 £	2017 £
<b>Current assets</b>			
Prepayments and accrued income	9	177	171
Cash at bank	9	247,048	274,439
		<u>247,225</u>	<u>274,610</u>
<b>Creditors: amounts falling due within one year</b>	10	(800)	(780)
<b>Net current assets</b>		<u>246,425</u>	<u>273,830</u>
<b>Total assets less current liabilities</b>		<u>246,425</u>	<u>273,830</u>
<b>Net assets</b>		<u>246,425</u>	<u>273,830</u>
<b>Charity Funds</b>			
Unrestricted funds	11	246,425	273,830
<b>Total charity funds</b>		<u>246,425</u>	<u>273,830</u>

The financial statements were approved and authorised for issue by the Board on 4 March 2019.

Signed on behalf of the board of trustees:

Mrs Patricia Freeman - Trustee and Chairman

The notes on pages 10 to 14 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2018

## NOTES TO THE FINANCIAL STATEMENTS

**1 Summary of significant accounting policies****General information and basis of preparation**

The Friends of Pershore Hospital is a Charity in England and Wales. The address of the registered office is given in the charity information on page 2 of these financial statements. The nature of the charity's operations and principal activities are described on the Report of the Trustees on pages 4 to 6.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

**Income recognition**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably, and it is probable that the income will be received.

Membership subscriptions are taken to income on a received basis and legacies are included when the charity is advised by the personal representative of an estate that payment will be made, or property transferred, and the amount can be quantified.

No amount is included in the financial statements for volunteer time in line with the Charities SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

No income has been declared net of expenditure.

**Expenditure recognition**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required, and the amount of the obligation can be measured reliably.

The notes on pages 10 to 14 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2018

## NOTES TO THE FINANCIAL STATEMENTS (continued)

**1 Expenditure recognition (continued)**

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

**Allocation of support and governance costs**

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, and administrative costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings, they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

**Tax**

The charity is exempt from tax on its charitable activities.

**2 Income from charitable activities**

	2018 £	2017 £
Donations	2,545	1,516
Gift Aid	665	766
Legacies	26,136	134,712
Subscriptions	2,865	2,985
Sundry	370	40
	32,581	140,019
	32,581	140,019

All income from charitable activities constitutes voluntary income and for the year ended 2018 and 2017 was attributed to the unrestricted fund.

**3 Investment income**

	2018 £	2017 £
Deposit account interest	1,078	470
	1,078	470
	1,078	470

All investment income for 2018 and 2017 was attributed to the unrestricted fund.

The notes on pages 10 to 14 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2018

## NOTES TO THE FINANCIAL STATEMENTS (continued)

**4 Analysis of expenditure on charitable activities**

	Notes	Activities undertaken directly £	Support costs £	Total £
Hospital expenses		768	-	768
Equipment and furnishings		46,485	-	46,485
Donations	5	12,000	-	12,000
Governance costs	6	-	1,811	1,811
		<hr/> 59,253	1,811	<hr/> 61,064

All of the expenditure on charitable funds for 2018 and 2017 were attributed to the unrestricted fund.

**5 Direct costs of charitable activities**

	2018 £	2017 £
Hospital flowers and plants	621	257
Sundry hospital expenses	147	894
Donations	12,000	9,410
Equipment	46,485	46,990
	<hr/> 59,253	<hr/> 57,551

Donations were made to the following:

	2018 £	2017 £
St. Richard's Hospice	-	8,046
Pershore Abbey PCC	-	1,364
Pershore Volunteer Centre	12,000	-
	<hr/> 12,000	<hr/> 9,410

**6 Support costs**

	Management £	Totals £
Governance costs	1,811	1,811
	<hr/> 1,811	<hr/> 1,811

The notes on pages 10 to 14 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2018

## NOTES TO THE FINANCIAL STATEMENTS (continued)

**6 Support costs (continued)**

Support costs, included in the above, are as follows:

	2018 Governance costs £	2017 Governance Costs £
Subscriptions	559	503
Accounts	800	980
Expenses	40	16
AGM costs	412	520
	1,811	2,019
	1,811	2,019

**7 Independent examiners remuneration**

The independent examiners remuneration amounts to an independent examination fee of £800 (2017: £780), inclusive of VAT.

**8 Trustees' and key management personnel remuneration and expenses**

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2017: £nil).

Treasurers' expenses of £40 were reimbursed during the year (2017: £16).

The membership secretary's expenses reimbursed during the year totalled £nil (2017: £nil).

There were no expenses reimbursed to trustees (2017: £nil).

**9 Current assets**

	2018 Total funds £	2017 Total funds £
Prepayments and accrued income	177	171
Bank Current Account	26,297	17,766
COIF Account	220,751	256,673
	247,225	274,610
	247,225	274,610

All bank balances related to unrestricted funds both in 2018 and 2017.

The notes on pages 10 to 14 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2018

## NOTES TO THE FINANCIAL STATEMENTS (continued)

**10 Creditors: amounts falling due within one year**

	2018 £	2017 £
Accruals and deferred income	800	780
	<hr/> 800	<hr/> 780
	<hr/> <hr/>	<hr/> <hr/>

All creditors falling due after one year related to unrestricted funds both in 2018 and 2017.

**11 Movement in funds**

	At 01.01.18 £	Net movement in funds £	At 31.12.18 £
<b>Unrestricted funds</b>			
General fund	273,830	(27,405)	246,425
<b>TOTAL FUNDS</b>	<hr/> 273,830	<hr/> (27,405)	<hr/> 246,425
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	33,659	61,064	(27,405)
<b>TOTAL FUNDS</b>	<hr/> 33,659	<hr/> 61,064	<hr/> (27,405)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**12 Capital commitments**

The charity has no capital commitments for the year ended 31 December 2018 (2017: £nil).

**13 Related party transactions**

There are no related party transactions during the period (2017: £nil).

The notes on pages 10 to 14 form part of these financial statements.



YEAR ENDED 31 DECEMBER 2018

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES

	2018 £	2017 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations	2,545	1,516
Gift aid	665	766
Legacies	26,136	134,712
Subscriptions	2,865	2,985
Sundry	370	40
	32,581	140,019
<b>Investment income</b>		
Deposit account interest	1,078	470
	33,659	140,489
<b>RESOURCES EXPENDED</b>		
<b>Charitable activities</b>		
Hospital flowers and plants	621	257
Sundry hospital expenses	147	894
Donations	12,000	9,410
Equipment	46,485	46,990
Event costs	-	-
	59,253	57,551
<b>Support costs</b>		
<b>Management</b>		
Subscriptions	559	503
Accounts	800	980
Expenses	40	16
AGM costs	412	520
	1,811	2,019
	61,064	59,570
<b>Net (expenditure) / income</b>	<b>(27,405)</b>	<b>80,919</b>

This Page does not form part of the statutory financial statements.