



Report to the trustees/  
members of

Charity Name

WEST MEADS COMMUNITY CENTRE + ASSOCIATION

On accounts for the year  
ended

31<sup>ST</sup> DECEMBER 2018

Charity no  
(if any)

305338

Set out on pages

ONE TO FIVE

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31<sup>ST</sup> DECEMBER 2018.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention (other than that disclosed below \*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

S.J. Trimmer

Date:

7<sup>th</sup> Oct 2019

Name:

SHELLEY JANE TRIMMER

Relevant professional  
qualification(s) or body  
(if any):

FELLOW OF THE ASSOCIATION OF  
CHARTERED CERTIFIED ACCOUNTANTS (FCCA)

Address:

BROMLEY CLACKETT LTD

74-76 ALDWICK ROAD, BOGNOR REGIS

W. SUSSEX PO21 2PE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE

West Meads Community Centre & Association - financial year ended 31st December 2018

Charity number : 305338

	£
Opening Balance 1st January 2018	49,942
Income during the year	32,024
Expenditure during the year	( 21,319)
Closing balance 31st December 2018	<u>60,647</u>
Represented by :	
Barclays current account	63
Lloyds current account	11,917
CCLA deposit account	49,247
Cash in hand	20
Creditors and accruals	(600)
	<u>60,647</u>

ON BEHALF OF THE TRUSTEES

Carol P. Wiseman  
Mrs Carol Wiseman- Trustee and Chairman

Date 7<sup>TH</sup> OCTOBER 2019

West Meads Community Centre & Association - financial year ended 31st December 2018

Charity number : 305338

	£	£
Income and expenditure account		
Provision for Leisure and Social Facilities		30,581
Membership/donations		1,260
Interest		183
Income		<u>32,024</u>
Expenditure		
Utilities	3,738	
Wages	10,584	
Cleaning & waste disposal	1,905	
Business rates	601	
Stationery	114	
Miscellaneous	800	
Insurance	1,569	
Maintenance	1,382	
Professional fees	550	
PRS for music	<u>76</u>	
Cost of providing Leisure and Social Facilities		<u>21,319</u>
Excess of Income over expenditure		<u>10,705</u>

Report of the Trustees of the West Meads Community Centre &  
Association for the period 1st January 2018 to 31st December 2018

Charity number : 305338

Structure, Governance and Management

The West Meads Community Centre is 59 years old. It was built on land donated by the builder of the West Meads housing estate for the sole purpose of providing a hall for the community, and a church, which has since been sold and redeveloped.

The charity is governed by Trustees who delegate day-to-day responsibility to the Chairman.

The Trustees meet monthly to monitor the operational and financial performance of the charity.

Objectives and activities

The charity provides leisure and social activities for residents in Aldwick and West Meads. The centre is well used and much appreciated by the residents of the local area. Groups who use the centre include Arts & Crafts, Patchwork & Quilting, Carpet Bowls, Keep Fit, Line Dancing, Taekwondo, Bridge Clubs, Yoga, Weight Watchers, the Pentecostal Church, Karate and coffee mornings. The running costs of the centre are funded by membership subscriptions and hall hire charges for clubs and private hirers.

No significant expenditure on the maintenance and refurbishment of the hall took place in the year as this arose in 2017. Just general maintenance and servicing cost were incurred.

Financial Review

The charity reported an operational profit of £10,705 for the 12 month period. Total reserves at the end of the period were £60,647. There is an amount of £49,247 retained in a CCLA deposit account at the year end.



Mrs Carol Wiseman- Trustee and Chairman

Date 7<sup>th</sup> October 2019