

Burmantofts Community Projects

Charity number 1051368

A company limited by guarantee number 03061633

Annual Report and Financial Statements for the year ended 31 December 2018

Burmantofts Community Projects

Annual Report and Financial Statements for the year ended 31 December 2018

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Prepared by West Yorkshire Community Accounting Service

Burmantofts Community Projects

Trustees' report for the year ended 31 December 2018

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Madeleine Andrews	Chair from January 2019	
Christine Brett	Chair until Dec 2018	Resigned December 2018
Martin Bassant	Vice Chair	Appointed April 2018
John Smith	Company secretary	
Janet Reynolds	Minutes Secretary	Resigned October 2018
Margaret Carroll		Resigned April 2018
Ann Nicholl		
Norah Gibson		Appointed April 2018
Amos Kasibante		Appointed April 2018
Robert Andrews		Appointed April 2018
Simon McNair		Appointed April 2018
Sophie Meeson		Appointed November 2018

Project Managers

Melanie Ndzinga - Burmantofts Senior Action
Sylvia Simpson - Ebor Gardens Advice Centre

Charity number	1051368	Registered in England and Wales
Company number	03061633	Registered in England and Wales

Registered and principal address	Bankers
St Agnes' Church Hall	Yorkshire Bank Plc
23 Shakespeare Close	329 Harehills Lane
Leeds	Leeds
LS9 7UQ	LS8 5BW

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 22 May 1995. It is governed by a memorandum and articles of association as amended by special resolutions on 29 September 1995, 11 April 2011 and April 2018. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Burmantofts Community Projects

Trustees' report (continued) for the year ended 31 December 2018

Objectives and activities

The charity's objects

Any charitable purpose for the benefit of the community in Burmantofts and its vicinity within the City of Leeds and throughout the UK, in particular the advancement of education, the protection and preservation of good health and the relief of poverty, sickness and distress.

The charity's main activities

There are two distinct projects each with its own management committee: Burmantofts Senior Action (BSA) and Ebor Gardens Advice Centre (EGAC).

EGAC provides a free financial advice service covering benefits, debt counselling and other related financial matters especially to the residents of Ebor Gardens.

BSA provides a range of activities and services including a luncheon club, a stroke club, gardening, outings and holidays for the senior citizens of Burmantofts.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

Ebor Gardens Advice Centre

The major event of the year occurred when our sister project, Burmantofts Senior Action, became a CIO in their own right, and left EGAC as the only remaining project of Burmantofts Community Projects.

There have continued to be changes at EGAC throughout 2019. The Centre continues to open Monday to Friday 9am until 3pm. We have continued to recruit with the addition of a new Team Leader (Compliance), Volunteer Co-ordinator and Receptionist along with 20+ volunteers.

The Money Advice Service continued to fund the face to face Debt Advice Project which ran until the end of March 2018 when they announced that we would receive an annual rolling contract after March 2018 until future procurement arrangements are implemented. The 2018/19 contract runs out on 31st March 2019, a contract for 2019/20 is expected shortly. In 2019 we will be developing funding bids for an emergency debt advice service.

In November 2015 we learnt that the Big Lottery Fund was funding the Money Buddies project with a grant of £472,245 over 5 years starting in December 2015. This funding has been used to consolidate and extend the Money Buddy service in 2018 and we entered our fourth year in December 2018.

Renewed funding for the deployment of money buddies was received for East and West Leeds from their respected Area Committees. We also had continued funding for 8 money buddies to be deployed in South Leeds for 2018 and the first quarter of 2019. We obtained funding to open several new centres in 2018. In 2019 we hope to extend the Money Buddy service still further with active funding bids for further centres.

In March 2017 we received further funding from Leeds City Council to recommence and further develop our Benefit Buddy project. This was expected to run for two years until March 2019 but we have funding to extend the end date until June 2019. A Big Lottery application will be developed to obtain funding to continue this project for a further 5 years.

We had a Quality Mark inspection in May 2017 and as a result regained our AQS Quality Mark at General Help with Casework for 2 years so this will need to be renewed by a further Audit in May 2019 to ensure that we are giving an excellent service to our clients.

Burmantofts Community Projects

Trustees' report (continued) for the year ended 31 December 2018

Achievements and performance continued

Following the departure of BSA, it was agreed that the management committee should be merged with the BCP Board of Trustees which happened in November 2019. All management committee members became Trustees although the current Trustees linked to BSA resigned, leaving us with 10 trustees at the end of 2018.

The Board of Trustees and the BCP staff are continuing to actively seek further funding for 2019/20. The future of the Centre has been secured until at least December 2020. Several funding bids are been developed for further long term funding and the Board of Trustees are very confident that this will be achieved.

Financial review

The net expenditure for the year was £80,468, including net expenditure of £18,150 on unrestricted funds and net expenditure of £62,318 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £36,405.

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets (the free reserves) held by the charity should be at least 6 months of the resources expended. This equates to £160,900 based on the budgeted expenditure of £321,755 for 2019. The trustees are using their best endeavours to achieve this figure.

Funds held as custodian trustee on behalf of others

At the year end Burmantofts Community Projects was holding £3,157 on behalf of the Joint Leeds Debt Forum in the Ebor Gardens Advice Centre bank account. The Forum consists of a number of agencies working together to provide the community with quality advice, information and support with a view to addressing the needs of the community. The funds are not recognised in the charity's accounts.

Burmantofts Community Projects

Trustees' report (continued) for the year ended 31 December 2018

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed.....*M. E. Andrews*..... (Trustee)

Name.....*MADELEINE E. ANDREWS*.....

Date.....*23.5.19*.....

Burmantofts Community Projects

Independent examiner's report to the trustees of Burmantofts Community Projects

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 December 2018, which are set out on pages 7 to 15.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a member of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Simon Bostrom

Relevant professional qualification or body: FCIE

Date: 9/7/19

West Yorkshire Community Accounting Service
Stringer House
34 Lupton Street
Leeds
LS10 2QW

Burmantofts Community Projects
Statement of Financial Activities
(including summary Income and expenditure account)
for the year ended 31 December 2018

	Notes	2018 Unrestricted funds £	2018 Restricted funds £	2018 Total funds £	2017 Total funds £
Income from:					
Grants and donations	(2)	863	256,871	257,734	376,680
Fees and charges		1,379	-	1,379	4,836
Bank interest		22	-	22	108
Other income		940	-	940	630
Total Income		3,204	256,871	260,075	382,254
Expenditure on:					
Salaries and NIC	(3)	1,537	225,802	227,339	267,672
Recruitment		66	-	66	30
Staff and volunteer expenses		179	5,099	5,278	7,802
Office and administration		1,940	21,344	23,284	28,897
Insurance		-	4,509	4,509	2,036
Rent and rates		720	773	1,493	4,082
Security and maintenance		-	5,755	5,755	10,565
Training		-	3,380	3,380	8,490
Subscriptions and publications		30	13,997	14,027	13,871
Project expenditure		75	5,201	5,276	8,785
Independent examination		780	660	1,440	1,320
Depreciation		-	444	444	-
BSA assets transferred to BSA CIO		32,557	15,695	48,252	-
Total expenditure		37,884	302,659	340,543	353,550
Net Income / (expenditure)		(34,680)	(45,788)	(80,468)	28,704
Transfers between funds	(4)	17,400	(17,400)	-	-
Transfers between funds	(4)	(870)	870	-	-
Net movement in funds		(18,150)	(62,318)	(80,468)	28,704
Fund balances brought forward		54,555	129,752	184,307	155,603
Fund balances carried forward	(4)	36,405	67,434	103,839	184,307

All incoming resources and resources expended derive from continuing activities.

Burmantofts Community Projects

Balance sheet

as at 31 December 2018

	2018 Unrestricted £	2018 Restricted £	2018 Total £	2017 Total £
Fixed assets				
Tangible assets	(5) -	1,332	1,332	-
Total fixed assets	-	1,332	1,332	-
Current assets				
Debtors and prepayments	(6) -	6,541	6,541	-
Cash at bank and in hand	37,485	59,561	97,046	196,024
Total current assets	37,485	66,102	103,587	196,024
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(7) 1,080	-	1,080	11,717
Total current liabilities	1,080	-	1,080	11,717
Net current assets / (liabilities)	36,405	66,102	102,507	184,307
Net assets	36,405	67,434	103,839	184,307
Funds				
Unrestricted funds	36,405	-	36,405	54,555
Restricted funds	-	67,434	67,434	129,752
Total funds	36,405	67,434	103,839	184,307

For the year ending 31 December 2018 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2015).

The financial statements were approved by the board of trustees on

Date: 23.5.19

Signed: J. E. Andrews (Trustee)

Name MADELEINE E. ANDREWS

Burmantofts Community Projects

Notes to the accounts

for the year ended 31 December 2018

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice:

Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives.

Office equipment: over 4 years, straight line basis.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Burmantofts Community Projects
Notes to the accounts
for the year ended 31 December 2018

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Burmantofts Community Projects

Notes to the accounts continued

for the year ended 31 December 2018

2 Grants and donations	2018	2018	2018	2017
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Advice - EGAC				
Citizens Advice Bureau	-	104,020	104,020	108,103
BIG Lottery	-	88,570	88,570	87,221
LCC Social Inclusion Fund (SIF)	-	-	-	80,758
LCC Money Buddies funding				15,307
Inner East Area Committee	-	2,476	2,476	
Outer West Area Committee	-	2,470	2,470	
Inner West Area Committee	-	7,411	7,411	
Outer East Area Committee	-	12,434	12,434	
Inner North East Area Committee	-	1,617	1,617	
Inner South Area Committee	-	10,718	10,718	
Outer South Area Committee	-	4,810	4,810	
North West Area Committee	-	223	223	
Zest / Public Health	-	-	-	3,377
St. Edmunds	-	-	-	1,375
Comic Relief	-	-	-	4,992
IMA 2	-	-	-	390
Leeds City Credit Union	-	-	-	1,803
Department of Work and Pensions (DWP)	-	3,841	3,841	4,273
Legg Mason	-	-	-	10,000
Birmingham City Council	-	5,000	5,000	-
Other donations	90	200	290	489
	90	243,790	243,880	318,088

2 Grants and donations	2018	2018	2018	2017
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Community work with the elderly - BSA				
LCC Addult Social Care (ASC)	-	10,397	10,397	41,589
Allen Lane	-	-	-	6,000
Leeds Quaker Meeting Trust Fund	-	912	912	-
Wade Foundation	-	-	-	1,000
Housing Advice Panel	-	-	-	625
Peoples Postcode Lottery	-	-	-	6,350
Newground Together	-	1,500	1,500	-
Leeds Inspired	-	-	-	900
Other small grants	-	-	-	610
Other donations	773	272	1,045	1,518
	773	13,081	13,854	58,592
	863	256,871	257,734	376,680

Burmantofts Community Projects
Notes to the accounts continued
for the year ended 31 December 2018

3 Staff costs and numbers

	2018	2017
	£	£
Gross salaries	208,324	245,893
Social security costs	12,545	16,537
Pensions	4,470	5,242
Settlements / redundancies	2,000	-
	<u>227,339</u>	<u>267,672</u>

There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2018	2017
	£	£
Costs of the scheme to the charity for the year	4,470	5,242
Amount of any contributions outstanding at the year end	-	-
Amount of any contributions prepaid at the year end	-	-

Staff numbers (FTE)

	2018	2017
Advice - EGAC (ave. number: 12.4)	9.4	9.2
Community work with the elderly - BSA (ave number: 0.8)	0.5	3.5
	<u>9.9</u>	<u>12.7</u>

4 Restricted funds - Advice - EGAC

	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Citizens Advice Bureau	33,968	104,020	106,789	(18,270)	12,929
BIG Lottery revenue	15,985	83,420	84,560	870	15,715
BIG Lottery capital	-	5,150	4,256	-	894
Clydesdale Bank	350	-	-	-	350
LCC SIF	47,135	-	28,954	726	18,907
Money buddies	271	47,159	41,603	-	5,827
Proceeds of Crime	34	-	-	-	34
DWP	(360)	3,841	4,164	-	(683)
Other small grants	14,027	200	40	(726)	13,461
	<u>111,410</u>	<u>243,790</u>	<u>270,366</u>	<u>(17,400)</u>	<u>67,434</u>

Fund name

Purpose of restriction

Citizens Advice Bureau

Towards the Money advice service

The transfer relates to transactions from the previous year which were posted to unrestricted funds instead of the CAB fund.

BIG Lottery revenue

To fund the Money Buddies service from December 2015 onwards

BIG Lottery capital

Towards capital equipment for the Money Buddies service

Clydesdale Bank

Towards phone system enhancements

LCC SIF

To set up a benefit buddies service

Money buddies

Funds from LCC and Birmingham Council towards the Money Buddies services

Proceeds of Crime

Towards security enhancements

DWP

Towards money advice services

Other small grants

Towards other EGAC activities

Burmantofts Community Projects

Notes to the accounts continued

for the year ended 31 December 2018

4 Restricted funds - Community work with the elderly - BSA

	Balance b/f	Incoming	Outgoing	Transfers	T/fer to CIO
	£	£	£	£	£
LCC ASC	5,892	10,397	9,513	-	6,776
Allen Lane	6,000	-	3,901	-	2,099
Leeds Inspired	900	40	940	-	-
Gardening fund	466	-	-	-	466
Peoples Postcode Lottery	465	-	68	-	397
SeNS	93	-	36	-	57
Trips fund	171	-	-	-	171
LCF	58	-	-	-	58
WYPC Commissioner	1,818	-	182	-	1,636
Community Foundation	(870)	-	-	870	-
Groups	1,719	232	174	-	1,777
Leeds Quaker Meeting fund	-	912	-	-	912
Newground Vol Co-ordinator	-	1,500	1,500	-	-
Other small grants	1,630	-	284	-	1,346
	18,342	13,081	16,598	870	15,695

Fund name

Purpose of restriction

LCC ASC	Towards salary costs of the Project manager and other workers
Allen Lane	Towards the cost of the CS worker
Leeds Inspired	For a collaboration with Humans of Leeds to produce a photographic exhibition called Now Then.
Gardening fund	Funds from the Housing Advice panel and other contributions
Peoples Postcode Lottery	For Chair based exercise, a healthy eating calendar and tea dances
SeNS	Towards the cost of establishing a kindle group
Trips fund	Towards trips
LCF	Towards the Give Leeds Love project
WYPC Commissioner	Towards the Safer Communities project
Community Foundation	Towards Winter warmth activity costs
Groups	Towards a variety of group activities
Leeds Quaker Meeting fund	Towards printer/ copier costs and updating financial management package
Newground Vol Co-ordinator	Towards the Volunteer Co-ordinator salary
Other small grants	Funding towards a variety of charity activities

Burmantofts Community Projects

Notes to the accounts continued

for the year ended 31 December 2018

5 Tangible assets

Cost

At 1 January 2018

Additions

At 31 December 2018

Office
equipment
£

Total
£

-

-

1,776

1,776

1,776

1,776

Depreciation

At 1 January 2018

Charge for year

At 31 December 2018

-

-

444

444

444

444

Net book value

At 31 December 2018

1,332

1,332

At 31 December 2017

-

-

6 Debtors and prepayments

Debtors

Prepayments

2018
£

2017
£

6,541

-

-

-

6,541

-

7 Creditors and accruals

Accruals

Deferred income

2018
£

2017
£

1,080

1,320

-

10,397

1,080

11,717

8 Trustee expenses

No trustee received any expenses during this year or the previous year.

9 Related party transactions

Key management personnel

The key management personnel of the charity comprises the Project Managers of the two main projects only. The total employee benefits of the key management personnel of the charity were £23,933 (2017: £38,530).

Other related party transactions

Remuneration and benefits

Name of trustee or related party

Legal authority

Governing document

2017
£

2016
£

18,229

12,924

18,229

12,924

John Smith received remuneration during the year, being employed as the Administrator of Ebor Gardens Advice Centre. The charity has received consent from the Charity Commission on the 11th April 2011 to remunerate him and the articles of association have been amended to allow for this.

Burmantofts Community Projects

Statement of Financial Activities Including comparatives for all funds (Including summary income and expenditure account) for the year ended 31 December 2018

	2018 Unrestricted funds £	2017 Unrestricted funds £	2018 Restricted funds £	2017 Restricted funds £	2018 Total funds £	2017 Total funds £
Income						
Grants and donations	863	13,563	256,871	363,117	257,734	376,680
Fees and charges	1,379	1,394	-	3,442	1,379	4,836
Bank interest	22	108	-	-	22	108
Other income	940	630	-	-	940	630
Total Income	3,204	15,695	256,871	366,559	260,075	382,254
Expenditure						
Salaries and NIC	1,537	26,064	225,802	241,608	227,339	267,672
Recruitment	66	30	-	-	66	30
Staff and volunteer expenses	179	487	5,099	7,315	5,278	7,802
Office and administration	1,940	2,672	21,344	26,225	23,284	28,897
Insurance	-	-	4,509	2,036	4,509	2,036
Rent and rates	720	1,200	773	2,882	1,493	4,082
Security and maintenance	-	-	5,755	10,565	5,755	10,565
Training	-	-	3,380	8,490	3,380	8,490
Subscriptions and publications	30	10	13,997	13,861	14,027	13,871
Project expenditure	75	110	5,201	8,675	5,276	8,785
Independent examination	780	660	660	660	1,440	1,320
Depreciation	-	-	444	-	444	-
Asset transfer to BSA CIO	32,557	-	15,695	-	48,252	-
Total expenditure	37,884	31,233	302,659	322,317	340,543	353,550
Net Income / (expenditure)	(34,680)	(15,538)	(45,788)	44,242	(80,468)	28,704
Transfers between funds	17,400	-	(17,400)	-	-	-
Transfers between funds	(870)	-	870	-	-	-
Net movement in funds	(18,150)	(15,538)	(62,318)	44,242	(80,468)	28,704
Fund balances brought forward	54,555	70,093	129,752	85,510	184,307	155,603
Fund balances carried forward	36,405	54,555	67,434	129,752	103,839	184,307

Burmantofts Community Projects

Appendix - supplementary information for the trustees

**The attached information does not form part of
the statutory accounts**

Burmantofts Community Projects
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 December 2018

Burmantofts Senior Action

	Notes	2018 Designated funds £	2018 Restricted funds £	2018 Total funds £	2017 Total funds £
Income from:					
Grants and donations	(2)	773	13,081	13,854	58,592
Fees and charges		1,379	-	1,379	4,162
Bank interest		22	-	22	108
Other income		-	-	-	10
Total income		2,174	13,081	15,255	62,872
Expenditure on:					
Salaries and NIC	(3)	-	14,914	14,914	66,255
Recruitment		66	-	66	30
Staff and volunteer expenses		179	36	215	1,633
Office and administration		1,344	611	1,955	6,612
Insurance		-	-	-	390
Rent and rates		720	-	720	2,880
Security and maintenance		-	-	-	-
Training		-	-	-	60
Subscriptions and publications		30	-	30	105
Project expenditure		75	1,037	1,112	8,785
Independent examination		360	-	360	660
Total expenditure		2,774	16,598	19,372	87,410
Net Income / (expenditure)		(600)	(3,517)	(4,117)	(24,538)
Transfers between funds		(870)	870	-	-
Net movement in funds		(1,470)	(2,647)	(4,117)	(24,538)
Fund balances brought forward		33,049	18,342	51,391	75,929
Fund balances carried forward	(4)	31,579	15,695	47,274	51,391

All incoming resources and resources expended derive from continuing activities.

Burmantofts Community Projects

Statement of Financial Activities

(including summary Income and expenditure account)

for the year ended 31 December 2018

Ebor Gardens Advice Centre

	Notes	2018 Designated funds £	2018 Restricted funds £	2018 Total funds £	2017 Total funds £
Income from:					
Grants and donations	(2)	90	243,790	243,880	318,088
Fees and charges		-		-	673
Bank interest		-		-	-
Other income		940		940	620
Total Income		<u>1,030</u>	<u>243,790</u>	<u>244,820</u>	<u>319,381</u>
Expenditure on:					
Salaries and NIC	(3)	1,537	210,888	212,425	201,417
Recruitment		-	-	-	-
Staff and volunteer expenses		-	5,063	5,063	6,169
Office and administration		561	20,733	21,294	23,074
Insurance		-	4,509	4,509	1,646
Rent and rates		-	773	773	1,202
Security and maintenance		-	5,755	5,755	10,565
Training		-	3,380	3,380	8,430
Subscriptions and publications		-	13,997	13,997	13,766
Project expenditure		-	4,164	4,164	-
Independent examination		420	660	1,080	660
Depreciation		-	444	444	-
Total expenditure		<u>2,518</u>	<u>270,366</u>	<u>272,884</u>	<u>266,929</u>
Net Income / (expenditure)		<u>(1,488)</u>	<u>(26,576)</u>	<u>(28,064)</u>	<u>52,452</u>
Transfers between funds		<u>17,400</u>	<u>(17,400)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>15,912</u>	<u>(43,976)</u>	<u>(28,064)</u>	<u>52,452</u>
Fund balances brought forward		<u>20,635</u>	<u>111,410</u>	<u>132,045</u>	<u>79,593</u>
Fund balances carried forward	(4)	<u>36,547</u>	<u>67,434</u>	<u>103,981</u>	<u>132,045</u>

All incoming resources and resources expended derive from continuing activities.

