



LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

(A company limited by guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2019

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

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LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2019**

Trustees

Mrs A E Brighton
Mr S Burke
Mr M J Cotton
Ms F C Easter
Mrs A J Faulkner
Mrs S Gibb, Vice Chair
Dr J K Hollows
Ms J Jiggins
Mrs J C Leggett
Mrs V M Morton (resigned 27 November 2018)
Miss D L Smith (resigned 27 November 2018)
Mrs S Dewell (resigned 27 October 2018)
Ms E Corlett, Chair
Mrs K Nethercott, Treasurer
Ms F R Ainsworth (appointed 26 March 2019)
Ms E Broom (appointed 30 April 2019)

Company registered number

03208084

Charity registered number

1079214

Registered office

William House (C/O Fosters), 19 Bank Plain, Norwich, Norfolk, NR2 4FS

Senior management team

Mandy Proctor, Chief Executive Officer
Emma Nurse, Business & Central Services Manager
Trudy Lock, Residential Services Manager
Margaret Hill, Community Services Manager
Charlotte Richardson, Suffolk IDVA Services Manager

Independent auditors

MA Partners Audit LLP, 7 The Close, Norwich, Norfolk, NR1 4DJ

Bankers

Santander, 2nd Floor, The Bell, Orford Hill, Norwich, Norfolk, NR1 3QB

Barclays Bank PLC, 5/7 Red Lion Street, Norwich, Norfolk, NR1 3QH

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2019

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Leeway Domestic Violence & Abuse Services (the company) for the year ended 31 March 2019. The Trustees confirm that the Annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and Activities

a. POLICIES AND OBJECTIVES

The objective of Leeway Domestic Violence & Abuse Services ("Leeway") is to provide temporary accommodation and other services to adults and children who are subject to domestic abuse. Leeway has established policies covering all specific services and functions provided by the organisation.

b. STRATEGIES FOR ACHIEVING OBJECTIVES

To achieve our objectives we aim to:

- Improve the health and wellbeing of adults and children using the service;
- Promote empowerment and self determination for adults and children using the service;
- Keep the needs of service users central to the service delivery and ensure services evolve to meet changing needs;
- Develop diverse services to meet the needs of diverse communities;
- Provide tailored services that meet the specific needs of children;
- Educate and raise awareness throughout society that domestic abuse is not acceptable.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2019

c. ACTIVITIES FOR ACHIEVING OBJECTIVES

Leeway carries out these objectives by providing:

- **Domestic Abuse Helpline** – skilled workers who listen to what people have been experiencing, providing advice, support and discussing options. Referrals to Leeway's other services or external agencies can be made, along with 24 hour emergency referrals and admissions;
- **Refuge accommodation** – secure and friendly, short term, supported accommodation for women and children;
- **Outreach Support** – provides advice, emotional and practical support to women who are still in an abusive relationship and to those who have recently left;
- **Independent Domestic Abuse Advocacy (IDVA) Service** – supporting victims of domestic abuse at high risk of repeat victimisation;
- **Children Services (under 18's)** – a range of services designed to help under 18's come to terms with their experiences and an educational programme to teach young people about how to stay safe and recognise types of behaviour that are not acceptable;
- **Male Victim Service** – provides advice, emotional and practical support to men who are still in an abusive relationship and to those who have recently left;
- **Positive Behaviour Youth Support Service** – for young people being abusive towards their parent;
- **Power to Change Programme** – a supportive group for women to build their self confidence and recognise healthy relationships.
- **Project Safety Net +** - working with Norfolk Community Law Service (NCLS) to offer practical and emotional support to adults from migrant communities living with or fleeing domestic abuse, including short term emergency accommodation & immigration options advice.
- **Project Anchor** - Practical and emotional support for adults with complex needs across Norfolk. Anchor project will spot purchase accommodation across Norfolk to ensure that anyone who escapes domestic abuse has access to a safe space with immediate crisis accommodation and support when they need it, eliminating the current postcode lottery for services.
- **Multi Agency & Corporate Training around Domestic Abuse;**

d. MAIN ACTIVITIES UNDERTAKEN TO FURTHER THE CHARITY'S PURPOSES FOR PUBLIC BENEFIT

The Trustees confirm that, in exercising their powers and duties, they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.

Leeway's charitable purposes satisfy both public and benefit aspects. All the above activities were identified to be beneficial for the public as a whole over 45 years of service.

Domestic abuse became an extensive problem of our society and it cannot be specified by type or agenda. Leeway had been giving support to women and children for many years, when the need for male services became apparent. As from 2010 Leeway broadened its objectives to become more versatile and we are proud to exercise our expertise in a variety of cases involving male and female victims as well as providing education programmes to children and young people.

Domestic Abuse Awareness and Practical Application to DASH training became an integral part in educating professionals working with the public. The Office of the Police and Crime Commissioner for Norfolk recognised the need for such education and has been supporting Leeway in this initiative.

Leeway keeps evidence of public benefit in the form of documented cases and statistics. Trustees of Leeway believe that the main charitable purpose of the organisation is so clearly beneficial that it requires very little evidence to prove it.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2019

Achievements and performance

a. KEY FINANCIAL PERFORMANCE INDICATORS

The Statement of Financial Activities for the year ended 31 March 2019 shows an increase in income of £576,211 and an increase in expenditure of £637,486. Surplus reported at the end of March 2019 is £160,466; surplus for the previous year (2017/2018) was £221,741.

2018/2019 was another successful year for Leeway. The level of our unrestricted reserves fell by £267,359, but the level of restricted reserves increased by £427,825 which put Leeway in a better position for the next 12 months. Leeway's financial strategy for 2018/2019 was to continue increasing sustainable resources for challenging times ahead. Several contracts, which were coming to an end in 2018/2019 were successfully extended for another term and the management team secured funding to introduce several new projects, including Project Safety Net +, a migrant domestic abuse project, working with Norfolk Community Law Service and Project Anchor, a project for adults with complex needs across Norfolk. The management team were also successful in their tender to deliver the Suffolk IDVA service funded by the Office of the Police and Crime Commissioner for Suffolk. We have a positive outlook for 2019/2020 and hope to raise more sustainable income as well as further expand our services to support more domestic abuse cases.

b. REVIEW OF ACTIVITIES

Leeway worked hard over the last 12 months to manage financial uncertainty created by government funding cuts. The organisation's key aim of minimising any loss of front line staff has largely been achieved despite some significant cuts in funding in some areas of the service. This has enabled the organisation to maintain vital support for those affected by domestic abuse.

Being one of East Anglia's leading providers of domestic abuse services Leeway has been continuously expanding over the last few years. In October 2018 we started delivering the Suffolk IDVA service after successfully winning the tender. We also introduced 2 new pilot projects: -

- Project Safety Net + - working with Norfolk Community Law Service (NCLS) to offer practical and emotional support to adults from migrant communities living with or fleeing domestic abuse, including short term emergency accommodation & immigration options advice.
- Project Anchor - Practical and emotional support for adults with complex needs across Norfolk. Anchor project will spot purchase accommodation across Norfolk to ensure that anyone who escapes domestic abuse has access to a safe space with immediate crisis accommodation and support when they need it, eliminating the current postcode lottery for services.

Leeway has successfully achieved Leading Lights, National Women's Aid and Investors in People (Bronze) accreditations.

c. FUNDRAISING ACTIVITIES/INCOME GENERATION

Leeway exceeded its targets for income generation and fundraising in 2018/2019. The total donations and fundraising income amounted to £80,686, which is £909 higher than 2017/2018. This comprised of general donations and income from organised fundraising events.

The senior management team were extremely successful in obtaining £3,688,604 of service contracts, some of which are secured until October 2021.

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TRUSTEES' REPORT (continued)
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Other services for which income was raised include domestic abuse training sessions and events, such as Leeway's annual conference.

d. INVESTMENT POLICY AND PERFORMANCE

Leeway's approach to investments is to maximize benefit of resources, where appropriate. Investments are very carefully considered and not aimed to generate a profit. Investments are approved with the view to sustain the financial performance of the organisation and to mitigate risks.

e. FACTORS RELEVANT TO ACHIEVE OBJECTIVES

Leeway is aware of the following factors which may affect the way it operates. These factors are outside of the organisation's control:

- National and Global economic stability.
- Government issues and austerity.
- Changes to law, e.g. bringing new regulations.
- Grant Policies.
- Natural disasters.

Factors, which can be controlled by the organisation:

- Efficient and economical management of resources.
- Providing comfortable working environment and practicing best management techniques to ensure high morale and motivation within all levels of employees.
- Employees acting in best interests of Leeway and Leeway's customers, exercising appropriate skills and duty of care.
- Appropriate and professional communications with funders, other agencies and suppliers of Leeway.
- Representation and enhancement of Leeway's values outside of the organisation.

Financial review

a. GOING CONCERN

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

b. FINANCIAL RISK MANAGEMENT OBJECTIVES AND POLICIES

Leeway has a robust risk management policy, procedure and register that is updated regularly to identify any potential areas of financial risk and ensure that appropriate systems are in place to mitigate them.

c. PRINCIPAL RISKS AND UNCERTAINTIES

Leeway's fundraising strategy and plans are regularly reviewed and updated. Such reviews ensure that we fully diversify funding to mitigate the risk of over dependence on one source of income. Leeway has exceeded its income generation targets for 2018/19 and will continue to accumulate financial resources in the upcoming year in order to ensure that we can mitigate any potential funding cuts.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2019

d. RESERVES POLICY

Leeway has been able to continue its policy of maintaining funds at a level that equates to approximately three months expenditure. This provides sufficient funds to cover direct expenditure. Leeway's current free reserves are £362,202 (2017/2018 - £658,815).

e. PRINCIPAL FUNDING

Over the years, Leeway has built up a broad income stream drawing from many areas of funding to spread risk and to avoid excessive dependency on any single source of finance.

In 2018/19 the main sources of charitable funding were:

- £2,095,259 from grant income
- £171,166 from service charges
- £80,686 from donations and fundraising
- £5,292 from social enterprise training
- £3,798 from interest

In 2018/2019 Leeway has received funds from a number of charitable trusts and foundations and is very grateful for their support: Henry Smith, Consolidated Charities, Roger Vere Foundation, Fuller Fund, Philip & Elizabeth Trust, Shelroy Charitable Trust, Wychwood Charitable Trust.

We are grateful for financial support provided to us by various organisations and individuals, this support was critical to us achieving sustainability, enhancing existing services and starting new initiatives.

A proportion of donations are received as gifts in kind: the food and goods such as toys are subsequently distributed to Leeway's service users. Leeway is grateful for the general public support in the form of donations received during the year.

Structure, governance and management

a. CONSTITUTION

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 24 May 1996.

The guarantees of members are limited to a contribution of no more than £10 each, in the event of the company being wound up. As at 31 March 2019 there were 14 members.

b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

c. POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

All new Trustees are enrolled on a formal induction programme and are presented with a Trustee's manual. The company is limited by guarantee and the governing documents are the Memorandum and Articles of Association.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2019

d. ORGANISATIONAL STRUCTURE AND DECISION MAKING

A Management Committee consisting of the Trustees and senior members of staff meets on a regular basis to oversee the management of the organisation.

e. RELATED PARTY RELATIONSHIPS

All related party relationships are disclosed and documented at every Management Committee meeting.

f. RISK MANAGEMENT

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

The Trustees have a duty to identify and review the risks to which the company is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Management Committee has conducted their own review of the major risks to which the company is exposed and systems have been established to mitigate those risks.

g. TRUSTEES' INDEMNITIES

Leeway has Trustee indemnity insurance with Scrutton Bland of £3m.

h. PRINCIPAL ACTIVITIES

Leeway's principal activities are to provide temporary accommodation and other services to adults and children who are subject to Domestic Violence and Abuse.

- Improving the health and well being of adults and children using the service.
- Promoting empowerment and self determination for adults and children using the service.
- Keeping the needs of service users central to service delivery and ensuring services evolve to meet multi-agency working.
- Educating and raising awareness throughout society that domestic abuse is not acceptable.

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TRUSTEES' REPORT (continued)
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Plans for future periods

a. FUTURE DEVELOPMENTS

Leeway is a relatively well positioned voluntary organisation. The current business plan addresses many of the challenges facing Leeway into the future. There is likely to be increased use of commissioning as a way of delivering services in the future, but with increased competition for funds. Some of Leeway's contracts are heading to an end, we do not know whether they will be at a reduced funding rate or in a different form. This is a rolling yearly process for some contracts and is nothing new within the voluntary sector or for Leeway. Therefore Leeway needs to be able to respond quickly to new initiatives and keep ahead of national issues affecting local priorities. There are key issues Leeway needs to focus on in order to maximize the strengths and opportunities and to address the challenges of the weaknesses and threats. Leeway will continue to expand the social enterprise to maximise income and increase awareness of domestic violence and abuse and promote the Leeway services.

Geographical coverage - Different local authorities have different approaches to commissioning and to delivery of services: for example, Norfolk commission services differently to Suffolk. In Suffolk the refuge services are much less developed and there has been no review of refuge provision across the county. It is possible that this will be reviewed in the future and therefore could create further tendering opportunities. At this stage it seems sensible to concentrate mainly on expanding and sustaining Norfolk Refuge and Community services as a priority and building on our Suffolk services when funding opportunities become available. Growth across the two counties will enable Leeway to deliver the required domestic violence/abuse services for service users and to allow the organisation to build greater capacity. This will allow Leeway to absorb more of the central costs, thus making Leeway a more cost-effective service provider and able to compete by offering value for money services in a very competitive environment. However a realistic approach in providing pilot and short-term projects needs to be recognized across the organisation and that, as a voluntary/third sector organisation, some services may not continue once the funding ends. The social enterprise domestic abuse training can be delivered both locally and nationally providing it is cost effective and possible within current existing resources through the promotion and marketing of the service. We hope to expand and develop this service in the future.

Government Agenda - Work with the impact of Local Government changes and locality commissioning changes ie

- Making links with County Council directors, Portfolio holders and GPs.
- Working with local authorities to meet domestic violence targets.
- Campaigning on Welfare reforms and issues that may have an impact upon the organisation or Leeway service users etc.

Promotion & marketing of the organisation - Engaging the management team with the support of coordinators to promote the organisation with commissioners. Our competitors are clearly targeting commissioners within local authorities to promote their own services but also to 'assist' with the development of services for the local authorities. Some of this means ensuring Leeway's representation at key meetings. However there is also the development of the informal networks and support of newer projects local authorities may be considering - e.g. pilot projects. The staff will need to be trained, both at induction and internally by line managers, to actively promote the core values and mission of the organisation and to ensure the organisation is always positively promoted whilst networking and to seek out and report back any possible new working partnerships and funding opportunities to their line managers. This strategy is separate from the function of the marketing and sustainability role which predominantly focuses on raising awareness of the organisational brand within the local community to generate funds.

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TRUSTEES' REPORT (continued)
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Service user Involvement - Developing service user involvement in a more strategic way. Historically service users have always been involved in the development of Leeway's services; a staff survey carried out internally some time ago showed that over 55% of staff are survivors of domestic or sexual violence and some were ex-service users and had contact with Leeway at some point. We work with service users in a way that enables them to develop and have control of their own support package. However we need to develop this on a more strategic level where we evidence service user involvement and actively develop service user forums in order to enable service users to actively participate in the organisation. This will help ensure we meet our quality assessment framework for Adult Social Care, although we have no indication as yet whether the QAF will still be used for assessment purposes at this stage, we will follow the assumption that some kind of assessment will be required.

INFORMATION ON FUNDRAISING PRACTICES

Leeway employs a fundraising and events officer, for which the Management Committee set an annual fundraising target to achieve in order to support the charity's activities. Leeway is not bound by any voluntary scheme or standard of fundraising. We ensure that we follow Charity Commission guidance and that all fundraising is clearly documented and accounted for. No complaints have been received by the charity, or a person acting on its behalf, in relation to fundraising.

Leeway ensures that we do not contact people directly for money or other property, we advertise through our events, social media and posters that we are collecting and for what purpose and it is up to individuals to decide whether or not to participate. We also ensure that we comply with GDPR legislation with regards to sending out information about our events.

MEMBERS' LIABILITY

The Members of the company guarantee to contribute an amount not exceeding £10 to the assets of the charity in the event of winding up.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2019

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Leeway Domestic Violence & Abuse Services for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DISCLOSURE OF INFORMATION TO AUDITORS

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

This report was approved by the Trustees, on 04/03/19 and signed on their behalf by:


.....
Ms E Corlett, Chair

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

OPINION

We have audited the financial statements of Leeway Domestic Violence & Abuse Services (the 'charitable company') for the year ended 31 March 2019 set out on pages 14 to 32. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

OTHER INFORMATION

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

USE OF OUR REPORT

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

MA Partners Audit LLP

MA Partners Audit LLP

Statutory Auditor

7 The Close

Norwich

Norfolk

NR1 4DJ

Date: *09.10.2019*

MA Partners Audit LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2019**

	Note	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
INCOME FROM:					
Donations	2	48,149	-	48,149	46,671
Charitable activities	5	176,534	2,095,259	2,271,793	1,697,376
Fundraising	3	32,537	-	32,537	33,106
Investments	4	3,798	-	3,798	2,913
TOTAL INCOME		261,018	2,095,259	2,356,277	1,780,066
EXPENDITURE ON:					
Raising funds	6	19,634	-	19,634	14,541
Charitable activities	7	447,206	1,728,971	2,176,177	1,543,784
TOTAL EXPENDITURE		466,840	1,728,971	2,195,811	1,558,325
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS					
Transfers between Funds	16	(205,822) (61,537)	366,288 61,537	160,466 -	221,741 -
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES					
		(267,359)	427,825	160,466	221,741
NET MOVEMENT IN FUNDS		(267,359)	427,825	160,466	221,741
RECONCILIATION OF FUNDS:					
Total funds brought forward		825,679	128,465	954,144	732,403
TOTAL FUNDS CARRIED FORWARD		558,320	556,290	1,114,610	954,144

The notes on pages 17 to 32 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

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REGISTERED NUMBER: 03208084

**BALANCE SHEET
AS AT 31 MARCH 2019**

	Note	£	2019 £	£	2018 £
FIXED ASSETS					
Tangible assets	12		119,133		83,562
Investments	13		1,189		1,269
			<u>120,322</u>		<u>84,831</u>
CURRENT ASSETS					
Debtors	14	521,926		73,608	
Cash at bank and in hand		547,905		893,541	
		<u>1,069,831</u>		<u>967,149</u>	
CREDITORS: amounts falling due within one year	15	(75,543)		(97,836)	
NET CURRENT ASSETS			<u>994,288</u>		<u>869,313</u>
NET ASSETS			<u>1,114,610</u>		<u>954,144</u>
CHARITY FUNDS					
Restricted funds	16		556,290		128,465
Unrestricted funds	16		558,320		825,679
TOTAL FUNDS			<u>1,114,610</u>		<u>954,144</u>


The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act. However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 04/03/19 and signed on their behalf, by:


.....
Ms E Corlett, Chair


.....
Mrs K Nethercott, Treasurer

The notes on pages 17 to 32 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2019

	Note	2019 £	2018 £
Cash flows from operating activities			
Net cash (used in)/provided by operating activities	18	<u>(259,452)</u>	<u>325,201</u>
Cash flows from investing activities:			
Purchase of tangible fixed assets		(86,264)	(76,814)
Proceeds from sale of investments		80	39
Net cash used in investing activities		<u>(86,184)</u>	<u>(76,775)</u>
Change in cash and cash equivalents in the year		(345,636)	248,426
Cash and cash equivalents brought forward		<u>893,541</u>	<u>645,115</u>
Cash and cash equivalents carried forward	19	<u>547,905</u>	<u>893,541</u>

The notes on pages 17 to 32 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Leeway Domestic Violence & Abuse Services meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

1.4 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

1. ACCOUNTING POLICIES (continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters.

Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

All expenditure is inclusive of irrecoverable VAT.

1.6 Tangible fixed assets and depreciation

All assets costing more than £100 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Plant and machinery	- 25% straight line
---------------------	---------------------

1.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

1.8 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment.

1.9 Operating leases

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

1. ACCOUNTING POLICIES (continued)

1.10 Cash at Bank and In hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 Financial Instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.12 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

2. INCOME FROM DONATIONS

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	<i>Total funds 2018 £</i>
Donations	48,149	-	48,149	46,671
	<hr/>	<hr/>	<hr/>	
<i>Total 2018</i>	46,671	-	46,671	
	<hr/>	<hr/>	<hr/>	

3. FUNDRAISING INCOME

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	<i>Total funds 2018 £</i>
Fundraising	32,537	-	32,537	33,106
	<hr/>	<hr/>	<hr/>	
<i>Total 2018</i>	33,106	-	33,106	
	<hr/>	<hr/>	<hr/>	

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

4. INVESTMENT INCOME

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Bank interest	3,798	-	3,798	2,913
<i>Total 2018</i>	<i>2,913</i>	<i>-</i>	<i>2,913</i>	

5. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Grant income	-	2,095,259	2,095,259	1,548,348
Service charges	171,166	-	171,166	142,895
Income from training courses	5,292	-	5,292	6,133
Other incoming resources	76	-	76	-
	176,534	2,095,259	2,271,793	1,697,376
<i>Total 2018</i>	<i>149,028</i>	<i>1,548,348</i>	<i>1,697,376</i>	

6. COSTS OF RAISING FUNDS

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Raising funds	19,634	-	19,634	14,541
<i>Total 2018</i>	<i>2,237</i>	<i>12,304</i>	<i>14,541</i>	

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

7. GOVERNANCE COSTS

	Total funds 2019 £	<i>Total funds 2018 £</i>
Auditors' remuneration	3,156	3,077
Legal and professional fees	121,113	7,516
Bank charges	1,175	482
Miscellaneous	25,490	5,797
	<u>150,934</u>	<u>16,872</u>

8. DIRECT COSTS

	Total 2019 £	<i>Total 2018 £</i>
Light, heat & water	29,601	22,557
Telephone	36,765	28,277
Staff training	57,787	24,903
Equipment	2,630	2,302
Travel expenses	75,370	56,877
Restricted bad debt	2,590	12,850
Wages and salaries	1,152,771	854,214
National insurance	83,526	63,199
Pension cost	41,655	24,613
	<u>1,482,695</u>	<u>1,089,792</u>
<i>Total 2018</i>	<u>1,089,792</u>	

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

9. SUPPORT COSTS

	Total 2019 £	Total 2018 £
Printing, postage & stationery	22,220	15,124
Emergency accomodation	626	-
Rent & rates	60,642	48,986
Insurance	7,371	6,532
Advertising	1,360	1,273
Recruitment expenses	6,349	1,541
Repairs & renewals	25,145	32,065
Subscriptions	3,434	5,054
IT expenses	62,303	50,406
Wages and salaries	185,826	216,021
National insurance	100,576	12,237
Pension cost	16,003	6,058
Depreciation	50,693	41,823
	542,548	437,120
<i>Total 2018</i>	<i>437,120</i>	

10. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2019 £	2018 £
Depreciation of tangible fixed assets:		
- owned by the charity	50,693	41,824
Auditors' remuneration - audit	3,156	3,077

During the year, no Trustees received any remuneration (2018 - £NIL).

During the year, no Trustees received any benefits in kind (2018 - £NIL).

During the year, no Trustees received any reimbursement of expenses (2018 - £NIL).

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

11. STAFF COSTS

Staff costs were as follows:

	2019 £	2018 £
Wages and salaries	1,338,597	1,070,235
Social security costs	184,102	75,436
Other pension costs	57,658	30,671
	<u>1,580,357</u>	<u>1,176,342</u>

The average number of persons employed by the company during the year was as follows:

	2019 No.	2018 No.
Care and support	30	41
Community Development	31	8
Management and administration	14	11
Chief Executive	1	1
	<u>76</u>	<u>61</u>

Average headcount expressed as a full time equivalent:

	2019 No.	2018 No.
All employees	63	51

No employee received remuneration amounting to more than £60,000 in either year.

The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the charity in the year was **£185,405**.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

12. TANGIBLE FIXED ASSETS

	Plant and machinery £
Cost	
At 1 April 2018	245,936
Additions	86,264
	<u>332,200</u>
At 31 March 2019	
Depreciation	
At 1 April 2018	162,374
Charge for the year	50,693
	<u>213,067</u>
At 31 March 2019	
Net book value	
At 31 March 2019	<u>119,133</u>
At 31 March 2018	<u>83,562</u>

13. FIXED ASSET INVESTMENTS

	Unlisted securities £
Market value	
At 1 April 2018	1,269
Disposals	(80)
	<u>1,189</u>
At 31 March 2019	
Historical cost	<u>1,308</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

14. DEBTORS

	2019 £	2018 £
Trade debtors	335,367	34,471
Other debtors	173,080	22,000
Prepayments and accrued income	13,479	17,137
	<u>521,926</u>	<u>73,608</u>

15. CREDITORS: Amounts falling due within one year

	2019 £	2018 £
Trade creditors	51,583	58,269
Other creditors	5,355	253
Accruals and deferred income	18,605	39,314
	<u>75,543</u>	<u>97,836</u>

Deferred Income

	£
Deferred income at 1 April 2018	39,314
Resources deferred during the year	11,396
Amounts released from previous years	(39,314)
Deferred income at 31 March 2019	<u>11,396</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

16. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers In/out £	Balance at 31 March 2019 £
Designated funds					
Building Repair Fund	5,131	-	-	-	5,131
Salary Review Fund	40,000	-	-	-	40,000
Telephone & IT Fund	5,300	-	-	-	5,300
The Refuge Fund	40,000	-	-	-	40,000
Central Services Fund	38,000	-	-	-	38,000
	<u>128,431</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>128,431</u>
General funds					
General Fund	697,248	261,018	(466,840)	(61,537)	429,889
Total Unrestricted funds	<u>825,679</u>	<u>261,018</u>	<u>(466,840)</u>	<u>(61,537)</u>	<u>558,320</u>
Restricted funds					
Police & Crime Commissioner (Community Safety) & Home Office	-	16,734	(20,104)	3,370	-
Power to Change	3,203	-	-	-	3,203
LPSA Refuge Provision	44,598	2,229	(15,599)	-	31,228
Broadland District Council	23	39,354	(31,765)	-	7,612
Norwich City Council	2,343	30,000	(21,753)	-	10,590
Children's Services	-	93,500	(77,728)	-	15,772
Children in Need	-	30,006	(23,656)	-	6,350
Big Lottery	32,153	121,263	(117,715)	-	35,701
Supporting People	-	494,417	(552,584)	58,167	-
Comic Relief	-	34,922	(23,061)	-	11,861
Educational grants	-	11,307	(11,307)	-	-
Development grants	8,120	21,733	(10,314)	-	19,539
Norwich DCLG	28,937	14,572	(15,945)	-	27,564
DCLG Reap	9,088	11,424	(17,783)	-	2,729
Norfolk CC (Project Safety Net +)	-	356,018	(226,106)	-	129,912
Norfolk CC - Anchor Project	-	214,075	(27,445)	-	186,630
Police & Crime Commissioner (Norfolk)	-	432,742	(370,789)	-	61,953
Police & Crime Commissioner (Suffolk)	-	170,963	(165,317)	-	5,646
	<u>128,465</u>	<u>2,095,259</u>	<u>(1,728,971)</u>	<u>61,537</u>	<u>556,290</u>
Total of funds	<u>954,144</u>	<u>2,356,277</u>	<u>(2,195,811)</u>	<u>-</u>	<u>1,114,610</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

16. STATEMENT OF FUNDS (continued)

Designated funds

Building Repair Fund - this fund has been established by the Trustees to meet the cost of extraordinary repairs.

Salary Review Fund - this fund was approved by Trustees to meet the cost of employees annual salary review should sufficient funding not be raised in the financial year.

Telephone & IT Fund - this fund was proposed and approved by Trustees to support implementation of the new telephone system and ensure sufficient resources are in place to cover cost of required equipment.

The Refuge Fund - this fund has been established by the Trustees to expand refuge service provision in Norfolk.

Central Services Fund - this fund has been established by the Trustees to pilot new roles within central services for a data officer and donation officer.

Restricted funds

Police & Crime Commissioner (Community Safety) & Home Office - funding was received to provide services for women and men at high risk of further harm and homicide across Norfolk.

Power to Change Fund – this fund comprised several grants from charitable trusts for specialist Power to Change training provided to the service users by the Outreach team.

LPSA Refuge Provision – this grant was awarded to Leeway for provision of equipment, furniture, security systems and other items of a capital nature necessary for setting up the new refuges in West Norfolk.

Outreach Funds (Norwich City Council and Broadland District Council) - these funds were set up to provide support for women in community.

Children's Services & BBC Children in Need - these funds are to finance group activities with other voluntary agencies for children experiencing domestic violence.

Big Lottery - this fund was set up to provide support for women in Great Yarmouth and Waveney communities. The fund also provides for a volunteer trainer and recruiter.

Supporting People - this fund was set up to provide support to women and children in our three refuges.

Comic Relief - this grant was awarded to Leeway for provision of the Adolescent to Parent Violence Outreach Project, to support parents experiencing domestic violence from their children.

Educational grants - this grant is to provide domestic abuse awareness training to the University of East Anglia ("UEA") staff, students and student union and provide a weekly drop in advice surgery during term time on the UEA campus.

Development grants - this is a crowdfunding grant led by the Eastern Daily Press to develop a sensory garden at Leeway's Norwich Safe House in memory of Kerri McCauley.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

16. STATEMENT OF FUNDS (continued)

Norwich DCLG - this grant is to provide a complex needs case worker for Norwich and bed spaces for women with No Recourse to Public Funds in Norwich.

DCLG Reap - this grant is to provide a complex needs case worker for the Region of East Anglia Province ("REAP") (Kings Lynn and West Norfolk, Breckland and North Norfolk) and bed spaces for women with No Recourse to Public Funds in the REAP area.

Norfolk County Council (Project Safety Net +) - working with Norfolk Community Law Service (NCLS) to offer practical and emotional support to adults from migrant communities living with or fleeing domestic abuse, including short term emergency accommodation & immigration options advice.

Norfolk County Council (Project Anchor) - Practical and emotional support for adults with complex needs across Norfolk. Anchor project will spot purchase accommodation across Norfolk to ensure that anyone who escapes domestic abuse has access to a safe space with immediate crisis accommodation and support when they need it, eliminating the current postcode lottery for services.

Police & Crime Commissioner (Norfolk and Suffolk) - funding was received to provide services for women and men at high risk of further harm and homicide across the relevant counties.

STATEMENT OF FUNDS - PRIOR YEAR

	<i>Balance at 1 April 2017 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2018 £</i>
Designated funds					
Building Repair Fund	5,131	-	-	-	5,131
Salary Review Fund	40,000	-	-	-	40,000
Telephone & IT Fund	30,000	-	(3,000)	(21,700)	5,300
Norwich Safe House Fund	80,000	-	-	(80,000)	-
The Refuge Fund	-	-	-	40,000	40,000
Central Services Fund	-	-	-	38,000	38,000
	<u>155,131</u>	<u>-</u>	<u>(3,000)</u>	<u>(23,700)</u>	<u>128,431</u>
General Fund	<u>520,951</u>	<u>231,718</u>	<u>(53,546)</u>	<u>(1,875)</u>	<u>697,248</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

16. STATEMENT OF FUNDS (continued)

Restricted funds

Community Safety	21,576	422,409	(451,988)	8,003	-
Power to Change	3,200	4,200	(4,197)	-	3,203
LPSA Refuge Provision	31,545	31,344	(18,291)	-	44,598
Comic Relief	-	37,811	(37,811)	-	-
Advice & Support Fund	-	23,464	(24,230)	766	-
Broadland District Council	-	37,435	(37,412)	-	23
Norwich City Council	-	30,000	(27,657)	-	2,343
Children's Services	-	93,500	(93,500)	-	-
Children in Need	-	28,921	(31,630)	2,709	-
Big Lottery	-	203,843	(171,690)	-	32,153
Supporting People	-	450,787	(462,760)	11,973	-
Educational grants	-	9,657	(11,781)	2,124	-
Development grants	-	11,000	(2,880)	-	8,120
Norwich DCLG	-	100,000	(71,063)	-	28,937
DCLG Reap	-	63,977	(54,889)	-	9,088
	<u>56,321</u>	<u>1,548,348</u>	<u>(1,501,779)</u>	<u>25,575</u>	<u>128,465</u>
Total of funds	<u>732,403</u>	<u>1,780,066</u>	<u>(1,558,325)</u>	<u>-</u>	<u>954,144</u>

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers In/out £	Balance at 31 March 2019 £
Designated funds	128,431	-	-	-	128,431
General funds	697,248	261,018	(466,840)	(61,537)	429,889
	<u>825,679</u>	<u>261,018</u>	<u>(466,840)</u>	<u>(61,537)</u>	<u>558,320</u>
Restricted funds	128,465	2,095,259	(1,728,971)	61,537	556,290
	<u>954,144</u>	<u>2,356,277</u>	<u>(2,195,811)</u>	<u>-</u>	<u>1,114,610</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

16. STATEMENT OF FUNDS (continued)

SUMMARY OF FUNDS - PRIOR YEAR

	<i>Balance at 1 April 2017 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2018 £</i>
Designated funds	155,131	-	(3,000)	(23,700)	128,431
General funds	520,951	231,718	(53,546)	(1,875)	697,248
	<u>676,082</u>	<u>231,718</u>	<u>(56,546)</u>	<u>(25,575)</u>	<u>825,679</u>
Restricted funds	56,321	1,548,348	(1,501,779)	25,575	128,465
	<u>732,403</u>	<u>1,780,066</u>	<u>(1,558,325)</u>	<u>-</u>	<u>954,144</u>

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	<i>Unrestricted funds 2019 £</i>	<i>Restricted funds 2019 £</i>	<i>Total funds 2019 £</i>
Tangible fixed assets	67,687	51,446	119,133
Fixed asset investments	1,188	-	1,188
Current assets	553,587	516,240	1,069,827
Creditors due within one year	(64,142)	(11,396)	(75,538)
	<u>558,320</u>	<u>556,290</u>	<u>1,114,610</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	<i>Unrestricted funds 2018 £</i>	<i>Restricted funds 2018 £</i>	<i>Total funds 2018 £</i>
Tangible fixed assets	38,433	45,130	83,562
Fixed asset investments	1,269	-	1,269
Current assets	844,499	122,649	967,149
Creditors due within one year	(58,522)	(39,314)	(97,836)
	<u>825,679</u>	<u>128,465</u>	<u>954,144</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

18. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2019 £	2018 £
Net income for the year (as per Statement of Financial Activities)	160,466	221,741
Adjustment for:		
Depreciation charges	50,693	41,824
(Increase)/decrease in debtors	(448,318)	43,312
(Decrease)/increase in creditors	(22,293)	18,324
Net cash (used in)/provided by operating activities	(259,452)	325,201

19. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2019 £	2018 £
Cash in hand	547,905	893,541
Total	547,905	893,541

20. CAPITAL COMMITMENTS

At 31 March 2019 the company had capital commitments as follows:

	2019 £	2018 £
Contracted for but not provided in these financial statements	14,627	-

21. PENSION COMMITMENTS

The charity operates a contributory pension scheme. It is a defined contribution scheme and contributions are charged in the Statement of Financial Activities as they accrue. The pension cost charge represents contributions payable by the charity to the funds and amounted to **£57,658** (2018 - £30,671).

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

22. OPERATING LEASE COMMITMENTS

At 31 March 2019 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2019 £	2018 £
Amounts payable:		
Within 1 year	36,244	14,545
Between 1 and 5 years	102,986	3,684
After more than 5 years	14,063	546
Total	<u>153,293</u>	<u>18,775</u>

23. CONTROLLING PARTY

The company is limited by guarantee and does not have share capital. The liability of the members is limited to contributions of £10 each.