

The Secchi Disk Foundation

Charity Number: 1169399

Trustees' Annual Report and Financial Statements for the Period 5 April 2018 to 4 April 2019

October 2019

*Note: This is the date that the report is signed off by the Trustees,
NOT the date of the end of the Financial Year.*

This page is left blank intentionally

Reference & Administration Details

Charity name: The Secchi Disk Foundation

Charity number: 1169399

Charity's operating address: Kiln Cottage, Gnaton, Yealmpton, Devon UK

Postcode PL8 2HU

Names of the Charity Trustees who Manage the Charity

<i>Trustee Name</i>	<i>Office (if any)</i>	<i>Appointed</i>	<i>Retired</i>
1: Paul Hart	Chair	26-09-2019	
2: Paul Housego		26-09-2019	
3: Anthony Wates		26-09-2019	

If any trustee is appointed by an external person or organisation (eg: the local Council) a note of that should be included.

Names & Addresses of Advisors (Delete rows which are not relevant)

	<i>Name</i>	<i>Address & Postcode</i>
Bank:	Triodos Bank	Deanery Rd, Bristol BS1 5AS
Independent Examiner:	Dr Richard Pipe	Berry Farm, Bethany, Trerulefoot, Saltash PL12 5DE

Structure, Governance & Management

Description of the Charity's Trusts

Type of Governing Document: Constitution

How the Charity is Constituted: Charitable Incorporated Organisation

Trustee Selection Methods: Trustees are to be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

How New Trustees are Inducted and Trained: New trustees are given a copy of the current version of constitution together with a copy of the CIO's latest Trustees' Annual Report and statement of accounts.

Additional Governance Issues

All trustees give their time voluntarily and receive no remuneration or other benefits

Objectives & Activities

Summary of the Objects of the Charity as set out in its Governing Document

To promote the conservation of the marine environment worldwide for the public benefit by engaging the public in scientific study and to facilitate research of marine plankton and the food chain in order to advance collective knowledge and understanding of the marine ecosystem and to maintain biodiversity for the public good.

Summary of the Main Activities Undertaken for the Public Benefit in Relation to the Charity's Objects

The focus of our activity is upon enabling the public in the scientific study of the marine plankton and the food web it supports for the public good. To that end The Secchi Disk Foundation promotes scientific study by the general public and creates and distributes to the public free online tools and educational materials, and maintains websites and databases accessible freely by the public.

Achievements & Performance

Statutory Declaration

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

Summary of the Main Achievements of the Charity for the Year

The Secchi Disk Foundation received one grant this year from the Whirlwind Charitable Trust to enable the Foundation to fulfil its charitable objectives. As a result the Foundation has been able to secure the provision of the database for the next 5 years and to update the smartphone applications to engage the public in scientific study and to facilitate research of marine plankton and the food chain. In the Secchi Disk Foundation's second full year we also expanded our operations to include eco-cruise operators at high latitudes in the Arctic and Antarctic to engage their passengers with citizen science. As a result, the Foundation has engaged the public to provide a greater understanding of the marine ecosystem for the public good.

Financial Review

Brief Statement of the Charity's Policy on Reserves

The Secchi Disk Foundation's Trustees aim to maintain a financial reserve to mitigate any one of the following:

- i) The risk of an unforeseen need for funds, e.g., an unexpected need to maintain services that the Foundation provides such as mobile apps, databases etc due to circumstances outside the Foundations control. This includes funds to cover unforeseen day-to-day operational costs.
- ii) Funds to enable the Secchi Disk Foundation to carry out work that cannot be met by future income alone, e.g., to promote the work of the Foundation or for a project that requires the Secchi Disk Foundation to provide 'matched funding'.
- iii) To fund short-term deficits in a cash budget, e.g., money may need to be spent before a funding grant is received.
- iv) To provide secure funding for long-term resources provided by third parties that the Secchi Disk Foundation relies upon such as internet services, and other similar longer-term costs as the Trustees see fit.

Details of Any Funds Materially in Deficit

Not Applicable

Further Financial Review Details *(See model example. Delete if not relevant)*

Our only sources of funds this year have been grant income and bank interest. A proportion of the income is held as unrestricted funds both as designated funds for ongoing project development costs and as reserves to be spent as the trustees see fit.

Statutory Notes to the Accounts

Particulars of Any Outstanding Guarantee Given by the CIO

Not applicable

Particulars of Any Outstanding Debt

Not Applicable

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

Signature(s):



Full Name(s): Paul Hart

Position(s): Chair

Date: 2019-10-03

Independent Examiner's Report on the Accounts

The content and format of the Independent Examiner's report are defined by law. So it is the responsibility of the Examiner to make sure that his/her report is correctly laid out and signed.

Note that the Independent Examiner cannot sign of his/her report until the Trustees' Annual Report (above) and the Statement of Financial Activity (below) have been completed, approved and signed off by the Trustees.



Charity name

Charity number (if any)

For the period from (start date)

to (end date)

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	0	6,300	0	6,300	3,500
Interest on deposit account	18			7	23
<i>Sub total</i>	18	6,300	0	3,523	3,523
A2 Asset and investment sales, etc					
<i>Total receipts</i>	18	6,300	0	3,523	3,523
A3 Payments					
Honorarium	8,000		0	0	7,000
Database maintenance		3,500			
Smartphones	215.00				
Apple developer license	79.00				
MS Office License	41.00				
Software development		800.00			
Bank Interest	1.00				
<i>Sub total</i>	8,336	4,300	0	0	11,733
A4 Asset and investment purchases, etc					
<i>Total payments</i>	8,336	4,300	0	0	11,733
<i>Net of receipts/(payments)</i>	8,318	2,000	0	0	12,790
A5 Transfers between funds					
	0	0	0	0	0
A6 Cash funds last year end					
	39,396	2,100	0		41,496
<i>Cash funds this year end</i>	33,170	2,000	0	0	35,170

Section B

Statement of assets and liabilities at the end of the period

Details		Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
B1 Cash funds	Bank Account	33,178	2,000	0
	<i>Total cash funds (agree balances with receipts and payments account(s))</i>	33,178	2,000	0

Details		Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
B2 Other monetary assets				

Details		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				

Details		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				

Details		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				

Signed by one or two trustees on behalf of all the trustees

Signature	Print name	Date of approval
Paul J B Hart	Paul Hart	2019-10-03

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
The Secchi Disk Foundation

**On accounts for the year
ended**

04-04-2019

**Charity no
(if any)**

1169399

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: R. K. Pipe

Date: 10/10/19

Name: Dr Richard K Pipe

Relevant professional qualification(s) or body (if any):

Address: BERRY FARM, BETHANY,
TREERULEFOOT, SALTASH
CORNWALL, PL12 5DE.

Section B Disclosure

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

Give here brief details of any items that the examiner wishes to disclose.