



# Trustees' Annual Report for the period

Period start date  
From 1 JAN 2018 To 31 DEC 2018  
Period end date

## Section A Reference and administration details

Charity name Youth Challenge Oxfordshire

Other names charity is known by YoCO

Registered charity number (if any) 1171054

Charity's principal address Knights, Midland House

Westway, Botley

Oxford

Postcode

OX2 0PH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	JE Cranston	Chairman		
2	NN Hunt			
3	KG Budgen			
4	FD Dick			
5	SE Booyes			
6	SD Walker		From 13 September	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

Mrs CM Douglas

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charitable Incorporated Organisation
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	By resolution passed by Charity Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

To act as a resource for young people up to the age of 25 living in Oxfordshire by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:

- (a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;



- (b) advancing education;
- (c) relieving unemployment;
- (d) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.

Groups of approximately 12 Young People aged 14-21 meet weekly during term time with two adult leaders. They undertake a structured and challenging programme of personal development and fundraising. They are motivated by the opportunity to travel to Western Kenya as a group of volunteers for 10 days, helping orphans in the Nasio Trust schools and family homes who are even less fortunate than themselves. On their return the programme may continue ~~continues~~ with support for education, employment and ambassadorial work for YoCO.

The weekly programme includes:

- Education: eg staying safe online, how to stay safe with alcohol and drugs, how to work as a team.
- Fun activities: eg learning to cook curry!
- Preparing for the challenge of volunteering in Kenya: eg a team building residential weekend at Youldbury Scout Camp. Learning some Swahili and a song to sing in Church in Kenya
- Volunteering activities: eg sorting 500 school uniforms for Nasio.
- Fund raising: each young person has to raise money towards their volunteering work in Kenya. eg a tombola stall at the Abingdon Fun in the Park.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

Two groups completed programme and travelled to Kenya:  
Blackbird Leys and Berinsfield

Second Blackbird Leys group formed due to travel to Kenya in 2019

Faringdon Group formed due to travel in 2019

Second Berinsfield group formed due to travel in 2019

Plans ready for an Abingdon Group

Programme continues to be refined and developed

Funding secured

**Summary of the main  
achievements of the charity  
during the year**

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

All funds are committed to future activities, there are currently no reserves.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of funding in 2018 has been from Grant Making Bodies and donations. The young people themselves raise the money to support the cost of their own stay in Kenya.

Salary expenditure is limited to the Project Manager and modest office costs.

All other expenditure relates to the delivery of the programme and the trip to Kenya.

There are no funds to invest.

## Section F

## Other optional information

The plans laid for 2018 were successfully fulfilled

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*JE Cranston*

Full name(s)

JE Cranston

Position (eg Secretary, Chair, etc)

Chairman

Date

8 October 2019





**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
YOUTH CHALLENGE OXFORDSHIRE

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**On accounts for the year  
ended**

31 DECEMBER 2018

**Charity no  
(if any)**

1171054

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**Set out on pages**

3-4

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

M Carey

**Date:**

1 October 2019

**Name:**

Mrs M Carey

**Relevant professional  
qualification(s) or body  
(if any):**

ACA (ICAEW)



<b>Address:</b>	Keepers House
	Appleton, Abingdon
	Oxon OX13 5PP

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Youth Challenge Oxfordshire

1171054

CC16a

## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	1-Jan-18		31-Dec-18

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	3,580	-	-	3,580	2,277
Fundraising	22,367	-	-	22,367	14,652
Grants	38,250	5,865	-	44,115	23,500
Collections	-	-	-	-	1,878
Other income	949	-	-	949	245
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>65,146</b>	<b>5,865</b>	<b>-</b>	<b>71,011</b>	<b>42,552</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>65,146</b>	<b>5,865</b>	<b>-</b>	<b>71,011</b>	<b>42,552</b>
<b>A3 Payments</b>					
Fundraising	3,314	-	-	3,314	115
Insurance	-	-	-	-	178
Office	239	-	-	239	365
Running costs	981	-	-	981	792
Salaries	12,220	-	-	12,220	10,000
Website	156	-	-	156	1,268
Charitable expenditure	35,787	-	-	35,787	10,511
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>52,697</b>	<b>-</b>	<b>-</b>	<b>52,697</b>	<b>23,229</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>52,697</b>	<b>-</b>	<b>-</b>	<b>52,697</b>	<b>23,229</b>
<b>Net of receipts/(payments)</b>	<b>12,449</b>	<b>5,865</b>	<b>-</b>	<b>18,314</b>	<b>19,323</b>
<b>A5 Transfers between funds</b>	<b>8,465</b>	<b>- 8,465</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>16,723</b>	<b>2,600</b>	<b>-</b>	<b>19,323</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>37,637</b>	<b>-</b>	<b>-</b>	<b>37,637</b>	<b>19,323</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank and cash	37,637		-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	37,637	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

  

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Jane P. Cranston	JANE CRANSTON	9/10/19





**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

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**Signed:**

M Carey

**Date:**

1 October 2019

**Name:**

Mrs M Carey

**Relevant professional  
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<b>Address:</b>	Keepers House
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		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
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			-	-
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			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

  

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Jane P. Cranston	JANE CRANSTON	9/10/19