

**REGISTERED COMPANY NUMBER: 06371987 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1123569**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31 JULY 2018  
FOR  
ANIMAL PROTECTION AGENCY FOUNDATION**

Haines & Co  
Chartered Accountants  
Carlton House  
28-29 Carlton Terrace  
Portslade  
Brighton  
BN4 1XF

**ANIMAL PROTECTION AGENCY FOUNDATION**

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FOR THE YEAR ENDED 31 JULY 2018**

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## **ANIMAL PROTECTION AGENCY FOUNDATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2018**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 July 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The objectives of the charity are the advancement of animal welfare and environmental protection, the advancement of education via awareness-raising programmes and the protection of public health.

The Animal Protection Agency Foundation works with specialised consultants and other organisations to conduct awareness raising programmes on all issues concerning the trade in wild animals as pets. The Animal Protection Agency Foundation coordinates research into the impacts of the wildlife trade on individual animals and the natural environment, as well as the risks of disease transmission between wildlife and people.

##### **Social investments**

In consideration of the Charities Act 2006 definition of charitable purpose; the trustees of the Animal Protection Agency Foundation consider that the objectives and activities of the Charity are for the public benefit by supporting the advancement of animal welfare, environmental protection and public health promotion. In setting the programme each year, the trustees have regard to both the Charity Commission's general guidance on public benefit in terms of advancement of animal welfare, environmental protection and public health promotion for the public benefit. The trustees always ensure that the programmes undertaken are in line with the charitable objectives and aims. The activities, which are described in a separate section below, cover the following charitable purposes for public benefit.

- Promoting kindness to animals and working towards an end to the suffering of animals in the exotic pet trade.
- Raising awareness of the human health risks associated with exotic pet keeping.
- Carrying out research and conducting education initiatives on the species conservation and environmental protection issues associated with the exotic pet trade.

## **ANIMAL PROTECTION AGENCY FOUNDATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2018**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

Two scientific papers resulting from research we commissioned on husbandry standards for exotic animals and a 'pet labelling scheme' were both published this year.

A paper entitled: 'Exotic pet suitability: understanding some problems and using a labelling system to aid animal welfare, environment and consumer protection' was published in the Journal of Veterinary Behaviour. The purpose of the scheme is to reduce impulse purchasing of exotic pets by requiring sellers to indicate how challenging animals are to keep and also the health risks to consumers. The accompanying media release was picked up by the veterinary media and The Telegraph. Feedback from MPs was positive.

The 'Guidelines for Inspection of Companion and Commercial Animal Establishments' was published in the prestigious journal, Frontiers in Veterinary Science. There have been longstanding concerns over animal welfare and public health issues for animal establishments, including pet shops and breeding facilities. Formal inspection methods have been inconsistent at best and a lack of objective guidance has been at the root of the problem. This paper offers comprehensive animal husbandry guidance as well as inspection protocols and a dedicated scoring tool. We press released the paper and mailed it out to all local councils. We also disseminated it further throughout Europe via Eurogroup for Animals, the Species Survival Network and the CITES working group on captive-bred and farmed animals.

We continued to engage both the British Veterinary Association and (with Eurogroup for Animals) the Federation of European Companion Animal Veterinary Associations on the issue of positive lists. We produced a new report summarising the case for positive lists in the UK and, supported by Eurogroup for Animals and Animal Advocacy and Protection in the Netherlands, we had a stand at the London Vet Show where we demonstrated overwhelming support for positive lists amongst the veterinary community. We asked delegates to vote as to whether or not they would support positive lists in the UK. The results were 512 in favour and 1 against! We got good coverage prior to and following the event in the veterinary press.

We responded to DEFRA's consultation on the draft Animal Welfare (Sentencing and Recognition of Sentience) Bill and participated in the multi-organisation campaign led by the UK Centre for Animal Law and the Wildlife and Countryside Link to ensure that the sentience of animals is fully accounted for when new legislation is formulated post-Brexit. The 'Brexit - Getting the best deal for animals' report, to which we had contributed, was published and launched in Parliament.

After extensive consultation with our scientific, veterinary and legal advisors, we provided comments to DEFRA on an early draft Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018 in October 2017 and then again in July 2018 just prior to its publication. We also responded to a Welsh government consultation on mobile animal exhibits. Our position is that it is impossible to safeguard the welfare of many of the species currently used in petting zoos and so we support an outright ban on these events. Failing that there should be restrictions on the types of species that can be used for these activities. Our work in tackling wild animal petting zoos continued throughout the year.

We had articles published in the Vet Record to counter information that was heavily biased towards the exotic pet trade. One article mentioned our previous research finding that at least 75% of pet reptiles die within their first year in the home and this, in turn, attracted broader media interest resulting in articles in the Daily Mail, The Telegraph and the New York Times.

#### **FINANCIAL REVIEW**

##### **Reserves policy**

The Foundation has not adopted a policy on reserve funds as we have a committed team of volunteers who act as an excellent safeguard should financial resources fall below expectation.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

## **ANIMAL PROTECTION AGENCY FOUNDATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2018**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Recruitment and appointment of new trustees**

In accordance with the Articles of Association, the number of trustees shall be no less than three but are not subject to any maximum.

New trustees may be appointed by ordinary resolution. Every new trustee shall sign in the minute book a declaration of acceptance and of willingness to act as a trustee of the charity.

Trustees are recruited as required or when a particular skill gap is identified. Trustees are selected based on what they can contribute to the charity. Trustees need to be prepared to take an active part in the running of the charity and therefore need to be able - and willing - to give time to the efficient administration of the charity and the fulfilment of its objectives.

Prospective trustees are required to consider whether there would be any possible conflicts of interest if they were to be appointed as a trustee. It is particularly important that the individual is free to make a full contribution to the trustees' discussions and decisions.

When recruiting new charity trustees, the existing trustees ensure they understand the purposes and aims of the charity, as well as their broader duties and responsibilities as trustees so that they are able to explain to prospective trustees what is required of them.

##### **Organisational structure**

In terms of organisational structure, the trustees are responsible for the strategic direction of the charity, governance and charting performance against budgetary expenditure.

The Director of Operations is responsible for the day-to-day operational management of the charity, reporting on progress to the trustees at trustee meetings. If there are extraordinary issues that need to be brought to the attention of the trustees, extra meetings are scheduled as required. The Director of Operations is responsible for recommending projects to the trustees, project management and annual financial performance.

The Director of Operations is supported by a team of paid and voluntary staff and consultants.

##### **Partners**

The Animal Protection Agency Foundation works closely with International Animal Rescue (IAR) on various projects and is part of Eurogroup for Animals, a European coalition of animal protection groups.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

06371987 (England and Wales)

##### **Registered Charity number**

1123569

##### **Registered office**

Werks Central  
15-17 Middle Street  
Brighton  
East Sussex  
BN1 1AL

##### **Trustees**

S Reddy  
S Hutton  
J M Sweet

##### **Company Secretary**

S C Hay

**ANIMAL PROTECTION AGENCY FOUNDATION**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 JULY 2018**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent examiner**

Haines & Co  
Chartered Accountants  
Carlton House  
28-29 Carlton Terrace  
Portslade  
Brighton  
BN4 1XF

Approved by order of the board of trustees on 6 April 2019 and signed on its behalf by:

S Reddy - Trustee

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ANIMAL PROTECTION AGENCY FOUNDATION**

### **Independent examiner's report to the trustees of Animal Protection Agency Foundation ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 July 2018.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Simon James  
Haines & Co  
Chartered Accountants  
Carlton House  
28-29 Carlton Terrace  
Portslade  
Brighton  
BN4 1XF

15 April 2019

**ANIMAL PROTECTION AGENCY FOUNDATION**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 JULY 2018**

	Notes	2018 Unrestricted fund £	2017 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
<b>Charitable activities</b>			
Animal Welfare		28,911	29,069
<b>Total</b>		28,911	29,069
 <b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Animal Welfare		17,306	17,212
Other		-	474
<b>Total</b>		17,306	17,686
<b>NET INCOME</b>		11,605	11,383
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		17,171	5,788
<b>TOTAL FUNDS CARRIED FORWARD</b>		28,776	17,171

The notes form part of these financial statements



# ANIMAL PROTECTION AGENCY FOUNDATION

## BALANCE SHEET AT 31 JULY 2018

	Notes	2018 Unrestricted fund £	2017 Total funds £
<b>CURRENT ASSETS</b>			
Debtors	4	-	3,145
Cash at bank		35,026	17,351
		<u>35,026</u>	<u>20,496</u>
<b>CREDITORS</b>			
Amounts falling due within one year	5	(6,250)	(3,325)
<b>NET CURRENT ASSETS</b>		<u>28,776</u>	<u>17,171</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		28,776	17,171
<b>NET ASSETS</b>		<u>28,776</u>	<u>17,171</u>
<b>FUNDS</b>	6		
Unrestricted funds		28,776	17,171
<b>TOTAL FUNDS</b>		<u>28,776</u>	<u>17,171</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 July 2018.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 July 2018 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 6 April 2019 and were signed on its behalf by:

S Reddy -Trustee

The notes form part of these financial statements

# ANIMAL PROTECTION AGENCY FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2018

### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### 2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2018 nor for the year ended 31 July 2017.

#### **Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 July 2018 nor for the year ended 31 July 2017.

### 3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
<b>Charitable activities</b>	
Animal Welfare	29,069
<b>Total</b>	<b>29,069</b>

ANIMAL PROTECTION AGENCY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 JULY 2018

3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £
<b>EXPENDITURE ON</b>	
<b>Charitable activities</b>	
Animal Welfare	17,212
Other	474
<b>Total</b>	<b>17,686</b>
<b>NET INCOME</b>	<b>11,383</b>
<b>RECONCILIATION OF FUNDS</b>	
<b>Total funds brought forward</b>	<b>5,788</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>17,171</b>

4. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Trade debtors	-	3,145

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Trade creditors	6,250	3,325

6. MOVEMENT IN FUNDS

	At 1.8.17 £	Net movement in funds £	At 31.7.18 £
<b>Unrestricted funds</b>			
General fund	17,171	11,605	28,776
<b>TOTAL FUNDS</b>	<b>17,171</b>	<b>11,605</b>	<b>28,776</b>

# ANIMAL PROTECTION AGENCY FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 JULY 2018

### 6. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	28,911	(17,306)	11,605
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>28,911</u>	<u>(17,306)</u>	<u>11,605</u>

### Comparatives for movement in funds

	At 1.8.16 £	Net movement in funds £	At 31.7.17 £
<b>Unrestricted Funds</b>			
General fund	5,788	11,383	17,171
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>5,788</u>	<u>11,383</u>	<u>17,171</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	29,069	(17,686)	11,383
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>29,069</u>	<u>(17,686)</u>	<u>11,383</u>

### 7. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 July 2018.

**ANIMAL PROTECTION AGENCY FOUNDATION**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 JULY 2018**

	2018 £	2017 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Charitable activities</b>		
Donations	28,911	29,069
<b>Total incoming resources</b>	28,911	29,069
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Sundries	274	297
Travel	36	79
Website expenses	11	15
Bank charges	362	383
Professional fees	12,171	15,583
Subscriptions	1,103	855
Research	2,209	-
	16,166	17,212
<b>Support costs</b>		
<b>Governance costs</b>		
Accountancy and legal fees	1,140	474
<b>Total resources expended</b>	17,306	17,686
<b>Net income</b>	11,605	11,383