

## St. Margaret's Church, Great Barr

### Annual Report of the Parochial Church Council for the Year ended 31<sup>st</sup> December 2018

#### Administrative information

St. Margaret's Church is situated in Chapel Lane, Great Barr. It is part of the Diocese of Lichfield, within the Church of England. The Correspondence address is:  
The Parish Office, St. Margaret's Church, Chapel Lane, Great Barr, Birmingham B43 7BA

The Parochial Church Council (PCC) is a charity registered with the Charity Commission. Charity No. 1132892

PCC members/Trustees who have served from 1 January 2018 until the date this report was approved are:

Vicar	Revd Preb MC Rutter	Chairman
Associate Minister	Revd TW Ward	
Reader	Mrs VA Rutter	
Wardens	Mrs JA Aubrook Mr PJ Clark	also Treasurer
Synod Reps	Mr A Humpage Mrs M Humpage Mrs J Nix	
Elected Members	Mr JM Bird [Mr DB Clive Mr T Cotterill Mr TW Horrell Mr W Knight Mr J Rochelle Mr V Wiles  Mrs C Aston Ms S Frizzell Ms S Lawes Miss P Millward Dr JM Milne Ms S Robathan Mrs B Smith Mrs R Smith Mrs B Stammers Mrs M Sutton Miss S Ward Miss B White Mrs A Wise	remaining Deputy Warden]  Vice Chair, ERO & Deputy Warden (from APCM 2018 – paid part time verger)          (from APCM 2018)  (until APCM 2018)

[Ms Heather Allen as Minute Secretary ]

*Annual Parochial Church Meeting (APCM) 2018 was held on 15<sup>th</sup> April 2018*

## **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC.

In order to carry out its aims and objectives, the PCC operates through a number of committees, which meet as and when required between main PCC meetings and reporting back to the PCC.

### *Standing Committee*

This is the only committee required by law, and has the power to transact PCC business between its main meetings.

### *Finance Committee*

This committee has the power to oversee the financial requirements of St Margaret's and to control matters of income and expenditure.

### *Social Committee*

Oversees organizational requirements of any social functions that may be held within the Church's calendar.

### *Fabric Committee*

Attends to the maintenance and any renewal requirements of the Church's structure, its contents, and the churchyard.

### *Health & Safety Committee*

Reviews the requirements of recent legislation and carries out periodic checks on the building to identify any current or possible issues.

### *Pastoral Committee*

Organizes links with the church and parish community, e.g. baptism visiting, welcoming new people to the parish.

## **Objectives and activities**

### ***Public Benefit***

*The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in the Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity.*

*The trustees believes that, by promoting the work of the Church of England in the Ecclesiastical Parish of Great Barr it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:-*

*Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers:*

*and Promoting Christian values, and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.*

The Charity also has the responsibility of maintaining the Parish Church of St. Margaret, in Chapel Lane, the support of our Church School (St. Margaret's CE (A) Primary School, Birmingham Road, Great Barr) and the sponsorship of the associated Scout and Guide groups.

## Achievements and performance

### Church attendance

The Electoral Roll was slightly down at 255 names when presented to the APCM.

The average Sunday attendance for 2018 as indicated for the DBF again fell to 90 (100 in 2017) while the average number of children attending held at 26. The figure was higher on Festal occasions, with a total of adults and children of 166 at Easter and 551 over Christmas Eve/Day (Easter was 184 and Christmas 600 in 2016).

There were **38** (34 in 2017) baptisms, **10** (13) weddings, **0** (1) blessings of marriage & **2** (2) marriage thanksgivings during the year as well as **15** (19) Funerals in church and **12** (16) at the Crematorium & **10** (14) Interment of Ashes.

### Review of the year

The full PCC met on 5 occasions during the year, with an attendance level of 54% (*three members having a long term illness*). Committees met between main PCC meetings, with feedback being reported for discussion.

In 2018 the PCC revised the Mission Action Plan (MAP) as below



The Church of England around Staffordshire, northern Shropshire and the Black Country

**The Diocese keeps these 5 themes which help us to look at ourselves & to plan.**

**The MAP needs to be regularly reviewed so that we can focus our mission and outline what we are trying to achieve and do. In order to do this we need to assess our targets and identify the next steps.**

Suggested Targets	Actions	Time Span	Outcomes
<b>Discovering more of the heart of God</b>			
Provide opportunities for people to explore faith and prayer	Look at need for teaching and differently times groups	<b>January 2020</b>	<i>12 month programme</i>
Make a database of skills	Request members to fill in forms outlining their skills and agreeing to help with any work if needed.	<i>12 months</i>	Appropriate data collected in usable form
<b>Growing Disciples</b>			
Provide opportunities for people to explore faith and grow	Look at need for Confirmation and other groups	<b>January 2020</b>	<i>12 month programme</i>
School Termly Eucharist in for parents, children and staff	The Head Teacher/ Vicar/ Children's Worker.	<i>Ongoing Over 5 years</i>	<i>Discussion &amp; planning with parents/staff &amp; children. Implement Eucharist</i>

Suggested Targets	Actions	Time Span	Outcomes
<b>Reaching new generations</b>			
How to link C@Ch and Youth work/organisations	Consider Youth Worker post	2 years	Is post viable?
Plan a Parish Outreach programme	Possible Community involvement: Farming links School Celebration	<i>By Jan 2019</i>  Summer 2019	<b>Report back to PCC</b> Plough Sunday  <i>Events in School &amp; Service in Church</i>
Quinquennial Repairs – Roof, porch & new disabled toilet facilities	Gain permissions for work & secure funding	Work: Summer-Autumn 2019 Fundraising: Spring 2019-Summer 2020	Stopping water coming into church. Better welcome facilities for mums & babies as well as elderly or needy.
<b>Transforming Community</b>			
Wider links	Promote work of Friends of St. M & Foodbank etc...	Jan-June 2019	New people contacted/involved
<b>Practising Generosity</b>			
Website	Promoting and expanding existing links and how to be involved	1 year	New links and pages to site, better information and opportunity to get involved

The MAP formed part of the work and agenda of the PCC during the year.

**Church Finances** were a major item at each meeting. The Parish share was paid in full. The change in Treasurer brought about a review of how finances were dealt with. The move to the Diocese taking on the re-claiming of Gift-Aid, on our behalf, when ahead with a few hiccups and Woolley Pritchard continued to work out salaries, pensions etc. as well as continuing as auditors.

The **Fabric** of the Church was a major discussion at each meeting. The Architect, Mr Hayward, drew up the programme for the Quinquennial works and tenders were sought. Due permissions for the work were also applied for including the Faculty application and Conservation Area approval.

A report from **Deanery Synod** was also received at each meeting. The PCC received further **Safeguarding** training during the year from Miss White, our Safeguarding Officer, and the new national training programme looked at.

January – An update was given about the state of Great Barr Hall and Bovis' work in bringing Suttons Drive back into use as a public walk. The 'Doctors Houses' at the top of Suttons Drive by the Church were refurbished in the year to become a residential/treatment centre. Despite the wintry weather the Plough Sunday celebration was repeated & the Lent and Social programmes were approved.

March - The Annual Report and Accounts for 2016 were approved and the arrangements made for the APCM. Looking to the end of the year and the centenary of the Armistice at the end of World War I, an application to the Commonwealth War Graves Commission was

agreed so that a plaque could be affixed by the main gate and details of our war graves held nationally.

April - following the APCM, the new officers were appointed.

June – The PCC subcommittees were reviewed. The Architects report and plans for going out to tender on the Roof and Porch works was received and approved. The effects on the PCC of the new GDPR regulations was considered. Rev. Tim Ward and Mrs Jayne Heathcote were re-elected for a further period as the PCC nominated Governors at St. Margaret's CE Primary School. The Social programme was looked at and the suggestion was made and approved that we should in future rename the invitation to come "Back to Church" on the Sunday at the end of September, to be instead "Come to Church Sunday".

September – consolidation of previous work. Further look at the tenders for the Quinquennial Work and a look at the fundraising needed. The Friends of St. Margaret' are to play a part in raising funds. Planning for the special Remembrance tide marking the end of World War I.

November – Following the results of the tenders, the PCC accepted the recommended firm and the commitment to the necessary expenditure. It was agreed to set up a special fundraising group. The Church fees for 2019 were approved, as was the Christmas /New Year programme.

Members continued to support **Great Barr Churches Together** & the annual **Spring Harvest event**.

Worship continued with Sunday services at 8.00am, 11.00am (second Sunday - Family Communion, last Sunday - Choral Communion), and at 6.30pm, with the "Children at Church" provision taking place at the Family Communion and at 9.30am on the last Sunday of each month. Communion on Thursday mornings at 10.00am also continued well including a number for whom Sunday services were difficult.

[The majority of services continued to follow the order of the Book of Common Prayer].

Fundraising and social events continued and the PCC supported other charity funds, as noted elsewhere. The bees had a better year and the environment benefitted.

***In 2018 the PCC met its expectations in: -***

Making a thorough review of its finances and needs, and meeting its bills; making plans for the maintenance of the Church building; further developing the sponsoring of children at Hosanna School in Uganda; further strengthening the links between the Church and St. Margaret's School and the Uniformed Organisations; building the work with the growing numbers of children and families attending worship; reviewing its pastoral care of its members & continuing a broad programme of social events and spiritual teaching.

***In the coming year the PCC looks forward to: -***

Carrying out the first part of the Quinquennial works, namely restoring the roof and porch areas together with the provision of a disabled toilet; bringing the finances into balance; continuing new areas of engagement with the Community; strengthening the involvement between Church and School via the Junior/Special Choir and Children at Church; continuing to develop our work with parents and children; developing the gifts of members; and the advancement of the Church and faith within the life of the Parish.

### **Churchwardens' Report Year Ending 31 December 2018**

The Churchwardens' main duties are to consult with and help the Vicar in the smooth running of worship at St Margaret's church, and to look after the fabric and goods of the church and grounds.

It has been another busy year for wardens. We have been supported by many members of the church community without whose help it would be much harder. Heather Allen our Parish Administrator, works tirelessly in the background making sure everything runs smoothly in the office. Sheila Ward continues to stand in as organist and choir leader in the absence of a permanent appointment to this post and special thanks go to Sheila for this and her continued development of the junior choir. Bill Knight our Verger ensures that the church is always properly prepared for the various and varied church services conducted here. Charles Hatfield keeps the church clean and carries out general handyman services. Thanks go to all of these valued members of our team and to everyone who has supported us in so many different ways

The church has supported a number of charities and organisations this year as part of its community mission, including giving donations to The Childrens' Society £522, The Bishop's Lent Appeal £140, The Royal British Legion £294. Gifts donated for Harvest Festival were given to St. Basil's charity for the homeless, a Womens' Refuge in Walsall and the Food Bank. The church again hosted a special service for the Parkinson Society. The Children at Church group continue to raise funds to support a school in Uganda. The original school has closed down but the PCC continue to sponsor the education of 3 students at their new school for another year, and agreed to continue sponsorship until the students complete their education. Financing all the church activities continues to present problems. We did manage to pay all of our Parish Share for 2018 and did meet all our other financial commitments. We would not have been able to meet these targets without the generous grants given by the Great Barr Lands Trust and the receipt of a number of substantial bequests given by the estates of several former members of the congregation. A large proportion of the money received in the bequests has been invested to ensure it remains safe until we decide how best to use it, whilst at the same time providing further income in the form of dividends. Unfortunately we have incurred additional expenses in preparing for the proposed roof repairs and general refurbishment of the church, including the provision of disabled toilet facilities, and in order to ensure we have sufficient funds to meet all of our expenses we have had to sell £30,000 of shares from our investment fund.

We have had a number of successful fund raising events this year that raised over £5,500, including the summer Garden Fete that raised over £2,880; Summer Grand Draw £595; the Christmas Fayre £978, Christmas Hamper Draw £426 and other events such as a Quiz Night at the Golf Club £94, Brass Band Concert £164, Fashion show £334, together with plant sales, and other social events. Expenses we know will continue to increase and in the current economic climate it is increasingly difficult to generate income so we must redouble our efforts this year to raise the necessary finances to support the church's mission.

### Fabric Report

Routine maintenance of the church continued throughout the year and fortunately the only major repair required was for the repairs to the main boiler following the flooding of the basement caused by a burst pipe. Fortunately the main expense was met through the insurance claim.

The Quinquennial report highlighted the need to make major repairs to the roof and external parts of the church to ensure the building remained wind and weatherproof. Andrew Hayward, the architect who carried out the Quinquennial Report was instructed to prepare a detailed report on the state of the roof, guttering and downpipes, and external walls and prepare a specification and schedule of works to remedy the problems. He was also asked to design and prepare details to refurbish the entrance porch and to provide for a new disabled toilet facility. The proposed works and recommendations made in the report were accepted by the PCC and Mr Hayward was subsequently instructed to prepare tender details and invitations to tender for the work. 4 companies with the appropriate expertise and experience in this type of work were invited to tender for the contract and after consultation with the PCC Midland Conservation Ltd were chosen.

Mr Hayward was employed to act on the PCC's behalf to obtain the necessary planning and other permissions required to enable the work to proceed. Once all the necessary permissions have been obtained, including the Faculty from the Diocese, it is hoped work will start in April/May next year.

Maintenance of the churchyard remains a problem as it covers such a large area. There was some damage caused to the trees in the churchyard by storms during the year and some have needed attention to make them safe.

Mark Room, an independent gardening contractor employed part time by the PCC maintains the new graveyard area and the area further down the churchyard. The costs of employing Mark have been in part met by grants from the Great Barr Lands Trust. Thanks to the help of a number of volunteers the churchyard remained beautiful throughout the year. Special thanks go to Chris and Brenda Bird who turn up every week to maintain the front drive and the area at the rear of the Meeting Room. Thanks also to Vic Wiles for mowing the front lawn and all the other volunteers who give their time freely to help the church.

It has been an honour and a pleasure to serve as Churchwardens again this year, and we thank the PCC, Dennis Clive and William Horrell (Deputy Wardens), and all the other people who have helped us support the church and the Vicar.

**June Aubrook  
Clark**

**Peter**

**Churchwardens**

This report has been prepared jointly by the Chairman, Secretary and Church Wardens.

On behalf of the PCC

  
.....(Chairman)

10<sup>th</sup> April 2019

Charity Number 1132892

The Parish of St Margarets Church  
Great Barr

Accounts for the Year ended  
31st December 2018

FRESSE (SORP) Compliant

Worley Pritchard & Co  
Chartered Accountants  
34 Hydes Road  
Wednesbury  
West Midlands  
WS10 9SY



The Parish of St Margarets Church  
Great Barr

Independent examiner's report on the accounts

I report to the trustees of St Margaret's Church, Great Barr Parochial Church Council (Charity No1132892) on the accounts for the year ended 31st December 2018 set out on pages 2-9.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- . Examine the accounts under section 145 of the Charities Act.
- . To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) on the Charities Act, and
- . To state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1 which gives me reasonable cause to believe that in, any material respect, the requirements:

- . to keep accounting records in accordance with section 130 of the Charities Act; and
- . to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: \_\_\_\_\_

Date : 5th April 2019

Worley Pritchard & Co  
Chartered Accountants  
34 Hydes Road  
Wednesbury  
West Midlands  
WS10 9SY

The Parish of St Margaret's Church  
Great Barr

Financial Statements for the Year Ended 31st December 2018

Statement of Financial Activities

	note	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £	Total Funds 2017 £
<b>Incoming Resources</b>					
Donations and Legacies	2a	99,634	1,042	100,676	477,450
Charitable Activities	2b	28,216		28,216	34,186
Other Trading Activities	2c	1,180		1,180	1,430
Investments	2d	12,218		12,218	-186
Other	2e	50,025		50,025	323
<b>Total</b>		<b>191,273</b>	<b>1,042</b>	<b>192,315</b>	<b>513,203</b>
<b>Resources Expended</b>					
Raising Funds	3a	386		386	340
Charitable Activities	3b	178,386	896	179,282	145,865
Other	3c	587		587	-3,150
<b>Total</b>		<b>179,359</b>	<b>896</b>	<b>180,255</b>	<b>143,055</b>
Net gain/(losses) on investment		-4,417		-4,417	4,186
<b>Net Income/(Expenditure)</b>		<b>11,914</b>	<b>146</b>	<b>12,060</b>	<b>370,148</b>
Transfer between Funds		0	0	0	0
<b>Net Movements in Funds</b>		<b>7,497</b>	<b>146</b>	<b>7,643</b>	<b>374,334</b>
Total Funds brought forward 1st January 2018		413,627	2,770	416,397	42,063
<b>Total Funds carried forward 31st December 2018</b>		<b>421,124</b>	<b>2,916</b>	<b>424,040</b>	<b>416,397</b>

# The Parish of St Margaret's Church Great Barr

## Financial Statements for the Year Ended 31st December 2018

### Balance Sheet

	notes	2018 £	2017 £
<b>Fixed Assets</b>			
Tangible Assets	5(a)	0	31,011
Investment Assets	5(b)	339,012	373,429
		<u>339,012</u>	<u>404,440</u>
<b>Current Assets</b>			
Bank current account		12,106	13,987
Cash		28	28
Lichfield Diocese Board of Finance		77,439	
		<u>89,573</u>	<u>14,015</u>
<b>Liabilities due in one year</b>	6		
Creditors		-5,690	-2,704
Debtors		1,145	646
		<u>-4,545</u>	<u>-2,058</u>
<b>Net Current Assets/(Liabilities)</b>		<u>85,028</u>	<u>11,957</u>
<b>Liabilities due after one year</b>			
Creditors		0	0
		<u>0</u>	<u>0</u>
<b>Total Net Assets</b>		<u>424,040</u>	<u>416,397</u>
<b>Parish Funds</b>			
Unrestricted Funds		421,124	413,627
Restricted Funds		2,916	2,770
<b>Total</b>		<u>424,040</u>	<u>416,397</u>

The attached notes form part of these financial statements

Approved by the PCC on .....2019 and signed by

.....Rev'd M C Rutter, Chairman

# The Parish of St Margaret's Church Great Barr

## Notes to Financial Statements for the Year Ended 31st December 2018

1

### Accounting Policies

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities (SORP) and applicable accounting standards (FRSSE) or (FRS102).

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

### Description of Funds

**Restricted funds** comprise of two elements :-

income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest

donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

**Unrestricted funds** are income funds which are to be spent on the PCC's general purpose.

### Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

### Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

### Fixed Assets

Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

# The Parish of St Margaret's Church Great Barr

## Notes to the Financial Statements for the Year Ended 31st December 2018

### Income and Endowments from:

	Unrestricted Funds	Restricted Funds	Total Funds 2018	Total Funds 2017
	£	£	£	£
<b>Donations and Legacies</b>				
2a <b>Voluntary Income/Receipts</b>				
Tax efficient planned giving	33,711		33,711	37,810
Other planned giving	0		0	0
Collections at services	4,629		4,629	4,676
All other giving and voluntary receipts including special appeals	2,654	1,042	3,696	8,117
Gift Aid Recovered	781		781	12,206
Legacies received	37,000		37,000	399,641
Grants	20,859		20,859	15,000
	<u>99,634</u>	<u>1,042</u>	<u>100,676</u>	<u>477,450</u>
<b>Charitable Activities</b>				
2b <b>Church Activities</b>				
Statutory Fees (retained by PCC)	22,252		22,252	27,758
Summer Fete	3,872		3,872	3,504
Autumn Fayre	978		978	978
Other Fundraising Activities	1,114		1,114	1,946
	<u>28,216</u>		<u>28,216</u>	<u>34,186</u>
<b>Other Trading Activities</b>				
2c <b>Activities for Generating Fund</b>				
Church Hall Hire	55		55	49
Parish Magazine	1,125		1,125	1,381
	<u>1,180</u>		<u>1,180</u>	<u>1,430</u>
<b>Investments</b>				
2d				
Dividends	12,218		12,218	1,787
Rent received	0		0	-1,973
	<u>12,218</u>		<u>12,218</u>	<u>-186</u>
<b>Other</b>				
2e				
	50,025		50,025	323
	<u>50,025</u>		<u>50,025</u>	<u>323</u>
<b>Total</b>	<u>191,273</u>	<u>1,042</u>	<u>192,315</u>	<u>513,203</u>

# The Parish of St Margaret's Church Great Barr

Notes to the Financial Statements for the Year Ended 31st December 2018

		Unrestricted Funds	Restricted Funds	Total Funds 2018	Total Funds 2017
		£	£	£	£
3					
	<b>EXPENDITURE ON:</b>				
	<b>Raising Funds</b>				
	<b>3a</b>				
	<b>Costs of Generating Income</b>				
	Summer Fete	386		386	340
	Other fundraising expenses	0		0	0
		386		386	340
	<b>Charitable Activities</b>				
	<b>3b</b>				
	<b>Church Activities</b>				
	Mission giving and donations	28	896	924	633
	Diocesan Parish Share	73,101		73,101	72,047
	Salaries/Wages	25,747		25,747	25,006
	Clergy and Staff Expenses	3,276		3,276	3,464
	<b>Church Expenses</b>				
	Church running expenses	57,859		57,859	24,524
	Church Expenses (Mission and Evangelism)	700		700	1,272
	Church utility bills	6,879		6,879	6,191
	Cost of trading	9,623		9,623	10,856
	<b>Major Capital Expenditure</b>				
	Major Repairs to the Church	0		0	0
	Major Repairs to Church Hall	0		0	0
	New Building Work	0		0	0
	<b>Governance Costs</b>	1,173		1,173	1,872
		178,386	896	179,282	145,865
	<b>Other</b>				
	<b>3c</b>				
	Outstanding Parish Share 2011 written off	587		587	683
		0		0	-3,833
		587		587	-3,150
	<b>Total</b>	179,359	896	180,255	143,055

# The Parish of St Margaret's Church Great Barr

## Notes to the Financial Statements for the Year Ended 31st December 2018

		2018 £	2017 £
<b>4(a) Staff Costs</b>			
	Salaries	25,747	25,006

During the year the PCC employed 3 staff; a vergers, a parish worker and a church office administrator.

### 4(b) PCC Costs

The following payments were made to members of the PCC during the financial year

P Clark	£	624.97	Computer & Printer	H Allen	£	1,106.64	Stationery & Postage
P Clark	£	2.40	postage	H Allen	£	46.30	Waste Transfer Costs
P Clark	£	9.00	key cutting	H Allen	£	46.99	Computer security
J Aubrook	£	14.75	stationery	H Allen	£	25.00	Site Visit re Gates
J Aubrook	£	14.95	alter linen cleaning	Rev M Rutter	£	2,476.20	Vicar's Expenses
J Aubrook	£	115.00	Raffle Ticket Printing	Rev T Ward	£	16.00	Ministers Expenses
J Aubrook	£	34.80	Mothering Sunday Flowers	J Aubrook	£	14.60	Plastic Cups

### 5(a) Fixed Assets

Investment property	Freehold Buildings £	Church Equipment £	Total £
<b>At Cost or Valuation</b>			
As at 1 Jan 2018	31,011	0	31,011
Additions in the Year			
Disposal in the Year	-31,011		-31,011
Revaluation (if any)			
Value at 31 Dec 2018	0	0	0
<b>Accumulated Depreciation</b>			
As at 1 Jan 2018	0	0	0
Charge for the Year			
Disposals			
As at 31 Dec 2018	0	0	0
Net Book Value 31/12/18	0	0	0
Net Book Value 01/01/18	31,011	0	31,011

### 5(b) Investments

	01/01/2018	Additions	Disposals	Transfers	Change in Market Value	31/12/2018
<b>Unrestricted funds</b>						
Investments	373,429	0	-30,000		-4,417	339,012
<b>Restricted funds</b>						
Investments	0	0			0	0
<b>Total</b>	373,429	0	-30,000	0	-4,417	339,012

# The Parish of St Margaret's Church Great Barr

## Notes to the Financial Statements for the Year Ended 31st December 2018

6 Liabilities	2018 £	2017 £
<b>Amounts falling due in one year</b>		
Accruals of Utilities	858	680
Accrual of pension and HMRC	126	135
Debtor	-364	-130
HMRC Gift Aid refund due	-781	-516
Other Creditors and accruals	4,706	1,889
	<u>4,545</u>	<u>2,058</u>
<b>Amounts falling due after one year</b>		
Parish Share	0	0
	<u>4,545</u>	<u>2,058</u>

## 7 Analysis of Net Assets

	General Unrestricted Funds £	Restricted Funds £	Total £
Fixed Assets	0	0	0
Investment Assets	339,012	0	339,012
Current Assets	86,657	2,916	89,573
Current Liabilities	-4,545	0	-4,545
	<u>421,124</u>	<u>2,916</u>	<u>424,040</u>

## 8 Funds Reconciliation

	Reserves at 31/1/18 £	Incoming Resources £	Resources Expended £	Investment Gains/Losses £	Transfer between funds	Reserves at 31/12/18 £
Unrestricted Funds	413,627	191,273	-179,359	-4,417	0	421,124
Restricted Funds	2,770	1,042	-896	0	0	2,916
<b>Total Funds</b>	<u>416,397</u>	<u>192,315</u>	<u>-180,255</u>	<u>-4,417</u>	<u>0</u>	<u>424,040</u>

### Restricted funds received and expended

	2018 received	2018 expended	2017
Childrens worker salary			£ 4,000.00
Childrens society collections	£ 680.05	£522.04	£ 507.20
Lent appeal	£ -	£140.00	£ 140.00
Missionary Avation Fellowship		£34.04	£ 34.04
Roof Appeal	£ 68.10		
Rubbish Removal donation			£ 200.00
Nominated charities			
Remembrance Day (RB Legion)	£ 294.08	£199.79	£ 199.79
Christian Aid			
Bible Lands			
	<u>£ 1,042.23</u>	<u>£895.87</u>	<u>£ 5,081.03</u>
<b>Other balances</b>			
Charities Funds (paid out Jan 2019)	£ 520.19		£ 373.83
Heating fund	£ 2,396.00		£ 2,396.00
	<u>£ 2,916.19</u>		<u>£ 2,769.83</u>



# The Parish of St Margaret' Church Great Barr

Notes to the Financial Statements for the Year Ended 31st December 2018

## 9SOFA Comparatives

(previous year)	Unrestricted Funds £	Restricted Funds £	Total Funds £
Incoming Resources			
Donations & Legacies	472,369	5,081	477,450
Charitable Activities	34,186		34,186
Other Trading Activities	1,430		1,430
Investments	-186		-186
Other	323		323
	<hr/> 508,122	<hr/> 5,081	<hr/> 513,203 <hr/>
Resources Expended			
Raising Funds	340		340
Charitable Activities	141,158	4,707	145,865
Other	-3,150		-3,150
	<hr/> 138,348	<hr/> 4,707	<hr/> 143,055 <hr/>
Net gain/(losses) on investment	<hr/> 4,186		<hr/> 4,186 <hr/>
Net Income/(Expenditure)	<hr/> 369,774	<hr/> 374	<hr/> 370,148 <hr/>
Transfer between Funds	0	0	0
Net Movements in Funds	<hr/> 373,960	<hr/> 374	<hr/> 374,334 <hr/>
Total Funds brought forward 1/1/17	39,667	2,396	42,063
Total Funds carried forward 31/12/17	<hr/> <hr/> 413,627	<hr/> <hr/> 2,770	<hr/> <hr/> 416,397 <hr/>



Charity Number 1132892

The Parish of St Margarets Church  
Great Barr

Accounts for the Year ended  
31st December 2018

FRESSE (SORP) Compliant

Worley Pritchard & Co  
Chartered Accountants  
34 Hydes Road  
Wednesbury  
West Midlands  
WS10 9SY

The Parish of St Margarets Church  
Great Barr

Independent examiner's report on the accounts

I report to the trustees of St Margaret's Church, Great Barr Parochial Church Council (Charity No1132892) on the accounts for the year ended 31st December 2018 set out on pages 2-9.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- . Examine the accounts under section 145 of the Charities Act.
- . To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) on the Charities Act, and
- . To state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1 which gives me reasonable cause to believe that in, any material respect, the requirements:

- . to keep accounting records in accordance with section 130 of the Charities Act; and
- . to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: \_\_\_\_\_

Date : 5th April 2019

Worley Pritchard & Co  
Chartered Accountants  
34 Hydes Road  
Wednesbury  
West Midlands  
WS10 9SY

The Parish of St Margaret's Church  
Great Barr

Financial Statements for the Year Ended 31st December 2018

Statement of Financial Activities

	note	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £	Total Funds 2017 £
<b>Incoming Resources</b>					
Donations and Legacies	2a	99,634	1,042	100,676	477,450
Charitable Activities	2b	28,216		28,216	34,186
Other Trading Activities	2c	1,180		1,180	1,430
Investments	2d	12,218		12,218	-186
Other	2e	50,025		50,025	323
<b>Total</b>		<b>191,273</b>	<b>1,042</b>	<b>192,315</b>	<b>513,203</b>
<b>Resources Expended</b>					
Raising Funds	3a	386		386	340
Charitable Activities	3b	178,386	896	179,282	145,865
Other	3c	587		587	-3,150
<b>Total</b>		<b>179,359</b>	<b>896</b>	<b>180,255</b>	<b>143,055</b>
Net gain/(losses) on investment		-4,417		-4,417	4,186
<b>Net Income/(Expenditure)</b>		<b>11,914</b>	<b>146</b>	<b>12,060</b>	<b>370,148</b>
Transfer between Funds		0	0	0	0
<b>Net Movements in Funds</b>		<b>7,497</b>	<b>146</b>	<b>7,643</b>	<b>374,334</b>
Total Funds brought forward 1st January 2018		413,627	2,770	416,397	42,063
<b>Total Funds carried forward 31st December 2018</b>		<b>421,124</b>	<b>2,916</b>	<b>424,040</b>	<b>416,397</b>

# The Parish of St Margaret's Church Great Barr

## Financial Statements for the Year Ended 31st December 2018

### Balance Sheet

	notes	2018 £	2017 £
<b>Fixed Assets</b>			
Tangible Assets	5(a)	0	31,011
Investment Assets	5(b)	339,012	373,429
		<u>339,012</u>	<u>404,440</u>
<b>Current Assets</b>			
Bank current account		12,106	13,987
Cash		28	28
Lichfield Diocese Board of Finance		77,439	
		<u>89,573</u>	<u>14,015</u>
<b>Liabilities due in one year</b>	6		
Creditors		-5,690	-2,704
Debtors		1,145	646
		<u>-4,545</u>	<u>-2,058</u>
<b>Net Current Assets/(Liabilities)</b>		<u>85,028</u>	<u>11,957</u>
<b>Liabilities due after one year</b>			
Creditors		0	0
		<u>0</u>	<u>0</u>
<b>Total Net Assets</b>		<u>424,040</u>	<u>416,397</u>
<b>Parish Funds</b>			
Unrestricted Funds		421,124	413,627
Restricted Funds		2,916	2,770
<b>Total</b>		<u>424,040</u>	<u>416,397</u>

The attached notes form part of these financial statements

Approved by the PCC on .....2019 and signed by

.....Revd M C Rutter, Chairman

# The Parish of St Margaret's Church Great Barr

## Notes to Financial Statements for the Year Ended 31st December 2018

1

### Accounting Policies

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities (SORP) and applicable accounting standards (FRSSE) or (FRS102).

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

### Description of Funds

**Restricted funds** comprise of two elements :-

income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest

donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

**Unrestricted funds** are income funds which are to be spent on the PCC's general purpose.

### Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

### Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

### Fixed Assets

Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

# The Parish of St Margaret's Church Great Barr

## Notes to the Financial Statements for the Year Ended 31st December 2018

### Income and Endowments from:

	Unrestricted Funds	Restricted Funds	Total Funds 2018	Total Funds 2017
	£	£	£	£
<b>Donations and Legacies</b>				
2a <b>Voluntary Income/Receipts</b>				
Tax efficient planned giving	33,711		33,711	37,810
Other planned giving	0		0	0
Collections at services	4,629		4,629	4,676
All other giving and voluntary receipts including special appeals	2,654	1,042	3,696	8,117
Gift Aid Recovered	781		781	12,206
Legacies received	37,000		37,000	399,641
Grants	20,859		20,859	15,000
	<u>99,634</u>	<u>1,042</u>	<u>100,676</u>	<u>477,450</u>
<b>Charitable Activities</b>				
2b <b>Church Activities</b>				
Statutory Fees (retained by PCC)	22,252		22,252	27,758
Summer Fete	3,872		3,872	3,504
Autumn Fayre	978		978	978
Other Fundraising Activities	1,114		1,114	1,946
	<u>28,216</u>		<u>28,216</u>	<u>34,186</u>
<b>Other Trading Activities</b>				
2c <b>Activities for Generating Fund</b>				
Church Hall Hire	55		55	49
Parish Magazine	1,125		1,125	1,381
	<u>1,180</u>		<u>1,180</u>	<u>1,430</u>
<b>Investments</b>				
2d				
Dividends	12,218		12,218	1,787
Rent received	0		0	-1,973
	<u>12,218</u>		<u>12,218</u>	<u>-186</u>
<b>Other</b>				
2e				
	50,025		50,025	323
	<u>50,025</u>		<u>50,025</u>	<u>323</u>
<b>Total</b>	<u>191,273</u>	<u>1,042</u>	<u>192,315</u>	<u>513,203</u>



# The Parish of St Margaret's Church Great Barr

Notes to the Financial Statements for the Year Ended 31st December 2018

		Unrestricted Funds	Restricted Funds	Total Funds 2018	Total Funds 2017
		£	£	£	£
3	<b>EXPENDITURE ON:</b>				
	<b>Raising Funds</b>				
	<b>3a</b>				
	<b>Costs of Generating Income</b>				
	Summer Fete	386		386	340
	Other fundraising expenses	0		0	0
		<u>386</u>		<u>386</u>	<u>340</u>
	<b>Charitable Activities</b>				
	<b>3b</b>				
	<b>Church Activities</b>				
	Mission giving and donations	28	896	924	633
	Diocesan Parish Share	73,101		73,101	72,047
	Salaries/Wages	25,747		25,747	25,006
	Clergy and Staff Expenses	3,276		3,276	3,464
	<b>Church Expenses</b>				
	Church running expenses	57,859		57,859	24,524
	Church Expenses (Mission and Evangelism)	700		700	1,272
	Church utility bills	6,879		6,879	6,191
	Cost of trading	9,623		9,623	10,856
	<b>Major Capital Expenditure</b>				
	Major Repairs to the Church	0		0	0
	Major Repairs to Church Hall	0		0	0
	New Building Work	0		0	0
	<b>Governance Costs</b>	1,173		1,173	1,872
		<u>178,386</u>	<u>896</u>	<u>179,282</u>	<u>145,865</u>
	<b>Other</b>				
	<b>3c</b>				
	Outstanding Parish Share 2011 written off	587		587	683
		0		0	-3,833
		<u>587</u>		<u>587</u>	<u>-3,150</u>
	<b>Total</b>	<u>179,359</u>	<u>896</u>	<u>180,255</u>	<u>143,055</u>

# The Parish of St Margaret's Church Great Barr

## Notes to the Financial Statements for the Year Ended 31st December 2018

		2018 £	2017 £
<b>4(a) Staff Costs</b>			
	Salaries	25,747	25,006

During the year the PCC employed 3 staff; a verger, a parish worker and a church office administrator.

### 4(b) PCC Costs

The following payments were made to members of the PCC during the financial year

P Clark	£	624.97	Computer & Printer	H Allen	£	1,106.64	Stationery & Postage
P Clark	£	2.40	postage	H Allen	£	46.30	Waste Transfer Costs
P Clark	£	9.00	key cutting	H Allen	£	46.99	Computer security
J Aubrook	£	14.75	stationery	H Allen	£	25.00	Site Visit re Gates
J Aubrook	£	14.95	alter linen cleaning	Rev M Rutter	£	2,476.20	Vicar's Expenses
J Aubrook	£	115.00	Raffle Ticket Printing	Rev T Ward	£	16.00	Ministers Expenses
J Aubrook	£	34.80	Mothering Sunday Flowers	J Aubrook	£	14.60	Plastic Cups

### 5(a) Fixed Assets

Investment property	Freehold Buildings £	Church Equipment £	Total £
<b>At Cost or Valuation</b>			
As at 1 Jan 2018	31,011	0	31,011
Additions in the Year			
Disposal in the Year	-31,011		-31,011
Revaluation (if any)			
Value at 31 Dec 2018	0	0	0
<b>Accumulated Depreciation</b>			
As at 1 Jan 2018	0	0	0
Charge for the Year			
Disposals			
As at 31 Dec 2018	0	0	0
Net Book Value 31/12/18	0	0	0
Net Book Value 01/01/18	31,011	0	31,011

### 5(b) Investments

	01/01/2018	Additions	Disposals	Transfers	Change in Market Value	31/12/2018
<b>Unrestricted funds</b>						
Investments	373,429	0	-30,000		-4,417	339,012
<b>Restricted funds</b>						
Investments	0	0			0	0
<b>Total</b>	373,429	0	-30,000	0	-4,417	339,012

# The Parish of St Margaret's Church Great Barr

## Notes to the Financial Statements for the Year Ended 31st December 2018

6 Liabilities	2018 £	2017 £
<b>Amounts falling due in one year</b>		
Accruals of Utilities	858	680
Accrual of pension and HMRC	126	135
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	<u>4,545</u>	<u>2,058</u>
<b>Amounts falling due after one year</b>		
Parish Share	0	0
	<u>4,545</u>	<u>2,058</u>

## 7 Analysis of Net Assets

	General Unrestricted Funds £	Restricted Funds £	Total £
Fixed Assets	0	0	0
Investment Assets	339,012	0	339,012
Current Assets	86,657	2,916	89,573
Current Liabilities	-4,545	0	-4,545
	<u>421,124</u>	<u>2,916</u>	<u>424,040</u>

## 8 Funds Reconciliation

	Reserves at 31/1/18 £	Incoming Resources £	Resources Expended £	Investment Gains/Losses £	Transfer between funds	Reserves at 31/12/18 £
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<b>Total Funds</b>	<u>416,397</u>	<u>192,315</u>	<u>-180,255</u>	<u>-4,417</u>	<u>0</u>	<u>424,040</u>

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Rubbish Removal donation			£ 200.00
Nominated charities			
Remembrance Day (RB Legion)	£ 294.08	£199.79	£ 199.79
Christian Aid			
Bible Lands			
	<u>£ 1,042.23</u>	<u>£895.87</u>	<u>£ 5,081.03</u>
<b>Other balances</b>			
Charities Funds (paid out Jan 2019)	£ 520.19		£ 373.83
Heating fund	£ 2,396.00		£ 2,396.00
	<u>£ 2,916.19</u>		<u>£ 2,769.83</u>

# The Parish of St Margaret' Church Great Barr

Notes to the Financial Statements for the Year Ended 31st December 2018

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(previous year)	Unrestricted Funds £	Restricted Funds £	Total Funds £
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