

For the period

From to

Section A Reference and administration details

Charity name	<input type="text" value="26<sup>th</sup> Bristol (Northcote) Scout Group"/>
Other names the charity is known by	<input type="text"/>
Registered charity number (if any)	<input type="text" value="302156"/>
HQ registration number	<input type="text" value="10009914"/>
Charity's principal address	<div style="border: 1px solid black; padding: 5px;"> Northcote Great Bockeridge Westbury on Trym Bristol BS9 3TY </div>

Names of the charity trustees who manage the charity

	Trustee Name		Office (if any)	Dates acted if not for whole year
1	Andrew	Hobbs	Acting Group Scout Leader	
2	Peter	Gilbert	Chairman	
3	Jill	Bye	Secretary	
4	Helen	Hobbs	Treasurer	
5	Sue	Bray		1/4/2018-31/12/2018
6	James	Rowe		
7	Alvar	Bray		
8	Richard	Bennett		
9	Richard	Carling		
10	David	Byatt		
11	John	Wyatt		
12				
13				
14				
15				
16				
17				

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name		Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice) You may choose to include additional information, where relevant, about: Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<p>The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders and parent's representation and meets at least four times a year.</p> <p>New members of the Executive Committee complete 'Essential Information for Executive Committee' training when joining the committee.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <ul style="list-style-type: none">• The maintenance of Group property;• The raising of funds and the administration of Group finance;• The insurance of persons, property and equipment;• Group public occasions;• Assisting in the recruitment of leaders and other adult support;• Appointing any sub committees that may be required;• Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the subscription fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income. The Group is primarily reliant upon income from subscriptions and letting the building. The Group does hold a reserve to ensure the continuity of activities should there be a

protect users. The Group has moved to collecting payments via the online Go Cardless system and although there is an admin cost to this, it should reduce the administration burden on leaders with auto reconciliation. The group made a surplus of £9430 at year-end.

Section E Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short and to accumulate a reserve to support building capital expenditure. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months' costs, approx. £25k.

The Group held reserves of approximately £83k against this at year end. This is above the level required for current operating expenses. The Group has a substantial building asset and equipment that needs to be maintained has a rolling 5 year capital expenditure plan to regularly replace infrastructure and kit. On the capital expenditure plan is a project to reconfigure parts of the building layout to help with more storage and better use of areas for all users. This will require significant investment in the next few years.

Further financial review details (optional information)

You may choose to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies and some funds are held in fixed term deposit account to maximise interest received.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

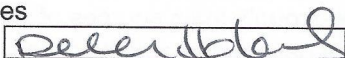
In the coming year, will be replacing kit for health & safety reasons (e.g. climbing ropes) and kit following changes to the Scout brand. The Group has also been approached to loan monies to a local scout group for building improvements, this has been approved by the Executive Committee and is set aside in the Group's reserves until known for certain if this will be required. The Group continuously identifies works for its 5 years' capital expenditure programme to ensure the building is appropriately maintained and will action items from this plan in coming year. The Group has expanded Scouting sections in recent years and is investigating reconfiguration options for the building. This will be a continual project for the next few years as it requires both investment and resource to support changes.

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Helen Hobbs

Peter Gilbert

Position (e.g. Sec/Chair)

Treasurer

Chairman

15 June 2019

major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

GDPR the Group has systems in place to comply with GDPR regulations.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:- enjoy what they are doing and have fun- take part in activities indoors and outdoors- learn by doing- share in spiritual reflection- take responsibility and make choices- undertake new and challenging activities- make and live by their Promise.

Additional details of the objectives and activities (optional information but encouraged as best practice)

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

The Group relies on volunteers to run all of its sections and manage the building. Due to the Group's size and assets it needs considerable support to operate. The Group is extremely grateful to all of our leaders and parents for their incredible contribution to the Group.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The group continues thrive with 157 young people and 34 adults in the group plus many other volunteers across 8 sections. The Group's main sources of income are subscriptions and hall letting, this year saw a large tenant gave notice which will reduce income from 2019/20 onwards. The Group received £1.6k donations from the Lloyds Bank Foundations thanks to matched giving volunteer hours. The British Gas 'feed in tariff' gave the group a healthy income of £5.5k. Camping continues to be very important making a large proportion of income & expenditure of £14k this year. This year the Group invested in the building replacing the patio area outside and continues to upgrade electrics across the building. The Group also made international Grants of £3.9k to support Nepal Jungle Jamboree and World Scout Jamboree candidates. It also invested in a defibrillator to

26th Bristol Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2018	To	31/03/2019
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Receipts and payments

	2017/18 Unrestricted funds £	2018/19 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	20,271	18,424
Less: Membership subscriptions paid on (National/County/Area/District)	8,330	7,140
Net membership subscriptions retained	11,941	11,284
Donations	1,174	2,256
Feed in Tariff	3,792	5,512
Activities	4,368	2,203
Gift Aid	-	5,330
Camps	13,839	14,353
Sub total	35,114	40,938
Grants		
Maintenance grant	-	-
Other grants	-	-
Sub total	-	-
Fundraising (gross)		
Friends of Northcote donations	234	234
Off the Record Donations	-	-
Other fundraising activities	-	-
Sub total	234	234
Investment income		
Bank interest	97	134
Building Society interest	-	-
Property Rent income	17,390	17,794
Hall Hire	1,930	2,580
Sub total	19,417	20,508
Total Gross Income	54,765	61,680
Asset and investment sales, etc.	-	-
Total receipts	54,765	61,680

26th Bristol Scout Group Receipts and Payments Account

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Year end date

For the year from	01/04/2018	To	31/03/2019
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Receipts and payments

	2017/18 Unrestricted funds £	2018/19 Unrestricted funds £
Payments		
Charitable Payments		
Youth programme and activities	8,644	9,995
Adult support and training	542	1,162
Cleaning	4,736	4,742
Water and Sewerage	506	589
Electricity and Gas	5,272	5,551
Insurance	3,975	3,727
Repairs and Renewals & Equipment	13,887	7,407
Van	1,051	864
Misc	175	-
Camps	14,619	13,667
Telephone	432	646
International Grants	-	3,900
Sub total	53,839	52,250
Fundraising expenses		
Off the Record		
Other fundraising costs		
Sub total	-	-
Total Gross Expenditure	53,839	52,250
Asset and investment purchases, etc.	-	-
Total payments	53,839	52,250
Net of receipts/(payments)	926	9,430
Cash funds last year end	73,037	73,963
Cash funds this year end	73,963	83,393

Statement of assets and liabilities at the end of the year

31-Mar-18

31/03/2019

	Unrestricted funds £	Unrestricted funds £
Cash funds		
Bank current account	21,201	30,635
Bank deposit account	52,310	52,678
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	452	80
Total cash funds	73,963	83,393
Other monetary assets		
Tax claim	5,239	
Debts due from the District for Explorer Rent	300	
Virgin Media refund of overpayment	-	177
Sub total	5,539	177
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings at cost	52,584	52,584
Motor vehicles	-	-
Scouting equipment, furniture etc	100,000	100,000
Other	-	-
Sub total	152,584	152,584
Liabilities		
Accounts not yet paid - Explorer Rent	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 15 June 2019 and signed on their behalf by

Signature



Print Name
 PETER GILBERT Chair
 HELEN HOBBS Treasurer

Independent Examiner's Report to the Trustees of the

26th BRISTOL SCOUT GROUP

I report on the accounts of the Group for the year ended 31 March 2019 which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 1-3

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *):

1. which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply

Name: EMMA BROOK

Qualification: ACMA - MANAGEMENT ACCOUNTANT

Address: 124 REEDLEY ROAD, BRISTOL

..... BS9 1BG

Date: 20-6-2019