

Twenty First Annual Report and Financial Statements
of the
Parochial Church Council

(Registered Charity 1134667)

Year ended 31 December 2018

# **Introduction to the Annual Report from Fr Charles**

### The 150<sup>th</sup> Anniversary Year

What a brilliant year!

When we look at all the activities that took place over the year, many of which are listed in this report, we are reminded as to how busy everything was. It was a full and active year, with events of all sorts taking place.

At the start it was the intention of the '150<sup>th</sup> Committee' to ensure variety within the programme and to recognise the importance of our dictum 'bringing the outside in and taking the inside out' – and this certainly happened. Though perhaps more of the 'outside in' than the 'inside out'.

It has been a year of which we can feel proud – so much happened and so many people were involved. Many who were active in the year were exactly those you would expect to have been. However, there were many others; those that I often refer to as our 'regular irregulars' and also those who live on 'the periphery' of life at All Saints.

And to all, we say 'thank you'.

Thank you, to those who were very visible in the actions and activities and to those who worked behind the scenes, out of the lime light, often almost invisibly.

#### **Statistics for Mission**

Recently, I have had to complete a series of questions for the Church of England, this is called 'Statistics for Mission'. What's required are responses to questions about how many people attended church on Sundays and weekdays, for 'occasional offices' (weddings etc) and over the period of one selected month of the year (October). You'll find some of these numbers reflected here, in this report.

These numbers simply reflect those who come to church on a regular (or occasional) basis.

These are numbers that don't really reflect our missional activity at all. To me they are not 'Statistics for Mission'; rather they are 'Statistics of 'Attendance'.

#### Mission is Much More

Within these numbers of attendance there is no place for some of the activities that we do so well at All Saints. The numbers do not include:

- Those who come into this church to find a space of quiet, prayerfulness and closeness to God.
- Those who come into the church bringing their trials and tribulations of life with them.
- Those who 'use' the Randall Room and other spaces and are very much part of this church, this worshipping community.
- Those who attend concerts, exhibitions and events that take place here – each of which has a missional aspect
- Those who come to the daily Morning and Evening Prayer (but not other services) where numbers are not recorded.
- Those who come to view the work of the artist John Piper.
- Those who are students at UWE and Bristol who come for the architecture, art, theology and sociological perspectives.

In 2018, our 150<sup>th</sup> Anniversary, it was very much a thanksgiving and celebration of these years. But it was also an opportunity 'to bring the outside in'! Thank you to all who were part of this – visible and behind the scenes.

# Content

	Page
Our Purpose	4
Setting Direction	4
The 150 <sup>th</sup> Anniversary Year	5
Connecting with God	9
Connecting with Each Other	12
Connecting with the Community	15
Resources – Finance Review	18
Resources - Building and Equipment	19
Administrative Information	21
Structure, Governance and Management	
Committees and Action Groups	
Safeguarding and Child Protection	23
Conclusion of Annual Report and Introduction of Financial Statement	23
Independent Examiner's Report	24
Financial Statement	25 to
	32

# **Our Purpose**

We are partners with God in the *missio Dei*, as such the whole Church is best seen as an instrument for that mission. It is for us to participate in the movement of God's love toward people. In this sense we are rooted in God's purposes to restore and heal creation.

The question for us is how best we translate this into our own context. Currently, we express our purpose, here at All Saints, in the following terms:

- To proclaim the catholic faith within the Church of England.
- To be a faithful and lively house of prayer, praise, teaching and sacrament.
- To respond generously to issues and needs at home and abroad.
- To be a church that is open and accessible to everyone, all day, every day.

This differs little, in overall terms, to the purpose as expressed nearly one hundred and fifty years ago at the foundation of the 'old church' within the developing tradition of catholic renewal and the Oxford Movement.

It is fitting that during this year, 2018, we celebrated our 150<sup>th</sup> Anniversary with a wide range of events which were very much in keeping with our purpose but refreshed for a new generation.

This is a good and useful reminder to us that the purpose of the Church, and this church in particular, remains constant. What changes is how we engage with the *missio Dei* and express the Gospel afresh to each generation.

# **Setting the Direction**

#### **Summary Account:**

In March 2016 we held a **Parish Conference** and took the opportunity to take some time to stand back and reflect on a number of aspects of life at All Saints Clifton. Essentially this was concerned with the reflection on how we express the Gospel afresh.

In the 2016 Parish Conference eight topics emerged as characteristics of All Saints that are positive and go well, where we have real capability and are true to our foundation and tradition. These were:

- Inclusive, tolerant, and diverse are important descriptions of our worshiping community
- Strong prayerful and worshipping community, with active daily worship
- Sacramental worship is a central feature
- Outreach is increasingly significant and takes many different forms
- Provide a sacred space within the community which is used by many for prayer, worship and security
- Strong ministry team not only the ordained priests, also the licenced lay ministers and the many active members of the community who take ministerial responsibilities

- Quality of music particularly in our worship, and also in the many and varied concerts
- Giving members and visitors alike a sense of community, belonging and welcome

Having recognised these as strengths, the Conference then asked how do we apply them impactfully, so as to work in-line with our purpose, and, in particular relating to:

- People of all ages who make up our local and wider community
- Organisations and members of organisations who use our buildings for such a wide variety of purposes
- Having voice in the community and in Bristol to express the Gospel and engage in catholic evangelism
- Nurturing and growing our own faith as a life-long commitment

Discussion on these topics created a wide range of ideas, responses and proposals. This provided the 'back-drop' for the Annual Parochial Church Meeting (10 April 2016) and the election of PCC Members and then for action at the first PCC Awayday (21 May 2016).

#### **PCC Awaydays**

Since the 2016 Parish Conference there have been annual **PCC Awaydays** (2016 and 2017) which have focused on the output of the Parish Conference and have refreshed these themes each year.

#### The 2018 PCC Awayday

The PCC 2018 Awayday took place on 12 May. Much of the focus of this year, the 150<sup>th</sup> Anniversary, is concerned with looking out. Consequently the themes of the Awayday were more concerned with looking in – especially in terms of how people are welcome and encouraged to feel part of what we are and also in terms of our own growth in faith

- Welcoming Culture
- Growth and Nurture
- Effective Communication

# The 150<sup>th</sup> Anniversary Year

#### A Year of Prayer and Action

During 2018 we celebrated and gave thanks for the existence of this worshipping community. One hundred and fifty years ago the original church was consecrated by the Bishop of Gloucester and Bristol on 8 June 1868. The church itself was established by a group of lay people who felt that a place of worship was needed in this part of Bristol which provided an expression of a more catholic tradition, that would be 'open to all' regardless of background and which reflected God at work in creation through scripture, history and experience, and the work of the Spirit.

This is, and continues to be, All Saints Church.

In the 150<sup>th</sup> Year Anniversary we looked back over this time in thanksgiving and in celebration. And we looked forward to the future generations of those who will worship and live out their faith in this special place.

Many events took place over the year. Worship and prayer were at the heart; and around these there were concerts, exhibitions, lectures and many other events. It was planned to be a year that was both worshipful and missional. A key intention was to 'bring the outside in and take the inside out'.

# Worship

#### **Dedication Festival with + Rachel, Bishop of Gloucester**

Remembering the original Consecration in June 1868 by the Bishop of Gloucester and Bristol, we welcomed Bishop Rachel to join us for a joint celebration of the 'old' and 'new' church in June.

#### Choral Evensong of St Luke with Schola Cantorum of Tewkesbury

An extraordinary and glorious Choral Evensong took place in October, prayerfully sung by the visiting choristers and a very large weekday congregation.

## **Festival Mass for Christ the King and**

#### The Concluding Anniversary Celebration with the Bishop of Bristol

It was with great pleasure that we welcomed Bishop Viv for the concluding act of worship in our Anniversary Year. We were especially delighted that the Bishop made time for this event at the very start of her Episcopal ministry here in Bristol.

#### Music

#### **Major Concerts:**

**Community Choral Concert in March**. This included the specially commissioned *River* of *Life* 

**City of Bristol Choir**, conducted by David Ogden singing Bernstein's Chichester Psalms **The Gesualdo Six** with Owain Park were stunningly brilliant in their April Concert **New Bristol Sinfonia** joined us in May

Thomas Bowes made us part of his nationwide Bach Pilgrimage in May

#### Opera

The **Annual Opera Picnic** with members of the Welsh National Opera Company took place in July and formed part of the 150th Anniversary celebrations. 400 people attended and funds were raised for OTR (Off the Record).

Also, as part of the **Bristol Film Festival**, a "pop up Opera" film screening of "Carmenon the lake" took place in October and was also well attended by the wider public.

#### **Regular Musical Events with All Saints Arts**

The tradition of the **Monthly Concert Matinee** was maintained through the year with eleven concerts, and five additional Organ Recitals.

#### The Lectures

#### Professor Mike Benton - A Palaeontologist's View of the Future'

Professor Mike asks the question...will the Anthropocene mark the end of the world as we know it? Mike Benton is Head of the School of Biological Sciences at the University of Bristol and has an international reputation for his work.

# Professor Frances Spalding - 'The Life and Work of John Piper'

Frances Spalding is a renowned art historian, critic and biographer. She has a specialist interest in twentieth century British art and has an established reputation in the work of John and Myfanwy Piper.

#### Ruth Dudley Edwards - 'An Aetheist speaks for Christianity'

Ruth Dudley Edwards has been a freelance writer since 1979. She has written both seriously and frivolously for almost every newspaper in the UK and her crime novels satirise the establishment. She has a formidable list of recognitions to her credit and few subjects are safe from Ruth's wit and insight!

#### Professor Mark Chapman - 'Catholic Renewal Lives on'

Mark Chapman is Professor of the History of Modern Theology at the University of Oxford.

#### **Exhibitions**

Photographic Exhibitions included work by the Bristol Photographic Art Society 'Second Look' and the Devonian photographer Carolyn Seagar.

Additionally painting exhibitions (with ceramics and jewellery) were held by our own All Saints Artists and 'Art in the Atrium' (for Bristol West Art Trail).

#### **Other Events**

'An Evening with' the Poet Marchant Barron

**Dedication Festival BBQ** (with Bouncy Castle)

Open Evening with reception for all Independent Businesses within the Parish

The All Saints Exhibition on Doors Open Day

Christmas Eco Tree Festival with craft sale and Christmas music

Publication of 'All Saints for All People' the 150 plus years of ASC history

## **Summary:**

The events relating to the 150<sup>th</sup> Anniversary were 'overseen' by the 150<sup>th</sup> Anniversary Committee chaired by Sue Perry, members were Church Wardens, Director of Music, the Vicar and Andrew Morgan. However, engagement in all the activities and events was very much wider than this group alone. The success of the year is very much down to the wide range of individuals and groups who put so much effort into the year.

The year was very much a success in terms of achieving the objectives that were originally proposed:

- Celebration and thanksgiving
- Recognising the work and effort of those ASC generations over the last 150 year
- Wide range of events and activities
- Attracting many different 'communities' who might not normally enter the church
- Taking the inside out into the community and bringing the outside in
- Reinforcing our place in the local and wider community

#### Off the Record

The  $150^{\rm th}$  Anniversary Year dedicated charity was OTR (Off the Record). This is a mental health social movement by and for young people aged between 11 and 25 in Bristol and South Gloucestershire. During the year a total of £13,000 was raised and donated to OTR. Of this £10,000 was raised at the Opera Picnic with an additional donation from Hollis Morgan who also supported OTR throughout the year.

# **Creating Connections**

Since the 2016 Parish Conference and the PCC Awayday the foundations for activity have remained constant. These are stated as:

- Connecting with God
- Connecting with each other
- Connecting with the community

The structure of this report follows that pattern.

# **Connecting with God**

Worship, prayer and learning provide the foundation for our 'Growth in Faith', these have been and continue to be, important aspects of our life at All Saints as an active worshipping community.

#### **Patterns of Worship**

The pattern of worship is the heartbeat of our Christian life. Everyday Morning and Evening Prayer are said at the same time, 8.00am and 6.00pm. This regular rhythm is maintained by the Daily Office Team. Additionally, as we faithfully continue according to the demands of Our Lord, the Eucharist is a central and daily activity.

Set within the daily pattern are the Principal Feasts, Holy Days and Festivals of the church, these continue to be observed on the given days.

#### **Additional Acts of Worship and Praise**

In addition to the seasons and days set out in the Calendar of the Church there are other acts of worship and praise which take place. In particular these occur during:

**Epiphany**: with the Epiphany Party and the Epiphany Family worship (with Llamas).

**Lent**: with 'Street Ashing on Ash Wednesday; 'Lenten Music and Readings'; Stations of the Cross; Devotions; and the Easter Garden (two Easter Gardens!).

**Holy Week**: Since this was the 150<sup>th</sup> Year the sermons during Holy Week were delivered by members of our own worshipping community.

**Advent and Christmas**: with the two carol services (Advent and Christmas); Advent Pilgrimage; Christingle, and Crib Service.

During this year the 'Afternoon Worship - Dementia Friendly Service' changed to become simply 'Afternoon Worship'. The reason for this was so that it might attract from a wider community than those defined by living with dementia and their carers.

On a weekly basis 'Prayers at the Foot of the Cross' take place on Friday mornings, and Benediction during the evening of the first Sunday of each month.

We welcome St John's Primary School (Church of England VC) for specific services during the course of the year. These are acts of worship for Easter and Christmas, and an 'End-of-Year' service at the close of each summer term.

#### **Family Worship**

The Sunday 'All Ages Family Worship' was introduced into the pattern of our worship some years ago. It has now grown to become a regular and faithful group of individuals and families, representing all-ages, who have an expectation of worship which is different to that of the Parish Mass and yet embraced by our tradition.

This continues to be an area of opportunity which offers possibilities to structure and shape to make it more accessible and purposeful. The PCC Awayday provided some useful thought and direction as to how this might happen. Currently family worship alternates between Mass and non-Eucharistic worship, and combines with the Parish Mass on various occasions throughout the year. This act of worship is one of the potential 'growth points' within life at All Saints but requires further attention to enable it to be what it might be.

Occasional 'Family Teach-Ins'/workshops have been held throughout the year. These events are designed to introduce young people (and families) to the teaching of the Church and the meaning of key festivals. The principal event of the year was the construction of the 150<sup>th</sup> Anniversary Altar Frontal which was received and blessed by +Rachel, Bishop of Gloucester, and remained in place for the duration of the Anniversary Year.

#### Prayer, Learning and Growth

Over the year there has been considerable engagement in our growth in faith through meditation, learning and prayer. An event of great importance was the **Parish Retreat**, which was led by Christine Dodd (the Director of Education at Birmingham RC Diocese). This year, because of the closure of Abbey House at Glastonbury, it was held at Llangasty. It was, as usual, a popular event and was delivered at the standard to which we have been fortunate to expect. There was plenty of opportunity for insightful thought and reflection.

A **Prayer Group** regularly meets on Monday evenings. During Lent themed discussion groups took place on Wednesday afternoon and evening following the Lent Study course entitled '**Broken'** (derived in the Diocese of Birmingham). Each event was built around an episode of the TV series 'Broken' set in a catholic parish in a fictional Liverpool and raising questions of significant social interest and need. The 'Young People and Young Family' Lent Course this year was '**Journeying with Ben**' (a course derived in Diocese of Winchester following the life of St Benedict). Between Ascension and Pentecost we participated in the global Anglican Communion's prayer focus '**Thy Kingdom Come'**.

#### **Attendance and Communicants**

All Saints has an eclectic congregation, of all ages, is attracted from within the parish, all over Bristol and beyond.

Table showing attendance figures between 2013 and 2018

	2013	2014	2015	2016	2017	2018
Electoral roll	132	127	131	132	136	131
Resident	32	29	31	32	35	35
Normal						
Sunday:	100	95	90	93	97	93
Adult	16	18	18	19	16	11
Under 16						
Baptisms	4	7	2	4	7	3
Confirmations	1	2	1	4	8	0
Funerals	3	6	8	4	12	4
(including						
memorial services)						
Weddings	3	2	3	2	6	2

2018 is year six of the Electoral Roll, meaning that next year a new roll will be required.

Table showing Communicant numbers between 2013 and 2017

	2013	2014	2015	2016	2017	2018
Sunday	4005	4212	3980	3958	4316	4291
Monday – Saturday	1884	1979	2169	2464	2480	2161
Easter	176	217	249	155	163	203
Christmas	161	183	143	193	200	181
Total annual communicants*	6166	6591	6541	6770	7159	6836

<sup>\*</sup>Includes home communicants, but excludes funeral requiems.

# **Connecting with Each Other**

To be connected with each other reflects a fundamental aspect of the Trinity, which is unity in diversity. The many and varied aspects of worship, life and mission experienced at All Saints reflects this diversity, whilst at the same time reinforcing the idea of unity through working together, sharing ideas, providing support and inspiring growth.

#### Ministry - Preaching, Teaching and Leading Worship

Part of our diversity is the range of 'voice' we have in the preaching and teaching at All Saints. This brings a real strength in the variety and quality of our preaching which ranges through meditative and contemplative homilies, all-age presentations, and scholarly and challenging sermons. Our Ordained and Licensed Lay Ministers, and members of our worshipping community provide a rich and varied source of insight, inspiration and direction. This is further enhanced through the contributions of Ordinands from Trinity College (described in a little more detail in the section below headed 'Trinity College').

In addition to the incumbent, there are four priests who are Licensed or have Permission to Officiate and who regularly minister at the altars of All Saints. All members of this 'team' have other responsibilities and duties, so we readily recognise our good fortune in having their contribution and the variety of gifts they offer, and the level of experience they bring, add greatly to the richness and depth of our worship community. The regular ordained team is: **Revds. Paul Hawkins, Paul Roberts and Wendy Bray;** additionally weekday support is provided by **Peter Dill, John Hadley and John Pedlar.** Fr John (P) now has a primary responsibility for Christ Church City, and as a consequence is a less frequent participant in worship - though he is always welcome as both priest and 'chorister'. Also, Fr John (H) has a responsibility for the parish of St Anne (Eastville).

We have also been fortunate in having the **Revd Wendy Bray** with us for more than a year. She was Licensed by +Lee, Swindon, on 1 February 2018 in the Bishop's Chapel at Winterbourne. She was Licenced as Associate Priest (formally known as Assistant Curate). She is a part-time Self-Supporting Minister and is a very welcome member of the team.

Additionally, we have four Lay Ministers who are currently Licensed to All Saints, **Liz Badman, Jessica Smith, Sister Teresa Mary CSC** and **Ian Yemm** (Ian for most of the year was Chaplain at the University of the West of England). Sister Teresa and Ian Yemm were licensed in 2017.

Amongst our Community **Norman Drewett** and **Janice Callow** add to the richness of preaching and presenting.

We extend our thanks and appreciation to all those who engage in preaching, teaching and leading worship.

#### Ministry - in Church and Beyond

All Saints is a very active and engaged church with members of the worshipping congregation participating in a wide variety of activities.

This level of engagement is demonstrated in so many aspects of life at All Saints described in this report. Some activities are very visible and some considerably less so. All Saints does not differentiate between different groupings of the congregation. All Saints is a church that tends to operate across 'all ages' and where activity is directed toward worship, prayer and learning on the inside, and to the community on the outside. Consequently people participate in worship, through serving, interceding, and reading; membership of a choir that performs music to a high standard; engagement with teaching and growth: leading worship as members of the Daily Office Team; holding office; or the simple contribution to the varied life and work of our church.

However, a really important aspect that should not be overlooked is the extent to which our worshipping community witness their faith in their daily lives; in places of work, within clubs, societies and voluntary work; or as they go about their daily routine within and beyond Bristol.

#### **Making Connections**

Over the course of the year there are specific events in which making connections is an intentional activity. These are quite varied but of significance as for some participants they are one of the few or occasional points of contact with the church. November provides a good example with **All Souls Commemoration** and the weekly **Requiem Masses throughout the month**. All families who have suffered bereavement in the last few years were invited to attend if they wished. This led to a good representation at the All Souls Day Mass.

Additionally, the **Armistice Day** Remembrance Service is an event to which many of the local schools and organisations are invited – not only to be present but also to participate. This year the Remembrance Service held on Friday 9<sup>th</sup> November was led by Fr Charles and was supported by all the churches that constitute Churches Together in Clifton, Redland and Cotham. The actual date of Armistice this year fell on a Sunday and was recognised in our usual manner.

During the Christmas Season invitations to attend the Advent Carol Service and, in particular, the **Christmas Carol Service**, were extended to all the users of the Randall Room. This too was successful and many 'users' attended the Carol Service and other Christmas events.

#### Occasional Offices (Baptisms, Marriages and Funerals):

The Occasional Offices (baptisms, marriages and funerals) are important elements of our pastoral work and mission.

	2016	2017	2018
Baptisms and confirmations	8	15	3
Weddings	4	6	2
Funerals and memorial services	2	12	4

During the year a significant number of our worshipping community, and those connected with us, have moved into God's nearer presence. These include: John Park Eilenne Sturdy, Mary Rowe, Mike Lindsay, Shirley Payne, Ella Larner, Gary Biggin, Eric Roberts Roger Devonshire (Pr), Alwyn Jones (Pr), Jeremy Cooper (Pr), Debbie Furlong, David Perkins, Anita Paul, Rebecca Barrell, Rob Davis, Sharon Forsyth, Joyce Cooper, Joseph Katihabwa, Ian Cannell, Andrew Strachan, David Helliwell, Patricia Smith, Frances Wilson, Tom Sheridan, Timothy Line, John Cridland, Simon Milliken, Jean Baker, Michael Reynolds, Kathleen Smith, Peter Bradford

Rest eternal grant them, O Lord, and let light perpetual shine upon them. (Ps 65)

#### **Residential and Care Homes**

Links are maintained with local residential homes for the elderly (Carlton Mansions and Whatley Court) with regular visits and 'home' communions for residents.

Additionally, pastoral visits (carried out by the lay people and Licenced Lay Ministers as well as our priests) are regularly made to the sick at home or in hospital; often taking reserved Sacrament (as appropriate).

#### **Uganda Connection**

The Diocese has an objective to 'build relationships of wholeness across cultures with Christ at the centre'. Part of this is shown in the link with the Anglican Church in Uganda. This was established in 1969, and there are regular events that connect us (Diocese and All Saints) with the Diocese of Northern Uganda. Remembering the visit, last year, when we hosted the **Revd Jane Too-dera** (known as 'The Reverend Auntie' at home) and who is on the staff of the Archbishop Janani Luwum Theological College in Gulu – we are continuing to sponsor her post-graduate academic studies. She is likely to become the Principal of the College and is currently undertaking a research degree at the Christina University of Uganda.

#### **Trinity College**

The relationship with Trinity College, Bristol, is important. It provides All Saints with some additional perspective and provides a connection with the development and preparation of future priests for the Church of England (currently known as IME Phase One). It also provides those ordinands who participate an experience of the breadth of the church that they would not otherwise appreciate in the strongly evangelical context that most have experienced. Through their exposure to All Saints they also appreciate a richness of music and liturgy that they would otherwise not experience. This relationship is being extended to the Diocese, in support of Initial Ministerial Education; it is a valuable contribution that All Saints can make to the future of our church. At the Diocesan level our focus is on the period of on-going learning following being made Deacon (currently known as IME Phase Two).

This year we were sorry to see Cath Leighton (a Trinity Ordinand) who has been with us for three years leave; however we were delighted to see her made Deacon in the Diocese of Lichfield and look forward to her return as a priest in 2019.

During this year we have nine students shared between us and Christ Church Clifton. In June two Ordinands spent four weeks with us on a focused placement as part of this context training.

# **Connecting with the Community**

#### All Saints, Music and the Arts

Music and the Arts are an important aspect of life at All Saints. Not only within the context of worship but also as 'stand-alone' events for a wide variety of different audiences. The breadth of music available has again been wide and of the highest quality. The **Monthly Matinées** continue to be extremely popular and deliver a high and consistent quality of music. Additionally, **Choral music** continues to be strong and a number of choral groups have enjoyed the church's wonderful acoustics. This includes Nova specialising in early Renaissance music. And, in 2018, a programme of Organ Recitals took place on the occasional Saturday afternoon.

Music is a very strong feature of life at All Saints. Not only in the contribution that it makes to the breadth and depth of our worship but also to the life of the church. We are extremely fortunate in having John Davenport as our Director of Music and to be supported by Eric Tyson (who instituted the organ recitals) and our excellent choir.

But it's not all music! Other events take place too, especially in this our 150<sup>th</sup> Anniversary Year. Those 'regular' events taking place outside the Anniversary included:

**Doors Open Day**. All Saints is open every day and all day, however during Bristol Open Doors Day (9 September) it was 'especially open'. 'Especially', in the sense that there were extra indicators outside and 'welcomers' inside. In addition to this tea and coffee

were served throughout the day and, as part of the 150<sup>th</sup> there was an excellent exhibition of All Saints artefacts and history.

**Art in the Atrium**. As part of our usual engagement with the West Bristol Arts Trail, the weekend of 13 - 15 October filled the Atrium with the work of talented local artists managed by Barbara Baber.

During this year, and in future years, there will be more Art in the Atrium. This year it was partly driven by the 150<sup>th</sup>, however the creative photographers 'Second Look' and our own artists 'The All Saints Artists' have also featured strongly.

#### The Randall Room

The Randall Room provides an important facility for us and the community. Many different organisations make use of the space for a wide variety of purposes. There is an increasing connection between 'users' of this space and the church community. The significance of organisations and groups who book and make use of the Randall Room as part of our outreach and not simply a revenue stream is gaining momentum.

Those who 'use our plant' should not be seen as 'customers' but very much as part of our community.

Users include: The All Saints Artists; The 27<sup>th</sup> Bristol Brownies; Tia chi; various Yoga and Dance groups; The AA; Adventure Babies; The Embroiderers Guild; and groups supporting meditation and wellbeing, Naked Voice and Soundscape.

#### All Saints, Community and Social Actions

#### 'Let's Talk About......'

'Let's Talk About...Europe' was the first in a series of talks being held at church. The purpose is to introduce topics of social importance with immediate relevance. Since then there have been:

'Let's Talk About...Dementia'

'Let's Talk About...Homelessness'

During 2018 there was one event only (due to the demands of the 150<sup>th</sup>):

Let's Talk About ... Mental Health – Monday 12<sup>th</sup> March

There were three speakers at this event:

- John McGuirk, who is a Team Leader, Supervisor, and Therapist at Off the Record (OTR)
- An OTR 'ambassador', Frankie, to talk about her own experience of mental health issues
- Letty Anderton of CASS (Community Action Support Service), talking about local community provision, and in general, what help there is available

#### **Clifton 50s Forum**

LinkAge is aimed at linking groups and individuals in order to combat loneliness in older people (50+) in Bristol. At All Saints we now host the 'Clifton Over-50s Forum' which serves to forge links and glean ideas from local (Clifton) people. Essentially it focuses on what people would like to see available and happening in & around this area.

#### **Traidcraft**

It was agreed that the Traidcraft ethos is a key part of ASC outreach and that all refreshments served in church should be Traidcraft wherever possible.

#### Alma Tavern and the 'Immediate' Community

Following new ownership at the Alma Tavern the relationship with the pub has grown to include two 'Street Fayres' and a pub Christmas Carol Singing event. It is hoped that this connection will continue to develop.

#### Students at All Saints

All Saints is surrounded by a high density of student accommodation. Whilst students, who worship, tend to worship at Alma Church, Woodlands and Christ Church Clifton All Saints provides an alternative connection on a more academic or experiential and formal platform. The strong links we have with the **University of the West of England** (UWE), and in particular with the Architecture Department, are being extended.

As well as the regular visits of UWE students we have also had visits from **Bristol University**, in particular the Departments of Education and Theology.

We also maintain some links with Theological Training Providers (Ripon College, Westcott House and the SWMTC).

#### St John's Primary School (Church of England Voluntarily Controlled)

There is an active participation in the life of our parish school, St John's. The school is recognised as being Ofsted category 'Outstanding', and SIAMS 'excellent'. Three members of our community are 'Foundation Governors' (Fr Charles Sutton -ex officio, Caroline Davenport and Marguarita Davison).

In addition to the Governor responsibilities connections with the school include: regular school visits to either to engage in class or other activity or to present at Junior and Infant Assemblies. Visits are conducted by the Governors and other members of the worshiping congregation.

Additionally, the School, or specific years, visit the church for a number of services each year. These include Easter, Christmas Carol and End-of-Year services. These

services are highly participatory and often include 'gifts', such as Bibles for leavers, Christmas Stories or Easter gifts.

#### Resources - Finance Review

#### **Planned Stewardship**

Pledged giving via Standing Orders and Gift Aid giving via the white envelopes are the two main sources of income. In order for the PCC to manage its budget efficiently, it is important that as many as possible give on a regular and committed basis. Other gift aid donations are received by collections at various events including concerts and one off donations.

Table showing summary of Stewardship Giving, Gift Aid and the Parish Share over six years (jt indicates a joint husband and wife pledge)

	2013	2014	2015	2016	2017	2018
Pledged givers	63+4jt	54+3jt	47+7jt	36+7jt	46+10jt	45+7jt
Regular Gift Aid envelope subscribers	29	20	24	20	11	11
Total Gift Aid subscribers	247	278	261	225	249	278
Parish Share paid	£52,000	£52,000	£57,000	£58,000	£60,000	£62,000

# Definition of 'Stewardship'

Stewardship is defined as those who pledge through our Stewardship pledge scheme. Paying through:

- Regular Standing order or gift aid envelope regardless of attendance
- An attendance basis through gift aid envelopes

Gift aid is an important aspect of stewardship and we are able to claim 25p for every £1 donated under the gift aid scheme.

#### Sources of Income

Our income is derived from the following sources (see accounts for details):

- Stewardship planned giving
- Open plate giving
- Gift Aid (Tax recovered is significant. In 2018 £16,513K was recovered)
- Parish room lettings
- Church lettings for concerts
- All Saints Arts profits
- Ad hoc donations

- Grants from Trust funds
- Legacies

#### Parish Share 2018

We have met the total sum agreed and pledged by the PCC in 2018 for the Parish Share - £62,000.

### **Resources - Building and Equipment**

All Saints, including the War Memorial, is a Grade 2 Listed Building.

#### The Roofs

In addition to the previous theft of lead from the sacristy roof, the great proportion of lead was stolen from the St. Richard Chapel roof in September 2018. A temporary damp proof membrane was installed and has proved substantially successful (although some water ingress in periods of heavy rain/winds). On the advice of the church architect and at the request of insurers, a faculty application has been granted for the replacement of both roofs with a stainless steel covering to include provision for the insulation of the St. Richard chapel roof (a recommendation of the architect). Work will commence shortly.

Periodic leaking has occurred above the foundation stone through the apex fibreglass windows in the centre of the church. Consideration will be given to the possible replacement of those windows with a more durable alternative. The flat roof to the atrium leaks in the area between the entrance doors of the church and the kitchen. The roof needs periodic clearing of debris.

#### **John Piper windows**

Trial double-glazing has been installed with a view to determining the scope (and appropriate materials) for protecting the windows and arresting any further deterioration in the colouring. The monitoring is anticipated to be completed in the spring of 2020. Advice will be sought on the availability of funding for the protection of the windows either through grant(s) or donation(s) from benefactors. It is anticipated that the project (and the various alternative materials) will be the subject of a display in the atrium.

#### Lighting

A new system for lighting the main body of the church (including flexible provision to benefit different services and other events) has been installed and has been a great success. A faculty application is in process for the improvement of lighting of the St. Richard chapel. A proposed scheme has been designed for the enhanced lighting of the atrium and is currently the subject of discussion.

#### Heating

Advice has been obtained from consultants on the most cost effective means of securing improvements for the heating of the main body of the church, the St. Richard chapel, atrium, sacristy, choir vestry and office. Subject to necessary approvals the recommendations of the consultants will be put into effect.

#### Exterior stonework of the St. Richard chapel

A specification for necessary remedial work has been obtained from the architect and priced tender(s) sought. Approval (probably List B) will be necessary.

#### External space in front of the St. Richard chapel

Advice is being sought from the architect on a scheme for the improvement of this area and the use of part of it for parking.

#### Cleaning

The hours of the part-time cleaner have been increased to ensure the good appearance of the church, Randall Room and facilities.

#### **Vestment**s

In 2018 a green chasuble was given in memory of Fr. Jeremy Cooper, a matching white chasuble in memory of his mother Jennifer Cooper and two matching red chasubles in memory of Sue Barnard.

#### **Trustees of All Saints Endowments**

The Trustees provide and maintain the vicarage at 68 Pembroke Road, free of charge, which is acknowledged as a major contribution to the diocese.

The Trustees also own and maintain the major part of the gardens to the rear of the church. In addition, they maintain the lawns to the front of the church and the trees in Alma Vale Road which fall within the church boundary.

The Trustees have made donations to the PCC to support special social events.

The Trustees are now working closely with the newly formed Fabric Committee of the PCC to deal with the on-going major maintenance issues with the church.

We remain grateful to the Trustees of All Saints Endowments for providing and maintaining a vicarage. The Diocese of Bristol does not contribute financially to any extent to the provision and maintenance of the accommodation but has acknowledged that this is a significant contribution in addition to our Parish Share.

#### **Administrative Information**

#### THE PAROCHIAL CHURCH COUNCIL

The PCC of All Saints has duties defined in the Parochial Church Councils (Powers) Measure 1956 and is also responsible for co-operating with the Incumbent in promoting the whole work of the Church in the ecclesiastical parish.

#### **PCC Membership 2018**

Incumbent Revd Charles Sutton

Associate Priest Revd Wendy Bray

(Assistant Curate)

Churchwardens Martin Robinson (Lay Vice Chairman)

**Adam Chivers** 

Secretary Philippa Drewett
Treasurer Norman Drewett

**Elected Deanery Synod Representatives:** 

Liz Badman, Vera Sanders, (to APCM 2020)

Elected members:

Swarna Simpson (until APCM 2019) Sarah Brown (until APCM 2019) John Davenport (until APCM 2019) Simon Davison (until APCM 2019) Norman Drewett (until APCM 2020) Janice Hopkins (until APCM 2020) Stephen O'Keefe (until APCM 2020) Christopher Verity (until APCM 2020) Susan Perry (until APCM 2021) James Norman (until APCM 2021) Georgina Harford (until APCM 2021) Vicky Gordon (until APCM 2021)

Co-opted member (Annually):

Jessica Smith

The PCC meets at least 6 times a year. One third of the PCC constitutes a quorum. The PCC, as now required by law, is registered as an independent charity.

**Bank** Co-Operative Bank, PO Box 200, Skelmersdale, Lancashire WN8

6NY

Independent Examiner Andrew Jones ACA, "Osmunda" Wells Rd, Hallatrow,

BS39 6EJ

#### **PCC COMMITTEES AND THEIR RESPONSIBILITIES**

The PCC has the following **Committees**:

#### **Standing Committee** (the only committee required by law):

Power to transact the business of the PCC between meetings, subject to any directions given by the council. In 2018 the members were the incumbent Revd Charles Sutton, Churchwardens Martin Robinson and Adam Chivers (with Victoria Gordon as Churchwarden until the 2018 APCM), Philippa Drewett (PCC Secretary), Norman Drewett (PCC Treasurer) and Stephen O'Keefe. The Standing Committee meets at least six times each year between meetings of the PCC, for which it sets the agenda.

#### **Fabric Committee**

Meets on a regular basis to manage, discuss and plan current and future projects related to the fabric of our buildings.

#### **Stewardship Committee**

Established from time to time to plan and implement stewardship renewal.

#### **All Saints Arts**

Responsible for organising musical and artistic events.

The PCC has the following **Action Groups**:

#### Social and Welcoming Committee (Hospitality)

Responsibilities include organising parish social events such as parish lunches, and entertaining/catering after festival Masses and the fostering of a welcoming environment.

#### **Growth in Faith**

Responsible for promoting, developing and organising matters and activities relating to education and nurture within the teachings of the Church of England and the Catholic faith of adults, children and young people at All Saints.

#### **Creating Connections**

Responsible for exploring and creating opportunities for developing connections with the community. For example: 'Let's Talk About ...Series' and Alma Vale Road Association of Independent Retailers.

The licenced clergy and churchwardens are ex officio members of all committees. Committees are expected to liaise and co-operate with each other, particularly where any issue or project overlaps with the remit of another group. Each committee co-opts people from the congregation to assist in its work to encourage and broaden involvement.

In addition to these committees and groups there is a **Ministry Group** which is increasingly taking on the role of 'Growth in Faith', and a **Pastoral Visitors Group** focusing on matters of pastoral ministry.

# Safeguarding and Child Protection Policy

#### Nominated Safeguarding and Child Protection Officer

The Nominated Persons for Safeguarding and Child Protection are Caroline Davenport and Stephen O'Keefe. They are responsible for driving the process within the church, providing advice to the PCC, acting as contacts for any Child Protection or Vulnerable Adults issues, and liaison with the Diocese.

#### **Safeguarding Actions**

Considerable progress has been made in **embedding child protection** throughout our church life. A new Safeguarding Policy has been approved by the PCC. The national system of CRB checks has been replaced with **Disclosure and Barring** and we continue to ensure that all procedures are followed to maintain the ongoing protection of children and vulnerable adults within our church community.

#### CONCLUSION OF ANNUAL REPORT AND INTRODUCTION TO FINANCIAL STATEMENTS

### The Twenty First Annual Report

This is the twenty first annual report prepared under the terms of the Charities Act 1993. We believe it gives a clear picture of the life of the Church at All Saints and the way in which the PCC has discharged its responsibilities.

#### The Financial Statement

The financial statements follow as part two of this document and are introduced by the Report of the Independent Examiner.

On behalf of the PCC -

The Reverend Charles Sutton, Chairman

Martin Robinson, Churchwarden

Mart De

April 2019

Adam Chivers, Churchwarden

# Independent Examiner's Report to the PCC of All Saints with St John, Clifton.

This report on the financial statements of the PCC for the year ended 31st December 2018, which are set out on pages 25 to 32 is in respect of an examination carried in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 145 of the Charities Act 2011 ('the Act').

#### Respective responsibilities of trustees and examiner.

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and section 144(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

#### Basis of this report.

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

# Independent examiner's statement.

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper (2)understanding of the accounts to be reached.

Signed:

Date: 4/4/19

**ANDREW JONES** "OSMUNDA" WELLS ROAD **HALLOWTROW** BS39 6EJ

STATEMENT OF FINANCIAL ACTIVITIES For the year ended 31 December 2018

Voluntary Income   2(a)   90441   66857   0   157298   264496     Activities for generating funds   2(b)   7431   1424   0   8655   2076     Income from investments   2(c)   24350   3005   2212   29567   7409     Income from church activities   2(d)   26793   15   0   26808   21758     Other incoming resources   2(e)   0   796   0   796   0     TOTAL INCOMING RESOURCES   149015   72097   2212   0   223324   295739     RESOURCES USED   24350   4096   0   9096   11230     Activities directly relating to the running costs of the church   3(b)   106463   87133   1685   195281   126092     Church management and administration   3(c)   4355   1531   0   5886   7071     Fund raising and publicity   3(d)   13349   944   0   14293   1781     Bank charges and loan interest   3(e)   0   0   0   0   0     Staff costs   4(a)   143629   93704   1685   0   238918   160760     NET INCOMING/(OUTGOING) RESOURCES   5486   -21607   527   0   -15594   134979     GAINS AND LOSSES ON INVESTMENTS   138429   94502   1876   1365   1362   1462     Realised (Unrealised)   7   13741   14620   14660   146	For the year ended 31 December 2018	Note	Unrestricted Funds	Restricted Funds	Trust Funds	Endowment Funds	TOTAL 2018	Funds 2017
Activities for generating funds         2(b)         7431         1424         0         8855         2076           Income from investments         2(c)         24350         3005         2212         29567         7409           Income from church activities         2(d)         26793         15         0         26808         21758           Other incoming resources         2(e)         0         796         0         796         0           TOTAL INCOMING RESOURCES         149015         72097         2212         0         22324         295739           RESOURCES USED           Grants         3(a)         5000         4096         0         9096         11230           Activities directly relating to the runch         3(b)         106463         87133         1685         195281         126092           Church management and administration         3(c)         4355         1531         0         5886         7071           Fund raising and publicity         3(d)         13349         944         0         14329         1781           Bank charges and loan interest         3(e)         14362         0         0         0         238918         160760	INCOMING RESOURCES	Hote	i unus	i dild3	i unus	Tunus	2010	2017
Income from investments	Voluntary Income	2(a)	90441	66857	0		157298	264496
Income from church activities   2(d)   26793   15   0   26808   21758   Other incoming resources   2(e)   0   796   0   796   0   796   0   OTAL INCOMING RESOURCES   149015   72097   2212   0   223324   295739   223324   295739   223324   295739   223324   295739   223324   295739   2053324   2053324   20	Activities for generating funds	2(b)	7431	1424	0		8855	2076
Other incoming resources         2(e)         0         796         0         796         20           TOTAL INCOMING RESOURCES         149015         72097         2212         0         223324         295739           RESOURCES USED           Grants         3(a)         5000         4096         0         9096         11230           Activities directly relating to the running costs of the church         3(b)         106463         87133         1685         195281         126092           Church management and administration         3(c)         4355         1531         0         5886         7071           Fund raising and publicity         3(d)         13349         944         0         14293         1781           Bank charges and loan interest         3(e)         0         0         0         0         0         0           Staff costs         4(a)         14362         0         0         0         14362         14566           TOTAL RESOURCES USED         143529         93704         1685         0         238918         160760           NET INCOMING/(OUTGOING) RESOURCES         5486         -21607         527         0         -15741	Income from investments	2(c)	24350	3005	2212		29567	7409
TOTAL INCOMING RESOURCES         149015         72097         2212         0         223324         295739           RESOURCES USED           Grants         3(a)         5000         4096         0         9096         11230           Activities directly relating to the running costs of the church         3(b)         106463         87133         1685         195281         126092           Church management and administration         3(c)         4355         1531         0         5886         7071           Fund raising and publicity         3(d)         13349         944         0         14293         1781           Bank charges and loan interest         3(e)         0         0         0         0         0         0           Staff costs         4(a)         14362         0         0         0         14362         14586           TOTAL RESOURCES USED         143529         93704         1685         0         238918         160760           NET INCOMING/(OUTGOING) RESOURCES         5486         -21607         527         0         -15594         134979           GAINS AND LOSSES ON INVESTMENTS         -13741         0         -365         -365         -13741	Income from church activities	2(d)	26793	15	0		26808	21758
RESOURCES USED           Grants         3(a)         5000         4096         0         9096         11230           Activities directly relating to the running costs of the church         3(b)         106463         87133         1685         195281         126092           Church management and administration         3(c)         4355         1531         0         5886         7071           Fund raising and publicity         3(d)         13349         944         0         14293         1781           Bank charges and loan interest         3(e)         0         0         0         0         0         0           Staff costs         4(a)         14362         0         0         0         14362         14586           TOTAL RESOURCES USED         143529         93704         1685         0         238918         160760           NET INCOMING/(OUTGOING) RESOURCES         5486         -21607         527         0         -15594         134979           GAINS AND LOSSES ON INVESTMENTS         1-3741         0         -365         -365         1142           Trust Funds Received         -13741         0         -365         -365         1142           NET MOVEMENT I	Other incoming resources	2(e)	0	796	0		796	0
Grants         3(a)         5000         4096         0         9096         11230           Activities directly relating to the running costs of the church         3(b)         106463         87133         1685         195281         126092           Church management and administration         3(c)         4355         1531         0         5886         7071           Fund raising and publicity         3(d)         13349         944         0         14293         1781           Bank charges and loan interest         3(e)         0         0         0         0         0         0           Staff costs         4(a)         14362         0         0         0         14362         14586           TOTAL RESOURCES USED         143529         93704         1685         0         238918         160760           NET INCOMING/(OUTGOING) RESOURCES         5486         -21607         527         0         -15594         134979           GAINS AND LOSSES ON INVESTMENTS           Realised (Unrealised)         -13741         0         -13741         14620           Trust Funds Received         -2365         -365         -365         11142           NET MOVEMENT IN FUNDS	TOTAL INCOMING RESOURCES		149015	72097	2212	0	223324	295739
Activities directly relating to the running costs of the church 3(b) 106463 87133 1685 195281 126092  Church management and administration 3(c) 4355 1531 0 5886 7071  Fund raising and publicity 3(d) 13349 944 0 14293 1781  Bank charges and loan interest 3(e) 0 0 0 0 0 14362 14586  TOTAL RESOURCES USED 143529 93704 1685 0 238918 160760  NET INCOMING/(OUTGOING) RESOURCES 5486 -21607 527 0 -15594 134979  GAINS AND LOSSES ON INVESTMENTS Realised (Unrealised) -13741 0 -13741 14620  Trust Funds Received - 365 -365 1142  NET MOVEMENT IN FUNDS -8255 -21607 527 -365 -29700 150741  BALANCES BROUGHT FORWARD AT 1 JANUARY 2018 (2017) 864517 135872 94502 18786 1113677 962936	RESOURCES USED							
running costs of the church         3(b)         106463         87133         1685         195281         126092           Church management and administration         3(c)         4355         1531         0         5886         7071           Fund raising and publicity         3(d)         13349         944         0         14293         1781           Bank charges and loan interest         3(e)         0	Grants	3(a)	5000	4096	0		9096	11230
Fund raising and publicity 3(d) 13349 944 0 14293 1781  Bank charges and loan interest 3(e) 0 0 0 0 0 14362 14586  TOTAL RESOURCES USED 143529 93704 1685 0 238918 160760  NET INCOMING/(OUTGOING) RESOURCES 5486 -21607 527 0 -15594 134979  GAINS AND LOSSES ON INVESTMENTS Realised (Unrealised) -13741 0 -13741 14620  Trust Funds Received 0 0 0  Endowment Funds Held by Diocese 7 -365 -365 1142  NET MOVEMENT IN FUNDS -8255 -21607 527 -365 -29700 150741  BALANCES BROUGHT FORWARD AT 1 JANUARY 2018 (2017) 864517 135872 94502 18786 1113677 962936		3(b)	106463	87133	1685		195281	126092
Bank charges and loan interest         3(e)         0         0         0         0         0           Staff costs         4(a)         14362         0         0         0         14362         14586           TOTAL RESOURCES USED         143529         93704         1685         0         238918         160760           NET INCOMING/(OUTGOING) RESOURCES         5486         -21607         527         0         -15594         134979           GAINS AND LOSSES ON INVESTMENTS Realised (Unrealised)         -13741         0         -13741         14620           Trust Funds Received         -13741         0         -13741         14620           Endowment Funds Held by Diocese         7         -2365         -365         1142           NET MOVEMENT IN FUNDS         -8255         -21607         527         -365         -29700         150741           BALANCES BROUGHT FORWARD AT 1 JANUARY 2018 (2017)         864517         135872         94502         18786         1113677         962936           BALANCES CARRIED FORWARD	Church management and administration	3(c)	4355	1531	0		5886	7071
Staff costs         4(a)         14362         0         0         0         14362         14586           TOTAL RESOURCES USED         143529         93704         1685         0         238918         160760           NET INCOMING/(OUTGOING) RESOURCES         5486         -21607         527         0         -15594         134979           GAINS AND LOSSES ON INVESTMENTS Realised (Unrealised)         -13741         0         -13741         14620           Trust Funds Received         -13741         0         -365         0         0           Endowment Funds Held by Diocese         7         -365         -365         1142           NET MOVEMENT IN FUNDS         -8255         -21607         527         -365         -29700         150741           BALANCES BROUGHT FORWARD AT 1 JANUARY 2018 (2017)         864517         135872         94502         18786         1113677         962936           BALANCES CARRIED FORWARD	Fund raising and publicity	3(d)	13349	944	0		14293	1781
TOTAL RESOURCES USED         143529         93704         1685         0         238918         160760           NET INCOMING/(OUTGOING) RESOURCES         5486         -21607         527         0         -15594         134979           GAINS AND LOSSES ON INVESTMENTS Realised (Unrealised)         -13741         0         -13741         14620           Trust Funds Received         0         0         0         0           Endowment Funds Held by Diocese         7         -365         -365         1142           NET MOVEMENT IN FUNDS         -8255         -21607         527         -365         -29700         150741           BALANCES BROUGHT FORWARD AT 1 JANUARY 2018 (2017)         864517         135872         94502         18786         1113677         962936           BALANCES CARRIED FORWARD	Bank charges and loan interest	3(e)	0	0	0		0	0
NET INCOMING/(OUTGOING) RESOURCES         5486         -21607         527         0         -15594         134979           GAINS AND LOSSES ON INVESTMENTS Realised (Unrealised)         -13741         0         -13741         14620           Trust Funds Received         -13741         0         0         0         0           Endowment Funds Held by Diocese         7         -365         -365         1142           NET MOVEMENT IN FUNDS         -8255         -21607         527         -365         -29700         150741           BALANCES BROUGHT FORWARD AT 1 JANUARY 2018 (2017)         864517         135872         94502         18786         1113677         962936           BALANCES CARRIED FORWARD	Staff costs	4(a)	14362	0	0	0	14362	14586
GAINS AND LOSSES ON INVESTMENTS Realised (Unrealised)         -13741         0         -13741         14620           Trust Funds Received         0         0         0           Endowment Funds Held by Diocese         7         -365         -365         1142           NET MOVEMENT IN FUNDS         -8255         -21607         527         -365         -29700         150741           BALANCES BROUGHT FORWARD AT 1 JANUARY 2018 (2017)         864517         135872         94502         18786         1113677         962936           BALANCES CARRIED FORWARD	TOTAL RESOURCES USED		143529	93704	1685	0	238918	160760
Realised (Unrealised)         -13741         0         -13741         14620           Trust Funds Received         0         0         0         0           Endowment Funds Held by Diocese         7         -365         -365         -365         1142           NET MOVEMENT IN FUNDS         -8255         -21607         527         -365         -29700         150741           BALANCES BROUGHT FORWARD AT 1 JANUARY 2018 (2017)         864517         135872         94502         18786         1113677         962936           BALANCES CARRIED FORWARD	NET INCOMING/(OUTGOING) RESOUR	CES	5486	-21607	527	0	-15594	134979
Endowment Funds Held by Diocese 7  NET MOVEMENT IN FUNDS  -8255 -21607 527 -365 -29700 150741  BALANCES BROUGHT FORWARD AT 1 JANUARY 2018 (2017)  BALANCES CARRIED FORWARD  864517 135872 94502 18786 1113677 962936		s	-13741	0			-13741	14620
NET MOVEMENT IN FUNDS -8255 -21607 527 -365 -29700 150741  BALANCES BROUGHT FORWARD AT 1 JANUARY 2018 (2017) 864517 135872 94502 18786 1113677 962936  BALANCES CARRIED FORWARD	Trust Funds Received						0	0
BALANCES BROUGHT FORWARD AT 1 JANUARY 2018 (2017) 864517 135872 94502 18786 1113677 962936 BALANCES CARRIED FORWARD	Endowment Funds Held by Diocese	7				-365	-365	1142
1 JANUARY 2018 (2017) 864517 135872 94502 18786 1113677 962936  BALANCES CARRIED FORWARD	NET MOVEMENT IN FUNDS		-8255	-21607	527	-365	-29700	150741
			864517	135872	94502	18786	1113677	962936
			856262	114265	95029	18421	1083977	1113677

# PAROCHIAL CHURCH COUNCIL OF ALL SAINTS WITH ST JOHN CLIFTON NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2018

#### 1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

#### **Funds**

Endowment and Trust funds are funds, the capital of which must be maintained; only income arising from investment of the endowment and trust funds may be used either as restricted or unrestricted funds depending on the purpose for which the endowment was established.

Restricted funds represent (a) income from trust or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

#### **Incoming Resources**

Planned giving receivable under covenant is recognised only when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable. Interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross except in certain instances where. funds raised through fundraising events are accounted for net.

### Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

#### **Fixed Assets**

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Equipment used within the church premises is depreciated on a straight line basis over four years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

#### Investments

Investments are valued at market value at 31 December.

#### **BALANCE SHEET AT 31 DECEMBER 2018**

BALANCE	SHEET AT 31 DECEMBER 2018	Note	2018 £	2017 £
FIXED AS	SETS		£	L
	Investment assets Property Endowment Funds held by Diocese	5 6 7	£ 903,879 £ - £ 18,421 £ 922,300	£ 764,620 £ - £ 18,786 £ 783,406
CURRENT	T ASSETS			
	Debtors Short term deposits Cash at Bank and in hand	9	£ 17,664 £ 119,547 £ 32,326 £ 169,537	£ 14,929 £ 315,301 £ 18,564 £ 348,794
	S: AMOUNTS FALLING HIN ONE YEAR	10	£ 7,860	£ 18,523
NET CUR	RENT ASSETS		£ 161,677	£ 330,271
NET ASSE	ETS		£ 1,083,977	£ 1,113,677
FUNDS				
	Unrestricted Restricted Trust Funds Endowment	11 12 13 7 8	£ 856,262 £ 114,265 £ 95,029 £ 18,421 £1,083,977	£864,517 £135,872 £94,502 £18,786 £1,113,677

Approved by the Parochial Church Council on 19th March 2019 and signed on its behalf by:

The notes on pages 28 to 32 form part of these accounts

# NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2018

2	INC	MO	NG	RFS	OI.	JRCES
_	111		I V	ILLU	v	ノロしししつ

2	INCOMING RESOURCES						
		Unrestricted Funds	Restricted Funds	Trust Funds	Endowment Funds	TOTAL I 2018	FUNDS 2017
2(a)	Voluntary Income						
	Tax Recoverable Giving:						
	Pledged Giving	46,457				46,457	43,761
	Gift Aid Collections	11,426				11,426	13,569
	Tax Recoverable	16,513				16,513	13,259
	Collections (open plate)	5,387				5,387	4,234
	Grants		16,900			16,900	593
	Donations, appeals, etc.	1,276	3,182			4,458	11,054
	Other	536	42,679			43,215	-
	Repair Fund		-			-	-
	Missions		4,096			4,096	6,230
	Legacies	8,846				8,846	171,796
		90,441	66,857	-	-	157,298	264,496
2(b)	Activities for generating funds	<b>i</b>					
* ` ´	Concert Income	1,424	1,424			2,848	2,076
	Fund raising events	ŕ	,			, -	, -
	Festival Receipts	5,895				5,895	-
	Traidcraft Income	112				112	-
		7,431	1,424	-	-	8,855	2,076
2(c)	Income from investments						
_(-)	Dividends and interest including	24,350	3,005	2,212		29,567	7,409
	any reclaimed tax						
		24,350	3,005	2,212	-	29,567	7,409
2(d)	Income from church activities						
	Magazines	104				104	137
	Coffee	518				518	358
	Church hall lettings etc	24,085				24,085	18,920
	Social events		15			15	-
	Fees	2,086				2,086	2,343
		26,793	15	-	-	26,808	21,758
2(e)	Other ordinary incoming re	sources					
` '	Insurance claims		796			796	-
		-	796	-	-	796	-
	TOTAL INCOMING RESOUR	149,015	72,097	2,212	-	223,324	295,739

<sup>\*2(</sup>b) Note: Profits from events hosted by All Saints Arts should be split 50:50 between All Saints and the Lighting Fund. Minuted PCC meeting 17th January 2017 Item 9.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

For the year ended 31 December 2018

3	RESOURCES USED	Unrestricted Funds	Restricted Funds	Trust Funds	Endowment Funds	TOTAL F 2018	FUNDS 2017
	Church activities						
3(a)	Missionary and charitable giv Home missions and other:	ing:					
	Salvation Army					_	236
	Shelter		1,743			1,743	697
	Bristol Hospitality Network	k	145			145	1,103
	Emmaus		526			526	-
	Sisters of the Church		995			995	-
	Off the Record		488			488	-
	Soup run		48			48	=
	Tewksbury Schola Canto	rum	151			151	-
	Church Overseas:						
	Christian Aid					-	1,062
	USPG					-	696
	Uganda					-	1,471
	CAFOD					-	965
	Church Societies:						
	5% Giving	5,000				5,000	5,000
		5,000	4,096	-	-	9,096	11,230
3(b)	Activities directly relating to the	ne running costs of	of the church				
. ,	Ministry: diocesan parish share	62,000				62,000	60,000
	clergy expenses	5,150				5,150	5,217
	lay ministry		155			155	144
	Church - expenses						
	Altar & Sanctuary	1,441	219			1,660	2,409
	Light & Heat	8,757				8,757	6,125
	Flowers		644			644	607
	Water Rates	837				837	449
	General Expenses	100				100	223
	Music	273	2,513			2,786	2,111
	Church maintenance						
	Organ tuning & Repairs	2,023				2,023	2,236
	Cleaning	3,554				3,554	3,588
	Insurance	6,778				6,778	6,486
	Repairs	15,550	83,602			99,152	35,190
	Training/ Education			1,685		1,685	1,307
		106,463	87,133	1,685	-	195,281	126,092
3(c)	Church management and ad						
	Printing, Stationery and Telepho						
	Printing	2,425				2,425	1,989
	Stationery	252				252	725
	Postage	68				68	92
	Broadband & Telephone	513				513	519
	Computer & Website	788				788	2,248
	Sundries	68				68	99

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

For the year ended 31 December 2018

3	RESOURCES USED	Unrestricted Funds	Restricted Funds	Trust Funds	Endowment Funds	TOTAL F 2018	FUNDS 2017
3(c)	Church management and ad bfwd	ministration (cont 4,114	·.)			4,114	5,672
	Wardens discretionary	.,	527			527	299
	Audit	150				150	150
	Legal & Professional					-	-
	Social & Welcoming		1,004			1,004	852
	Stewardship Expenses	91				91	98
		4,355	1,531	_	-	5,886	7,071
3(d)	Concert Expenses					-	-
	Festival book	3,552				3,552	_
	Festival costs	8,976	944			9,920	-
	Fund-raising and publicity	821				821	1,781
		13,349	944	-	-	14,293	1,781
3(e)	Bank charges and loan interest		-			-	<u>-</u>
						-	
4	STAFF COSTS						
4(a)	Salary of organists	4,570				4,570	4,613
	Office Manager's wages	9,792				9,792	9,973
		14,362	-		-	14,362	14,586
TOTA	AL RESOURCES USED	143,529	93,704	1,685	-	238,918	160,760

During the year the PCC employed a Music Director and a Parish Office Manager. The Musical Director is a member of the PCC.

5	FIXED ASSETS FOR USE BY THE PCC	2018	2017
	Investments	£	£
	Valuation as at 1 January 2018	764,620	=
	Investment at cost	153,000	750,000
	Adjustment to market value	(13,741)	14,620
	Valuation as at 31 December 2018	903,879	764,620

Investment at cost (£903,000) comprises 56,108.07 shares in The CBF Church of England Investment Fund – Income Shares

6 PROPERTY - LEGACY
No property was owned by the PCC in 2018

**2018 2017** £

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) For the year ended 31 December 2018

7	FIXED ASSETS HELD AS TO Valuation at 31.12.18 All Saints with St John, Clifton  These funds are administered All Saints with St John, Vaugh  This fund is administered by the Total	by the St John's	Trust No  156 178 321 5 571 688 s Trust			2018 £ 1,447 290 1,478 866 4,974 452 8,914	2017 £ 1,504 289 1,535 900 5,049 459 9,050	
8	ANALYSIS OF NET ASSETS	BY FUND Unrestricted	Restricted	Trust	Endowment	TOTAL		
		Funds	Funds	Funds	Funds	2018	2017	
	Fixed Assets	694,585	114,265	95,029	18,421	922,300	783,406	
	Current Assets	151,873				151,873	333,865	
	Current Debtors	17,664				17,664	14,929	
	Current Liabilities	(7,860)				(7,860)	(18,523)	
	Fund balance	856,262	114,265	95,029	18,421	1,083,977	1,113,677	
9	DEBTORS Income tax recoverable Other			-	2018 £ 16,338 1,326 17,664	2017 £ 14,714 215 14,929		
10	LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR							
	Accruals and deferred income	)						
	Heat & Light				1,675	1,464		
	Missions				5,620	6,603		
	Repairs				,	9,600		
	Other creditors				565	856		
				<del>-</del>	7,860	18,523		
11	UNRESTRICTED FUNDS General Reserve	B/fwd 864,517	Investment Gains(losses) (13,741)	Surplus (deficit) (18,864)	Interest/ Div 24,350	Balance 856,262		
	Property _	-						
		864,517	(13,741)	(18,864)	24,350	856,262		

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) For the year ended 31 December 2018

#### 12 RESTRICTED FUNDS

	B/fwd	Expenditure	Receipts	Interest	Balance
Legacies	49,242	(42,056)		230	7,416
Madge Arnold Music Fund	40,551			1,314	41,865
Mervyn Stockwood Fund	=		42,679	1,040	43,719
Organ	2,485		133	81	2,699
Festival	944	(944)			=
Lay Ministry	1,497	(155)	263		1,605
Discretionary fund	1,334	(527)	350		1,157
Flower Fund	2,687	(644)	470	81	2,594
Repair Fund	24,089	(41,546)	17,457		-
Social & Events	982	(4)	15		993
Hymn Supplement	10				10
Music Fund	8,206	(2,513)	2,349	259	8,301
Toilet Refurbishment	60				60
Donations	3,785	(1,219)	1,280		3,846
_	135,872	(89,608)	64,996	3,005	114,265

#### 13 TRUST FUNDS (Trustees: Vicar and Churchwardens)

10	Troot Tondo (Trastees. Vicar and Ondronwardens)						
		B/fwd	Gains (losses)	Expenditure	Interest/Div	Balance	
						C/fwd	
(a)	St John's National School	68,286		(1,685)	2,212	68,813	
	Fund (see below)						
	Education Fund	26,216				26,216	
	_	94,502	-	(1,685)	2,212	95,029	

#### 13 Trust Funds notes:

(a) £66,982 was received in September 2000 being a transfer of funds from the St John's National School, Clifton which is no longer in use. A Trust fund has been created to receive the assets to be known as the St John's National School Religious Education Fund. The Vicar and Churchwardens have been appointed Trustees.

The terms of the Educational Endowment Order made September 1999 are that the trustees 'shall apply the income and may apply the capital thereof, for educational purposes related to the Parish of Clifton in connection with the provision of religious education in accordance with the tenets of the Church of England by means of a Sunday School or otherwise'.

(b) Interest accrued to the trust funds and not committed within the accounting year are transferred to restricted funds to be used in accordance with the terms of the trust.