

## **The Bidborough Primary School PTA Charity Report of the Trustees for the year ending 31 August 2018**

The Trustees of The Bidborough Primary School PTA (the PTA) Charity present their annual report and accounts for the year ended 31 August 2018 and confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

It has come to the Trustees attention that income should be reported gross rather than net. As a result, accounting records had to be adjusted to facilitate this. As gross income exceeds £25,000, an Independent Review and Trustee report were required. It is for this reason that the accounts, Independent Review and Trustee reports for 2018 were submitted after the filing deadline.

### **OUR AIMS**

The PTA operates under a Constitution dated October 1996 which included the regulations for appointment of trustees. The object of the PTA is to advance the education of pupils in the school in particular by:

1. Developing effective relationships between the staff, parents and others associated with the school;
2. Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

### **OUR OBJECTIVES**

Our objectives are to raise funds to meet our aims whilst at the same time providing opportunities for the children, parents and teachers of the school to come together socially and build strong relationships both within the school and with the wider community.

### **REVIEW OF ACTIVITIES AND ACHIEVEMENTS**

We have enjoyed hosting our traditional Quiz Night, Fireworks and Christmas Fayre events as well as our first ever Bidfest, a Race Night and an Easter Raffle. These events along with our other fund raising from the Bidborough Dragons, Ice Cream sales and Grow your Tenner have combined to make this the most successful year ever.

### **OUR FINANCES**

The financial statements show Gross Income for the year on PTA activities of £33,786.10. The principal source of income is Bidfest accounting for 24% of the PTA's income. After event expenses, the PTA raised £23,529.65.

### **CHARITY TRUSTEES**

Josine Baines – Chair

Melanie Mason - Secretary

Charlotte Rowland-Brown – Deputy Chair

Julie Burton - Headteacher

Ruth Kieran - Treasurer



**Bidborough Church of England Primary School**  
**Parent Teacher Association (Registered Charity Number 1025911)**  
**Income and Expenditure for the Year Ending 31st August 2018**

		2018	2018	2017	2017
<b>Profit from Events</b>					
Events	Bonfire Night	£4,135.52		£4,154.80	
(net of expenses)	Christmas Fair	£6,148.18		£6,146.46	
	Race Night (Comedy Night 2017)	£1,597.92		£5,597.92	
	Film Nights	£316.40		£0.00	
	BidFest (Summer Fayre 2017)	£8,067.48		£6,690.08	
	Quiz Nights	£1,984.00		£1,839.00	
	Sports Day/Farmers Market	£405.54		£510.94	
	Cake/ice cream sale	£711.76		£488.73	
	School Uniform	£164.97		£285.00	
	Wreath sales	£214.00		£180.00	
	Easter Raffle	£236.95		£0.00	
	Father's Day Chocolates	£276.98		£0.00	
	Own Clothes Day	£147.00		£0.00	
	Event Refreshments	£102.20		£0.00	
	Desks	£356.00		£0.00	
	Campout	£0.00		£791.02	
	Blingo	£0.00		£721.00	
			<b>£24,864.90</b>	<b>£27,404.95</b>	
Other	Dragonboat	£3,641.30		£2,649.57	
(net of expenses)	Grow your Tenner	£2,177.87		£0.00	
	Christmas Cards/tea towels	£2,051.50		£2,066.50	
	CAF/easyfundraising receipts	£758.03		£1,021.43	
	Library Fund Raise	£0.00		£186.10	
	Miscellaneous	£292.50		£128.99	
			<b>£8,921.20</b>	<b>£6,052.59</b>	
<b>Gross Income</b>			<b>£33,786.10</b>	<b>£33,457.54</b>	
<b>Expenses from Events</b>					
	Bonfire Night	1,639.80		2,204.60	
	Christmas Fair	1,169.45		939.99	
	Race Night (Comedy Night 2017)	894.66		4,179.34	
	Film Nights	88.02		-	
	BidFest (Summer Fayre 2017)	3,297.47		2,099.20	
	Quiz Nights	941.88		1,083.46	
	Blingo	-		676.43	
	Campout Expenses	-		467.10	
	Sports Day/Farmers Market	27.29		-	
	Cake/ice cream sale	103.73		-	
	Father's Day Chocolates	161.89		-	
	Own Clothes Day	19.00		-	
	Dragonboat	546.00		90.00	
	Grow your Tenner	96.00		-	
	Christmas Cards/tea towels	1,291.26		1,163.82	
			<b>£10,256.45</b>	<b>£12,903.94</b>	
<b>Net Income</b>			<b>£23,529.65</b>	<b>£20,553.60</b>	
<b>Other Expenditure</b>					
	School Donations	£15,000.00		£0.00	
	School Learning Projects	£5,100.00		£5,865.00	
	Class & Site Funds	£0.00		£4,962.20	
	Literacy Loft & Book Corners	£653.37		£519.66	
	Donation to Demelza	£1,547.65		£797.00	
	New Gazebos	£593.98		£83.24	
	Outgoing chair gift	£50.00		£0.00	
	School Parliament	£250.00		£0.00	
	Leavers gifts	£200.00		£450.00	
	Misc PTA items	£149.45		£419.16	
	Garden projects	£0.00		£293.00	
	New Parents Evening	£100.00		£109.00	
	PTA-UK Subscription & Permits	£125.00		£101.00	
	Shed	£0.00		£1,539.33	
	Christmas Lunch	£174.71		£0.00	
	Library Books	£0.00		£1,000.00	
	Deposit for Event in 2019	£30.00		£0.00	
	First Aid Workshops	£0.00		£810.00	
	School Flag	£48.54		£0.00	
	Year 6 Desks	£1,107.07		£0.00	
	Year R sheds	£1,719.00		£0.00	
			<b>£26,848.77</b>	<b>£16,748.59</b>	
<b>Total Other Expenditure</b>			<b>£26,848.77</b>	<b>£16,748.59</b>	
<b>Total Expenditure</b>			<b>£37,105.22</b>	<b>£29,652.53</b>	
<b>Surplus Income over Expenditure</b>			<b>-£3,319.12</b>	<b>£3,805.01</b>	
<b>Balance Sheet as at 31st August 18</b>					
Current Account		£23,572.91		£18,568.30	
Deposit Account		£0.00		£155.44	
Less Unpresented Cheques		-£9,607.72		-£1,039.43	
Stock - refreshments		£400.00		£0.00	
<b>TOTAL NET ASSETS</b>		<b>£14,365.19</b>		<b>£17,684.31</b>	
Represented by:					
Net assets brought forward at 1 September 2017		£17,684.31		£13,879.30	
Income (Expenditure) for the year		-£3,319.12		£3,805.01	
		<b>£14,365.19</b>		<b>£17,684.31</b>	

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## **Independent examiner's report to the Trustees of Bidborough Primary School PTA**

I report to the Trustees on my examination of the accounts of the Bidborough Primary School PTA for the year ended 31 August 2018.

### **Responsibilities and basis of report**

As the Charity Trustees of the Bidborough Primary School PTA you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Bidborough Primary School PTA's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Bidborough Primary School PTA as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



SUSAN LEVER

Name:

9.10.19.

Relevant professional qualification or membership of professional bodies (if any):



Address: 12 THE DRIVE, TONBRIDGE, KENT, TN9 2LP

Date:

9.10.19.