

FRIENDS *of* GLOUCESTER CATHEDRAL



ANNUAL REPORT 2019

NO. 83



The Friends' Prayer



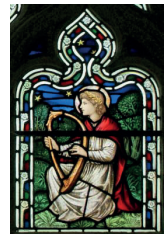
God and Father,
Creator of the universe,
and source of all life and inspiration,
we thank you for the beauty and wonder
of our Cathedral Church,
with its many stones and varied
workmanship.

We pray that we,
with our differing gifts and skills,
may be built as living stones
into that temple which is your
Church on earth,
to witness to your glory
and to serve mankind in love and humility,
after the example,
and in the strength, of your Son,
Jesus Christ.

Amen



The Friends of Gloucester Cathedral



The Friends' Prayer designed by Richard Cann.

Cover image: Gloucester Cathedral organ from the Nave. Photo © Kevin Lewis. Reproduced by kind permission of Mr Lewis.

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EDITORIAL

*Editorial Committee**

Welcome to the Friends of Gloucester Cathedral Annual Report 2019, which will be presented at the Annual General Meeting on Saturday 6 July 2019. Enclosed with this Report are the Notice of the Annual General Meeting and associated papers.

Copiously illustrated articles in this Report are testament to the excellent collaboration between the Friends and the Cathedral and the support the Friends have been able to provide during the year to the musical life and the fabric of Gloucester Cathedral and Dean Stephen writes movingly of his immediate response to the dramatic fire that destroyed a significant part of Notre Dame Cathedral in Paris in April.

Also in this Report you will find the new Friends' Prayer. The present prayer has been in use since the 1970s and during this time the use and meaning of language has changed somewhat. Over the last year Council has commissioned a new prayer that bears faithful resemblance to the existing prayer but uses language more appropriate for the 21st century. It has been previewed by Council and will be used for the first time at the AGM where there will be an opportunity for members to comment.

The Annual General Meeting will be held for the first time this year in the Ivor Gurney Hall, courtesy of the Kings School. At the meeting you will hear further details of future plans and you will have an opportunity to talk to Council members throughout the day. Following the meeting a buffet lunch will be served in the Chapter House. Then after lunch there will be two concerts, both in the Lady Chapel: the first will be sung by the Cathedral Junior Choir directed by Nia Llewelyn Jones; the second by the Cathedral Choir, directed by Adrian Partington. After tea in the Garth you may attend Evensong in the Quire.

A booking form is enclosed for the activities specially arranged for Friends Day and for exciting Autumn events for Friends. Please do book early.

For further information about the Friends of Gloucester Cathedral, please contact the Friends Office.

**Mary Chapman, Susan Faircloth, Ann Lewis*

FROM THE DEAN

'COULD THAT HAPPEN HERE, DAD?'

Unable to leave the unfolding horror of Notre Dame in flames on television last night (15 April), my son asked me this question. I will admit to a glance out of the Deanery window, just to check our wonderful building was still there. I reflected that my latest worry had been that the heating had packed up again, but what a small problem compared with the devastation in Paris. Our prayers were with the firefighters and all those who were affected by this generational disaster.



Having to do a radio interview the next morning, I was able to reassure listeners (and now Friends) that, whilst accidents can always happen, we are well prepared and never complacent. Gloucester Cathedral has some excellent passive and active fire control measures such as an up-to-date fire alarm and detection system linked to the Gloucestershire Fire and Rescue Service. We have regular contact with the GF&RS to ensure crews are familiar with our building to enable efficient access in case of fire or other emergency. In the roof spaces we have thorough fire compartmentation, with detection in each separate space, which is designed to limit fire spread if such an event occurs, and would help to contain it. In terms of management, fire prevention is a regular feature of the Cathedral's health and safety committee. On our projects on site we have fire control procedures including a prohibition on the application of heat except in exceptional circumstances. In these instances such activities are tightly controlled and are in line with the excellent advice provided by the Cathedral's insurers.

Recently, Ecclesiastical Insurance, based in Gloucester, held a national training day for cathedral and greater church officers around the whole question of fire safety.

And yet, still the great French cathedral burned; all the more poignant during Holy Week. Cathedrals are more than just buildings. They are first and foremost places of worship and witness. They are flagships of the Spirit and our best expression of hope in a troubled world. Cathedrals belong to us all and stand as our sum total as humans. Notre Dame is described as the 'House of God and Home of Humanity', and this is why we saw the emotional yet spiritual reaction of Parisians as their home burnt. As Friends, can you imagine how you/we would feel if that happened here in Gloucester? Even as I write this, I take another look up at our tower. And Gloucester is older than Notre Dame!



Notre Dame now. Photo Katie Lake. Reproduced with permission.

President Macron, head of a secular state, called the charred cathedral 'the epicentre of our lives'. Gloucester Cathedral is certainly that for me, and for so many of you. That is one of the reasons we care for it, not just because of heritage, which is always a past event. Cathedrals are as much part of our present and future as of the past, and in many ways, that is more important to us. Notre Dame will rise again as a symbol of the point of Holy Week.

The Very Revd Stephen Lake, Dean of Gloucester

THE NEW FRIENDS' PRAYER

Eternal God
creator of all things
and source of life and inspiration,
we thank you for this Cathedral Church of Gloucester
its prayer, hospitality and witness.
We ask you to bless the Friends of this Cathedral
in their work of supporting the maintenance and conservation of the fabric,
and the worship and music of this place.
We pray that by extending the hand of friendship,
we may participate fully in the ministry and mission of this great Cathedral,
through Jesus Christ our Lord.

Amen

Revised by Clair Chilvers and Canon Richard Mitchell. This version revised by Council, 4 March 2019.

ANNUAL REPORT FROM THE CHAIRLADY OF THE FRIENDS

Margaret Austen

2018 has been another busy year for the Friends. There have been a number of interesting events. The financial position continues to be healthy and closer working ties have been developed with the Cathedral.

I hope you enjoy reading this Annual Report. We are continuing to work on the format and have included more photographs and information of general interest. Susan Faircloth and her team put in an enormous amount of time collecting and editing material and we are very grateful to them.

The accounting information is less detailed than previously. Our publications are very expensive to produce and we are looking at ways of containing those costs, including reducing the number of pages. It is thought that the detailed accounting information is not of interest to many members. Anyone who would like detailed accounts may ask the office for a full copy.

The introduction of the Sage accounting system last year had made the production of annual accounts much more straightforward. We are very grateful to Tim Watkins, our Honorary Treasurer, for all his work during the year, both in installing Sage and in preparing management and annual accounts.

We would like to communicate with members more often, to tell them about new events



and provide other information that may be of interest. It is prohibitively expensive to produce more than three hard copy publications a year. Claire Saunders' 'Office Jottings' are a great way to provide more information to members by email and we are extremely grateful to all members who have provided their email addresses. If you have an email address and have not yet given it to the office, please consider doing so now.

Claire has continued to work most efficiently as our office administrator. She has brought some youthful vigour and lots of new ideas.

There has been a most varied and enjoyable series of events in 2018. Highnam Court was a splendid setting for the Summer Party and we were blessed with good weather. Clair Chilvers and her team continue to provide stimulating talks, often with delicious teas, and some smaller events have been added to the calendar, such as the visit to Chedworth Roman Villa. Much work is involved in organising these events and we are indebted to Clair and all her colleagues.

The work on the War Memorial in Lower College Green was completed on time and it provided a splendid focus for the events to commemorate the end of World War I. The Friends grant of £5,000 was not only important in itself, but also triggered match funding from the Big Give.

We have been working more closely with the Cathedral in a number of ways, and in particular with regard to the work on the North Ambulatory, as the work on this was not anticipated in the last Quinquennial Review. As well as making a grant of £100,000, the Friends have supported the Living Stones Appeal. The Cathedral has been keeping a record of how much has been raised from Friends.

There is a limit to how much the Friends as a Charity can give each year in grants, as we want to retain sensible reserves in case of emergencies and to enable the Friends to support the Cathedral for many years to come.

In the six years since 2013 the Friends have made grants to the Cathedral totalling almost £1 million and our net assets have reduced by only just under £150,000 over that period. This is a fantastic achievement on the part of the Friends and has been a great support to the Cathedral, which has been going through a period of major investment of generational proportions. You will see from the accounts, and the income and expenditure charts elsewhere in the Annual Report, that the majority of grants we are able to make are paid for by income from our investments and from legacies and donations, for which we are very grateful. Council do try to keep all costs down, so we have more money to give to the Cathedral.

We have budgeted for grants in 2019 for music (£34,500); a contribution to the initial costs of Project Pilgrim Stage 2 (£25,000) and fabric maintenance (£20,000). The Cathedral has applied for the last of those towards the cost of the South Porch doors and that was awarded at the Council meeting in March 2019. These grants total £79,500. We should not need to sell any of our investments this year to cover the planned grants, but will need to do so as Pilgrim 2 progresses, unless our receipts increase.

The Friends have continued to support the music in the Cathedral. As well as the regular sponsorship of two Choral Scholars and a Chorister, in 2018 the Friends also gave a grant toward a Girl Chorister Mentor and for the production of a CD of the *Gloucester Magnificat*.

A copy was presented to all the Choristers who took part in the recording.

Behind the scenes, a series of policies have been developed and approved by Council, to ensure we are compliant with Charity Commission Guidance and best practice. Risk assessments have been undertaken, both for the Charity itself and for individual events.

We have continued to work with other local charities, particularly the Friends of Tewkesbury Abbey and the Friends of the Wilson (Cheltenham Art Gallery & Museum) to exchange ideas and publicise each other's events.

The existing Friends' Prayer has been in use for many years and it was decided it was time to review and update it. We are very grateful to Canon Richard and Clair Chilvers for their work on the new Prayer, which will be used at the Annual General Meeting, so that members can comment on it then. The full text is set out elsewhere in this Annual Report.

We are very sorry that Jenny Searle will be stepping down from Council at the AGM as her term of office will come to an end. We are enormously grateful to Jenny for her great contribution to the Friends, not least in arranging the delicious refreshments at many events over a number of years. She will be much missed. Catherine Girdler has kindly agreed to take over arranging the catering at events. We are also sorry to report that Bill Armiger has from May 2019 decided to withdraw from Council and we thank him for his service.

You will have seen in the Spring newsletter that Mark Kay, one of the former Honorary Secretaries of the Friends, sadly died in November last year. He will be remembered at a special Evensong in the Cathedral on Saturday 12 October 2019 at 4.30 p.m. You are all very welcome to attend.

Don't forget to take your Friends membership card when visiting the Cathedral, so that you are not asked for a donation on entry.

And finally, very many thanks to Ernest Bratt, our Honorary Secretary. He has worked exceedingly hard for the Friends, despite having lengthy periods of serious ill-health.

Margaret Austen, Chairlady

VOLUNTEER HELP NEEDED IN THE FRIENDS OFFICE

If you are able to spare a morning a week, or once a fortnight, we need help in the office with the following: issuing tickets for events; going to the bank; topping up leaflet boxes; helping with arrangements for events; membership applications and updating records. Please contact Claire Saunders at the Friends Office.

ANNUAL REPORT FROM THE HONORARY SECRETARY

Ernest C. Bratt



Friends Day 2018 was another special occasion, with members gathering in the restored Lady Chapel for a concert performed by the Cathedral choirs. Adrian Partington, Director of Music, introduced the programme, remarking that wearing their 'red carpets' on such a hot day was a bit of a challenge. The ethereal music filled the space with a beautifully crafted programme and, for many, the highlight of antiphonal singing from the chantry chapels. The benefits of our financial contribution to 'support the musical standards of the Cathedral' was very much on show.

Earlier in the day the President, The Lord Vestey, had welcomed members to the AGM, with Margaret Austen chairing the meeting. Catherine Girdler and Susan Faircloth were re-elected to serve a second term and Tony Hooper stood down from Council, primarily for health reasons, leaving a vacancy on Council. Tim Watkins was re-elected Honorary Treasurer and myself as Honorary Secretary. At the September Council meeting Robert Ingram was co-opted to serve until the AGM 2019, when he is eligible for election.

The Annual Accounts, which demonstrated that the Friends had maintained capital balances whilst simultaneously making substantial grants to the Cathedral, were approved (see graphs elsewhere in this report). With the first phase of Project Pilgrim drawing to a close there was something of a celebratory atmosphere. Nevertheless, the realities of the need to repair the North Ambulatory brought us back to reality, with a presentation by Pascal Mychalysin, Master Mason. A Friends' grant of £100,000 has 'pump primed' the Living Stones Campaign and enabled the excellent team of masons to continue the conservation work without delay. It has also helped to keep the team of masons together, ready for Project Pilgrim Phase 2.

The Friends of Gloucester Cathedral is regulated by the Charity Commission and needs to demonstrate good governance with policies, procedures and processes. The Council convened on four occasions during the year and under the guidance of our chairlady, a lawyer, we have set about drafting and adopting the policies recommended or required by the Charity Commission. It is necessary but not exciting work and yet fundamental if we are to bear public scrutiny.

Our Annual Report and Accounts are visible on the Charity Commission website (registered Charity 209246).

We exist solely to support the Cathedral and therefore Council has made various grants, and Council is especially pleased with the music grant provision for the *very first* girl chorister mentor. We are playing our part in keeping our children safe and at the same time encouraging those of tender years to discover the sheer joy of singing in the Cathedral.

The Friends office has been ably managed by Claire Saunders with her meticulous eye for detail and method, graciously answering enquiries from our members and, of course, processing applications for new members and issuing tickets. The introduction of the SAGE management accounting system has been achieved. This, believe it or not, 'talks directly' to our bank account! It would really help if all members could set up standing orders for

subscriptions, as this would reduce the administrative burden.

During the year we have met regularly with the Cathedral team and continue to work together to support the fabric, worship and music of the Cathedral. It is surprising how much time has to be devoted, yet the work is rewarding.

There is an innovation for Friends Day this year, with the AGM commencing at 11 am on Saturday 6 July, in the beautiful surroundings of the Ivor Gurney Hall, courtesy of Kings School. We are mindful of our members with mobility challenges and we hope that the easier access will encourage more members to attend, with an excellent buffet lunch served in the Chapter House. We are delighted that, for the first time, there will be two concerts. The first will be in the wonderful acoustic of the Lady Chapel, with the Junior Choir directed by Nia Llewelyn Jones, where we will join proud parents. The second will be with the Cathedral Choirs, directed by Adrian Partington. If you missed out last year, may I personally invite you to attend the AGM and afterwards to immerse yourselves in the glories of the Cathedral's choirs, rounding off with a cup of tea and Evensong?

My especial thanks to Dean Stephen and Canon Emily Shepherd (Chapter Steward) for offering such encouragement. Also, a particular thank you to Margaret Austen, Chairlady, for her leadership and unswerving commitment to building a Friends organisation fit for the 21st century with a vibrant partnership with the Cathedral. Lastly, to the Friends Council for their commitment and friendship.

Ernest C. Bratt, Honorary Secretary

ENTRY TO THE CATHEDRAL BY DONATION

Gloucester Cathedral has recently introduced 'entry by donation' for visitors, to secure the future of this beautiful building. Entry remains free, and visitors are still able to choose whether or not to donate. To allow quick and easy entry for members of the Cathedral Community (including Friends) the Cathedral is issuing 'Your Cathedral' cards which, when shown, will allow entry without the need to queue or be asked for a donation. Take your Friends membership card to the Welcome Desk to receive your card.

PROJECT PILGRIM PHASE ONE UPDATE: 'GATES OF GLORY'

In the report that followed Friends Day 2018 we noted that the next 12 months would be a period during which any snags or defects in Pilgrim Phase One construction would be resolved. This work has required painstaking attention to detail as well as close collaboration with our contractors, and I am delighted to report that these works are very nearly concluded.

As we move into Spring 2019, Cathedral Green has blossomed visually and functionally as we had hoped: a space that not only provides a fitting setting for our beautiful Cathedral but also welcomes all as an oasis of peace.

However, despite the best efforts of the Pilgrim team, the Cathedral Architect and our contractors – and despite trialling a more powerful, fully automatic mechanism on the south doors – our new lobby doors had stubbornly refused to operate as intended.

The impact of this on everyone has been significant. Through some of the coldest days of the year we have been forced to choose between leaving the doors closed – and excluding many who are not able to open them for themselves – or leaving them open and dealing with the impacts of cold on worship and welcome alike. Given our ambitions for access for all and to welcome all visitors as Christ (a key part of our Benedictine history), as well as our responsibilities to the Cathedral community, we could not simply accept the situation as it was. Nor could we resort to an uncertain and protracted process of litigation if we were to have any hope of resolving things quickly and satisfactorily.

This makes the Friends' support for our installation of doors that open properly all the more impressive and important. The Cathedral Architect worked with the Dean and Chapter to introduce sliding automatic doors to the east and west and to mirror the manual opening of the north doors in the south pair. With the Cathedral securing funding from the Church Commissioners to support our introduction of a personalised Entry by Donation approach in April 2019, the time pressure increased for everyone. Without the Friends stepping in with financial support, it is hard to imagine how we would have resolved things.

All signs are that the impact of that generosity will be critical to the Cathedral's financial robustness in the future. Our visitor numbers are buoyant (and now accurately counted by a new piece of software installed in the lobby frame) and the early indications are that the newly appointed Visitor Services Team members are managing to be both welcoming and also successful in increasing the average visitor donation. Undoubtedly, without doors that actually work to welcome all, this important initiative would have been jeopardised.

Whilst we are all impressed with the revised doors (dubbed the 'Gates of Glory' by Archdeacon Hilary), the Friends must be both thanked and applauded for their critical role in allowing us to get this right.

Anne Cranston, Project Pilgrim Manager



THE NORTH AMBULATORY PROJECT: LIVING STONES UPDATE

Work to conserve and restore the ancient North Ambulatory masonry is now well under way thanks to the generous support of the Friends of Gloucester Cathedral.

The Ambulatory dates back to the very origins of the Norman Abbey. With the scaffolding up, much of the stonework cleaned and some of the Victorian mortar removed, Master Mason Pascal Mychalysin and Cathedral Architect Antony Feltham-King have been able to note in detail how much this part of the Cathedral is showing its age.

Pascal and Antony have worked together to prepare an updated specification for conservation and repair. Cathedral Archaeologist Richard Morriss has reviewed this and identified areas where a more conservative approach to the work is warranted: in this case due to the age of some of the stones which appear to be reused pieces from Roman Gloucester. Richard has also confirmed what archaeological and petrographic information he would like recorded as the stones are cleaned or repaired – and in some cases removed and replaced. As with the Lady Chapel masonry work, this will be overseen by a specialist (Chiz Harwood from Urban Archaeology) who will record the age and type of stones as well as compiling a thorough catalogue of masons' marks. The Cathedral stonemasons will help, recording some of this information as they undertake repairs on site and, as with the Lady Chapel, Chiz will also keep records of ancient graffiti carved into the stonework. All of this adds to our knowledge of the Cathedral's history and will be added to the Archive for future generations.

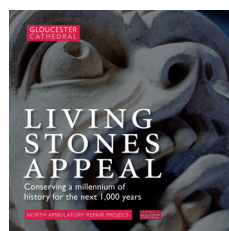
Gloucester Cathedral is known for the skill of its masons and this project gives them an opportunity to demonstrate their talents to the full. Pascal has prepared more detailed designs for the six replacement gargoyles, each linked to the history or character of one of the districts within Gloucestershire. He will soon model each design in clay before the final maquette is entrusted to a member of the team to carve in stone, bringing his vision to life high above ground level.

In July we will be starting a series of North Ambulatory scaffolding tours, providing an opportunity for all of our visitors to see this important conservation work up close. We are keen that all those who have supported this work so generously are able to take advantage of this, so please do keep an eye out for details.

Finally, we wanted to let you know that the response to our Living Stones campaign has been remarkable, with over 100 Friends donating to the appeal. To date you have helped us raise over £93,000, which, when coupled with the £100,000 grant from the Friends and additional income from other sources, gives us £300,000 towards our £400,000 target. Thank you for your generosity and support.

If you haven't sponsored your stone yet, please do get behind the appeal – every donation, just like every stone, makes a difference. You can find out more on the Cathedral website www.gloucestercathedral.org.uk/livingstones

Anne Cranston, Project Pilgrim Manager and Theo Platt, Head of Development and Communications



Mason Neil working on stone in the yard

ARCHITECT'S ANNUAL REPORT FOR THE FRIENDS OF GLOUCESTER CATHEDRAL 2019

The past year has witnessed a number of Cathedral fabric projects drawing to a conclusion, some of them on programme, and some of them somewhat overdue. Despite the vicissitudes of technical difficulties and delays, it is gratifying to be able to report positively on the following elements.

The Lady Chapel has emerged from its scaffolding shell after almost five years of work to conserve the external masonry. This painstaking project, coupled with the works that have transformed the interior of the Chapel, leaves this important part of the Cathedral in an excellent state of repair and presentation: a dark, cold and unwelcoming part of the Cathedral has been transformed into a space filled with light and warmth, accessible to everyone.

The period from mid-2018 to mid-2019 has seen the various components of Project Pilgrim Phase I move from 'building site' to 'sight to behold'. Whilst acknowledging that the works should have been finished by the end of 2017(!), the disparate parts of the project are now all complete. The soft landscaping of the Cathedral Green has grown through a full year. The seasonal growth and change of the planting, softening the initially hard edges of the paving and benching, has been a delight to experience. The lighting of the external spaces works particularly well at dusk, inviting exploration through the Green, and focussing-in on the south porch.

The south aisle lobby provided the most significant technical challenge of the project, with the failure of the originally installed door-opening devices to cope with the frequency of use and the varying air pressures exerted by weather and the air volume of the Cathedral. In January this year it was decided to take the radical step to change the way in which the lobby doors work, and new automatic sliding doors were fitted to the east and west sides. This has been a great success, with the new doors opening and closing swiftly and safely, guiding visitors into and out of the Cathedral. The input of the Friends in the resolution of this problem has been particularly helpful.

The new lifts in the north transept and north ambulatory have also had their teething problems, but seem to have settled down. They are often used to facilitate access to the eastern part of the Cathedral by parents with children in pushchairs as well as by people using wheelchairs and mobility scooters. There have been many positive comments on social media from disabled visitors and their carers, noting the quality of the facilities to provide access around the Cathedral interior. This underlines the fact, stated often during the approval process, that an ancient structure such as Gloucester Cathedral can cope with such modern requirements without detriment to its primary purpose and function.

We look forward to seeing all of these new elements becoming fully integrated into the future life of the Cathedral.

Antony Feltham-King, Cathedral Architect

EVENTS AND FUNDRAISING COMMITTEE REPORT 2019

Over the past year the Events Committee has organised a number of events. We were delighted to welcome Sally Annesley as our Lecture Organiser. Catherine Girdler has taken over from Jenny Searle as our Hospitality Co-ordinator. We have developed a good partnership with the Cathedral in terms of planning events together, and look forward to this continuing.

Our 2018 Summer Party was held at Highnam Court by kind permission of Roger Head. It was a lovely evening for walking around the garden, enjoying a glass of bubbly on the terrace, and a short recital of 'Music to Delight' by John Merrick and his friends. We had a splendid supper in the Orangery. The evening was much enjoyed.

A small group of Friends visited Chedworth Roman Villa in early September. Our guide, Richard Hoyle, took us around the site, explained the layout of a villa and its heating system and pointed out some of its wonderful mosaic floors. Afterwards we had lunch together at the Kilkeny Inn.

In October we welcomed David Kenyon who spoke about the role of the horses used in World War I. Many of us thought we knew a bit about horses in battle but were astonished at the key role that horses played. The talk, enjoyed by a large audience, was held in our new venue, the Ivor Gurney Hall.

Our Christmas Party was held in early December in the Parliament Room, with a lovely hot supper provided by The Monk's Kitchen. Paul Evans entertained us with Christmas-themed poems including works by John Betjeman, Pam Ayres and Dylan Thomas. The Parliament Room looked very pretty with decorated tables, and uplighters showed the beauty of the beamed ceiling.

The story of the Cathedral chimes goes back to before 1525 and in February 2019 we had a lecture on 'The Life and Times of Gloucester's Chimes' from Jonathan MacKechnie-Jarvis. In his illustrated talk he outlined the intriguing history of the chimes and demonstrated with musical examples how they are used today. The new computer system allows a huge range of tunes to be heard alongside the traditional repertoire.



Sally Annesley with lecturer Jonathan MacKechnie-Jarvis



The 1763 machine, photo taken 2015

In early April the Friends' Council welcomed new Friends to a special event. Thirty new Friends were shown some of the parts of the Cathedral that are slightly off the beaten track. In the Library Becky Phillips, the Cathedral Archivist, showed some of its wonderful old books. Sylvia Coppen-Gardner showed us the Treasury, a gift from the Goldsmiths' Company in 1277, housed in the Monastic Locutorium which now houses historic Church plate on loan from parishes, and finally the Dean's vestry where Jenny Searle showed us the wooden wall that backs onto the choir stalls with 14th-century panel paintings including a series of miniature paintings of the fox and geese legend. We attended Evensong, sung most beautifully by the Girl Choristers and had drinks in the South Transept where we were welcomed by Canon Richard Mitchell.

The Events Committee is always pleased to receive suggestions for future talks or outings, and we would also welcome new volunteers to help us at events.

Clair Chilvers, Sally Annesley, Sylvia Coppen-Gardner, Catherine Girdler, Mark Hurrell, Jenny Searle



Council Members and New Friends at the New Friends Event in April 2019

DETAILS OF FRIENDS DAY PROGRAMME AND FORTHCOMING EVENTS

Booking forms for these events are in the yellow central insert in this Report

Friends Day, Saturday 6 July 2019

- 1100-1230 Friends AGM: Ivor Gurney Hall (Members only)
- 1300-1330 Concert by Cathedral Junior Choir – excerpts from 'Last Train to Tomorrow': Lady Chapel
- 1345-1445 Cold Buffet Lunch: Chapter House
Cost: £20 for members; £25 for guests
- 1500-1530 Concert by Cathedral Choir: Lady Chapel
- 1530-1615 Tea: Chapter House (or Garth if fine)
Cost: £5 for members; £7.50 for guests
- 1630-1715 Evensong: Cathedral Quire

The Stained Glass of Tom Denny, Friday 4 October 2019

1630–1715	Tea: Chapter House, and viewing Denny windows
1730–1815	Evensong: Cathedral Quire
1830–1945	Lecture by Adrian Barlow: Lady Chapel

Adrian Barlow regards Tom Denny's stained glass as "the most exciting achievement in recent ecclesiastical art in Britain". Denny's work can be seen in cathedrals, colleges, parish churches and tiny chapels. Gloucester Cathedral contains Denny's glass memorials to the composers Gerald Finzi and Ivor Gurney in the Lady Chapel as well as his beautiful earlier work in the St Thomas Chapel in the South Ambulatory.

Adrian is well known to many in Gloucestershire since retiring here in 2011 from his post as Director of Public and Professional Programmes at the University of Cambridge Institute of Continuing Education. He greatly enjoys writing and lecturing about stained glass, sharing his enthusiasm for this complex art form. He is fascinated by its history and variety and has a special interest in the stained glass of Charles Eamer Kempe, on which he has recently published two books.

The Museum of the Moon: private viewing plus talk to celebrate 50 years since the Apollo 11 Moon Landing, Thursday 17 October 2019

The touring artwork known as The Museum of the Moon is coming to the Cathedral in October. Measuring seven metres in diameter, this 3D floating moon by UK artist Luke Jerram features amazing detailed NASA imagery of the lunar surface. The special surround sound composition is by BAFTA- and Ivor Novello-award-winning composer Dan Jones. To coincide with this installation the Friends will be hosting an exclusive evening viewing with a special lecture to celebrate fifty years since the Apollo Moon Landing.

Dr Peter Cadogan, lunar scientist and author of *The Moon—Our Sister Planet*, will give an illustrated talk describing the race to land a man on the moon. Dr Cadogan has recently been developing computer software for counting craters in images returned from the Lunar Reconnaissance Orbiter satellite. However, he promises his talk will not be too technical!



Museum of the Moon. Photograph by Gareth Jones at Liverpool Cathedral

NEW MEMBERS AND IN REMEMBRANCE

NEW MEMBERS

We have welcomed 40 new Members in the year to 31 December 2018. We hope that their affiliation with the Friends will prove happy and fulfilling, and look forward to meeting them all during the many events that lie ahead of us this year.

Mr P. Andrews
Mrs A. Applegate
Mr and Mrs S. Bodle
Mrs A. Brooke
Mr D. Catchpole
Miss C. Clifford
Mr D.J. Cornish
Mrs and Mr L.P. Dare
Mr J.R.L. Glass
Mr and Mrs N. Gooch
Mr and Mrs A. Grove
Mr and Mrs S.A. Howell
Mr B. Leach
Mrs P. Le Rolland
Mr and Mrs D. Lewen

Mrs E. Mills
Mrs J. Morgan
Mr and Mrs D. Morton
Mr R.R. Mullings
Miss R. Orchard
Mrs R. Phillips
Ms P. Price
Ms S.E. Priday
Mr R. Shorting and Miss M. Pyne
Dr and Mrs M. Stevens
Mr I. Stewart
Mrs and Mr P. Toleman
Mrs S. Van Eeghen
The Rev. and Mrs D. Vonberg

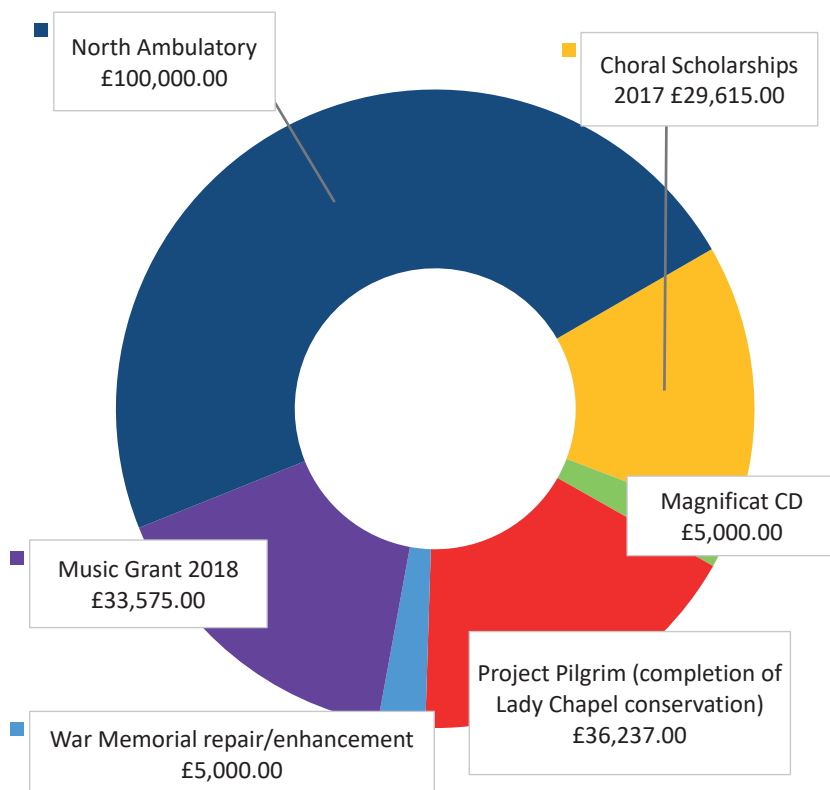
IN REMEMBRANCE

We remember with gratitude the loyal membership and support of these Friends whose passing we record with great sadness. This list includes Members who died in 2018 and/or those of whose death we were notified in 2018.

Mrs F.M. Abraham
Miss Janet S. Barnes
Mrs Diana Elizabeth Maud Bennett
Mrs M.E. Bonbernard
Dr Paul Coones
Dr P.G. Cronk
Miss Mary Patricia Davey
Mrs Evans
Mrs M. Farley
Mrs Furley
Mrs S. Garland
The Rev. Frank Washington Jarvis
Mr G.D. John
Mr Mark Kay
Mr Graham Lockwood

Mr J. Longstaff
Mrs Moore-Scott
Mrs H.J. Oldacre
Mrs M. Pallister
Mrs Ruth Phillpot
Mrs W.S. Sinnott
Mrs Smith
Mr Graham Snelling
Mrs E. Stoate
Mr John Godfrey Theaker
Mrs E. Townsend
Mrs Ann Warriner
Mrs Gina Wilson
The Hon Mrs C.M. Wingfield
Mrs P.E.T. Woodcock

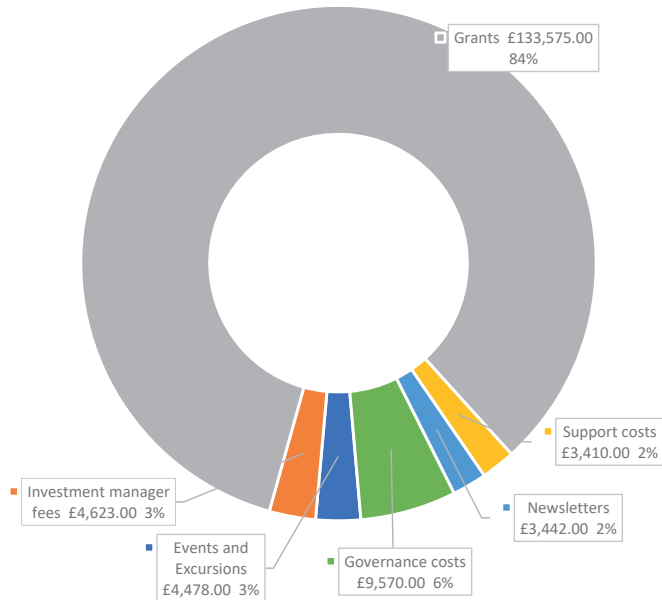
Friends of Gloucester Cathedral Grants awarded in 2017 and 2018



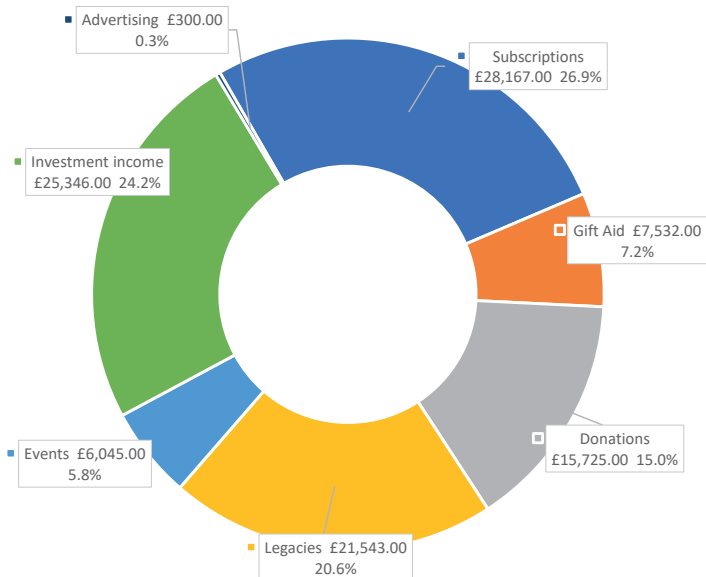
2009-2016 (based on Annual Accounts 2010-2017) - Grants awarded to the Cathedral total in excess of £1.125 million

Thank you for making these grants possible!

Friends of Gloucester Cathedral Expenditure - 2018



Friends of Gloucester Cathedral Income - 2018



THE FRIENDS OF GLOUCESTER CATHEDRAL

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The Council presents its report with the Financial Statements of The Friends of Gloucester Cathedral for the year ended 31st December 2018.

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William Armiger (until 6 May 2019)	
Carolyn, Lady Elwes	
Susan Faircloth	
Catherine Girdler	
Robert Ingram	
Jennifer Searle	

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We are grateful to all Friends who have signed Gift Aid declarations. We have been able to reclaim £7,532 from HMRC in 2018 (£6,391 in 2017). If you no longer pay sufficient tax to be eligible for Gift Aid, please let us know, so that we may update our records.

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Legacy income is very important to the Friends and we would be very grateful if you could consider leaving a legacy to the Friends in your will. You will wish to consult your solicitor about your will, but further information can be obtained from the Friends' office.

We are extremely grateful to members who have remembered the Friends in their wills. In 2018 we received legacies from:

- Miss Hilda M. Lockwood
- Mrs Diana E.M. Bennett
- Miss A.E. Miles

Legacies make a tremendous difference to the work the Friends can do and we very much appreciate all these gifts, which we will put to very good effect

Financial Review, Achievements, and Performance

Results for the Year 2018

Council has decided this year not to include eight pages of accounts in the Annual Report. Printing and postage are becoming increasingly costly and therefore the statutory information is included together with a brief commentary, which it is anticipated will be all that most members will wish for. The full accounts will be on the Friends website from early June 2019.

2018 has been a mixed year financially, though the out-turn for 2018 was not far away from the out-turn in the budget adopted by Council in April 2018. Overall there was a deficit of £91,119 in 2018. Grants to the Cathedral were substantial, and a dip in the stock market at the year end resulted in a paper loss due to the revaluation of investments. At the time of writing (March 2019) the stock market has recovered some of those losses. There was a surplus of £76,296 in 2017 (due in part to a substantial legacy).

Donations of £15,725 in 2018 were up from £13,401 in 2017, but legacies were down. Legacy income in 2018 amounted to £21,543 compared with £41,788 in 2017. These figures can fluctuate significantly from year to year. Subscriptions (excluding gift aid) decreased from £31,618 in 2017 to £28,167 in 2018, a decrease of £3,451. Events and Excursions generated a surplus of £1,567 in 2018 compared with £2,847 in 2017.

Our general expenditure on office support and governance was £16,422 in 2018 compared with £15,793 in 2017.

Substantial grants totalling £133,575 in 2018 compared with £75,852 in 2017, have been made to the Cathedral as follows:

	2018	2017
Choral scholarships	33,575	29,615
<i>Gloucester Magnificat</i> CD	–	5,000
North Ambulatory	100,000	–
Project Pilgrim (completion of Lady Chapel conservation)	–	36,237
War memorial repair/enhancement	–	5,000

The grant assistance with the North Ambulatory repair work was in effect an emergency grant, as these problems had not been found in the previous Quinquennial review. The fabric contingency money in the Council's budget was applied as part of the North Ambulatory grant.

Net losses on investments in 2018 were £36,679 compared with a gain of £54,417 in 2017. The portfolio valuation at the end of 2017 was £750,284 and at the end of 2018 was £737,190.

Reserves Policy

The Trustees have set a Reserves Policy which requires that reserves be maintained at a level which ensures that the Friends of Gloucester Cathedral's (FOGC's) core activity should continue during a period of unforeseen difficulty for the Cathedral, and that a proportion of reserves be maintained in readily-realizable form. The Trustees have adopted the following policy (which was last reviewed on 4 March 2019, when the budget was approved by Council):

“To distribute all amounts received as general grants and donations to the Cathedral. The Charity relies and depends on the Chapter to advise on projects and specific needs that meet the objects of the Charity and that require funding. In the event of there being no projects to support, then surplus funds will be carried forward to be used for future grants. As the Charity selects the projects it wishes to support there may be occasions where levels of reserves are held with a view to supporting a future need and these will be noted at the time. A sum of £350,000 should be established as a strategic reserve and £25,000 should be considered as an operating reserve. These amounts shall be reviewed annually.”

Investment Policy

The Trustees have adopted the following policy which was last reviewed on 4 March 2019:

“To invest in the stock market funds which are not likely to be required in the near future for grant purposes, bearing in mind that equities are less liquid than cash and there is a cost involved in buying and selling equities. The investment of any sum in excess of £25,000 shall be referred to Council, except placing monies in the Friends' deposit account.”

The Friends follows ethical investment policies promulgated by the Church of England and engages J. M. Finn & Co. as stockbrokers.

Statement of Trustees' Responsibilities

The Honorary Treasurer maintains an overview of the financial affairs of the Charity, ensuring its financial viability and is responsible for maintaining proper books and procedures, with the assistance of the office administrator, for the preparation of income and expenditure accounts and a balance sheet. Proper books are such records as are necessary to give a true and fair view of the state of the Friends' financial affairs and to explain transactions.

The Trustees are responsible for safeguarding the assets of the Friends and for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law, United Kingdom Accounting Standards, and United Kingdom Generally Accepted Accounting Practice.

The Trustees have considered the major risks to which the Charity is exposed. In their opinion the existing systems are sufficient to mitigate those risks.

Independent Examiner

Mr John Price will be proposed for reappointment.

On behalf of the council:

Margaret Austen

Chairlady

29 April 2019

FRIENDS OF GLOUCESTER CATHEDRAL

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2018

	Unrestricted Funds £	Permanent Endowment Fund £	TOTAL £	2017 £
INCOME FROM				
Donations and legacies	72967	-	72967	93198
Other trading activities	6045	-	6045	8274
Investment income	25346	-	25346	22153
Other	<u>300</u>	<u>-</u>	<u>300</u>	<u>-</u>
TOTAL	<u>104658</u>	<u>-</u>	<u>104658</u>	<u>123625</u>
EXPENDITURE ON				
Raising funds	9101	-	9101	10101
Charitable activities				
Grants payable	133575	-	133575	75852
Other costs of charitable activities	<u>16422</u>	<u>-</u>	<u>16422</u>	<u>15793</u>
TOTAL	<u>159098</u>	<u>-</u>	<u>159098</u>	<u>101746</u>
Net (loss)/gains on Investments	(36679)	-	(36679)	54417
(NET EXPENDITURE)/ NET INCOME	(91119)	-	(91119)	76296
RECONCILIATION OF FUNDS:				
Funds brought forward	900503	5000	905503	829207
FUNDS CARRIED FORWARD	<u>809384</u>	<u>5000</u>	<u>814384</u>	<u>905503</u>

FRIENDS OF GLOUCESTER CATHEDRAL

BALANCE SHEET AS AT 31 DECEMBER 2018

	2018	2017
£	£	£
FIXED ASSETS	-	-
INVESTMENTS	737190	<u>750284</u>
CURRENT ASSETS		
Debtors and prepayments	20049	37521
Cash at bank and in hand		
Deposit accounts	100015	115960
Current accounts	<u>9022</u>	<u>8300</u>
	129086	161781
CURRENT LIABILITIES		
Creditors and accruals	<u>51892</u>	<u>6562</u>
NET CURRENT ASSETS	<u>77194</u>	<u>155219</u>
TOTAL ASSETS LESS CURRENT LIABILITIES	<u>814384</u>	<u>905503</u>
FUNDS		
Unrestricted income funds		
Main Fund	800844	893535
Events and Excursions Fund	<u>8540</u>	<u>6968</u>
	809384	900503
Permanent Endowment Fund	<u>5000</u>	<u>5000</u>
	<u>814384</u>	<u>905503</u>

Approved by the Council on: 29.4.2019

and signed on its behalf by;

MARGARET AUSTEN

TIM WATKINS

SELECTED CATHEDRAL CONCERTS, JULY AND AUGUST 2019

Monday 1 July, 1.30 pm

Informal Lunchtime Concert: East Tennessee State University Chorale
Conductor: Dr Matthew Potterton
Admission free

Three Choirs Festival Cathedral Concerts

Full details and tickets for all concerts are available from
www.3choirs.org, 01452 768928

Saturday 27 July

11.00 am Opening Service
7.00 pm The Damnation of Faust

Sunday 28 July

10.15 am Festival Eucharist
5.30 pm Choral Evensong
7.45 pm Verdi Requiem

Monday 29 July

11.30 am Rodolfus Choir
2.00 pm Celebrity Organ Recital:
John Scott Whiteley
5.30 pm Choral Evensong
8.00 pm Rachmaninov Vespers

Tuesday 30 July

11.00 am The Armed Man
5.30 pm Choral Evensong
7.30 pm An English Requiem

Wednesday 31 July

3.30 pm Choral Evensong
7.45 pm Israel in Egypt

Thursday 1 August

4.30 pm Chilcott Christmas Oratorio
7.45 pm Summer Nights

Friday 2 August

11.00 am Mendelssohn's Octet
7.45 pm A Sea Symphony
10.30 pm Meditations on the Rig Veda

Saturday 3 August

1.15 pm Last Train to Tomorrow
7.45 pm The Mystic Trumpeter

The Friends Office periodically issues 'Office Jottings' as a means of providing additional information to members between mailings of the Annual Report and Newsletters. If you would like to be included please send an email to our office administrator, Claire Saunders: office.administrator@fogc.co.uk. Claire will assist you to complete the form so that we can comply with the General Data Protection Regulations (GDPR).



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01242 776 000

FRIENDS *of*
GLOUCESTER
CATHEDRAL

Registered Charity: 209246

11a College Green,
Gloucester
GL1 2LX

Tel: 01452 522419

Email : office.administrator@fogc.co.uk

Website: www.fogc.co.uk

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The Trustees have considered the major risks to which the Charity is exposed. In their opinion the existing systems are sufficient to mitigate those risks.

Independent Examiner

Mr John Price will be proposed for reappointment.

On behalf of the council:

Margaret Austen

Chairlady

29 April 2019

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE FRIENDS OF GLOUCESTER CATHEDRAL

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2018 which are set out on pages 8 to 14.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act;
or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J Price MA FCA DchA
Chartered Accountant
1b Oxford Street
Cheltenham
GL52 6DT

Date: 29.4.2019

FRIENDS OF GLOUCESTER CATHEDRAL

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2018

	Notes	Unrestricted Funds £	Permanent Endowment Fund £	TOTAL £	2017 £
INCOME FROM					
Donations and legacies	3	72967	-	72967	93198
Other trading activities		6045	-	6045	8274
Investment income	4	25346	-	25346	22153
Other		<u>300</u>	<u>-</u>	<u>300</u>	<u>-</u>
TOTAL		<u>104658</u>	<u>-</u>	<u>104658</u>	<u>123625</u>
EXPENDITURE ON					
Raising funds	5	9101	-	9101	10101
Charitable activities					
Grants payable	6	133575	-	133575	75852
Other costs of charitable activities	7	<u>16422</u>	<u>-</u>	<u>16422</u>	<u>15793</u>
TOTAL		<u>159098</u>	<u>-</u>	<u>159098</u>	<u>101746</u>
Net (loss)/gains on Investments	8	(36679)	<u>-</u>	(36679)	54417
(NET EXPENDITURE)/ NET INCOME		(91119)	-	(91119)	76296
RECONCILIATION OF FUNDS:					
Funds brought forward		<u>900503</u>	<u>5000</u>	<u>905503</u>	<u>829207</u>
FUNDS CARRIED FORWARD		<u>809384</u>	<u>5000</u>	<u>814384</u>	<u>905503</u>

The notes set out on pages 10 to 14 form part of these accounts

FRIENDS OF GLOUCESTER CATHEDRAL

BALANCE SHEET AS AT 31 DECEMBER 2018

	Notes	£	2018 £	2017 £
FIXED ASSETS	10		-	-
INVESTMENTS	11		737190	<u>750284</u>
CURRENT ASSETS				
Debtors and prepayments	12	20049		37521
Cash at bank and in hand				
Deposit accounts		100015		115960
Current accounts		<u>9022</u>		<u>8300</u>
		129086		161781
CURRENT LIABILITIES				
Creditors and accruals	13	<u>51892</u>		<u>6562</u>
NET CURRENT ASSETS			<u>77194</u>	<u>155219</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>814384</u>	<u>905503</u>
FUNDS				
Unrestricted income funds				
Main Fund		800844		893535
Events and Excursions Fund		<u>8540</u>		<u>6968</u>
			809384	900503
Permanent Endowment Fund			<u>5000</u>	<u>5000</u>
			<u>814384</u>	<u>905503</u>

Approved by the Council on: 29.4.2019

and signed on its behalf by;

MARGARET AUSTEN

TIM WATKINS

The notes set out on pages 10 to 14 form part of these accounts

FRIENDS OF GLOUCESTER CATHEDRAL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

1. Status

The Friends of Gloucester Cathedral is an unincorporated association; it is also a registered charity whose activities are intended to be for the public benefit.

2. Accounting policies

a) Basis of preparation

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

b) Going concern

After making enquiries, the trustees are not aware of any material uncertainties that cast doubt on going concern and have a reasonable expectation that the Charity will be able to continue its activities for the foreseeable future, and at least twelve months from the date of approval of these accounts. Accordingly, they have continued to adopt the going concern basis in the financial statements.

c) Income

Income is recognised when the charity has entitlement to the funds.

Monetary donations and gifts are included in the period in which the Charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is deferred only when the Charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

For legacies, entitlement is taken as the earlier of the date on which either: the Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution.

d) Expenditure

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the Charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs (including irrecoverable VAT) related to the category.

FRIENDS OF GLOUCESTER CATHEDRAL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2018

Costs of generating funds include all costs associated with generating voluntary income including investment manager's fees.

Charitable activities include all grants made, support costs and governance costs, being costs incurred in fulfilling the Friends' objectives.

e) Funds structure

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the Charity. Within this fund the Charity has designated an Events and Excursions Fund.

f) Fixed assets

Depreciation is provided at a rate of 50% in order to write off computer equipment over its useful life using the straight line method.

g) Investments

Investments are shown at market value at the year end.

h) Grants payable

Grants payable are payments made to the Cathedral in the furtherance of the charitable objectives of the Charity. The grants are accounted for when approved by the Council. Any grants unpaid at the year end have been included as liabilities.

3. <u>Donations and legacies</u>	2018	2017
	£	£
Subscriptions	28167	31618
Gift Aid tax refund	7532	6391
Donations	15725	13401
Legacies	<u>21543</u>	<u>41788</u>
	<u>72967</u>	<u>93198</u>
4. <u>Investment income</u>	2018	2017
	£	£
Quoted investments	24768	21885
Interest receivable	<u>578</u>	<u>268</u>
	<u>25346</u>	<u>22153</u>
5. <u>Raising funds</u>	2018	2017
	£	£
Event and excursions	4478	5427
Investment manager's fees	<u>4623</u>	<u>4674</u>
	<u>9101</u>	<u>10101</u>

FRIENDS OF GLOUCESTER CATHEDRAL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

6. <u>Grants payable</u>	2018	2017
	£	£
Choral Scholarships	33575	29615
Magnificat CD	-	5000
North Ambulatory	100000	-
Project Pilgrim (completion of Lady Chapel conservation)	-	36237
War Memorial repair/enhancement	-	5000
	<u>133575</u>	<u>75852</u>
7. <u>Other costs of charitable activities</u>		
	2018	2017
	£	£
<u>Support costs</u>		
Bank charges	206	149
Insurance	671	424
Interest charges	-	(67)
Newsletters	3442	3366
Office expenses	2417	2384
Rates	116	113
Legal fees	-	450
Sundries	-	63
	<u>6852</u>	<u>6882</u>
<u>Governance costs</u>		
Administrative assistance	7045	-
Annual report and meeting	2125	2511
Independent Examination fee	400	400
Salaries	-	6000
	<u>9570</u>	<u>8911</u>
Total	<u>16422</u>	<u>15793</u>

No members of the Council or Executive Committee or any person connected with them has received or is due to receive any remuneration for the year directly or indirectly from the Charity's funds.

8. <u>Net gains on investments</u>	2018	2017
	£	£
Profit on disposal of investment assets	6705	7841
Unrealised profit/(loss) on revaluation of investment assets	(43384)	46576
	<u>(36679)</u>	<u>54417</u>

FRIENDS OF GLOUCESTER CATHEDRAL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2018

9. Comparatives for the statement of financial activities

All of the comparative figures on the statement of financial activities relate exclusively to unrestricted funds other than:

1. Funds brought forward and carried forward of which £5000 is related to endowment funds and the balance to unrestricted funds.

10. Fixed Assets

	<u>Computer</u> £
Cost	
As at 31 December 2017	<u>3565</u>
As at 31 December 2018	<u>3565</u>
Depreciation	
As at 31 December 2017	<u>3565</u>
As at 31 December 2018	<u>3565</u>
Net Book Value as at 31 December 2017	<u>NIL</u>
Net Book Value as at 31 December 2018	<u>NIL</u>

11. Investments

	2018 £	2017 £
Market value at start of year	750284	666534
Additions	101475	127373
Disposals	(71185)	(90199)
Net unrealised investment gain (loss)	(43384)	46576
Market value at end of year	<u>737190</u>	<u>750284</u>

Investments listed on UK Stock Exchange

	2018	%	2017	%
Fixed interest and Bonds	162397	23	169420	23
Equities and Funds	<u>574793</u>	<u>77</u>	<u>580864</u>	<u>77</u>

737190 100 750284 100

Investments over 5% of portfolio value

2018 % 2017 %

Equities and Funds

Polar UK Absolute Equity Fund 45672 6 45958 6

FRIENDS OF GLOUCESTER CATHEDRAL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

	2018 £	2017 £
12. <u>Debtors</u>		
Taxation	1547	2200
Legacies due	2734	35050
Other debtors	<u>15768</u>	<u>271</u>
	<u>20049</u>	<u>37521</u>

	2018 £	2017 £
13. <u>Creditors and accruals</u>		
Grants payable	50000	5000
Accruals	<u>1892</u>	<u>1562</u>
	<u>51892</u>	<u>6562</u>

14. Summary of net assets by funds

	<u>Unrestricted Funds</u>		Permanent Endowment	Total
	Fund £	Fund £	Fund £	£
Fixed assets	-	-	-	-
Investments	737190	-	-	737190
Current Assets				
Debtors and prepayments	20049	-	-	20049
Cash at bank and in hand	<u>95497</u>	<u>8540</u>	<u>5000</u>	<u>109037</u>
	852736	8540	5000	<u>866276</u>
Current liabilities				
Creditors and accruals	<u>(51892)</u>	-	-	<u>(51892)</u>
NET ASSETS	<u>800844</u>	<u>8540</u>	<u>5000</u>	<u>814384</u>

The Events and Excursions Fund organises fundraising events and other events for the benefit of members and excursions to places of interest for the benefit of members.

THE FRIENDS OF GLOUCESTER CATHEDRAL

REPORT OF COUNCIL

The Council presents its report with the Financial Statements of The Friends of Gloucester Cathedral for the year ended 31st December 2018.

Reference and Administrative Information

Charity Name:	The Friends of Gloucester Cathedral ('the Friends')
Charity Number:	209246
Registered Office:	The Friends of Gloucester Cathedral 11a College Green, Gloucester GL1 2LX Telephone: 01452 522419 Email: office.administrator@fogc.co.uk
Patron:	His Royal Highness the Duke of Gloucester
President:	The Lord Vestey KCVO
Chairlady:	Margaret Austen MA (Cantab), Solicitor, DL
Vice Chairman:	Professor Clair Chilvers DSc
Honorary Secretary:	Ernest C Bratt BSc(Hons), CEng, FIMechE
Honorary Treasurer:	Tim Watkins FCA
Office Manager:	Tania Tooth (until 1 February 2018)
Office Administrator:	Claire Saunders BA(Hons)
Cathedral Architect:	Antony Feltham-King RIBA, GradDiplConsAA, AABC
Independent Examiner:	John Price MA, FCA, DchA, FCIE
Bankers:	Lloyds Bank, 19 Eastgate Street, Gloucester GL1 1NU
Investment Managers:	JM Finn and Co, Stockbrokers, St Brandons House, 31 Great George St, Bristol BS1 5QD

Structure, Governance and Management

The management and operation of the Friends are governed by a Constitution. A copy of the Constitution and supporting policies is on the Friends website or available from the Friends Office. The governance of The Friends of Gloucester Cathedral is vested in the Council, which exercises general control and management of the administration of the Charity.

Trustees and Members of Council

At the AGM on 7 July 2018, Catherine Girdler and Susan Faircloth were elected for a second term of office. Tony Hooper retired as a member of Council and with no nominations an unfilled elected vacancy was carried forward. Under clause 15.4 of the Constitution Robert Ingram was co-opted to Council in September 2018 to serve until the AGM 2019 and is eligible for election to Council.

The full list of Members of Council and Trustees of the Charity are:

Margaret Austen	Chairlady
Clair Chilvers	Vice Chair
William Armiger (until 6 May 2019)	
Carolyn, Lady Elwes	
Susan Faircloth	
Catherine Girdler	
Robert Ingram	
Jennifer Searle	

Ex-officio members of Council and also Charity Trustees are:

Ernest Bratt	Honorary Secretary
The Very Reverend Stephen Lake	Dean of Gloucester
Timothy Watkins	Honorary Treasurer
Reverend Canon Richard Mitchell	Co-opted member of Chapter

The following may be invited to attend Council Meetings but are not Council Members/ Trustees:

Antony Feltham-King	Cathedral Architect
Canon Emily Shepherd	Chapter Steward & Chief Operating Officer
Claire Saunders	Office Administrator

Objects and Activities

The objects of the Charity are set out in the Constitution.

The Chapter of Gloucester Cathedral identifies particular financial needs and applies to the Friends for grants. The Council considers grant applications and makes grants which accord with the charitable objects.

Statement on Public Benefit

The Trustees are aware of the Public Benefit provisions of the Charities Act 2011 and of the relevant guidance provided by the Charity Commission from time to time. The Trustees are not aware of any Trustee receiving private benefit from the Charity's activities. The provision of public benefit is achieved by providing financial and other support and assistance for the maintenance of the building and the music of Gloucester Cathedral. The building and the music are accessible to all members of the public. Admission to the Cathedral is free.

Gift Aid

We are grateful to all Friends who have signed Gift Aid declarations. We have been able to reclaim £7,532 from HMRC in 2018 (£6,391 in 2017). If you no longer pay sufficient tax to be eligible for Gift Aid, please let us know, so that we may update our records.

Once a gift aid declaration has been signed, there is no need to prepare a fresh one, unless there is a change of address. This is an important source of income for the Friends, and we would encourage all tax-paying members to participate. It would be a considerable loss if the Friends were denied gift aid reclaims.

Further information and advice can be obtained from the office (01452 522419) or office.administrator@fogc.co.uk

Legacies

Over the years legacies have enabled the Friends to build fairly substantial funds, but we have also made substantial grants to the Cathedral in recent years and you will see from other articles that there will be many more calls on our resources.

Legacy income is very important to the Friends and we would be very grateful if you could consider leaving a legacy to the Friends in your will. You will wish to consult your solicitor about your will, but further information can be obtained from the Friends' office.

We are extremely grateful to members who have remembered the Friends in their wills. In 2018 we received legacies from:

- Miss Hilda M. Lockwood
- Mrs Diana E.M. Bennett
- Miss A.E. Miles

Legacies make a tremendous difference to the work the Friends can do and we very much appreciate all these gifts, which we will put to very good effect

Financial Review, Achievements, and Performance

Results for the Year 2018

Council has decided this year not to include eight pages of accounts in the Annual Report. Printing and postage are becoming increasingly costly and therefore the statutory information is included together with a brief commentary, which it is anticipated will be all that most members will wish for. The full accounts will be on the Friends website from early June 2019.

2018 has been a mixed year financially, though the out-turn for 2018 was not far away from the out-turn in the budget adopted by Council in April 2018. Overall there was a deficit of £91,119 in 2018. Grants to the Cathedral were substantial, and a dip in the stock market at the year end resulted in a paper loss due to the revaluation of investments. At the time of writing (March 2019) the stock market has recovered some of those losses. There was a surplus of £76,296 in 2017 (due in part to a substantial legacy).

Donations of £15,725 in 2018 were up from £13,401 in 2017, but legacies were down. Legacy income in 2018 amounted to £21,543 compared with £41,788 in 2017. These figures can fluctuate significantly from year to year. Subscriptions (excluding gift aid) decreased from £31,618 in 2017 to £28,167 in 2018, a decrease of £3,451. Events and Excursions generated a surplus of £1,567 in 2018 compared with £2,847 in 2017.

Our general expenditure on office support and governance was £16,422 in 2018 compared with £15,793 in 2017.

Substantial grants totalling £133,575 in 2018 compared with £75,852 in 2017, have been made to the Cathedral as follows:

	2018	2017
Choral scholarships	33,575	29,615
<i>Gloucester Magnificat</i> CD	–	5,000
North Ambulatory	100,000	–
Project Pilgrim (completion of Lady Chapel conservation)	–	36,237
War memorial repair/enhancement	–	5,000

The grant assistance with the North Ambulatory repair work was in effect an emergency grant, as these problems had not been found in the previous Quinquennial review. The fabric contingency money in the Council's budget was applied as part of the North Ambulatory grant.

Net losses on investments in 2018 were £36,679 compared with a gain of £54,417 in 2017. The portfolio valuation at the end of 2017 was £750,284 and at the end of 2018 was £737,190.

Reserves Policy

The Trustees have set a Reserves Policy which requires that reserves be maintained at a level which ensures that the Friends of Gloucester Cathedral's (FOGC's) core activity should continue during a period of unforeseen difficulty for the Cathedral, and that a proportion of reserves be maintained in readily-realizable form. The Trustees have adopted the following policy (which was last reviewed on 4 March 2019, when the budget was approved by Council):

"To distribute all amounts received as general grants and donations to the Cathedral. The Charity relies and depends on the Chapter to advise on projects and specific needs that meet the objects of the Charity and that require funding. In the event of there being no projects to support, then surplus funds will be carried forward to be used for future grants. As the Charity selects the projects it wishes to support there may be occasions where levels of reserves are held with a view to supporting a future need and these will be noted at the time. A sum of £350,000 should be established as a strategic reserve and £25,000 should be considered as an operating reserve. These amounts shall be reviewed annually."

Investment Policy

The Trustees have adopted the following policy which was last reviewed on 4 March 2019:

"To invest in the stock market funds which are not likely to be required in the near future for grant purposes, bearing in mind that equities are less liquid than cash and there is a cost involved in buying and selling equities. The investment of any sum in excess of £25,000 shall be referred to Council, except placing monies in the Friends' deposit account."

The Friends follows ethical investment policies promulgated by the Church of England and engages J. M. Finn & Co. as stockbrokers.

Statement of Trustees' Responsibilities

The Honorary Treasurer maintains an overview of the financial affairs of the Charity, ensuring its financial viability and is responsible for maintaining proper books and procedures, with the assistance of the office administrator, for the preparation of income and expenditure accounts and a balance sheet. Proper books are such records as are necessary to give a true and fair view of the state of the Friends' financial affairs and to explain transactions.

The Trustees are responsible for safeguarding the assets of the Friends and for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law, United Kingdom Accounting Standards, and United Kingdom Generally Accepted Accounting Practice.

The Trustees have considered the major risks to which the Charity is exposed. In their opinion the existing systems are sufficient to mitigate those risks.

Independent Examiner

Mr John Price will be proposed for reappointment.

On behalf of the council:

Margaret Austen

Chairlady

29 April 2019

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE FRIENDS OF GLOUCESTER CATHEDRAL

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2018 which are set out on pages 8 to 14.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act;
or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J Price MA FCA DchA
Chartered Accountant
1b Oxford Street
Cheltenham
GL52 6DT

Date: 29.4.2019

FRIENDS OF GLOUCESTER CATHEDRAL

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2018

	Notes	Unrestricted Funds £	Permanent Endowment Fund £	TOTAL £	2017 £
INCOME FROM					
Donations and legacies	3	72967	-	72967	93198
Other trading activities		6045	-	6045	8274
Investment income	4	25346	-	25346	22153
Other		<u>300</u>	<u>-</u>	<u>300</u>	<u>-</u>
TOTAL		<u>104658</u>	<u>-</u>	<u>104658</u>	<u>123625</u>
EXPENDITURE ON					
Raising funds	5	9101	-	9101	10101
Charitable activities					
Grants payable	6	133575	-	133575	75852
Other costs of charitable activities	7	<u>16422</u>	<u>-</u>	<u>16422</u>	<u>15793</u>
TOTAL		<u>159098</u>	<u>-</u>	<u>159098</u>	<u>101746</u>
Net (loss)/gains on Investments	8	(36679)	<u>-</u>	(36679)	54417
(NET EXPENDITURE)/ NET INCOME		(91119)	-	(91119)	76296
RECONCILIATION OF FUNDS:					
Funds brought forward		<u>900503</u>	<u>5000</u>	<u>905503</u>	<u>829207</u>
FUNDS CARRIED FORWARD		<u>809384</u>	<u>5000</u>	<u>814384</u>	<u>905503</u>

The notes set out on pages 10 to 14 form part of these accounts

FRIENDS OF GLOUCESTER CATHEDRAL

BALANCE SHEET AS AT 31 DECEMBER 2018

	Notes	£	2018 £	2017 £
FIXED ASSETS	10		-	-
INVESTMENTS	11		737190	<u>750284</u>
CURRENT ASSETS				
Debtors and prepayments	12	20049		37521
Cash at bank and in hand				
Deposit accounts		100015		115960
Current accounts		<u>9022</u>		<u>8300</u>
		129086		161781
CURRENT LIABILITIES				
Creditors and accruals	13	<u>51892</u>		<u>6562</u>
NET CURRENT ASSETS			<u>77194</u>	<u>155219</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>814384</u>	<u>905503</u>
FUNDS				
Unrestricted income funds				
Main Fund		800844		893535
Events and Excursions Fund		<u>8540</u>		<u>6968</u>
			809384	900503
Permanent Endowment Fund			<u>5000</u>	<u>5000</u>
			<u>814384</u>	<u>905503</u>

Approved by the Council on: 29.4.2019

and signed on its behalf by;

MARGARET AUSTEN

TIM WATKINS

The notes set out on pages 10 to 14 form part of these accounts

FRIENDS OF GLOUCESTER CATHEDRAL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

1. Status

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a) Basis of preparation

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The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

b) Going concern

After making enquiries, the trustees are not aware of any material uncertainties that cast doubt on going concern and have a reasonable expectation that the Charity will be able to continue its activities for the foreseeable future, and at least twelve months from the date of approval of these accounts. Accordingly, they have continued to adopt the going concern basis in the financial statements.

c) Income

Income is recognised when the charity has entitlement to the funds.

Monetary donations and gifts are included in the period in which the Charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is deferred only when the Charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

For legacies, entitlement is taken as the earlier of the date on which either: the Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution.

d) Expenditure

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the Charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs (including irrecoverable VAT) related to the category.

FRIENDS OF GLOUCESTER CATHEDRAL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2018

Costs of generating funds include all costs associated with generating voluntary income including investment manager's fees.

Charitable activities include all grants made, support costs and governance costs, being costs incurred in fulfilling the Friends' objectives.

e) Funds structure

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the Charity. Within this fund the Charity has designated an Events and Excursions Fund.

f) Fixed assets

Depreciation is provided at a rate of 50% in order to write off computer equipment over its useful life using the straight line method.

g) Investments

Investments are shown at market value at the year end.

h) Grants payable

Grants payable are payments made to the Cathedral in the furtherance of the charitable objectives of the Charity. The grants are accounted for when approved by the Council. Any grants unpaid at the year end have been included as liabilities.

3. <u>Donations and legacies</u>	2018	2017
	£	£
Subscriptions	28167	31618
Gift Aid tax refund	7532	6391
Donations	15725	13401
Legacies	<u>21543</u>	<u>41788</u>
	<u>72967</u>	<u>93198</u>
4. <u>Investment income</u>	2018	2017
	£	£
Quoted investments	24768	21885
Interest receivable	<u>578</u>	<u>268</u>
	<u>25346</u>	<u>22153</u>
5. <u>Raising funds</u>	2018	2017
	£	£
Event and excursions	4478	5427
Investment manager's fees	<u>4623</u>	<u>4674</u>
	<u>9101</u>	<u>10101</u>

FRIENDS OF GLOUCESTER CATHEDRAL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

6. <u>Grants payable</u>	2018	2017
	£	£
Choral Scholarships	33575	29615
Magnificat CD	-	5000
North Ambulatory	100000	-
Project Pilgrim (completion of Lady Chapel conservation)	-	36237
War Memorial repair/enhancement	-	5000
	<u>133575</u>	<u>75852</u>
7. <u>Other costs of charitable activities</u>		
	2018	2017
	£	£
<u>Support costs</u>		
Bank charges	206	149
Insurance	671	424
Interest charges	-	(67)
Newsletters	3442	3366
Office expenses	2417	2384
Rates	116	113
Legal fees	-	450
Sundries	-	63
	<u>6852</u>	<u>6882</u>
<u>Governance costs</u>		
Administrative assistance	7045	-
Annual report and meeting	2125	2511
Independent Examination fee	400	400
Salaries	-	6000
	<u>9570</u>	<u>8911</u>
Total	<u>16422</u>	<u>15793</u>

No members of the Council or Executive Committee or any person connected with them has received or is due to receive any remuneration for the year directly or indirectly from the Charity's funds.

8. <u>Net gains on investments</u>	2018	2017
	£	£
Profit on disposal of investment assets	6705	7841
Unrealised profit/(loss) on revaluation of investment assets	(43384)	46576
	<u>(36679)</u>	<u>54417</u>

FRIENDS OF GLOUCESTER CATHEDRAL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

9. Comparatives for the statement of financial activities

All of the comparative figures on the statement of financial activities relate exclusively to unrestricted funds other than:

1. Funds brought forward and carried forward of which £5000 is related to endowment funds and the balance to unrestricted funds.

10. Fixed Assets

	<u>Computer</u> £
Cost	
As at 31 December 2017	<u>3565</u>
As at 31 December 2018	<u>3565</u>
Depreciation	
As at 31 December 2017	<u>3565</u>
As at 31 December 2018	<u>3565</u>
Net Book Value as at 31 December 2017	<u>NIL</u>
Net Book Value as at 31 December 2018	<u>NIL</u>

11. Investments

	2018 £	2017 £
Market value at start of year	750284	666534
Additions	101475	127373
Disposals	(71185)	(90199)
Net unrealised investment gain (loss)	<u>(43384)</u>	<u>46576</u>
Market value at end of year	<u>737190</u>	<u>750284</u>

Investments listed on UK Stock Exchange

	2018	%	2017	%
Fixed interest and Bonds	162397	23	169420	23
Equities and Funds	<u>574793</u>	<u>77</u>	<u>580864</u>	<u>77</u>

<u>737190</u>	<u>100</u>	<u>750284</u>	<u>100</u>
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Investments over 5% of portfolio value

2018	%	2017	%
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Equities and Funds

Polar UK Absolute Equity Fund	45672	6	45958	6
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FRIENDS OF GLOUCESTER CATHEDRAL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2018

	2018 £	2017 £
12. <u>Debtors</u>		
Taxation	1547	2200
Legacies due	2734	35050
Other debtors	<u>15768</u>	<u>271</u>
	<u>20049</u>	<u>37521</u>

	2018 £	2017 £
13. <u>Creditors and accruals</u>		
Grants payable	50000	5000
Accruals	<u>1892</u>	<u>1562</u>
	<u>51892</u>	<u>6562</u>

14. Summary of net assets by funds

	<u>Unrestricted Funds</u>		Permanent	
	Main Events and Excursions		Endowment	Total
	Fund	Fund	Fund	
	£	£	£	£
Fixed assets	-	-	-	-
Investments	737190	-	-	737190
Current Assets				
Debtors and prepayments	20049	-	-	20049
Cash at bank and in hand	<u>95497</u>	<u>8540</u>	<u>5000</u>	<u>109037</u>
	852736	8540	5000	<u>866276</u>
Current liabilities				
Creditors and accruals	<u>(51892)</u>	-	-	<u>(51892)</u>
NET ASSETS	<u>800844</u>	<u>8540</u>	<u>5000</u>	<u>814384</u>

The Events and Excursions Fund organises fundraising events and other events for the benefit of members and excursions to places of interest for the benefit of members.