

**Hurworth Community Association**

**Report and Financial Statements**

**For the year ended 31 December 2018**

**Registered Charity No. 520829**

**Hurworth Community Association**  
**Accounts for the year ended 31 December 2018**

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## **Hurworth Community Association**

### **Legal and Administrative Information For the year ended 31 December 2018**

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#### **Status**

The organisation was registered as a charity on 17 October 1969.

The charity was established under a constitution, which established the objects and powers of the charity, this constitution was adopted on 6 October 1969.

#### **Management Committee**

The committee who served during the year were:

S Holme  
P Allan  
K Peacock  
J Peacock  
T Gent  
V Allan  
B Jackson  
W Campbell  
V Hughes  
J Layfield

#### **Registered Office**

Hurworth Grange, Croft Road, Hurworth on Tees, Darlington, County Durham. DL2 2BN

#### **Accountants**

Peter A Hodgson & Co Ltd, Hett Mill, Hett, Durham DH6 5LN

**Hurworth Community Association**  
**Report of the Management Committee**  
**For the year ended 31 December 2018**

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The management committee present their report together with the financial statements for the year ended 31 December 2018.

**Objectives**

The charity exists to promote the benefit of the local inhabitants of Hurworth and others without distinction of sex or of political, religious or other opinions, by associating the local authorities, voluntary organisations and the inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the condition of life for the said inhabitants.

**Activities**

During 2018 the Association engaged in its main activity of hall rentals together with hosting events such as dances, Christmas and country fairs. The trustees have had regard to the guidance issued by the Charity Commission on public benefit

**Achievements and Performance**

Events held during 2018 were well supported and these created a surplus of £14381 towards funding. The main activity of hall rentals generated income of £76632.

**Future strategy**

The charity is to establish or secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local authority in the maintenance and management of such a Centre.

**Members of the management committee**

Members of the management committee, who are trustees for the purpose of charity law, who served during the period and up to the date of this report are set out on page 3. Vacancies are advertised within the village. Potential new members are proposed and seconded by members of the association. They are then voted into committee membership by the current members of the committee. Training is given 'on the job' with mentoring by current members and staff. Paid courses are available on request.

**Review of the business**

The statement of Receipts and Payments on page 7 of these financial statements details all incoming and outgoing resources during the year. The committee considers the charity's affairs to be satisfactory.

**Reserves policy**

The Management Committee has examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed held by the charity should be 6 months of the running costs of the Centre. The present level of reserves available to the charity meets this target level.

**Hurworth Community Association**  
**Report of the Management Committee**  
**For the year ended 31 December 2018**

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**Risk review**

The management committee has concluded its own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company.

Approved by the trustees on 19 March 2019 and signed on its behalf by.

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Mr P Allen - Chair

## **Independent Examiner's Report to the Trustees of Hurworth Community Association**

I report on the accounts of the charity for the year ended 31 December 2018 which are set out on pages 7 to 8.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- ◆ examine the accounts under section 145 of the 2011 Act;
- ◆ follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- ◆ state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
  - ◆ to keep accounting records in accordance with section 130 of the 2011 Act; and
  - ◆ to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Peter A Hodgson FCCA  
Peter A Hodgson & Co Ltd  
Chartered Certified Accountants  
Hett Mill  
Hett  
Durham  
DH6 5LN



19 March 2019

# Hurworth Community Association

## Receipts and Payments Account For the year ended 31 December 2018

Receipts	Unrestricted	Restricted	2018	2017
	Funds	Funds	Total	Total
	£	£	£	£
Hall Rentals	76632	-	76632	72440
Grants	-	25000	25000	15341
Utilities	9177	-	9177	8782
Catering	3803	-	3803	2669
Membership subscriptions	1045	-	1045	1104
Events	15866	-	15866	17991
Miscellaneous	1036	-	1036	1669
Sundry donations	17861	-	17861	15797
100 club	370	-	370	552
Interest received	139	-	139	123
<b>Total receipts</b>	125929	25000	150929	136468
<b>Payments</b>				
Lighting and heating	21415	-	21415	15140
Rates and water	4884	-	4884	2691
Insurance	3131	-	3131	2645
Repairs and maintenance	20299	25599	45898	38519
Cleaning	3921	-	3921	3877
Staff costs	58947	-	58947	58718
Fundraising activities	1485	-	1485	1883
Stationery, postage and telephone	2643	-	2643	2038
Independent examiner's fees	624	-	624	744
Photocopier	(3010)	-	(3010)	(991)
Photocopier lease	1389	-	1389	1423
Miscellaneous	276	-	276	272
Car expenses	-	-	-	-
<b>Total payments</b>	116004	25599	141603	126959
<b>Excess of receipts over payments</b>	9925	(599)	9326	9509
<b>Retained funds brought forward</b>	48208	599	48807	39298
Transfer between funds	-	-	-	-
<b>Retained funds for the year</b>	<u>58133</u>	<u>-</u>	<u>58133</u>	<u>48807</u>

**Hurworth Community Association**  
**Statement of Assets and Liabilities**  
**For the year ended 31 December 2018**

	Unrestricted Funds £	Restricted Funds £	2018 Total Funds £	2017 Total Funds £
<b>Fixed Assets</b>				
Fixtures and fittings	15762	-	15762	-
Equipment	4024	-	4024	4024
<b>Current Assets</b>				
Bank Current Account – General	14262	-	14262	16458
Cash in hand	1267	-	1267	2086
Virgin Bank (Building Restoration Reserve)	24908	-	24908	24769
100 Club Account	<u>397</u>	<u>-</u>	<u>397</u>	<u>2527</u>
	40834	-	40834	45840
<b>Total Assets</b>	60620	-	60620	49864
<b>Current Liabilities</b>				
Rent received to be returned	(1250)	-	(1250)	-
Snooker Club	<u>(1237)</u>	<u>-</u>	<u>(1237)</u>	<u>(1057)</u>
	<u>58133</u>	<u>-</u>	<u>58133</u>	<u>48807</u>
<b>FUNDS</b>				
Unrestricted Funds	58133	-	58133	48208
Restricted Funds	-	-	-	599
<b>Total Funds</b>	<u>58133</u>	<u>-</u>	<u>58133</u>	<u>48807</u>

Approved by the trustees on 19 March 2019 and signed on their behalf by:

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Mr P Allen - Chair