

## **10<sup>th</sup> Finchley (Scottish) Scout Group**

**Charity number: 303488**

**HQ Registration number: 10009881**

**Trustees' Annual Report for the year ended 31 December 2018**

### **Trustees**

The trustees are deemed to be the members of the 10th Executive for the time being. Those who have served in this capacity during the last year and to the date of this report are as follows.

Charles Rowell  
Robert Francis-Burnett  
Ann Francis-Burnett  
Andy Simson  
Claire Dias (till 08.07.18)  
Greg Thornett

Sue Liu  
Tami Nettler  
Carl Schiever  
Ishpal Anand  
Mhuire Mollison (from 08.07.18)  
Sam Rogers (from 08.07.18)  
Maria Pulizzi (from 08.07.18)

The principal address of the charity for correspondence purposes is Gordon Hall, Huntly Drive, London N3 1NX.

### **Structure, governance and management**

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association.

The Group is a trust established under rules which are common to all Scouts. It is also a Registered Charity in its own right number 303488.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of the Chair, Treasurer and Secretary together with the Group Scout Leader and up to 9 other members. Of the 9 other members one third are appointed by the Group Scout Council and another third are nominated by the Group Scout Leader and approved by the Group Scout Council both at the AGM.

The Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of Group's property;
- The development of the Group;
- The training of leaders and administrators;
- The raising of funds and the administration of the Group's finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;

The Executive itself meets quarterly.

### **Risk and internal Control**

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Principal risks facing the Group are as follows:

- Exposure to financial loss from events – mitigated by a robust events approval process
- Reduced income from a fall in membership. – mitigated by the support and training of volunteer Scout Leaders to enable a challenging, vigorous and appealing programme for young people
- Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the Group. In the worst-case scenario this would mean the complete closure of the Group. An increase of leadership benefits all.

### **Objectives and activities**

The objectives of the Group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities.

The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

In the 10<sup>th</sup> Finchley Scout Group our objectives are currently as follows:

- To make quality Scouting available to every young person in the area of the Group, regardless of gender, race, ethnicity, religion or disability.
- To ensure that the Scout Group offers the opportunity for young people aged 6 to 25 to progress through the Scout sections in a clearly identifiable way, either within their Group, or through formal arrangements with other Scout Groups and District and County led provisions.
- To continually quality assure the quality of Scouting in the Scout Group.
- To continuously recruit and retain adult leaders and helpers.

- To maintain a quality programme of adult training and development.
- To build strong teams of adults who will deliver the Group's objectives.

The Group supports the work done in Sections in delivering the programme by:

- Providing access to the national modular adult training scheme
- Supporting and promoting participation in national and international events
- Providing leadership and guidance both for Group Managers and those who manage specific sections within the Group
- Providing Group events and competition in District activities, handicrafts, camping, water activities, hill walking and climbing etc.
- Liaising with other Scout Groups to share resources and good practice.

This has been a very active year with night hikes and camps. An increase in the number of young people joining has taken place and leadership to support this and more growth is required. Two of our young people are representing the UK at the World Jamboree in the USA in July 2019.

### **Achievements and Performance**

Much has been achieved over this year. A full asbestos survey was undertaken and some material from our boiler room had to be removed under licence. Other small tiles were also removed and the building certified as being clear of asbestos.

The outside garages had repair work to walls damaged by tree roots and further work will be needed during 2019.

The provision of Adult Training and a full programme of modular training has been implemented across Greater London North County thus ensuring all leaders have access to the mandatory training they need in a timely way.

### **Public Benefit**

In planning our activities for the year, we kept in mind the Charity Commission guidance on public benefit at our trustee meetings.

Membership of the Scout Association, and therefore of the Scout Group, is open to all no matter what background, faith, gender, or personal circumstances. Subscriptions payable by members are minimal and no young person would be prevented from joining if they were unable to pay this subscription. Grants are available at Group, District and County level to assist all young people to fully participate in all activities.

### **Financial activities and results**

See accounts.

Cash surplus has increased by circa £7k. Revenues were down compared to the previous year mainly due to timing of payments as 2016 rent was partially paid in 2017. Premises costs were up this year following long-due repairs and improvements.

### Investment Powers, Policy and Performance

It is a requirement of POR (Policy Organisation and Rules) that funds not immediately required by the Group are transferred into a suitable investment vehicle permitted by POR. The Group's policy has been to invest with National Savings and in bank deposit accounts including the Charities Official Investment Fund and CAF.

### Reserves

See accounts.

### Other information

Advance planning for 2020 camp in Aboyne, Scotland is already underway. Group funds will be made available to keep the cost to members down and allow more to attend. New equipment will be needed to be purchased.

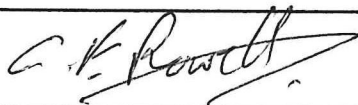
This, together with money allocated for garage doors and other repairs, has been budgeted and will improve the Hall for all users of the Group and Community.

### Declarati

The Trustees declare that they have approved the report above

Signed on behalf of the Trustees by:

Signature



Full name

Charles Rowell

Position

Chair  
Group Executive

Date

23/10/19

10<sup>th</sup> Finchley (Scottish) Scout Group

AMENDMENT FOLLOWING EXAMINER REVIEW ON 9<sup>TH</sup> OCTOBER 2019

1. B4 motor vehicle value was reduced from cost value £12,462 to market value of £1,000.
2. B4 Scouting equipment, furniture etc. was reduced from £49,609 to £28,331 following a stock-take.

C.F.R.

14.10.2019.

CHARITY COMMISSION  
FOR ENGLAND AND WALESCharity Name  
10th Finchley (Scottish) Scout GroupCharity No  
303488

## Receipts and payments accounts

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For the period from 01.01.2018 To 31.12.2018

## Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Membership subscriptions (net of capitation)	2,822	-	-	2,822	1,695
Gift Aid	772	-	-	772	1,224
Property rents	30,063	-	-	30,063	38,716
Bank interest	267	-	-	267	211
Activities	1,438	-	-	1,438	3,538
Fundraising	1,185	-	-	1,185	1,113
Other income	1,025	-	-	1,025	1,160
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>37,573</b>	<b>-</b>	<b>-</b>	<b>37,573</b>	<b>47,657</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>37,573</b>	<b>-</b>	<b>-</b>	<b>37,573</b>	<b>47,657</b>
<b>A3 Payments</b>					
Fundraising	633	-	-	633	567
Activities	7,117	-	-	7,117	9,142
Premises costs	21,510	-	-	21,510	17,445
Minibus expenses	1,092	-	-	1,092	1,738
Family camp	-	-	-	-	724
Other expenses	351	-	-	351	253
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>30,603</b>	<b>-</b>	<b>-</b>	<b>30,603</b>	<b>29,869</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	124	-	-	124	866
	-	-	-	-	-
<b>Sub total</b>	<b>124</b>	<b>-</b>	<b>-</b>	<b>124</b>	<b>866</b>
<b>Total payments</b>	<b>30,727</b>	<b>-</b>	<b>-</b>	<b>30,727</b>	<b>30,735</b>
<b>Net of receipts/(payments)</b>	<b>6,846</b>	<b>-</b>	<b>-</b>	<b>6,846</b>	<b>16,923</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>56,560</b>	<b>-</b>	<b>-</b>	<b>56,560</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>63,406</b>	<b>-</b>	<b>-</b>	<b>63,406</b>	<b>16,923</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>				
	COIF Deposit Account	13,926	-	-
	Bank Current Account	100	-	-
	Bank Deposit Account	49,300	-	-
	Cash Floats	80	-	-
		-	-	-
	<b>Total cash funds</b>	<b>63,406</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
<b>B2 Other monetary assets</b>				
	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>				
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	COIF Income Units at cost (market value at 31 December 2018 £4,910.50)	5,000	-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>				
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Motor vehicles at cost	1,000	-	-
	Scouting equipment, furniture etc.	28,331	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>				
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	-
			-	-
			-	-
			-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Tami Netter  
Robert Francis-BurnettTami Netter  
Robert Francis-Burnett17.10.19  
17.10.19