

**ROYAL NAVY (ROMAN CATHOLIC) TRUST**

**UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2019**

**Charity Number 242543**

**ROYAL NAVY (ROMAN CATHOLIC) TRUST**

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FOR THE YEAR ENDED 31 MARCH 2019**

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# ROYAL NAVY (ROMAN CATHOLIC) TRUST

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## MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

The Board of Trustees	Father D. Conroy QHC QCVS MA MMS IMS(Dip) RN (appointed 7 January 2019) Father M. Fava - Bishopric Administrator (resigned 12 September 2018) P Firth Rear Admiral T Hodgson MBE Bishop P. Mason (appointed 12 September 2018) Monsignor A McFadden QHC PhB STL VG RN (resigned 7 January 2019) Captain P O'Brien OBE RN (resigned 30 January 2019) R.A. Smith TD, DL, KSG (Chairman) Commodore N. Tindal RN (appointed 12 July 2018)
Principal Address	Royal Navy Catholic Chaplaincy Admiralty House North Wing (PP 13) HM Naval Base Portsmouth Hampshire PO1 3LR
Charity Registered Number	242543
Independent Examiner	Mark Dickinson FCA Wise & Co Chartered Accountants Wey Court West Union Road Farnham Surrey GU9 7PT
Bankers	Royal Bank of Scotland Holts Farnborough Branch 200 Fowler Avenue Farnborough Business Park Farnborough Hampshire GU14 7JP
Investment Manager	BlackRock Investment Management (UK) Limited PO Box 9036 Chelmsford Essex CM99 2XD

**TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 MARCH 2019**

The trustees have the pleasure in presenting their report and the financial statements of the charity for the year ended 31 March 2019.

**Legal Status**

The Royal Navy (Roman Catholic) Trust was created by a Declaration of Trust dated 26 February 1958. The Governing document was amended by order of the Charity Commissioners on 5 August 2002.

The Royal Navy (Roman Catholic) Trust is a Registered Charity, charity number 242543.

**Trustees Appointments and New Trustee Proceedings**

The ex-officio trustees are appointed by virtue of their respective offices. Co-optative trustees are appointed by a resolution of the trustees passed at a special meeting.

The chairman of trustees contacts new ex-officio trustees and potential new lay trustees prior to attendance at their first trustees meeting, to tell them about the background and activities of the trust. All new trustees are also provided with a copy of the charity commission guide "The Essential Trustee: what you need to know".

**Objects of the Trust**

The objects of the trust are the advancement of the Roman Catholic Religion among members of the Royal Navy and the welfare of Roman Catholic members of Her Majesty's Royal Navy.

**Connected Charities**

The following Charities are connected to the Royal Navy (Roman Catholic) Trust.

Vicariate Headquarters Trust  
26 The Crescent  
Farnborough  
Hampshire  
GU14 7AS

The Army Roman Catholic Trust  
St. Michael and St. George Parish Office  
Queens Avenue  
Aldershot  
Hampshire  
GU11 2BY

Royal Air Force Roman Catholic  
Church Purposes Fund  
Chaplain's Office  
Defence Academy of the United Kingdom  
Shrivenham  
Swindon  
Wiltshire  
SN6 8LA

The Roman Catholic Bishopric of the Forces (GB)  
Wellington House  
St Omer Barracks  
Aldershot  
Hampshire  
GU11 2BG

**Investment Powers**

Under the Trust Deed, the charity has the power to make any investment which the trustees see fit. BlackRock Investment Management (UK) Limited invest all of the funds into the Armed Forces Common Investment Fund.

**TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 MARCH 2019**

**Reserves**

The trustees are resolved to ensure that income is expended upon the objects of the charity, taking one year with another. Reserves, which principally arise from the appreciation over time of the portfolio of investments, are resolved to be invested to procure a steady and rising income over time so as to ensure that the expenditure upon charitable objectives may be increased.

**Achievements and Performance**

Support has continued for all the regular activities, including the Bishopric of the Forces, The International Military Pilgrimage to Lourdes, the Hosanna House and Children's Pilgrimage (HCPT) to Lourdes, the Annual Naval Masses at Portsmouth and Plymouth, the annual RC Chaplains' Conference and a Pastoral Assistant.

**Financial Review**

Investment income on quoted investments and grants have increased in the year. The Sir Harold Hood Trust has continued to make a grant of £15,000. Expenditure on charitable activities has increased in the year.

The surplus for the year reflects the absence of a Bishop for the Armed Forces for part of the year.

The trust's investments are managed by BlackRock Investment Management (UK) Limited and have been invested in the Armed Forces Common Investment Fund. Investment income has increased over the previous period and the market value of investments has increased.

**Plans for Future Periods**

Expenditure on the support of the Bishopric of the Forces, the Lourdes Pilgrimage, and all other regular activities will be continued.

Planned giving and Gift Aid will continue to be encouraged among serving personnel.

**General**

The financial statements comply with current statutory requirements, the requirements of the Statement of Recommended Practice, and with the charity's governing document.

**Funds**

The Funds held are unrestricted and are held to further the objects of the Trust. These funds are available and are adequate to fulfil the obligations of the trust

Unrestricted funds include a designated fund for Chaplains' Post Operational Welfare.

**TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 MARCH 2019**

**Public Benefit**

The Trust facilitates the faith practice of Roman Catholic members of the Royal Navy, their families and those other Service personnel who wish to associate with them by providing for their participation in events which foster and develop their spiritual lives, enhance their sense of humanity and improve their sense of belonging and citizenship. It enables Chaplains to provide the best pastoral care and resources, and to engage people more deeply with the moral component of their military responsibilities. In addition, it supports the pastoral ministry of the Bishop of the Forces to those same people.

Recruiting to the Service – and thereby to benefiting from the Trust - is based on competence and character alone, and not determined by the Trust but by the Ministry of Defence.

The Trust makes a point of supporting servicemen and -women affected by Operations. The Trust supports all Service personnel, Roman Catholic or not, who wish to be part of the outreach of the Roman Catholic community in the Royal Navy. Particular care is taken that those on lower incomes, typically those under training, are given additional financial support.

No private benefits are received by anyone.

**The Trustees**

The trustees who served the charity during the period were as follows:

Father D. Conroy QHC QCVS MA MMS IMS(Dip) RN (Ex-officio) (appointed 7 January 2019)  
 Father M. Fava - Bishopric Administrator (resigned 12 September 2018)  
 P Firth  
 Rear Admiral T Hodgson MBE  
 Bishop P. Mason (Ex-officio)(appointed 12 September 2018)  
 Monsignor A McFadden QHC PhB STL VG RN (Ex-officio)(resigned 7 January 2019)  
 Captain P O'Brien OBE RN (resigned 30 January 2019)  
 R.A. Smith TD, DL, KSG (Chairman)  
 Commodore N. Tindal RN (appointed 12 July 2018)

**Trustees' Responsibilities**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards and statement of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements, and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. The trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the trustees

Father D. Conroy  
Trustee

Approved by the trustees on 11 July 2019

**REPORT OF THE INDEPENDENT EXAMINER  
UNDER SECTION 144 OF THE CHARITIES ACT 2011  
TO THE TRUSTEES OF THE ROYAL NAVY (ROMAN CATHOLIC) TRUST**

I report on the financial statements for the year ended 31st March 2019 as set out on pages 6 to 11.

The accounts have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

**Respective responsibilities of trustees and independent examiner**

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirement:
  - to keep proper accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mark Dickinson FCA  
Wise & Co.  
Chartered Accountants  
Wey Court West  
Union Road  
Farnham  
Surrey  
GU9 7PT**

**Dated : 11 July 2019**

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2019

	Notes	2019 Total Funds £	2018 Total Funds £
<b>INCOME AND ENDOWMENTS</b>			
Investment income	2	29,495	29,034
General donations and legacies	3	19,558	21,975
Charitable activities	3	13,800	15,800
<b>TOTAL INCOME</b>		<b>62,854</b>	<b>66,809</b>
<b>EXPENDITURE</b>			
<b>Charitable Activities</b>			
Grants paid	4	10,122	9,784
Other charitable activities	4	46,350	46,520
		56,472	56,304
<b>TOTAL EXPENDITURE</b>		<b>56,472</b>	<b>56,304</b>
<b>NET INCOME/EXPENDITURE AND NET MOVEMENT IN FUNDS BEFORE GAINS AND LOSSES ON INVESTMENTS</b>		<b>6,381</b>	<b>10,505</b>
Net Gains/(losses) on Investments	7	15,972	(5,416)
<b>NET MOVEMENT IN FUNDS BEFORE TRANSFERS</b>		<b>22,353</b>	<b>5,089</b>
<b>Transfers</b>			
General unrestricted		(1,000)	(1,000)
Designated unrestricted		1,000	1,000
<b>NET MOVEMENT IN FUNDS</b>		<b>22,353</b>	<b>5,089</b>
<b>RECONCILIATION OF FUNDS</b>			
FUNDS AT 1 APRIL 2018		875,139	870,050
FUNDS AT 31 MARCH 2019		<b>897,493</b>	<b>875,139</b>

All movements are in unrestricted funds.

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.



**BALANCE SHEET  
FOR THE YEAR ENDED 31 MARCH 2019**

	Notes	2019	2018
		£	£
<b>FIXED ASSETS</b>			
Investments	7	827,798	781,826
		<u>827,798</u>	<u>781,826</u>
<b>CURRENT ASSETS</b>			
Debtors	8	1,738	492
Cash at bank		69,665	94,530
		<u>71,403</u>	<u>95,022</u>
<b>CREDITORS: Amounts falling due within one year</b>	9	(1,710)	(1,710)
		<u>(1,710)</u>	<u>(1,710)</u>
<b>NET CURRENT ASSETS</b>		<b>69,693</b>	<b>93,312</b>
<b>NET ASSETS</b>		<u><u>897,493</u></u>	<u><u>875,139</u></u>
<b>REPRESENTED BY:</b>			
<b>FUNDS</b>			
Unrestricted:	12		
Designated		3,511	3,721
General		893,982	871,418
<b>TOTAL FUNDS</b>		<u><u>897,493</u></u>	<u><u>875,139</u></u>

These financial statements were approved by the trustees on 11 July 2019 and are signed on their behalf by:

R.A. Smith  
Chairman

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2019****1 Accounting Policies****Basis of accounting**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The accounts have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The trust constitutes a public benefit entity as defined by FRS 102.

**Incoming Resources**

General donations, collections, grants and bank interest are accounted for on a receivable basis.

**Resources Expended**

Charitable activities costs include grants made and governance costs as shown in note 4.

**Investments**

Investments are managed under a discretionary agreements by BlackRock Investment Management (UK) Limited.

Investments are accounted for by reference to the bargain date shown by the contract note issued in respect of their purchase or disposal.

Investments are a form of basic financial instrument and are initially recorded at their transaction value and subsequently measured at their fair value as at the balance sheet date using the bid price. The statement of financial activities includes the net gains and losses arising on revaluations and disposals throughout the year.

The Trust does not acquire put options, derivatives or other complex financial instruments.

**Investment income**

Income arising from investments is included by reference to the normal date of payment of dividends or interest on that investment. Provision is not made in the accounts for dividends to be received in the next accounting period on investments declared ex-dividend prior to 31st March 2019.

**Taxation**

As a qualifying charity, the trust is not liable to UK taxation.

**Debtors**

Short term debtors are measured at transaction price, less any impairment.

**Creditors**

Short term creditors are measured at the transaction date.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2019

<b>2 Investment Income</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
UK quoted investments	29,401	29,014
Bank interest receivable	94	20
Other interest received	-	-
	<b>29,495</b>	<b>29,034</b>
<b>3 Income - Charitable activities</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
<u>Grants Received</u>		
The Royal Navy and Royal Marines Charity	11,600	6,600
Catholic Women's League	2,200	9,200
	<b>13,800</b>	<b>15,800</b>
Included within general donations and legacies, the following grant was received.	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Sir Harold Hood Trust	15,000	15,000
<b>4 Expenditure - Charitable activities</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
<u>Grants Paid</u>		
Bishopric of the Forces	7,322	6,984
Cathedral Deacon's Salary Contribution	2,800	2,800
	<b>10,122</b>	<b>9,784</b>
<u>Other Charitable Activities</u>		
Chaplains' Conferences and Retreats	-	100
Annual Naval Mass	281	417
Lourdes Military Pilgrimage	28,466	20,752
PRCDTR Portsmouth Cathedral	100	100
PRCDTR Plymouth Cathedral	100	100
RN Chaplains Association	120	100
Chaplains Welfare	1,210	-
Pastoral Assistant Salary and Expenses	10,180	10,132
Subsidies for Rome Pilgrimage	200	800
Chaplains Recruiting	687	1,247
Outreach	10	670
Episcopal Visits	684	251
Branch Dinner	-	1,533
PRCC Expenses	376	437
Publications	45	466
HCPT	650	5,800
HMS Drake Chapel Refurbishment	163	-
Bishopric Medal	80	-
Chaplains' Stoles and Scarf	-	639
Accountancy (see note 5)	3,000	2,976
	<b>46,350</b>	<b>46,520</b>
Paid out of designated fund	1,210	-
Paid out of general unrestricted fund	45,140	46,520
	<b>46,350</b>	<b>46,520</b>

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2019

5	Accountancy	2019 £	2018 £
	Accountancy and Secretarial	2,250	2,226
	Independent Examiner Fees	750	750
		<b>3,000</b>	<b>2,976</b>

6 Staff Costs & Trustees' Remuneration and Emoluments

During the year there was one part time employee (note 4)

No employee earned £60,000 per annum or more (2018: none )

None of the Trustees received any remuneration in respect to their services as a trustee during the year (2017:None)

During the year two trustees were reimbursed a total of £757 (2018: one trustee £913) of travel expenses incurred for services provided to the charity.

7	Investments	2019 £	2018 £
	<b>Listed Investments</b>		
	Armed Forces Common Investment Fund	827,798	781,826
		<b>827,798</b>	<b>781,826</b>
	<b>Movement in Market Value</b>		
	Market value at 1 April 2018	781,826	787,242
	Acquisitions at cost	30,000	-
	Disposals at opening book value	-	-
	Net (Losses)/Gains on revaluations in the year ended 31 March 2018	15,972	(5,416)
	Market value at 31 March 2019	<b>827,798</b>	<b>781,826</b>
	Historical cost at 31 March 2019	<b>661,948</b>	<b>631,948</b>

8	Analysis of current assets	2019 £	2018 £
	Income Tax Recoverable - Gift Aid	738	492
	Other Debtors	1,000	-
		<b>1,738</b>	<b>492</b>

All current assets including cash at bank balances relate to unrestricted funds.

9	Analysis of current liabilities	2019 £	2018 £
	Accruals	1,710	1,710
		<b>1,710</b>	<b>1,710</b>

All creditors relate to unrestricted funds.

10 Vicariate Headquarters Trust

In the past, the Royal Navy (Roman Catholic) Trust has contributed funds to the Vicariate Headquarters Trust for the purchase of property. The Trustees of the Vicariate Headquarters Trust have confirmed that in the event of the Trust being wound up, they would return surplus funds to the contributing parties. In the eventuality 5.59% of any surplus would be returned to the Royal Navy (Roman Catholic) Trust.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2019**

**11 Related Party Transactions**

A grant was paid during the year to the Bishopric of the Forces charity of £7,322 (2018 £6,984).  
The charities are connected by virtue of having some Trustees in common.

**12 Analysis of net assets between funds**

	<b>Total Funds 2019 £</b>	<b>Total Funds 2018 £</b>
Fund balances at 31 March are represented by:		
Investments	827,798	781,826
Net Current Assets	69,694	93,312
	<u>897,493</u>	<u>875,139</u>
<b>Total funds (Unrestricted)</b>	<u><b>897,493</b></u>	<u><b>875,139</b></u>
<b>Split of unrestricted funds</b>		
Designated	3,511	3,721
General	893,982	871,418
	<u><b>897,493</b></u>	<u><b>875,139</b></u>

A designated fund was set up by Trustees for Chaplains' Post Operational Welfare, the balance on this fund at the year end was £3,511.